

South Windsor Walk & Wheel Ways Meeting Minutes

Wednesday, April 6, 2022

SW Parks & Recreation Department

Attendees: Ginny Hole, Christine Kiely, Bob Dickinson, Kim Nowell, Skip Bourke, Peter Mainelli, Ken Sek, Roy Normen and George Caye

Absent: Molly Keays, Johns Caldwell, Steve Wagner and Jeff Harner

- Call to order at 7:14 pm
- Approved March 2022 Minutes

Updates:

- **Organizational Structure**
 - A month ago Ginny and Christine were approached stating that SWW&WW needs to be more formalized in order to meet the Town Council's transparency policy.
 - Ginny and Christine have reached out to our advisors Molly Keays and Roy Normen to create clarity within our group.
 - Postponing discussion until a thorough review of all options.
- **Robert Rule of Order**
 - Molly provided copies *An Outline of Basic Parliamentary Procedure* – by Douglas N. Case – Robert's Rules of Order, tenth edition 2011- Basic Principles:
 - Call Meeting to Order, Roll Call, and Adjournment
 - Making motions
 - A quorum must be present
 - Order of Business
 - The agenda and the minutes will be emailed to the Town Clerk's office to post on the South Windsor website
- **Crosstown Trail**
 - Molly was unable to attend so this is postponed until May.
 - We discussed that generally to request additional funding from DEEP the trails need to be shovel ready. A suggestion was made that there may be some sections of the trail where permission of abutters is not necessary and where work on the trail would already be "shovel ready". If this is true, then we could apply for additional grant funding to be used on these sections of the trail.
 - Skip and Bob are leads to this project; Molly will email them with any new updates.
- **4th Grade Bike Tune-up**
 - Jeff Harner led and trained the volunteers – **Thank You!**
 - Volunteers – Ginny, Ken and Christine [25 bikes needed tune-ups]
 - Ginny thanks for updating the *Maintenance Checklist*
 - Dates: Tuesdays, March 15th, 22nd and 29th
 - *Park Department Employees* - **Thank You**; they allowed us to use their maintenance workshop on the 22nd and 29th (very cold conditions)

- **Teen Center Bike Ride**
 - A meeting is scheduled for Tuesday, April 12th; 2:00 pm with the director Danielle, Molly Keays and Christine to discuss a partnership with the Police Department and SWW&WW.
 - It seems unlikely that the bikes that Police Department is holding will be available for use due to statutes and regulations.
- **SWW&WW Calendar Events**
 - Added *Bike to Work Day* – Friday, May 20th. Skip and Ken will lead a ride to Hartford
 - Meet at One Church 855 Chapel Rd, South Windsor; 6:45am roll at 7:00am
- **SWW&WW Master Plan**
 - The most recent version is on our shared drive
 - Next meeting is scheduled for Wednesday, April 20th @ 7:00 pm at Park & Rec bldg.
- **Bissell Trail Greenway Signs**
 - John was unable to attend
 - Ginny will reach out to John to see if the Greenway signs are available to post along Chapel Road.
- **Bike Rack Inventory**
 - John was unable to attend
 - An inventory is needed to identify location and condition of each bike rack
 - If possible track by using use bar codes or QR codes.
 - Tentative dates to inspect each rack is in July and/or early August
- **Review Small Subcommittee Groups**
 - Place holder for future meetings

New Business:

- **South Windsor Land Conservation Trust - Roy Normen**
 - Established in 1985 to preserve land and open space for recreation. SW Land Conservation Trust shares similar interests as promoting outdoor activities and projects.
 - Their activities include trail maintenance. They currently hold 17 parcels (200 acres) of land in S. Windsor, and recently received land from the National Audubon Society.
 - They are a 501(c)3 charitable non-profit organization
 - SWW&WW members will be invited to a future meeting

Upcoming Events:

- **4th Grade Bike Program at Orchard Hill School** – Starts on Monday, April 7th. Many of our group members will be participating. Contact Ken if you are interested in helping.
- **Adopt-A-Road** – Saturday, April 23rd at 1:00pm (rain date is Sunday, April 24th at 1:00pm). We will meet at the CREC International Magnet School at 625 Chapel Road. Contact Ken if you are interested in helping.
- **Learn to Ride; Adults** – Saturday, April 30th 9:00 am– 1:00 pm. Meeting at Parks & Recreation Facility 91 Ayers Rd. Ginny, Christine, and Ken will be participating, contact Christine if you are interested in helping.
- **Women's Friday Morning Bike Ride** – Friday, May 13th meet at 9:45 at the corner of Nevers Rd and Sand Hill Rd
- **Women's Bike Skills 101 Workshop and Ride** – Saturday, May 14th; 9:00am – 12:00pm meet at the corner of Nevers Rd and Sand Hill Rd
- **Bike Maintenance Workshop** – Jeff Harner will run a maintenance workshop on Sunday, May 15th at Connecticut Valley Brewing Company from 11:00am to 1:00pm.
- **National Bike to Work Day** – Friday, May 20th; SWW&WW will be joining Connecticut Bike Walk CT meet at One Church 855 Chapel Rd, South Windsor. Meet at 6:45am.
- **Women's Friday Morning Bike Rides** – Friday, May 20th meet at 9:45am at the corner of Nevers Rd and Sand Hill Rd
- **4th Grade Bike Program at Eli Terry** – Starts on Monday, May 23rd. Contact Ken if you are interested in helping.
- **Thursday Evening Adult Bike Rides** – Thursday evening rides will start on June 9th meet at Connecticut Valley Brewing Company at 5:45pm
- **CT Trails Day** – Sunday, June 5th 1:00pm– 4:00pm. We will be showcasing Nevers Park, meet at the corner of Nevers Rd and Sand Hill Rd. Ginny and Christine will be coordinating the event, contact Christine you are interested in helping.
- **Women's Bike Skills 102 Workshop and Ride** – Saturday, June 11th; 9:00am – 12:00 pm meet at the corner of Nevers Rd and Sand Hill Rd

Announcements:

- **Monday, May 2nd** – May is National Bike Month. Ginny will make an announcement at Town Council's Meeting at 7:00pm. Please attend wearing your SWW&WW shirt
 - **Saturday June 4th and Sunday, June 5th** – Connecticut Trail Days. Two day national event on the first weekend in June
 - **Saturday, June 11th** – Farmington Valley Trails Council Members Appreciation Ride and Picnic. Choose between 16.5 / 41 mile rides. Starts and end at Granbrook Park in East Granby, CT (see CTBW website for more information)
 - **March - December - 2022 Sky's the Limit Hiking Challenge** – join DEEP; 20 Best Kept Secrets. For additional information: <https://portal.ct.gov/DEEP/State-Parks/Skys-the-Limit-2022>
 - **Sunday, September 25th** – There will be a Discover Olmsted's CT Tour. More information is coming.
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- **Meeting was adjourned at 8:43**

Next Meeting:

- **Wednesday, May 4th, 2022 ; at 7:00 pm**
SW Parks & Recreation Building, 91 Ayers Road