TOWN OF SOUTH WINDSOR
WATER POLLUTION CONTROL AUTHORITY
APPLICATION FORM

Application No.: __________________
Date Received __________________
Date Scheduled For ____________

Applicant _____________________________________________________________
Address __________________________________________________________________
Telephone No.: __________________
Owner of Record on Land Records __________________________________________
Owner’s Address __________________________________________________________________

Property Description:
Assessor’s Map # __________ Parcel # __________ Vol. __________ Page __________
Project Title: __________________________________________________________________

Inquiries to be Directed to: (Name, Address, Telephone No.)
____________________________________________________________________________

Approvals Previously Received (Check) IWA _____ P&Z _____ ZBA _____
Purpose of Application: (Check all that apply)

1. Sewer Extension/Connection - - Residential Use
   a. Subdivision ______
   b. Single Unit ______
   c. Other ______ Explain _________________________________________________
   d. Type of Approval: Concept ______ Final ______

2. Sewer Extension/Connection - - Industrial/Commercial User
   a. New Connection ______
   b. Request to Increase Flow Rate ______
   c. Change in Nature of Waste Discharge ______
   d. Request for Deduction Meter Approval ______
   e. Other ______ Explain _________________________________________________
   f. Type of Approval: Concept ______ Final ______

3. Appeal of Sewer User Charge ______
   a. Residential ______
   b. Industrial/Commercial ______

4. Sewer Assessment ______
   a. Establish Sewer Assessment ______
   b. Appeal of Sewer Assessment ______
   c. Change in Use of Property ______

5. Regulatory Appeal ______. Explain
___________________________________________________________________________

6. Other ______ Explain ____________________________________________________
___________________________________________________________________________

Applicant’s Signature ___________________________ Date ____________

Re: July 2019
APPLICATION SUBMITTAL PROCEDURES AND CHECKLIST

1. The Water Pollution Control Authority (W.P.C.A.) meets regularly on the first Tuesday of each month, except during the months of July and August. Check with W.P.C.A. Office (644-2511, extension 247 or anthony.manfre@southwindsor.org) for meeting dates during these months.

2. All applicants requesting “final” approvals are required to have the prior approvals of IWA, P&Z and ZBA as appropriate.

3. It is suggested that prospective applicants contact the W.P.C.A. Office prior to submission of application.

4. Two sets of completed plans must be included, where appropriate, at the time the application is submitted.

5. Applications must be submitted to the W.P.C.A. Office in the Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut at least ten (10) working days prior to the date of the W.P.C.A. meeting.

6. Applicants must submit a brief narrative of the project with their applications that outlines the expected use of the building, expected gallons of wastewater entering the sewer per day, characteristics of the wastewater generated, number of bedrooms (residential connections, water meter size entering the building (commercial/industrial connections) and any other pertinent information.

7. Applicants must submit a sewer fee worksheet with all applications.

8. After staff review, the Town will notify applicant if any further information is required, and the date of the W.P.C.A. meeting at which the application will be considered by the Town.

Please be sure to include the following with your application ten (10) business days prior to meeting date:

- 2 sets of completed plans
- Project narrative
- Sewer fee worksheet