



**TOWN OF SOUTH WINDSOR
PLANNING DEPARTMENT
STAFF APPROVAL FEES**

ZONING PERMIT FEE

New Commercial / Industrial	\$50
New Single Family House	\$35
Multi Family Unit	\$25
In-Law Apartment or Accessory Apartment	\$25

CERTIFICATE OF OCCUPANCY / ZONING COMPLIANCE FEE

New Commercial / Industrial	\$30
New Single Family House	\$25
Multi Family Unit	\$25
In-Law Apartment or Accessory Apartment	\$25

OTHER ZONING FEES

Zoning Compliance Letter	\$25
Change Order (major)	\$50
Change Order (minor)	\$10
Lot Split / Lot Line Revision	\$50
Sign Permit (new)	\$25
Sign Permit (replacement)	\$10
Minor Home Occupation	\$25
Bond Processing Fee	\$25

REGULATIONS & MAPS

Zoning Regulations with 11"x17" Map	\$15
Zoning Map	\$5
Subdivision Regulations	\$6
Wetlands Regulations with Map	\$8
Town Plan of Conservation & Development	\$15
Public Improvement Specs	\$10 or with CD \$25
Scanning of Records	\$20 per visit
Digital Copy of Meeting	\$10 per meeting (must provide USB)
Tape Dubbing	\$10 per meeting (Each additional tape \$1. fee required at time of request. Tapes provided by the Planning Department.)

Effective: 9/5/17

Engineering Subdivision Review and Inspection Fee

(a) All the review and quality control inspections by the Engineering Department of the Town are required in connection with the approval of a subdivision in which public improvements will become Town property and major commercial/multi-family developments, the applicant shall pay an additional processing fee to defray the costs of said review and quality control inspections. Said additional processing fee shall be in the amount of one percent (1%) of public and/or private improvements site costs. This fee shall include a review of the initial plans submitted and the first set of revised plans submitted for review after receiving comments from the Town.

Technical Consultant Fee

(a) When the Director of Planning determines that, in order to fully and properly review and evaluate an application, the Town would require the technical services of an outside consult in the areas of, but not limited to, traffic engineering, architecture, landscaping, civil engineering, etc, the entire fee for such services shall be borne by the applicant.

(b) Upon completion of the technical review and determination of the cost, all fees for any technical services required in section (a) shall be paid in full before the application is acted on by Planning Commission.

Town Council Adopted: 7/17/17; Effective: 9/5/17