

## AGENDA

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
Tuesday, February 21, 2023  
TIME: 7:00 P.M.

Special presentation of proclamation to retired Judge, Marianne Lassman-Fisher

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Remarks

Shake Shack Grand Opening, Thursday 2/16

**Councilor Lopez**  
5. Adoption of Agenda

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

**Councilor Koboski**  
8. Adoption of Minutes of Previous Meetings

**Approval of February 6, 2023 Town Council Meeting Minutes**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of February 6, 2023.

9. Communication from Liaisons, Officers, and Boards Directly Responsible to Council

10. Reports from Committees

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

**Item #7: Public Input on Agenda Items Only**

**In-Person Meetings:**

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

**Virtual Meetings:**

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**Item #15: Second Public Input - on any matter over which the Council has Jurisdiction**

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**11. Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

**A. First Reading**

None.

**Councilor Paterna**

**B. Second Reading**

**Motion to approve items 11 B 1 – 11 B 2 as a second reading on the consent agenda**

**1) Resolution appointing Mitchell Marks (D) to the Parks & Recreation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Mitchell Marks (D) as an alternate to the Parks & Recreation Commission to fill the vacancy of Srinivasi Chalikonda for a term ending December 31, 2023.

**2) Resolution reappointing Jan Tarr (D) as a member of the Housing Authority**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Jan Tarr (D) as a member of the Housing Authority for a term ending November 30, 2028.

**Councilor Gamble**

**Motion to approve items 11 B 3 – 11 B 4 as a second reading on the consent agenda**

**3) Resolution appointing Dan Edwards (R) as a member of the Human Relations Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Dan Edwards (R) as a member of the Human Relations Commission for a term ending November 30, 2026.

**4) Resolution appointing Bohdan Maksymiuk (R) as a member of the Mass Transit & Highway Advisory Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Bohdan Maksymiuk (R) as a member of the Mass Transit & Highway Advisory Commission for a term ending November 30, 2025.

**C. Miscellaneous**

None

**12. Unfinished Business**

None.

**13. New Business**

**Deputy Mayor King**

**A. Discussion item: Bond Applications for WPCA, Steve Wagner-Chairperson**

**Councilor Paterna**

**B. Discussion item: Poet Laureate**

**Councilor Paterna**

**C. Discussion item: Energy Committee, Community Forum and amendments to resolution in respect to membership**

**Councilor Evans**

**D. Discussion item: Making amendments to the Open Government Resolution**

**Councilor Lydecker**

**E. Resolution Authorizing the sale, donation or disposal of Surplus Vehicle**

**BE IT RESOLVED**, that the South Windsor Town Council hereby declares a 1996 Emergency One (E-One) Heavy Duty Rescue (white over red), Cyclone 8 Person Cab, Walk-Around Body with a 6V-92TA – 350hp Engine, 20KW Generator, VIN#4ENBAA86T1006268, approximate engine hours 4,091.8, to be “Surplus Equipment”, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of this vehicle.

**Councilor Lopez**

**F. Resolution Setting a Time and Place for a Public Hearing to Receive Citizen Input on the Appropriation of \$75,000 from the Capital Non-Recurring Funds Account to the Wood Memorial Library and Museum STEAP Grant account for HVAC Upgrades**

**BE IT RESOLVED** that the South Windsor Town Council hereby sets **Monday, March 6, 2023, at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the appropriation of \$75,000 from the Capital Non-Recurring Account to the Wood Memorial Library HVAC Upgrades STEAP Grant Account Project.

(13 New Business cont.)

**Councilor Kozikowski**

**G. Resolution setting a time and place for a Public Hearing to receive citizen input on the appropriation of \$35,000 from the Capital Non-Recurring Funds account to the FEMA Dispatch Renovations Account to install two 911 Back-up Dispatch workstations at the EOC**

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, March 6, 2023, at 8:15 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the appropriation of \$35,000 from the Capital Non-Recurring Account to the FEMA Dispatch Renovations Account.

**Councilor Gamble**

**H. Resolution approving of sixteen (16) tax refunds, the total of said refunds being \$5,335.02**

BE IT RESOLVED, that the South Windsor Town Council hereby approves a refund of property taxes to sixteen (16) South Windsor Taxpayers, the total of said refunds being \$5,335.02 and as more fully described on attachment **exhibit A**

**Councilor Paterna**

**I. Resolution accepting the resignation of Catherine Potter from the Economic Development Commission**

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Catherine Potter from the Economic Development Commission effective February 23, 2023.

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its gratitude to Catherine Potter for the time she has dedicated to serving the community, through her membership on the Economic Development Commission.

**14. Passage of Ordinance**

None.

**15. Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

**16. Communications from the Council**

**17. Executive Session**

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

- A) Pending claims or pending litigation related to 460 Miller Road
- B) Pending claims or pending litigation related to 50 Talbot Lane
- C) Pending claims or pending litigation related to Geissler's Supermarket

**18. Adjournment**



JENNIFER R. HILINSKI SHIRLEY, CCMC, CCMO  
COLLECTOR OF REVENUE

Exhibit A  
**MEMO**

**DATE:** February 9, 2023  
**FROM:** Linda Russell  
**TO:** Amanda Poma –Clerk of the Council  
**SUBJECT:** Refund Batch #15 for Town Council – February 9, 2023  
Agenda  
**CC:** Michael Maniscalco, Town Manager  
Patricia Perry, Director of Finance  
**# OF PAGES:** 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council's consideration and approval of 16 refunds totaling \$5,335.02, as noted on the attached report. All refund requests received by February 8, 2023 are included.

Collector of Revenue

FY 22-23 Refund Batch 15

February 21, 2023 Meeting

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
ACAR LEASING LTD	2021-03-0050171	2019/AS49021/161RD6553KU125117	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(353.33)
ARBOLEDA ROSALBA	2021-04-0080218	2009/AR53402/JF2SH63649H780752	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(27.92)
DALAL DIVYESH J	2021-03-0054984	2014/AD20915/WDDHF8J87EA897406	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(391.28)
DIGIOVANNI EMILY N	2020-03-0075179	2014/GAGPES/4S3BMB62E3025951	Sec. 12-129 Refund of Excess Payments.	(8.56)
FALLAVOLTA SUSAN M	2021-03-0057205	2012/819TYC/2HKRM4H57CH626560	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(272.96)
FINNEMORE TRAVIS	2020-03-0075120	2017/00ATAY/56KTHAAAS4343698	Sec. 12-129 Refund of Excess Payments.	(12.16)
FOUR WOODS LLC	2020-01-0003327	67 KENNEDY ROAD	Sec. 12-129 Refund of Excess Payments.	(1437.26)
FRIEDMAN MATTHEW MD	2021-02-0040535	1050 SULLIVAN AVENUE	Sec. 12-129 Refund of Excess Payments.	(332.07)
JP MORGAN CHASE BANK NA	2021-03-0061463	2018/KNAACK/SADCL2FX4JA274385	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(917.97)
LIBERTY BANK	2021-01-0009717	10 KENNISON COURT	Sec. 12-129 Refund of Excess Payments.	(415.32)
NISSAN INFINITI LT LLC	2021-03-0066208	2020/816XPD/SN1DL0MM6LCS01710	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(854.70)
POWERSGREEN CONNECTICUT	2021-03-0068151	2004/7451CO/1FTRX12W74MCS5019	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(71.90)
REICHEL NICOLE K	2021-04-0082979	2003/985RSV/1G2WP52K73F129263	Sec. 12-129 Refund of Excess Payments.	(76.61)
SHARMA VINITA	2021-03-0070582	2022/BD51664/JTDL9MFU2N3031826	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(102.94)
VW CREDIT LEASING LTD	2021-03-0073652	2019/AS68199/3VUZB7AX4KM044396	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(52.52)
WARREN BARBETTE A	2020-03-0075109	2010/AC83303/4JG8B8685AAS73735	Sec. 12-129 Refund of Excess Payments.	(7.52)
<b>Total of 16 Refunds</b>				<b>(5335.02)</b>

Drafted by:

Date:

*Linda Russell*

2/9/2023

Linda Russell, CCMC

Deputy Collector of Revenue

Approved by:

Date:

*Jennifer R. Hilinski-Shirley*

2/9/2023

Jennifer R. Hilinski-Shirley, CCMC, CCMO

Collector of Revenue