

## **TOWN MANAGER'S REPORT**

**To: Members of the South Windsor Town Council**

**From: Matthew B. Galligan, Town Manager**

**Subject: Town Manager's Report for 7/18/16 Town Council Meeting**

**Date: July 15, 2016**

### **First Congregational Church Shared Driveway**

The Town owns and is responsible for the South Windsor Cemetery Association. We contribute money each year for cemetery maintenance. To get to the South Windsor Cemetery, there is a driveway that is owned by both the First Congregational Church and the Town. I have included for you a letter from June 6, 1967 which discusses repaving of that driveway. In 1967, the Church had repaved the driveway with 30% of the cost being paid for by the Town, as the Town owns 30% of the driveway. The Church is now looking to repave the driveway again. The Town's share would be approximately \$7,500. I have enclosed some information for you indicating that we are also responsible for this shared driveway. Therefore, I would like to use money from contingency to help fund this project so that the Church and Town will have well-maintained access to both the Church and Cemetery.

### **Eagle Tissue Tax Abatement**

Please find enclosed an abatement proposal for Eagle Tissue. They have been in Town for some time, and they also have a facility in Massachusetts. They are looking to expand their South Windsor location, and I offered a 50% abatement for three years based upon the amount of money being spent. Eagle Tissue needs to get into the building immediately in order to meet some of their demanding needs in growing their business. I feel this is an opportunity to keep Eagle Tissue in Town as they could have chosen to expand their Massachusetts facility instead. This may be an opportunity for them to consolidate their operations here. I recommend the abatement proposal as indicated in the attachment.

### **Carla's Pasta Expansion**

Carla's Pasta is now going to be moving ahead with the expansion of their facility in South Windsor. I will be making a presentation to the Economic Development Commission on Wednesday, July 27<sup>th</sup> regarding their abatement program. The Council will be able to approve their abatement program sometime in September. We will try to move this forward as expeditiously as possible. Currently, they are getting approval for a plan to handle the tiger beetles. During this time, we will be preparing contracts so that they can move as quickly as possible if the Council approves the abatement in September.

### **November Bond Referendum**

We are contemplating a referendum to continue our programs in roadwork, drainage, and sidewalks throughout the Town. Please find enclosed a list from Jeffrey Doolittle, Assistant Director of Public Works/Town Engineer. I would like the Council to review this list as we would like to post it on the website for residents to view. The referendum would have to be passed during the first meeting in September in order to meet the November deadline date. I would not pass a resolution sooner because once a referendum is passed by the Council for public vote, you are very limited in the information that can be supplied. Therefore, I would like you to review this list so we can get a bottom line dollar amount from the Council in September. We should keep the bond and resolutions as loose as last time so if anything with a greater priority came up, we would be able to address that.

### **Crumbling Foundations Committee**

The Crumbling Foundations Committee will be meeting on July 21<sup>st</sup> at 5:00 p.m. We will be having someone in attendance from the Attorney General's Office. We will be hoping for an update on who is at fault, how we proceed, and how we support the State in this effort to make sure that we can get some relief for the residents of our Town.

**Special Board of Education Meeting**

Chairman David Joy has asked for a Special Board of Education Meeting on July 25<sup>th</sup> to discuss and hopefully approve the fence that is going to be constructed at the South Windsor High School's turf field. I know our final Strategic Planning meeting is at 5:00 that same evening, but either Ray Favreau and/or John Caldwell will be in attendance at the Special Board of Education Meeting to answer any questions and make a presentation. If time permits, I will also try to attend that meeting depending on the outcome of the Strategic Planning meeting.