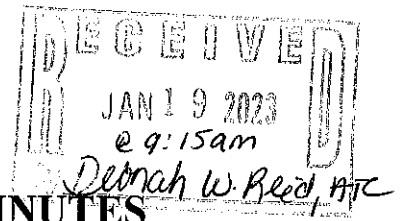


TOWN OF SOUTH WINDSOR
STRATEGIC PLANNING COMMITTEE MINUTES



Madden Room

Tuesday, December 27, 2022
TIME: 5:00pm

1. Call Meeting to Order

Chairperson Snyder called the meeting to order at 5:00 pm

2. Roll Call

Members Present: Abigail Blanchfield
Janice Snyder, Chairperson
William Myers
Phillip Richards
Karen Wagner
Michael Maniscalco, Town Manager
Mindy Lewis
Michele Lipe, Director of Planning

Guests Present: Dr. Mohamad Alkadry, Consultant

3. Approval of Minutes

Chairperson Jan Snyder entertained a motion to approve the Strategic Planning meeting minutes of October 25, 2022 which was moved by Phillip Richards and seconded by Karen Wagner. The motion passed by unanimous voice vote. **MOTION CARRIES.**

4. New Business

A. Approval of 2023 Meeting Calendar

Chairperson Jan Snyder entertained a motion to approve the 2023 Strategic Planning Meeting Calendar which was moved by Karen Wagner and seconded by Phillip Richards. The motion passed by unanimous voice vote. **MOTION CARRIES.**

5. Discussion Items:

A. Update from Dr. Alkadry and Review of Draft Strategic Plan Survey

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Dr. Alkadry reviewed the draft Strategic Plan with the committee. The committee discussed changes to the survey. Dr. Alkadry will revise the survey with the changes made by the committee. Dr. Alkadry will draft a survey cover letter with a link for the Strategic Plan Survey that will be signed by Jan Snyder, Chair of the Strategic Planning Committee. The survey will be distributed via email to the various departments to be distributed to their resident email lists. Dr. Alkadry will send the survey link to the committee and asked them to complete as a resident pilot group.

Karen Wagner made a motion to approve the draft Strategic Plan Survey as amended. William Myers seconded the motion. The motion was approved by a unanimous voice vote. **MOTION CARRIES.**

6. Adjournment

There being no more business to come before the meeting, William Myers made a motion to adjourn the Strategic Planning Committee meeting at 6:18 pm., which was seconded by Karen Wagner and was approved by a unanimous voice vote. **MOTION CARRIES.**

Respectfully submitted & attested,



Katherine Seherth
Executive Assistant