

MINUTES

**ECONOMIC DEVELOPMENT COMMISSION
MADDEN ROOM
SOUTH WINDSOR TOWN HALL**

**REGULAR MEETING
WEDNESDAY, SEPTEMBER 25, 2019
TIME: 7:00 P.M.**

PRESENT: Chairperson David Marsh, Vice Chairperson Paul Burnham, Linda Jeski, Sue Burnham, Edwina Futtner, William Jodice, Joseph Kennedy, Louise Neary, and James Murray (arrived at 7:07pm)

ABSENT: Shailesh Verma, Alternates Victor Dorobantu, Wayne Kilburn, and Shawn Jacobaccio

ALSO PRESENT: Town Manager Michael Maniscalco, Town Council liaison and Mayor Andrew Paterna, and EDC Coordinator Matthew Galligan

- 1. Call Meeting to Order:** Chairperson Marsh called the meeting to order at 7:03pm
- 2. Roll Call:** The above-mentioned members were introduced.
- 3. Public Participation:** None.
- 4. Approval of Minutes**

Minutes from Regular Meeting on 7/24/2019: A **motion** was made by Commissioner Neary and **seconded** by Commissioner S. Burnham to approve the minutes from July 24, 2019 with the following corrections:

- Item "Also Present": Should read "...Mayor Paterna"
- Item 5.c.: Should read: "...asked Mayor Paterna if he had any information on this item. Mayor Paterna informed..."
- Item 6.b. Should read: "...Mayor Paterna reported on the following:..."
- Item 7: Should read: "Mayor Paterna commented that..." and "Mayor Paterna suggested..." and "Mayor Paterna stated that..." and Mayor Paterna stated that although..."
- Item 5.d Should read: "...shared with Town Manager Maniscalco..."
- Item 7 Should read: "...Mr. Maniscalco replied that P&Z..." and "...and Town Manager Maniscalco replied that Mr. Roberts..." and "Town Manager Maniscalco stated that he hasn't developed..."
- Item 10 Should read: "Town Manager Maniscalco explained that FOI..."

The motion was **approved by majority**. Vice Chairperson P. Burnham abstained. **Motion passed.**

A **motion** was made by Chairperson Marsh and **seconded** by Vice Chairperson Burnham to amend the agenda to add item 10b "Potential Action on Executive Session Item" and was **unanimously approved. Motion passed.**

- 5. Old Business**

- (a) Economic Development Strategy: No updates
- (b) Economic Development Commission Brand, Identity, Administration: No updates
- (c) Sustainable CT: Mayor Paterna announced that the town is moving from bronze to silver level, and once qualified the town will become eligible for a \$25,000 matching grant for a project they've identified.
- (d) Town Ordinance Economic Impact Analysis: No updates

6. Committee Report(s)

(a) Bylaw Review Committee: Vice Chairperson P. Burnham noted there was a change that was made at the last meeting. Donna Thompson updated the bylaws with the change in the meeting time. He will have Donna remove this item from the agenda.

(b) Business Community Engagement (Ambassador Program) / Committee: Vice Chairperson P. Burnham spoke with Chad Farr, who owned a cafe and catering business and is looking for something in town. Vice Chairperson P. Burnham will be reaching out to a few other people to find out what their plans are for projects in town. Town Manager Maniscalco commented that he is working to put together a restaurant forum to bring in larger restaurant groups to add to the dining options in the community. He is working with the Buxton Group and that he, Scott Roberts, and EDC Coordinator Matthew Galligan have been accessing the database. They are hoping to learn more from restaurant groups and have had conversations with other businesses interested in public/private partnerships. Town Manager Maniscalco is hoping for something more concrete information to share with the commission. Vice Chairperson P. Burnham asked when the hotel is opening and Town Manager Maniscalco replied that he wasn't sure. Vice Chairperson P. Burnham asked when the assisted living facility and daycare center will be opening and Town Manager Maniscalco shared that the daycare center has filed an application with P&Z. As part of the application, Peter DeMallie has asked for a text amendment to allow housing in a commercial zone. EDC Coordinator Galligan announced that he will need the support of the EDC for new restaurants in the area. Commissioner Jeski stated that she is excited at the possibility of having more restaurants in town instead of going to Manchester. She asked for clarification of the daycare center since she heard that there wouldn't be any before/after school daycare (only birth-5 years). She is currently on the waitlist for her own grandchild. Town Manager Maniscalco stated that the Parks and Recreation department conducted a survey of the current daycare facilities in the area and discovered that they all have a few available spaces but that busing is an issue. The primary focus for most daycare facilities is on filling their full-time slots before filling openings with before/after care slots, which are considered part-time.

7. New Business: None

8. Communications and Remarks

(a) Report from David Marsh, Chairperson: Chairperson Marsh hopes that everyone had a nice break and believes that things should be picking up as we move into the winter and with the efforts of the new town manager.

9. General Discussion: Vice Chairperson P. Burnham introduced Scott Kelly who should be joining the commission as a full-time member in October. Mr. Kelly shared that he owns a

construction company in town, Kelly Homes, and that he also owns property in the town center. Mr. Kelly is excited to be asked to join the commission.

10a. Executive Session: At 7:24p.m. Chairperson Marsh made a motion to go into Executive Session to discuss a tax abatement agreement which would result in disclosure of public records or information contained therein which is exempt from disclosure at this time pursuant to Connecticut General Statutes §1-210(b)(1) and §1-210(b)(5)(B). Commissioner P. Burnham seconded the motion, and it was approved unanimously. Chairperson Marsh invited Mayor Paterna, Town Manager Maniscalco, and EDC Coordinator Matthew Galligan to join the session.

The following individuals went into Executive Session: Chairperson David Marsh, Vice Chairperson Paul Burnham, Linda Jeski, Sue Burnham, Edwina Futtner, William Jodice, Joseph Kennedy, Louise Neary, and James Murray, Mayor Paterna, Town Manager Maniscalco, and EDC Coordinator Matthew Galligan.

At 7:50 p.m. Commissioner Marsh made a **motion** to adjourn the Executive Session. Commissioner Paul Burnham **seconded** the motion, and it was ***approved unanimously.*** ***Motion passed.***

10b. Potential Action on Executive Session Item: A **motion** was made by Commissioner Marsh to approve a seven year 50% tax abatement for Project Hammer. Commissioner William Jodice seconded the motion and it was ***unanimously approved.*** ***Motion passed.***

11. Adjournment

A **motion** was made by Commissioner Marsh and **seconded** by Commissioner Susan Burnham to adjourn at 7:57 p.m. and was ***unanimously approved.*** ***Motion passed.***

Next meeting is scheduled for October 23, 2019 at **7:00 p.m.** in the Madden Room.

Respectfully submitted,
Catherine Potter
Clerk