



Town of South Windsor
Registrar of Vital Statistics
1540 Sullivan Avenue
South Windsor, Connecticut 06074
(860) 644-2511

REQUEST FOR DEATH CERTIFICATE

Fee: \$20.00/copy cash or check made payable to "Town of South Windsor"

_____ # Certified Copies

PHOTOGRAPHIC IDENTIFICATION OF APPLICANT IS REQUIRED

Photographic identification may be substituted by any two of the following documents: Social Security card; written verification of identity from employer; automobile registration; copy of utility bill showing name and address; checking account deposit slip stating name and address. §19a-41-2

I am requesting the death certificate of:

Full Name of Deceased _____
(first/middle/last)

Sex: ☐ Male ☐ Female

Date of Death _____
(month/day/year)

Place of Death (Town, State) _____

Date of Birth (month/day/year) _____

If Married, Spouse's Name _____
(first/middle/last)

***Death records as of 7/1/1997 restricted
as to social security number.**

I declare

☐ I am a party listed on the death certificate as follows:

Relationship _____

☐ I am an immediate family member – surviving spouse, child by blood, sibling or parent.

Relationship _____

☐ I am a CT incorporated or authorized genealogist. (Must produce valid, signed card.)

☐ I am a person authorized by the Commissioner of the Dept. of Health & Chief Medical Examiner Rep. (Signed letter on letterhead required.)

☐ Other _____
(Eff. 7/1/1997 – Redacting social security numbers to unauthorized person.)
(C.G.S. §7-51a (a) & (c) – Eff. 1/1/2002 – Administrative section redacted if not authorized.)

Name of Applicant _____

Address of Applicant _____

SIGNATURE of Applicant _____

☒ When mailing this form to the South Windsor Town Clerk's Office, please be sure to include the following items:

- ① Original Application Form
- ② Check or Money Order for total copies requested
- ③ Self Addressed Stamped Envelope
- ④ Legible photocopy of Photo I.D.

Office Use Only ↴

DATE: _____	INITIALS: _____
ID's _____	PAYMENT: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK