Plastic Bag Ordinance
The ordinance for the elimination of plastic bags needs more work on it. The Town Attorney is reviewing and still making changes. Being that this will affect a lot of businesses in Town we want to make sure we get it right. Once completed I will send out for your comments before we do the public hearing.

Pleasant Valley School Land Purchase
The contract for the property next to Pleasant Valley school is on for approval. The owner asked that as part of the contract there be a resolution by the Town Council for approval. The Town Attorney and I are wrapping up the other properties as well we needed two appraisals so we can meet the requirements for possible future funding of these land purchases.

Governor’s Budget
I have sent you copies of the Governor’s budget as to its effect on the Town of South Windsor 2019/20 budget. Staff and I are unfortunately revising original department requests based on the budget presented. I am sure there will be much discussion by legislators over the next few months so we will have to monitor those discussions and adjust accordingly.

Community Center
As you know on the day of the special election we had a car run into the community center. Please be advised we already have a contractor in place and have started to make the building safe and evaluate the repairs needed. This contractor will be able to do all of the analysis and work on the building. The insurance company of the driver has also approved the work for funding.

Save the Date
I would like to remind the Town Council of two important dates.
• On March 7th from 6:00 pm to 7:00 pm there will be a presentation at the EOC by the Buxton group on Economic Development. Other board members have been invited.
• On March 27th from 7:00 pm to 9:00 pm there will be a meeting at the Fire Headquarters with various board members to discuss our strategies for future development and the impact on services. A reminder with further details will be sent out to the Council and other invitees.
Police Department

Officers Complete Field Training/Personnel Changes:
In February, Officer Edmund Klein and Officer Ben Lovett completed our 16-week Field Training Program. This takes place after the officers complete the 6 months of training at the Police Academy. The officers are now working solo during their probationary period and will be evaluated again. Both officers are doing a great job and we look forward to them having long, rewarding careers here in South Windsor.

Officer Tina Mazzoccoli has left our service after 13 years of service. Tina and her husband recently had a baby boy and she’s made the decision to stay home with him. We wish her all the best and thank her for her service. Tina was our first female K-9 handler and was a fantastic officer.

We are currently in the background investigation phase for 2 candidates and hope to hire them in time for the July police academy. Our Recruiting team has been doing a great job at career fairs, schools and colleges marketing our department and attracting excellent candidates. We are very pleased with the increased diversity we are seeing in applicants, we continue to strive towards being fully staffed. At present, we have two officers in the academy, three vacant positions to be filled, and there are five supervisors who can retire immediately if they so choose. Next year, that number grows to nine department supervisors who can retire and we anticipate at least two will be leaving by the end of 2020. We continue to work on succession planning to ensure that our agency is never without proper supervision and leadership.

Annual Valentines Week Car Seat Clinic:
Congratulations to Animal Control Officer Robin Bond and the team of volunteers who hosted a car seat clinic on Friday evening, February 15th. We are very pleased to share that we checked 27 car seats and that we replaced 7 seats that were either expired or damaged.

The Valentines’ week event was started many years ago by Sgt. Tom Field as a reminder to show your love for children by making sure their car seats were properly installed and being used correctly. The program has continued and we offer a free, drop-in car seat clinic every Wednesday at Fire Headquarters from 8 a.m. to 11 a.m.

Follow us on Social Media:
We work very hard to have a presence on Social Media and update our citizens on all kinds of activity. Our Facebook page and Twitter feed are also displayed on our webpage https://www.southwindsor.org/police. We encourage everyone to follow us and share information with friends and family.
Facebook: South Windsor Police Department Twitter: @SWPDPIO

Scott P. Custer
Chief of Police
## Police Department

### Patrol Activity - January 2019:

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<td>9-1-1 Calls Received:</td>
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<td>Youth Problem:</td>
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<td>Sexual Assault:</td>
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</table>
Public Works Department

Michael J. Gantick
Director of Public Works

**Updates**
Bobb Grillo, Project Engineer in the Engineering Division is retiring effective March 1. Bobb has been a member of the Public Works Team for the past 12 plus years. He has been a mainstay in designing and managing many of our infrastructure projects during his tenure. Bobb always brought a smile and sense of humor to work each day and went about his work in a professional and courteous way. Bobb and his wife Becky will now have some time to take some trips and enjoy their dogs. We wish him the best and thank him for helping make South Windsor a better place to live and visit!

I am honored to report that I was elected as a Director from Connecticut to serve on the Executive Committee of the New England Chapter of the American Public Works Association. This is certainly a time when Public Works from across the country are facing many challenges but at the same time there are many opportunities. The opportunity to serve at this level of the Public Works Profession gives us here in South Windsor more insight and exposure to trends and innovations throughout New England and North America.

*Michael J. Gantick, P.E., P.W.L.F
Director of Public Works*

**Public Buildings Division**
On January 23rd, our third quarterly Facilities Building Maintenance/Management Roundtable discussion was held at the Edward F. Havens Sr., South Windsor Annex. The group typically consists of 15-20 Facilities Managers, Supervisors and Directors from around the state. January’s topic of discussion focused on safety in facilities management. Aside from the groups roundtable topics discussed in January, James Pierce, Program Manager from CT Department of Labor gave a forty-five minute power point presentation and discussion specifically focusing on fall protection. After the presentation, the roundtable members discussed a variety of technology topics ranging from Geographical Information Systems (GIS) to Artificial Intelligence (AI) and how these technologies are being used to enhance facilities management operations today.

**Library Elevator Modernization**
I have had two separate onsite meetings with the elevator contractor (KONE Elevator) and our contracted electrical service provider
Public Works Department

Michael J. Gantick
Director of Public Works

(Electrical Contractors Inc.) since December 2018. The first meeting was a review of the existing elevator and fire alarm system. The purpose of the meeting was to gather enough information to provide proposals for a new fire alarm system and to modernize the elevator. The second meeting was a detailed scope review with KONE Elevator to gather information required to engineer and specify the parts needed for the modernization. I have received both proposals and have had the Town Manager sign the elevator modernization proposal thus far. I am waiting for a second proposal to replace the fire alarm system, however, this will not hold up any work related to the elevator modernization. Once lead times for parts and materials are known, I expect to receive a detailed project schedule shortly thereafter. As part of this modernization all fixtures, buttons inside and out, door operator, interior doors, hydraulic cylinder, wood panels, shaft, control unit and hydraulic tank will be replaced.

Library Roof Replacement
I have had a preliminary meeting with the general contractor (Garland Inc.) for the purpose of determining what options there are for the roof replacement. A purchase order has been cut so that engineer can start the roof evaluation to determine the most cost effective and economical roofing system to install. Stamped engineered bid set drawings will then be made available to the subcontractors to bid on. Due to typical roofing construction schedules, the tentative replacement time would be sometime this fall.

Preventive Maintenance tasks completed by staff:
• Monthly above ground tank inspections
• Panic device testing at all sites
• Annual fire extinguisher testing
• Annual door, door hardware and lockset lubrications and adjustments all sites
• Cleaned all roof drains
• Completed fixed and mobile eyewash station inspections
• Daylight savings time adjustments (wall clocks and time clocks)
• Installed plastic window film on drafty windows in Town Hall
• Replaced batteries in toilet flushers at all buildings (completed biennially)
The Building Maintenance staff completed two-hundred ninety five work orders between 12/1/2018 and 2/26/2019.

Contractor project and service work completed (Dec, Jan, February)
• Replaced 100 linear feet of gutters over the garage bays
• Various repairs and panel replacements to overhead doors at the Town Garage
• Installed additional outlets in server room at Town Hall and Police Department
• Installed new power pole in the Public Works Dept. at Town Hall
• Repaired hose reels at the Tyler Regional Animal Care Facility
• Replaced toilet parts in the men’s and women’s locker rooms at the Brian Aselton
Public Works Department

Fitness Center.
- Relamped track lighting at the Brian Aselton Fitness Center
- Installed new outside door at TRACS Facility
- Installed new oil gauge on the above ground fuel oil tank at the Town Garage
- Replaced LED parking lot pole fixture at the Library
- Installed new doors, locksets and deadbolts on the new bathrooms at Nevers Park
- Removed a time clock for outdoor lighting at the Town Hall, installed photo eye to replace clock
- Installed a new photo cell for outdoor lighting at the Town Hall
- Installed additional lighting in the Library Book Sale Room
- Replaced Hot water mixing valve at the Library
- Replaced hot water mixing valve at the TRACS facility
- Various plumbing repairs at the Police Department
- New carpet and paint in the Training Room at the Police Department
- Completed phase one of the Public Works painting and carpet install

Clay Major
Facilities Manager

Project Photos

Roundtable Meeting Photos

Gutter Replacements at the Town Garage

Tyler Regional Animal Care Facility Door Replacement
Public Works Department

Project Photos (continued)

New TV Install in Fitness Center at the Community Center

Police Department New Carpet and Paint in Training Room

Police Department Office Painting

Public Buildings Service Call Metrics

Service Calls by Facility December-February

Building Maintenance Contractor Service Calls by Type December-February 2019

Public Buildings Service Calls by Category Fiscal Year to Date
Public Works Department

Michael J. Gantick
Director of Public Works

Street Services
Public Works and the Parks Department responded to 4 snow events ranging from light to moderate snow, freezing rain and icing. These storms have been a challenge to manage as it requires several techniques to properly treat the roads and keep the motoring public safe. During the freezing rain events, we did not plow for several hours which raised questions from the taxpayers. The Superintendent took to social media in an effort to explain the strategy of leaving snow on the roads to allow the freezing rain to fall on top of it. Using this tactic, the roads can then be plowed clean and avoid a serious icing condition. If crews plowed the snow from the roads and then the freezing rain arrived, no one would be going anywhere without ice skates. It would then take 2-3 times the amount of salt to help treat the icing. We continue to be good stewards of the environment by utilizing salt as required and avoiding creating a situation that would increase salt output. Although this may look counterintuitive, it is necessary to keep our roads as safe as possible. Our crews spent approximately 2322 man hours battling these snow and ice events during the month.

During one storm event, a rogue private plow driver (not hired or working for the Town) plowed Stanley Dr, Sally Dr, and Quarry Brook Dr resulting in damage to 11 mailboxes and 3 telephone utility boxes. Ordinarily, the Town would not be responsible to replace mailboxes not damaged by town trucks, but we made a one-time exception and replaced or repaired these damaged mailboxes for our residents. The police department was notified and took a report and the incident is under investigation.

Our maintainers, with the assistance of the Parks department, responded to several tree emergencies during the wind storms of the 25th and 26th. Several roads were blocked by fallen trees. Our crews also positioned portable stop signs along Route 5 as a result of power loss to the traffic signals.

Streets maintainers set up for the special election on the 26th. This entailed putting up signage and light towers for the safety of the voters.

Streets crews are working to re-facilitate the tool crib area at the garage to improve storage and cleanliness. This is a long overdue project that will help us to maximize what little storage we have.

Our maintainers have worked tirelessly to wash the fleet following the storms to minimize the effect of salt on the trucks.

Potholes continue to be our main nemesis this winter. The freeze/thaw cycles are creating serious pothole issues on our roads. There have been reports of vehicle damage as a result. Crews were brought in on overtime to repair a significant pothole on Pleasant Valley Rd due to a large “crater”. Pleasant Valley Rd
Public Works Department

from Northview Dr. to Clark St. has severe deterioration that will require attention very soon as pothole patching is only a short term stopgap in this area.

Two Streets maintainers were immediately dispatched to Chapel Rd when we received a call from a distressed person. Two employees (a married couple) from local business were taking a walk on their break when the gentleman lost his wedding ring in a storm sewer. They feared this ring was lost for good. Our crews carefully pumped out the water in the catch basin being mindful not to suck the ring through the pump. Our men were able to retrieve the ring for the grateful young couple. NBC 30 picked up the story and ran a human interest story on the nightly news highlighting unknown services public works departments do every day. These types of oddities do happen from time to time and we are all happy that the department could make a difference for this young couple.

Scott Yeomans
Associate Manager, Street Services
Human Services Department

Human Services Update:

New SIGN!
The Charles N. Enes Community Center has a new sign to reflect the programs within the community center.

Since Recreation moved out of the community center 1.5 years ago, there has been confusion as to what is truly in this building. We are excited to let the community know that all of Human Services is in the building, consisting of not just the senior center, but programs for residents of all ages. This multi-generational approach allows staff from both the Youth and Family Services Division and the Adult and Senior Services division to work closely with each other to meet the needs of families with multiple needs. In addition teens assist with the food bank and senior center functions and older adults guide and teach youth in a variety of areas.

Adult and Senior Services Division:
Community Continues Support!
The South Windsor Jaycees hosted a food drive at Geisslers and collected almost $400 in cash donations and over 50 bags of food! A huge thanks to the Jaycees for supporting our food and fuel bank, and to the community for their generosity!

ELDERLY AND DISABLED PROPERTY TAX RELIEF
Elderly and disabled homeowners who qualify can apply for reduced property taxes on their homes between Feb.1-May 15, 2019. This year’s income limits are $36,000 maximum for an individual and $43,900*for a couple. Documents needed: Signed 1040 Federal Tax form (if you file); Social Security Statement (SSA-1099); Pension Statement; Bank Interest Statement; Any other Income. For more info or to schedule an appointment, call 860-648-6361. *Town of S.Windsor Local option allows up to $4,000 higher income than regular State program.

THEATER PROGRAM!
Exciting news! A new theater program is coming to the Senior Center! We have over 20 people interested in participating in our first ever play, so be on the lookout for the date...sometime in May! Between exercises, educational programs, wellness services and trips, there is so much to do at the senior center for residents 55 and up. It’s a proven fact that socialization helps maintain health and well-being!

Investment Fraud Program
Seniors are often the target of fraud. However, with some basic understanding of how scam artists work, you can avoid fraud and protect your hard-earned money. Staff from the U.S. Securities and Exchange Commission will talk about investment fraud and what you can do to protect yourself. Topics to include the
Human Services Department

Andrea Cofrancesco
Director of Human Services

Profile of the typical victim, the persuasive tactics con artists use, and common investment scams. Tuesday, March 12 at 3 PM and 6 PM. Call to register for either session. Free.

Five Wishes Program
The Senior Center is pleased to offer a new program called Five Wishes. Five Wishes is a unique living will, written in everyday language, which helps you express your medical wishes in addition to personal, emotional and spiritual concerns. These choices, when considered in advance of difficult medical situations, is a gift you can give to both yourself and your families. This program, presented by registered nurses, offers insight from years of professional experience with patients and families. Wednesday, March 20 at 9:30 AM. Free.

Series for People with Early-Onset Dementia
A new 6-week series is being offered to residents who have been diagnosed with early-onset dementia, which is typically diagnosed prior to age 65. Structured activities will be held on Tuesdays beginning March 5 and ending April 9 from 9:30-12:30. Cost is $80 for 6 weeks and includes lunch and transportation! If interested in this program for your loved one, please call Andrea at 860-648-6357 to see if this program would be appropriate.

Teen Center
The Teen Center Youth Council spent a day over their February break creating thoughtful and fun poster cards for a few town departments – the Fire Department, Police Department, Public Works and Parks Division. Students enjoyed delivering the cards and candies to each place and talked about how good it felt to say thank you and connect with some of the staff they had the opportunity to meet. It was a great afternoon and fun way to recognize National Random Acts of Kindness Week!

YFS Intern, a senior at University of Hartford, helped to create a bulletin board in the Teen Center with the goal of raising awareness on relationships and dating. Educating our youth on healthy relationships, consent and what
that means for youth of multiple ages has become an important component of positive youth development.

♦ Parent Education and Support

♦ Monthly Dads Dinner and Playgroup
We recognize how important a father’s nurturing presence can benefit children and help them develop cognitively, socially and emotionally. Latest research indicates that Dads who are actively involved in raising their children can make a positive and lasting difference in their lives. The Dads Dinner and Playgroup is offered once a month in the evening. It is attended by Dads, uncles, grandfathers and positive male role models in a child’s life. The playgroup features dinner fun activities, games and open play gym that provides children and positive male role models with a safe and fun environment to connect.

♦ Monday Morning Playgroup
Play is essential to development because it contributes to the cognitive, physical, social, and emotional well-being of children and youth. Play also offers an ideal opportunity for parents to engage fully with their children. Despite the benefits derived from play for both children and parents, time for free play has been markedly reduced for some children. A variety of factors contribute to reduced play, including a hurried lifestyle and changes in family structure are a few of the barriers to families playing together. During the month of February 160 children and caregivers came together to play during our Monday Morning playgroup. One mother commented that she began coming to the playgroup when her daughter was just 4 months old. She said with a giggle, “The playgroup was more for me than my 4 month old! I desperately needed to be out of the house and with other parents with young children. Now I have a place to vent about my sleepless nights with an infant, challenging behaviors and feel supported!”
This mother and many other caregivers have reported that they feel a connection with the other caregivers in the group and feel less isolated because they have something to look forward to doing with their children, especially during the cold winter months when they are in the house more.

♦ Relatives Raising Children Monthly Support Group
The group met on Tuesday February, 26th. Relatives have an opportunity to connect with others experiencing similar situations and learn about resources in the community.
Upcoming Programs: Join South Windsor Youth and Family Services in making our community a better place for our children to
Human Services Department

Andrea Cofrancesco
Director of Human Services

live, April is Child Abuse Awareness month. Various activities will be offered through the month of April to spread Awareness for child abuse prevention. One way to participate is wear Blue to work on Thursday, April 11th to show your commitment to giving all kids a great childhood. We encourage individuals to share their pictures on Youth and Family Services or Swan Parenting Facebook page.

School Outreach & Prevention
Students Against Destructive Decisions organized an anti-drinking and driving campaign during Superbowl weekend. They created stickers reminding the community to make good choices and asked two local pizza restaurants to stick them on their boxes over the weekend. A big thanks to Campions and Oakland Pizza for supporting our students and our community. (Sticker photo attached).

A newly created TEMS "Be the Change" Club had a busy month. They organized a bake sale to help support the POP preschool fundraiser for local animal shelters. They teamed up with "Pennies For Patients" to help raise money for the Leukemia and Lymphoma Society here in CT and they also made placemats for homebound senior citizens. They are an amazing group of middle school students who are doing what they can to create positive change in the world.

Counseling & Support
Both of our part time youth counselors are currently at capacity. We are on a waitlist for our counseling services at this time.

Programs coming in March & April...
- Eating Disorders 101
- JUST BE YOU...new group for TEMS students at the Teen Center
- Middle School AND High School drop in hours at the Teen Center
- An Evening with SRO Tina Roy and her TOP 10 list for parents
- Home Alone Safety Course for youth ages 8 to 13
- Dads Dinner and Playgroup
- Monday Morning Playgroup
- Wellness in the Winter
- Questions about Children and School Issues (for parents)
- Relatives Raising Children
- Caring for Loved Ones with Special Needs
- Keeping Kids Safe Parent program
- Taking Care of Ourselves
- Pinwheel Garden for Child Abuse Awareness month

Some great upcoming programs and events, please check out our Facebook page! https://www.facebook.com/SWYouthFamily or call Liz at 860-648-6361 x331 for more information

Liz Langevin, LMSW
“Discover the Benefits!”
MONTHLY REPORT - March 4, 2019

Park & Recreation Commission (PARC)
The next PARC meeting is Wednesday, March 13th at 7:30pm now in their new location in Room 14 at Wapping School, 91 Ayers Road. Work continues on the master plan revision.

The South Windsor Walk & Wheel Ways (SWW&WW) sub-committee meets next on Wed., March 6th at Wapping. Please feel free to join them at the next Moonlight walk on Friday March 8 at 7:15pm starting from the Rotary pavilion at Nevers Park.

The South Windsor FOOD Alliance (SWFA) – Go to www.swfood.org for more details.

Special Invitation to Councilors – SAVE THE DATES:
(1) Join SWW&WW on Fri., March 8 for a 1.5 mile moonlight walk on the trails at Nevers Park. Meet at the Rotary Pavilion at 7:15 for a 7:30 start. Enjoy hot chocolate by the fire pit at the conclusion of the hike!
(2) Stop by the Wapping gym on Fri., March 22 between 7 and 9pm to watch the fun-loving competition at our second annual Mom-Son Dodgeball Night.

As always, we offer all members of the Town Council an open invitation to visit any of our 400+ recreation programs or park facilities throughout the year. Please give us a call and we will even escort you!

RECREATION DIVISION
“Feel great – recreate!”

4th R Before & After School Program - March enrollment is static at 154 before school participants and 269 students after school. Early Release Wednesday program does not operate during the winter months.

Wapping Re-Purposing – The Cafeteria remodel to a Banquet facility is progressing, but much slower than we ever expected. The age of the building reveals unexpected challenges requiring continual; adjustments and delays.

Kids Night Out – Back by popular demand registered kids spent 3 hours from 6:30 to 9:30pm at our Wapping facility participating in activities of their choice supervised by our very own talented 4th R staff under the creative direction of Shelby Kosa, Recreation Supervisor.

Our second annual Father-Daughter Valentines Dance at Wapping on Fri., Feb. 8th was again a huge hit with 200 participants “dressed to the nines, footloose
and fancy free”! Daddies and their little girls enjoyed a festively decorated gymnasium, an Arthur Murray dance lesson, great music spun by DJ Ben, photo booth and light refreshments. Another homerun by Recreation Supervisor, Cheryl Gerber!

**Basketball Extravaganza** - Our Beginner Basketball Divisions ended their season with our annual Extravaganza at TEMS on Sat., Feb. 9th. Each player received a participation medal and enjoyed a hilariously entertaining performance by the “Yo-Yo Guy”. Well done Sarah Robinson, Recreation Supervisor!

**PARKS DIVISION**

**“Caring for South Windsor’s Growing Needs”**

**February Activity Highlights:**

Athletic Fields & Grounds:
- Hibernating for the winter!

Parks & Open Space:
- Continued monitoring beaver activity at the ponds at Nevers Park including tracking & documenting tree damage and removing hazards created by our furry visitors. With the pond frozen activity was very minimal.
- Weather permitting we continued work on a fifth new trail loop, “Sneaky Pete”, to be added to the mountain biking trail system at Rye Street Park.
- The design work is done and the fabrication is a work-in-progress for the new sign for Porter’s Hill. Installation will be done once the ground thaws. The sign will be located at the western corner of Sand Hill and Nevers opposite the existing Nevers Park sign.
- Substantial tree work, removal of invasives, and site work continued at the high school by the brook, along Chief Ryan Way, Lawrence Road Park and at numerous open space properties off Debbie Drive, Wood Pond, Old Farms, Avery Street,
- On Feb. 5th the aging paved roadway into Nevers Park off Chief Ryan Way failed under the weight of larger vehicles in the middle of a thaw/freeze cycle. Damage was temporarily repaired by DPW Street Services the very next day. Thank you Marco!

Projects:
- Construction of the Nevers Park restroom project in partnership with the SW Rotary club continues to move along quite nicely, albeit slowly at times due to weather interruptions. The steel doors have been hung and rooms are now securable, so interior plumbing, electric and security installations will begin soon. Steel roofing is scheduled to begin any day now.
- Picnic table inventory repairs and maintenance in preparation for redeployment to the parks for spring.
- Built concrete and wood park bench to be deployed to the Linear park on Vibert Road.
- Began refurbishing (repair, sanding, priming and painting) truck beds and trailers in need to be ready for spring.

Other
- Responded to winter weather incidents on Jan. 31, Feb. 19, 21, & 25 along-side Street Services Division of Public Works. The severe gusty winds on the 25th required a tremendous amount of tree work in our parks and on public building grounds.
- Repaired damaged basketball backboard
and returned to Philip R. Smith School to support our Saturday morning Mighty Mite Hoop program.

**Photos**

Participants at Kids Night Out got to do messy, fun things you probably wouldn’t do at home!!

New restroom facility at Nevers Park is progressing nicely!

Roadway into Nevers Park from Chief Ryan Way is showing its age and will be added to the CIP list.
Many thanks to Marco and the DPW Street Services Division for the expedient repairs!!

Challenger Basketball in action at Eli Terry on Saturday afternoons where a high school volunteer buddies up with a child with special needs

Beginner Basketball Divisions ended their season with an Extravaganza at TEMS on Sat., Feb. 9th

Our second annual Father-Daughter Valentines Dance at Wapping on Fri., Feb. 8th was again a huge hit with 200 participants “dressed to the nines, footloose and fancy free”!
March 2019
Town Council Meetings and Events

Meetings

Monday, March 4, 2019
7:00 pm Regular Meeting
Council Chambers

Monday, March 18, 2019
7:00 pm Regular Meeting
Council Chambers