

South Windsor Walk & Wheel Ways Meeting Minutes

Wednesday, May 4, 2022

SW Parks & Recreation Department

Attendees: Ginny Hole, Christine Kiely, Bob Dickinson, Molly Keays, Steve Wagner, Ken Sek, Peter Mainelli, Jeff Harner, and Roy Normen

Absent: John Caldwell, Kim Nowell, George Caye, and Skip Bourke

- Call to order at 7:08 pm
- Approved April 2022 Minutes

New Business: None

Old Business:

- **Organizational Structure**
 - Ginny, Christine and Roy are working on a draft “Rules for Transaction of Business” that will detail our purpose, vision, membership etc. Discussed that we have several active members and that a quorum is needed to have a meeting.
 - The Robert Rule of Order requirements are being followed. The agenda and minutes will be emailed to the Town Clerk’s office to post on the South Windsor website.
 - Discussed that SWW&WW members are not elected or appointed.
 - There is now a new attorney for the town of South Windsor.
- **Crosstown Trail**
 - Molly received an email from Eversource, Brian Alicea. The Construction and Maintenance group has reviewed our preliminary trail plan and has determined that there are 4 specific requirements for construction under their power lines:
 1. The trail needs to maintain at least 12’ wide paths on existing access roads (where straight), and curves would need to be enlarged to support truck turning radius.
 2. Would need HS20 loading to support truck access.
 3. Cannot pass thru legs of structures, need to pass to either side
 4. Paved roads must a minimum of fifty (50) feet from base of structures.
 - Kevin Grindle, from Anchor will be at our June 1st meeting to discuss updates to the crosstown trail. The contract with Anchor expires in November 2022.
- **Teen Center Bike Ride**
 - Christine met with the teen center coordinator. The center has a Rising Star Program for middle and high school students. This is an 8 week program and runs from the last week in June through August.
 - Pending response from the coordinator to see if they want to include morning bike rides for the students this summer.

- Potential issue some students may not own a bicycle. Discussed that students may borrow from the 4th grade bike fleet and Jeff also stated he has some bicycles for the students.
- The teens will need to have their own bike helmets.
 - Email Christine if you have an interest in volunteering for this event
- **Senior Center Program**
 - The Senior Center coordinator reached out to Christine to see if we have an interest holding a bike skills workshop (similar to the Women's bike workshop) for seniors. They are also interested in a Learn-to-Ride program in the future.
 - Tentative dates: Tuesday, July 19th and Tuesday, July 26th. Email Christine if you are interested in volunteering for this event
- **SWW&WW Calendar Events**
 - Bike Maintenance Workshop has been changed to Saturday, May 21st at Connecticut Valley Brewing Company from 11:00am – 1:00pm.
 - Programs for Parks & Recreation's Fall & Winter Magazine must be submitted by Friday, June 3rd.
 - Bring your ideas for programs to our June meeting
 - The revised calendar will be sent out with the minutes
- **SWW&WW Master Plan**
 - To date 23 of 25 pages have been reviewed. The table of contents and appendix will also need revisions.
 - The next meeting will be scheduled in June.
- **Events**
 - Adopt-A-Road – Chapel Road was cleaned on Friday (4/22) with Kim and Ken, and Saturday (4/23) with Skip, Christine, Ginny, Ken, Skip, Steve and Kristen Lewis. Molly will reach out to John Caldwell concerning a tire around a tree.
 - Suggestion - Schedule the clean-up around Earth Day each year
 - Learn To Ride – Ginny, Christine and Ken volunteered. 4 women attended. 2 women needed a refresher class which Ken provided while Ginny and Christine worked one-on-one with the two novice riders.
 - The class was a success especially since we had three instructors
 - Town Council Meeting –May 2nd. Ginny notified the Mayor and Council members that May was National Bike Month. Present Ginny, Bob, Kim, Ken and Christine.
 - The council members asked about the Bicycle Friendly Bronze status and how to advance to Silver status, the mayor indicated that Michael Maniscalco, the Town Manager, would be able to help in our quest to attain a Silver status.
 - Mayor also asked about the status for the Crosstown Trail.
 - Mayor thanked the group for their efforts to make our town a biking and walking community.
 - Ginny demonstrated how to wear a helmet [2-2-2 method]

- **Bissell Trail Greenway Signs**
 - Greenway templates have been provided. Molly and Ken will contact John Caldwell to have the signs made and installed on Chapel Road.
- **Bike Rack Inventory**
 - An inventory of all bike racks in town will be held on Wednesday, July 6th and if needed Wednesday, July 13th. Email Ginny if you are available to help.
 - The bike racks will have a number and possibly a QR code.
- **Review Special Subcommittee Groups**
 - 4th Grade Bike Program – Orchard Hill
 - Classes were held on 5 days. 17 volunteers assisted, including two members of the South Windsor Police Department.
 - The bike class was successfully completed, and well received by the students. The last time a bike class was held at Orchard Hill was in the fall of 2018.
 - Bike Repair /Tune-up
 - Scheduled for Wednesday, May 18th 10:00
 - Pump and change tires for Eli Terry program in late May
 - SW Sidewalk Plan
 - Ken, Steve, Bob, and Ginny are reviewing P & Z sidewalk requirements, work on this project will be postponed till June.

Other Business:

Upcoming Events:

- **Women's Friday Morning Bike Ride** – Friday, May 13th, meet at 9:45 at the corner of Nevers Rd and Sand Hill Rd
- **Women's Bike Skills 101 Workshop and Ride** – Saturday, May 14th; 9:00am – 12:00pm. Meet at the corner of Nevers Rd and Sand Hill Rd
- **National Bike to Work Day** – Friday, May 20th; SWW&WW will be joining Connecticut Bike Walk CT. Meet at One Church 855 Chapel Rd, South Windsor at 6:45am.
- **Women's Friday Morning Bike Rides** – Friday, May 20th, meet at 9:45am at the corner of Nevers Rd and Sand Hill Rd
- **Bike Maintenance Workshop** – Bike maintenance workshop on Saturday, May 21st at Connecticut Valley Brewing Company from 11:00am to 1:00pm.
- **4th Grade Bike Program at Eli Terry** – Starts on Monday, May 23rd. Contact Ken if you are interested in helping.
- **Connecticut Trails Day** – Sunday, June 5th 1:00pm– 4:00pm. We will be showcasing Nevers Park, meet at the corner of Nevers Rd and Sand Hill Rd. Ginny, Jeff and Christine will be coordinating the event, contact Christine if you are interested in helping.
- **Thursday Evening Adult Bike Rides** – Thursday evening rides will start on June 9th. Meet at Connecticut Valley Brewing Company at 5:45pm
- **Women's Bike Skills 102 Workshop and Ride** – Saturday, June 11th; 9:00am – 12:00 pm. Meet at the corner of Nevers Rd and Sand Hill Rd

Announcements:

- Saturday, October 1st – RIM [Rotary In Motion] Bike Ride in Manchester. Stay tuned. . .

Miscellaneous:

- Open Space Task Force – Roy reported that the group is looking to add additional property around the crosstown trail for potential purchase in the future.
- Pleasant Valley Road sidewalks – construction has started, the sidewalk begins at the Hotel and will continue to Chapel Rd.
- Rotary Club of South Windsor - 2022 Virtual Auction is now open. Click on the link <https://e.givesmart.com/events/psN/> to place your bid. Closing May 14th.
- Rye St. Park – the mountain bike trails have been recently maintained. Trails are awesome!

Meeting was adjourned at 8:58 pm

Next Meeting:

Wednesday, June 1st, 2022; at 7:00 pm

SW Parks & Recreation Building, 91 Ayers Road