

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
TUESDAY, January 18, 2022
TIME: 7:00 P.M.

MASKS MUST BE WORN IN ALL TOWN BUILDINGS

IF YOU CLAIM A MEDICAL EXEMPTION TO THIS RULE AND WISH TO ENTER A TOWN BUILDING WITHOUT WEARING A MASK. PLEASE CONTACT THE TOWN'S ADA COMPLIANCE OFFICER, VANESSA PERRY PRIOR TO ENTRY TO DETERMINE WHETHER A REASONABLE ACCOMODATION CAN BE MADE. SHE CAN BE REACHED AT:
(860) 644-2511 ext. 2280 OR BY EMAIL AT Vanessa.Perry@southwindsor-ct.gov.

Note:

A Public Hearing will be held at 8:00 p.m. to receive citizen input on a Hazard Mitigation Grant in the amount of \$77,500 from Capital Improvements Projects Undesignated Nonrecurring Fund Balance to engage with Weston and Sampson to prepare a preliminary design plan and cost estimate and submit to FEMA/DEMHS the Hazard Mitigation Grant Program application

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Mayor's Remarks**
5. **Adoption of Agenda**
(Councilor Lydecker)
6. **Communications and Reports from Town Manager**
7. **Public Input for Items on the Agenda**
Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes
8. **Adoption of Minutes of Previous Meetings**
(Councilor Paterna)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of January 3, 2022, and the Public Hearing Minutes of January 3, 2022
9. **Communications from Liaisons, Officers, and Boards Directly Responsible to Council**
10. **Reports from Committees**

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11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

(Councilor Kozikowski)

Motion to Approve Agenda Item 11.a.A as a First Reading on the Consent Agenda

a. First Reading

A. Resolution Appointing Barbara Kelly (R) to the Open Space Task Force and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Barbara Kelly (R) to the Open Space task Force for a term ending December 31, 2025, to fill the expired term of Elizabeth Warren and postpone consideration of this motion until the Town Council's next regularly scheduled meeting

(Councilor Koboski)

Motion to Approve Agenda Items 11.b.A. through 11.b.E. as a Second Reading on the Consent Agenda

b. Second Reading

A. Resolution Appointing Kristen Kozikowski (R) as an Alternate to the Parks and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Kristen Kozikowski (R) as an Alternate to the Parks and Recreation Commission for a term ending December 31, 2025, to fill the expired term of Michael Leblanc

B. Resolution Reappointing Toby Lewis (R) to the Parks and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Toby Lewis (R) to the Parks and Recreation Commission for a term ending December 31, 2025,

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Item 11.b. Consent Agenda Continued

C. Resolution Reappointing William Nowak (R) to the Parks and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints William Nowak (R) to the Parks and Recreation Commission for a term ending December 31, 2025,

D. Resolution Reappointing Michael Kelly (R) to the Parks and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Michael Kelly (R) to the Parks and Recreation Commission for a term ending December 31, 2025,

E. Resolution Reappointing Renee Powell (R) to the Parks and Recreation Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Renee Powell (R) to the Parks and Recreation Commission for a term ending December 31, 2025,

(Councilor Lydecker)

Motion to Approve Agenda Items 11.b.F. through 11.b.I. as a Second Reading on the Consent Agenda

F. Resolution Reappointing Peter Anthony (D) to the Patriotic Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Peter Anthony (D) to the Patriotic Commission for a term ending December 31, 2024

G. Resolution Reappointing Elizabeth Burgess (D) to the Demolition Delay Committee

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Elizabeth Burgess (D) to the Demolition Delay Committee for a term ending December 31, 2023

H. Resolution Reappointing Daria Plummer (D) to the Patriotic Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Daria Plummer (D) to the Patriotic Commission for a term ending December 31, 2024

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Item 11.b. Consent Agenda Continued

I. Resolution Reappointing Roger Anderson (D) to the Patriotic Commission

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Roger Anderson (D) to the Patriotic Commission for a term ending December 31, 2024

c. Miscellaneous

12. Unfinished Business

A. Discussion Item: South Windsor Illicit Discharge Ordinance (*requested by Town Manager Michael Maniscalco-Vincent Stetson, Director of Public Works to be present to answer questions.*) *Previously discussed at the January 3, 2022 Regular Town Council Meeting*

B. Discussion Item: Park and Recreation Temporary Committee and Membership Considerations (*Continued from January 3, 2022*)

WHEREAS, the Town of South Windsor operates a robust Parks and Recreation program that includes children, teens, adults, and seniors; and

WHEREAS, since July 2017, the South Windsor Parks and Recreation Department has been housed at Wapping School; and

WHEREAS, the Town of South Windsor invested \$1,341,277.90 into the upgrade, maintenance, and operation of Wapping School in order to operate its programs; and

WHEREAS, Wapping School is still under the control of the South Windsor Board of Education; and

WHEREAS, the Town of South Windsor has seen a significant increase in the student population; and

WHEREAS, the Board of Education has notified the Town that they will need Wapping School for educational purposes to meet the needs of the increased student population by July 1, 2023; and

WHEREAS, the Town of South Windsor needs of a permanent home for the Parks and Recreation Department

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Item 12.B. Unfinished Business Continued

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby creates a Park and Recreation Facility Planning and Implementation Committee with the express purpose to:

1. Identify the needs of the South Windsor Parks and Recreation Department and the recreational needs of the South Windsor community.
2. Identify and vet locations for the South Windsor Parks and Recreation Department based on the following criteria:
 - a. Meeting Department programing needs.
 - b. Space for growth and meeting the needs of the community today and tomorrow.
 - c. Accessibility to all residents.
 - d. Cost effectiveness.
3. To make a recommendation to the Town Council that offers a plan for the relocation of the South Windsor Parks and Recreation Department.
4. Educate and advocate for the proposed Facilities solution and for resources to implement the plan.
5. Effectively transition and collaborate with the Public Building Commission to implement the transition of the new Parks and Recreation Facility.
6. The Committee shall be dissolved at the completion of a proposed project or the failure of a referendum to allocate resources for a proposed project; and

BE IT FURTHER RESOLVED that the Committee shall consist of 7 voting members with no more than a bare majority being from one single political party. One member shall also be a member on the Public Building Commission and bring experience in design and building of public facilities; one member shall be from the Parks and Recreation Commission who will bring an understanding and knowledge of the community's recreational needs; 5 members shall be voting members of the community and must have experience in planning, building, architecture, design, and recreation; and

BE IT FURTHER RESOLVED that a member of the Town Council from the majority party and minority party shall be ex officio members with the right to speak at meetings but not vote. The Town Manager and/or his designee shall also be ex officio members with the right to speak at meetings but not vote.

BE IT FURTHER RESOLVED, that the names of the seven members shall be received by the February 7, 2022 Town Council meeting.

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13. New Business

A. Resolution Appointing Dominica Zdoneka as Clerk of the Council
(Deputy Mayor King)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Dominica Zdonek as Clerk of the Council for a term ending November 5, 2024 to fill the unexpired term of Deborah Reid

BE IT FURTHER RESOLVED that the South Windsor Town Council approves a salary of \$53,000 and benefits associated with the Non-Bargaining Unit Members Fringe Benefit Description for Fiscal Year 2019/2020 through 2021/2022.

B. Resolution Approving a Hazard Mitigation Grant in the amount of \$77,500 from Capital Improvements Projects Undesignated Nonrecurring Fund Balance to engage with Weston and Sampson to prepare a preliminary design plan and cost estimate and submit to FEMA/DEMHS the Hazard Mitigation Grant Program Application
(Councilor Lopez)

WHEREAS, the Town of South Windsor suffered negative impacts to its infrastructure during Hurricane Henri on August 22, 2021 with incidents on Chandler Drive, Sele Drive and Veterans Memorial Pool; and

WHEREAS, the State of Connecticut Division of Emergency Management and Homeland Security (DEMHS) is facilitating a Hazard Mitigation Grant Program (HMGP) to assist Towns with mitigating risks to infrastructure in severe storm events like Hurricane Henri; and

WHEREAS, the Town of South Windsor has identified the impacts of Storm Henri to Town Infrastructure on Chandler Drive, Sele Drive and Veterans Memorial Pool as viable candidates for the Hazard Mitigation Grant Program (HMGP); and

WHEREAS, the Town of South Windsor had conducted a Request for Proposals from our on-call engineering services to assist the Town in completing and submitting the Hazard Mitigation Grant Program Application; and

WHEREAS, the engineering consulting firm, Weston and Sampson has been identified as the firm of choice in assisting the Town of South Windsor in submitting the Hazard Mitigation Grant Program Application for the sum of \$77,500

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Item 13.B. New Business Continued

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes the utilization of \$77,500 from Capital Improvements Projects Undesignated Nonrecurring Fund Balance to engage with Weston and Sampson to prepare a preliminary design plan and cost estimate and submit to FEMA/DEMHS the Hazard Mitigation Grant Program application

BE IT FURTHER RESOLVED that the Town Council authorizes Town Manager, Michael Maniscalco to sign any agreements necessary to develop this design plan and have it approved by the Connecticut Division of Emergency Management and Homeland Security.

- C. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Transfer of Funds from the following closed Capital Improvement Projects Accounts to the Police Department Women’s Locker Room Project**
(Councilor Koboski)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, February 7, 2022, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on the Transfer of Funds from the following closed Capital Improvement Projects Accounts to the Police Department Women’s Locker Room Project.

- D. Resolution for the Refunding of 2016 Bonds. Authorization, Issuance and Sale of not exceeding \$3,500,000 Town of South Windsor General Obligation Refunding Bonds**
(Councilor Evans)

Section 1. Not exceeding \$3,500,000 General Obligation Refunding Bonds (the “Refunding Bonds”) of the Town of South Windsor, Connecticut (the “Town”), or so much thereof as the Town Manager and Town Treasurer shall determine to be necessary, are hereby authorized to be issued to refund all or any portion of any one or more series of the Town’s outstanding general obligation bonds (the “Refunded Bonds”), to achieve net present value savings and/or to restructure debt service payments of the Town. The Refunding Bonds shall be issued and sold in either a negotiated underwriting or a competitive offering as determined by the Town Manager and Town Treasurer to be most opportune for the Town. If the Refunding Bonds are sold in a negotiated underwriting, the Town Manager and Town Treasurer shall appoint the managing underwriter.

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Item: 13.D. New Business Continued

The Refunding Bonds shall mature on such date or dates and in such amounts as shall be determined by the Town Manager and Town Treasurer, in accordance with the provisions of the Connecticut General Statutes, as amended, and shall bear interest payable at such rate or rates as shall be determined by the Town Manager and Town Treasurer.

The Refunding Bonds shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Manager and Town Treasurer, bear the Town seal or a facsimile thereof and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the Town and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the Town Manager and Town Treasurer.

The net proceeds of the sale of the Refunding Bonds, after payment of underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The Town Manager and Town Treasurer are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby.

The Town Manager and Town Treasurer are authorized to prepare and distribute preliminary and final Official Statements of the Town for use in connection with the offering and sale of the Refunding Bonds, and to execute and deliver on behalf of the Town a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement, and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of the Refunded Bonds. The Town may issue taxable bonds or notes as the issuance of such taxable bonds or notes is hereby determined to be in the public interest.

Section 2. This resolution shall be effective until January 1, 2023.

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14. Passage of Ordinance

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes

16. Communications from Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary.)

A. To Discuss Pending Litigation- (460 Miller Road) pursuant to Connecticut General Statutes §1-210(b)(4) and § 1-200 (6)(E)

18. Adjournment