Check Policy – effective April 1, 2019

In accordance with town policy, any check received by the Collector of Revenue’s office will be returned to the sender if any of the following apply to avoid any suspicion of fraud and to eliminate the possibility that the bank will refuse the check. No courtesy contact will be attempted:

I. If the legal line is:
   A. Blank, not filled out at all
   B. Not filled out completely
   C. Is illegible

II. If the check is unsigned

III. If the pay to the order line is not complete AND there is no bill to accompany the check.

IV. If payment is remitted without a remittance or a notation on the check of the taxpayers intention. The check should reference property address, Unique ID, VIN number, plate number or bill type.

If the legal line of the check is different from the courtesy box the legal line will be the amount applied to your account(s). If a balance due exists a copy of the check and a statement will be mailed alerting of the discrepancy.

Warning ACH - Electronic Bill Payment - Postmark

These services may not mail your payment when you expect them to. You assume the risk of your payment arriving late if you choose to utilize these services. These payment types come to us without a postmark, and because of this, they MUST be received by before the last day to pay without penalty (ex., on or before August 1) in ordered to be considered timely. Normally, the postmark controls in accordance with CGS 12-146, but if there is not postmark, timeliness depends solely upon our receipt of the payment not the date of the check.

Please read your financial institutions warnings regarding electronic bill payment service as many specifically advise not to sue the service for tax payments for the reasons given.