

Illicit Discharge Detection and Elimination (IDDE) Program
for
Town of South Windsor

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South Windsor, CT

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1.0 INTRODUCTION

1.1 MS4 Program

The Town of South Windsor has developed an Illicit Discharge Detection and Elimination (IDDE) program to address the requirements of the Connecticut Department of Energy and Environmental Protection (CTDEEP) *General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems*, effective July 1, 2017, hereafter referred to as the “2017 MS4 Permit” or “MS4 Permit.”

The MS4 Permit requires that each permittee, or regulated community, address six Minimum Control Measures. These measures include the following:

1. Public Education and Outreach
2. Public Involvement/Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Stormwater Runoff Control
5. Post-Construction Stormwater Management in New Development or Redevelopment
6. Pollution Prevention/Good Housekeeping.

Under Minimum Control Measure 3, the permittee is required to implement an IDDE program to provide the legal authority to prohibit and eliminate illicit discharges to the Municipal Separate Storm Sewer System (MS4), find the source of any illicit discharges, eliminate those illicit discharges, and ensure ongoing screening and tracking to prevent and/or eliminate future illicit discharges. The IDDE program must also be recorded in a written (hardcopy or electronic) document and meet the IDDE program requirements specified in the MS4 Permit. This document has been prepared to address this requirement.

1.2 Geographic Scope of IDDE Program

The MS4 Permit requires municipalities to implement the IDDE program within the Urbanized Area (based on 2010 U.S. Census) and those catchment areas of the MS4 with either Directly Connected Impervious Area (DCIA) of greater than 11% or which discharge directly to impaired waters (i.e., “priority” areas).

Appendix B depicts the urbanized area and other areas outside of the urbanized area that, collectively, may be considered priority areas within the Town of South Windsor.

1.3 Illicit Discharges

An “illicit discharge” is any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated groundwater except: (1) certain allowable non-stormwater discharges when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified MS4, or (2) discharges authorized under a separate NPDES permit that authorize a discharge to the MS4.

Illicit discharges may take a variety of forms. Illicit discharges may enter the drainage system through direct or indirect connections. Direct connections may be relatively obvious, such as cross-connections of sanitary sewer services to the storm drain system. Indirect illicit discharges may be more difficult to detect or address, such as failing septic systems that discharge untreated domestic wastewater to a ditch within the MS4, or a sump pump that discharges contaminated water on an intermittent basis.

Some illicit discharges are intentional, such as dumping used oil (or other pollutant) into catch basins, a resident or contractor illegally tapping a new sewer lateral into a storm drain pipe to avoid the costs of a sewer connection fee and service, and illegal dumping of yard wastes into surface waters. Some illicit discharges are related to the unsuitability of original infrastructure to the modern regulatory environment. Examples of illicit discharges in this category include connected floor drains in old buildings, as well as sanitary sewer overflows that enter the drainage system. Sump pumps legally connected to the storm drain system may be used inappropriately, such as for the disposal of floor wash water or old household products, in many cases due to a lack of understanding on the part of the homeowner.

Elimination of some discharges may involve substantial cost and effort, such as disconnecting and reconnecting sanitary sewer laterals or replacing leaking sanitary and/or storm sewer lines. Others, such as improving adherence to proper pet waste management practices through public education and by providing pest waste bags and receptacles, can be accomplished through relatively low-cost efforts.

Regardless of the intention, when not addressed, illicit discharges can be a significant source of pollutants to surface waters, including metals, toxics, oil, grease, solvents, nutrients, and pathogens.

1.4 Allowable Non-Stormwater Discharges

The following categories of non-stormwater discharges are allowed under the MS4 Permit provided: (1) the permittee controls such non-stormwater discharges to the Maximum Extent Practicable (MEP), as required by the MS4 Permit; (2) such non-stormwater discharges do not contribute to a violation of water quality standards; and (3) such non-stormwater discharges are documented in the Stormwater Management Plan and are not significant contributors of pollutants to any identified MS4:

- Uncontaminated groundwater discharges including, but not limited to: pumped groundwater, foundation drains, water from crawl space pumps and footing drains
- Irrigation water including, but not limited to: landscape irrigation and lawn watering runoff
- Residual street wash water associated with sweeping
- Discharges or flows from firefighting activities (except training)
- Naturally occurring discharges such as rising groundwaters, uncontaminated groundwater infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands.

If these discharges are identified as significant contributors to the MS4, they must be considered an “illicit discharge” and addressed by the IDDE program controlling these sources so they are no longer significant contributors of pollutants, and/or eliminate them entirely.

1.5 Receiving Waters and Impairments

Table 1-1 lists the impaired waters within the boundaries of the Town of South Windsor based on the latest version of the State of Connecticut Integrated Water Quality Report produced by CTDEEP every two years. Impaired waters are waterbodies that do not meet water quality standards for one or more designated use(s) such as recreation or aquatic habitat.

Table 1-1. Impaired Waters

Waterbody Name	Segment ID	EPA Category	Impairment and Stormwater Pollutant of Concern	Approved TMDL
Connecticut River (Portland/Suffield)-03	CT4000-00_03	4a and 5	Bacteria <u>Cause:</u> Eschreerichia coli	Yes – CT State Bacteria
Dry Brook (South Windsor/East Windsor)-01	CT4200-28_01	5	Bacteria <u>Cause:</u> Eschreerichia coli	No
Scantic River-01	CT4200-00_01	5	Bacteria <u>Cause:</u> Eschreerichia coli Other Pollutant of Concern <u>Cause:</u> Unknown	No

Source: State of Connecticut 2016 Integrated Water Quality Report (CTDEEP) and UConn Clear MS4 Data website.

Category 4a Waters – Impaired waters with completed TMDLs

Category 5 Waters – Available data and/or information indicate that one or more designated uses are not being supported and a TMDL is needed.

Connecticut State bacteria (e.coli) TMDLs are as follows: 235col/100mL for designated swimming areas; 410col/100mL for non-designated swimming areas; and, 576 for naturally occurring wildlife sources.

1.6 IDDE Program Goals, Framework, and Timeline

The objective of the IDDE program is to systematically find and eliminate sources of non-stormwater discharges which are not permitted or allowed to the MS4 and implement procedures to prevent such discharges. The program consists of the following major components as outlined in the MS4 Permit:

- Legal authority to prohibit illicit discharges and enforce this prohibition
- Program for citizen reporting of illicit discharges
- Stormwater system mapping
- Address Sanitary Sewer Overflow (SSO)
- Assessment and priority ranking of catchments
- Outfall and interconnection screening and sampling
- Catchment investigations
- Identification/confirmation of illicit sources
- Illicit discharge removal
- Follow-up screening
- Employee training

The IDDE investigation protocol framework is shown in **Figure 1-1**. The required timeline for implementing the IDDE program is shown in **Table 1-2**.

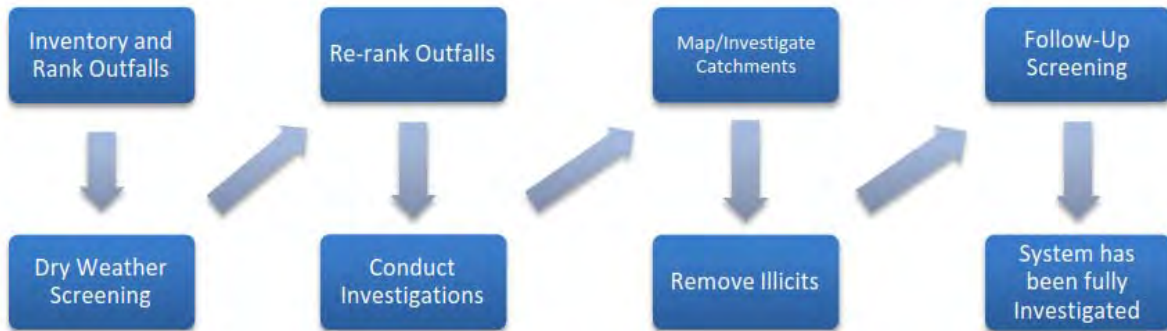


Figure 1-1. IDDE Investigation Procedure Framework

Table 1-2. IDDE Program Implementation Timeline

IDDE Program Requirement	Deadline					
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 10
SSO Inventory (5-year look back)	Oct 30, 2017					
Program for Citizen Reporting	Effective Date					
Establish IDDE Legal Authority	July 1, 2018					
Written IDDE Program	July 1, 2018					
Outfall/Interconnection Inventory		July 1, 2019				
Map All Stormwater Outfalls		July 1, 2019				
Initial Assessment and Priority Ranking of Catchments (update annually)		July 1, 2019				
Complete Detailed Stormwater System Mapping			July 1, 2020			
Begin Dry Weather Outfall Screening (high and low priority outfalls)	July 1, 2018					
Complete Dry Weather Outfall Screening (high and low priority outfalls)					July 1, 2022	
Catchment Investigations – Problem Outfalls (80% and 100% of problem catchments)			July 1, 2020		July 1, 2022	
Catchment Investigations* – all Problem, High and Low Priority Outfalls						July 1, 2027

*Catchment investigations should begin within three months of finalization of investigation procedure and no later than 15 months from effective date of permit.

1.7 IDDE Program Accomplishments – 2004 MS4 Permit

The 2004 MS4 Permit required MS4 communities to develop a plan to detect illicit discharges using a combination of stormwater system mapping, adopting a regulatory mechanism to prohibit illicit discharges and enforcing this prohibition, and identifying tools and methods to investigate suspected illicit discharges. The Town was also required to define how confirmed discharges would be eliminated and how the removal would be documented.

The Town of South Windsor has completed or implemented the following IDDE program elements consistent with the 2004 MS4 Permit requirements:

- Dry weather outfall screening and sampling
- Wet weather outfall monitoring
- Outfall mapping of outfalls
- Additional stormwater system mapping, including the locations of catch basins, manholes and pipe connectivity
- Sanitary Sewer Overflow (SSO) inventory

2.0 AUTHORITY AND RESPONSIBILITIES

2.1 Legal Authority

The Town of South Windsor is in the process of getting an ordinance approved entitled: *Illicit Discharge and Connection Stormwater Ordinance* (Illicit Discharge Ordinance). A copy of the Draft ordinance is provided in **Appendix C**. The Illicit Discharge Ordinance will provide the Town of South Windsor with adequate legal authority to:

- Prohibit illicit discharges
- Investigate suspected illicit discharges
- Eliminate illicit discharges, including discharges from properties not owned by or controlled by the MS4 that discharge into the MS4 system
- Implement appropriate enforcement procedures and actions

The Town of South Windsor is currently reviewing the proposed Illicit Discharge Ordinance and related policies for consistency with the MS4 Permit, where necessary.

2.2 Statement of Responsibilities

The Town of South Windsor Engineering Department is the lead municipal agency or department responsible for implementing the IDDE Program pursuant to the provisions of the Illicit Discharge Ordinance. Other agencies, departments, or personnel with responsibility for aspects of the program include:

- Engineering Department – Responsible for oversight of the SMP, mapping, development and implementing IDDE Program, investigating illicit discharges, record keeping, maintaining overall compliance with the MS4 Permit.
- Stormwater Committee – Responsible for development and implementing IDDE Program, developing citizen reporting program, coordinating efforts with interconnected MS4s.
- Planning Department – Responsible for reviewing site plans for stormwater quality concerns, conducting site inspections, enforcing land use regulations and LID/runoff reduction regiments.
- Public Works and Parks & Grounds – Responsible for long-term maintenance plans, property and operations maintenance, eliminating illicit discharges, employee training, infrastructure repair/rehab program, attempting to reduce fertilizer and pesticide usage at Town properties.
- Engineering Consultant – Responsible for assisting the Town with development and implementation of the IDDE Program, outfall screening and sampling.
- Sewer Department – Responsible for reporting on SSO's and maintenance/repairs of the town's sanitary sewer infrastructure.
- Health Department – Responsible for reporting on SSO's caused by septic system failures.
- Town Manager – Responsible for administering, implementing and enforcing the provisions of the IDDE ordinance.

3.0 CITIZEN REPORTING OF ILLICIT DISCHARGES

The MS4 Permit requires municipalities to develop a program for citizen reporting of illicit discharges. The Town of South Windsor has established a system to allow for citizen reporting. The reporting system is described on the Town of South Windsor website and in municipal offices and consists of an online and mobile tool called “Connect South Windsor” in which residents can report an issue by selecting from a drop down list.

The Town of South Windsor will investigate and work to eliminate any illicit discharges reported by citizens or organizations, provided such a report incorporates at least a time and location of an observed discharge. The Town will conduct an inspection of the reported outfalls, manholes or other sites promptly after receiving such a report. The Town will incorporate the reported outfalls into the IDDE program. Citizen reports and the responses to those reports will be included in each Annual Report.

4.0 MAPPING

The Town of South Windsor originally developed mapping of its stormwater system to meet the mapping requirements of the 2004 MS4 Permit. The completed elements include GIS mapping showing the outfall locations.

A copy of the 2004 MS4 stormwater system permit map is provided in **Appendix D**.

The 2017 MS4 Permit requires a revised and more detailed stormwater system map than was required by the 2004 MS4 Permit. The Town is responsible for updating the stormwater system mapping

pursuant to the MS4 Permit and will report on the progress towards completion of the stormwater system mapping in each Annual Report. Updates to the stormwater system mapping will be included in **Appendix D**.

4.1 Outfall and Interconnection Inventory and Mapping

The Town of South Windsor will continue to develop an inventory and mapping at a minimum scale of 1" = 2000' and a maximum scale of 1" = 100' showing all stormwater outfalls located within and owned or operated by the Town and all interconnections with other MS4s.

The inventory and mapping requirements include the following information for each outfall and interconnection:

- Unique identifier
- Type, material, size (e.g., 24-inch concrete pipe)
- Spatial location (latitude and longitude with a minimum accuracy of +/-30 feet)
- Name, waterbody ID and Surface Water Quality Classification of the immediate surface waterbody or wetland to which the stormwater runoff discharges
- If the outfall does not discharge directly to a named waterbody, the name and waterbody ID of the nearest named waterbody to which the outfall eventually discharges
- Name of the watershed, including sub-regional drainage basin number, in which the discharge is located
- Date of most recent inspection
- Physical condition
- Indicators of potential non-stormwater discharges (including presence or evidence of suspect flow and sensory observations such as odor, color, turbidity, floatables, or oil sheen) as of the most recent inspection.

The Town is attempting to have the outfall inventory and mapping substantially completed within two years of the permit effective date (July 1, 2019) to remain in compliance with the MS4 permit.

The inventory and mapping will be updated annually to include data collected in connection with dry weather screening and other relevant inspections. An update on the progress of the outfall inventory and mapping will be provided in each Annual Report.

4.2 Detailed Stormwater System Mapping

A detailed stormwater system map will be developed for, at a minimum, the portions of the municipality within "priority" areas. The detailed mapping is intended to facilitate the identification of key infrastructure, factors influencing proper system operation, and the potential for illicit discharges.

The required scale and detail of the map will be appropriate to facilitate a rapid understanding of the system by the municipality and CTDEEP. The mapping will also serve as a planning tool for the implementation and phasing of the IDDE program and demonstration of the extent of complete and

planned investigations and corrections. The mapping will be updated, as necessary, to reflect newly discovered information and required corrections or modifications.

The following mapping elements are required:

- Outfalls and receiving waters
- Pipes, catch basins, and/or manholes
- Open channel conveyances (swales, ditches, etc.)
- Interconnections with other MS4s and other storm sewer systems
- Municipally owned stormwater treatment structures (e.g., detention and retention basins, infiltration systems, bioretention areas, water quality swales, gross particle separators, oil/water separators, or other proprietary systems)
- Catchment delineations for use in priority rankings, or prioritizing BMP retrofits
- Waterbodies identified by name and indication of all use impairments as identified on the most recent State of Connecticut Integrated Water Quality Report

The following mapping elements are required, where available:

- Municipal Sanitary Sewer System (if available)
- Municipal Combined Sewer System (if applicable)

The following mapping elements are recommended:

- Storm sewer material, size (pipe diameter), age
- Sanitary sewer system material, size (pipe diameter), age
- Where a municipal sanitary sewer system exists, properties known or suspected to be served by a septic system, especially in high density urban areas
- Area where the permittee's MS4 has received or could receive flow from septic system discharges
- Seasonal high water table elevations impacting sanitary alignments
- Topography
- Orthophotography
- Alignments, dates and representation of work completed of past illicit discharge investigations
- Locations of suspected, confirmed and corrected illicit discharges with dates and flow estimates

The Town will attempt to substantially complete the detailed stormwater system mapping within three years of the effective date of the permit (July 1, 2020) to maintain compliance with the MS4 Permit.

5.0 SANITARY SEWER OVERFLOW INVENTORY

The 2017 MS4 Permit requires municipalities to prohibit illicit discharges, including sanitary sewer overflows (SSOs), to the MS4. SSOs are discharges of untreated sanitary wastewater from a municipal sanitary sewer that can contaminate surface waters, cause water quality problems and property damage, and threaten public health. SSOs can be caused by blockages, line breaks, sewer defects that allow

stormwater and groundwater to overload the system, power failures, improper sewer design, and vandalism.

Based on a review of available records, no SSOs resulting in discharge to the MS4 have occurred in the Town of South Windsor in the five years prior to the effective date of the MS4 Permit (July 1, 2012 – December 31, 2018).

Upon detection of an SSO, the Town of South Windsor will eliminate it as expeditiously as possible and take interim measures to minimize the discharge of pollutants to and from its MS4 until the SSO is eliminated. Upon becoming aware of an SSO to the MS4, the Town will provide written notice to CTDEEP within five days of becoming aware of the SSO occurrence.

The inventory in **Table 5-1** is updated by the Town of South Windsor when new SSOs are detected. The SSO inventory will be included in each Annual Report, including the status of mitigation and corrective measures to address each identified SSO.

Table 5-1. SSO Inventory

SSO Location ¹	Discharge Point ²	Date/Duration ³	Estimated Volume ⁴	Description ⁵	Mitigation Completed ⁶	Mitigation Planned ⁷
1141 Strong Road, South Windsor, CT	n/a	8/25/2019 8:00- 8/26/2019 12:00	Undetermined	Sewer line blockage in sewer main	Yes 8/25/2019 12:00	
450 Clark Street, South Windsor, CT	n/a	3/11/2019 12:30- 3/11/2019 15:00	1,500 Gallons	Sewer line blockage at pump station	Yes 3/11/2019 15:00	
970 Ellington Road, South Windsor, CT	n/a	11/25/2019 15:45- 11/25/2019 17:49	1,001-5,000 Gallons	Sewer line blockage in sewer main	Yes 11/25/2019 17:49	

¹ Location (approximate street crossing/address and receiving water, if any)

² Discharge entered a surface water directly or entered the MS4

³ Date(s) and time(s) of each known SSO occurrence (i.e., beginning and end of any known discharge)

⁴ Estimated volume(s) of the SSO occurrence

⁵ Description of the occurrence indicating known or suspected cause(s)

⁶ Mitigation and corrective measures completed with dates implemented

⁷ Mitigation and corrective measures planned with implementation schedules

6.0 CATCHMENT ASSESMENT AND PRIORITY RANKING

The MS4 Permit requires an assessment and priority ranking of catchments in terms of their potential to have illicit discharges and SSOs and the related public health significance. The ranking will determine the priority order for screening of outfalls and interconnections, catchment investigations for evidence of illicit discharges, and provides the basis for determining permit milestones.

6.1 Catchment Delineations

A catchment is the area that drains to an individual outfall or interconnection. Catchments will be delineated to define contributing areas for investigation of potential sources of illicit discharges. Catchments are typically delineated based on topographic contours and mapped drainage infrastructure, where available. As indicated in **Section 4.2**, catchment delineations will be completed as part of the detailed system mapping.

Larger-scale watershed boundaries available from CTDEEP or local watershed organizations, such as CTDEEP Local Basin boundaries, may be used instead of individual outfall catchment areas to support the initial assessment and priority ranking of catchments. Required updates to the catchment assessment and priority ranking will incorporate refined catchment details as they become available.

6.2 Assessment and Priority Ranking of Catchments

The Town of South Windsor and their designated consultant is currently completing an initial illicit discharge potential assessment and priority ranking of catchments based on existing information, including the outfall and interconnection inventory and mapping.

The Town will attempt to complete the initial assessment and priority ranks within two (2) years from the effective date of the permit (by July 1, 2019) to maintain compliance with the MS4 permit.

An updated assessment and priority ranking will be provided in each Annual Report thereafter, including a listing of all catchments and the results of the ranking for each catchment. The assessment and priority ranking will be updated annually based on catchment delineations, the results of dry weather screening, and other relevant information.

Catchments associated with outfalls and interconnections will be classified into one of the following categories:

1. **Excluded Catchments:** Catchments with no potential for illicit discharges. This category is limited to:
 - Roadway drainage in undeveloped areas with no dwellings and no sanitary sewers
 - Drainage for athletic fields, parks or undeveloped green space and associated parking without services
 - Cross-country drainage alignments (that neither cross nor are in proximity to sanitary sewer alignments) through undeveloped land.

2. **Problem Catchments:** Catchments with known or suspected contributions of illicit discharges based on existing information. This category includes any catchments where previous outfall/interconnection screening indicates likely sewer input. Likely sewer input indicators are any of the following:
- Olfactory or visual evidence of sewage,
 - Ammonia ≥ 0.5 mg/L, surfactants ≥ 0.25 mg/L, and bacteria levels greater than the water quality criteria applicable to the receiving water, or
 - Ammonia ≥ 0.5 mg/L, surfactants ≥ 0.25 mg/L, and detectable levels of chlorine.

Screening and sampling is not required for Problem Catchments. Problem Catchments must be scheduled for catchment investigation. Following the initial ranking of catchments, subsequent rankings shall not add any catchments to the Problem Catchment category.

3. **High Priority Catchments:** Catchments that have not been classified as Problem Catchments and that are:
- Discharging to an area of concern to public health due to proximity of public beaches, recreational areas, drinking water supplies or shellfish beds
 - Determined by the permittee as high priority based on outfall/interconnection screening and catchment characteristics assessment

Any catchment where outfall/interconnection screening indicates likely sewer input as described under Item 1, Problem Catchments, shall be ranked at the top of the High Priority Catchments category and scheduled for catchment investigation.

4. **Low Priority Catchments:** Catchments determined by the permittee as low priority based on outfall/interconnection screening (see **Section 7**) and catchment characteristics assessment (see below).

Catchments will be ranked into the above priority categories (except for excluded catchments, which may be excluded from the IDDE Program) based on the following characteristics of the defined initial catchment areas, where information is available. Additional relevant characteristics, including location-specific characteristics, may be considered but must be documented in the IDDE Program.

- **Previous screening results** – previous screening/sampling results indicate likely sewer input (see criteria above for Problem Catchments).
- **Past discharge complaints and reports.**
- **Poor dry weather receiving water quality** – the following guidelines are recommended to identify waters as having a high illicit discharge potential:
 - Exceeding water quality standards for bacteria
 - Ammonia levels above 0.5 mg/l
 - Surfactants levels greater than or equal to 0.25 mg/l.
- **Density of generating sites** – Generating sites are those places, including institutional, municipal, commercial, or industrial sites, with a potential to generate pollutants that could

contribute to illicit discharges. Examples of these sites include, but are not limited to, car dealers; car washes; gas stations; garden centers; and industrial manufacturing areas.

- **Age of development and infrastructure** – Industrial areas greater than 40 years old and areas where the sanitary sewer system is more than 40 years old will probably have a high illicit discharge potential. Developments 20 years or younger will probably have a low illicit discharge potential.
- **Sewer conversion** – Contributing catchment areas that were once serviced by septic systems, but have been converted to sewer connections may have a high illicit discharge potential.
- **Historic combined sewer systems** – Contributing catchment areas that were once serviced by a combined sewer system, but have been separated may have a high illicit discharge potential.
- **Surrounding density of aging septic systems** – Septic systems thirty years or older in residential land use areas are prone to have failures and may have a high illicit discharge potential.
- **Culverted streams** – Any river or stream that is culverted for distances greater than a simple roadway crossing may have a high illicit discharge potential.
- **Waterbodies** that receive a discharge from the MS4 and are drinking water supplies, shell fishing areas, beaches or waters used for contact recreation.
- **Impaired waterbodies** that receive a discharge from the MS4 or waters with approved TMDLs applicable to the permittee, where illicit discharges have the potential to contain the pollutant identified as the cause of the water quality impairment.

Table 6-1 is a catchment assessment and priority ranking matrix that is used to document the catchment assessment and priority ranking process.

Table 6-1 Catchment Assessment and Priority Ranking Matrix

Catchment ID	Receiving Water	Wet Sampling Results Indicate Likely Illicit Discharge? ¹	Dry Screening Results Indicate Likely Illicit Discharge? ^{1a}	Discharging to Area of Concern to Public Health? ²	Frequency of Past Discharge Complaints	Receiving Water Quality ³	Density of Generating Sites ⁴	Age of Development/Infrastructure ⁵	Historic Combined Sewers or Septic? ⁶	Aging Septic? ⁷	Culverted Streams? ⁸	Additional Characteristics	Score	Priority Ranking
Information Source		Catchment inspections and sample results	Catchment inspections and sample results	GIS Maps	Municipal Staff	Impaired Waters List	Land Use/GIS Maps, Aerial Photography	Land Use Information, Visual Observation	Municipal Staff, GIS Maps	Land Use, Municipal Staff	GIS and Stormwater system Maps	Other		
Scoring Criteria (Yes = Problem)		Yes = 3 No = 0	Yes = 3 No = 0	Yes = 3 No = 0	Frequent = 3 Occasional = 2 None = 0	Poor = 3 Fair = 2 Good = 0	High = 3 Medium = 2 Low = 1	High = 3 Medium = 2 Low = 1	Yes = 3 No = 0	Yes = 3 No = 0	Yes = 3 No = 0	TBD		
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See below for Scoring Criteria.

Table 6-1 Scoring Criteria:

¹ Previous wet weather screening results indicate impacts to impaired waters including:

- Total Nitrogen >2.5 mg/L, Total Phosphorous >0.3 mg/L
- E. Coli >235 col/100 ml for swimming areas and >410 col/100 ml for all others
- Total Coliform >500 col/100 ml, or Fecal coliform >31 col/100ml for Class SA and >260 Col/100ml for Class SB
- Enterococci >104 col/100ml for swimming areas and >500 col/100ml for all others
- Turbidity at outfall is more than 5 NTU greater than the in-stream sample

^{1a} Previous screening results indicate likely sewer input if any of the following are true:

- Olfactory or visual evidence of sewage,
- Ammonia \geq 0.5 mg/L, surfactants \geq 0.25 mg/L, and bacteria levels greater than the water quality criteria applicable to the receiving water, or
- Ammonia \geq 0.5 mg/L, surfactants \geq 0.25 mg/L, and detectable levels of chlorine

² Catchments that discharge to or in the vicinity of any of the following areas: public beaches, recreational areas, drinking water supplies, or shellfish beds

³ Receiving water quality based on latest version of State of Connecticut Integrated Water Quality Report.

- Poor = Waters with approved TMDLs (Category 4a Waters) where illicit discharges have the potential to contain the pollutant identified as the cause of the impairment
- Fair = Water quality limited waterbodies that receive a discharge from the MS4 (Category 5 Waters)
- Good = No water quality impairments

⁴ Generating sites are institutional, municipal, commercial, or industrial sites with a potential to contribute to illicit discharges (e.g., car dealers, car washes, gas stations, garden centers, industrial manufacturing, etc.)

⁵ Age of development and infrastructure:

- High = Industrial areas greater than 40 years old and areas where the sanitary sewer system is more than 40 years old
- Medium = Developments 20-40 years old
- Low = Developments less than 20 years old

⁶ Areas once served by combined sewers and but have been separated, or areas once served by septic systems but have been converted to sanitary sewers.

⁷ Aging septic systems are septic systems 30 years or older in residential areas.

⁸ Any river or stream that is culverted for distance greater than a simple roadway crossing.

7.0 OUTFALL AND INTERCONNECTION SCREENING AND SAMPLING

The 2017 MS4 Permit requires screening and sampling of outfalls and interconnections from the MS4 in dry and wet weather for evidence of illicit discharges and SSOs, including:

- Baseline outfall and interconnection screening (dry weather)
- Confirmatory screenings (dry and/or wet weather depending on catchment characteristics)
- Follow-up screening (dry and/or wet weather depending on catchment characteristics).

The Town of South Windsor and/or their designated consultant is responsible for conducting dry and wet weather outfall and interconnection screening and sampling.

7.1 Dry and Wet Weather Rainfall Criteria

For the purposes of outfall screening and sampling, dry and wet weather conditions are defined as follows:

- **Dry Weather** – dry weather screening and sampling shall proceed when no more than 0.1 inches of rainfall has occurred in the previous 24-hour period.
- **Wet Weather** – wet weather screening and sampling shall occur during or after a storm event of sufficient depth or intensity to produce a stormwater discharge at the outfall. There is no specific rainfall amount that will trigger sampling, although minimum storm event intensities that are likely to trigger sanitary sewer interconnections are preferred. Sampling during the initial period of discharge (“first flush”) will be avoided. To the extent feasible, sampling should occur during the spring (March through June) when groundwater levels are relatively high.

Note that wet weather criteria for impaired waters outfall monitoring pursuant to Section 6(i) of the MS4 Permit are different than the above wet weather criteria for outfall screening and sampling.

For the purposes of determine dry and wet weather conditions, precipitation data from KBDL Bradley International Airport Weather Station will be used. If KBDL Bradley International Airport Weather Station is not available or not reporting current weather data, then KCTSOUTH238 Wood Pond Road Weather Station will be used as a back-up.

The remainder of this section is focused on dry weather screening and sampling. Wet weather screening and sampling is discussed further in the context of catchment investigations, including confirmatory and follow-up screening in **Section 8**.

7.2 Dry Weather Screening/Sampling

Dry weather flow is a common indicator of potential illicit connections. The 2017 MS4 Permit requires all outfalls/interconnections (excluding Problem and Excluded Catchments) to be screened (i.e., visually inspected) for the presence of dry weather flow. Dry weather outfall screening and sampling may take place when no more than 0.1 inches of rainfall has occurred in the previous 24-hour period.

7.2.1 General Procedure

The dry weather outfall screening and sampling procedure consists of the following general steps:

1. Identify outfall(s) to be screened/sampled based on outfall inventory and initial catchment priority ranking.
2. Acquire the necessary staff, mapping, and field equipment (see **Table 7-1** for a list of potential field equipment).
3. Conduct the outfall inspection during dry weather:
 - a. Mark and photograph the outfall.
 - b. Record the inspection information and outfall characteristics (using paper forms or digital form using a tablet or similar device) (see form in **Appendix E**).
 - c. Look for and record visual/olfactory evidence of pollutants in flowing outfalls including odor, color, turbidity, and floatable matter (suds, bubbles, excrement, toilet paper or sanitary products). Also, observe outfalls for deposits and stains, vegetation, and damage to outfall structures.
4. If an outfall is inaccessible or submerged, proceed to the first accessible upstream manhole or structure for the observation and sampling and report the location with the screening results. If an interconnection is inaccessible or submerged, perform screening at the first accessible location within the permittee's system upgradient of the interconnection.
5. If flow is observed, sample and test the flow following the procedures described in the following sections.
6. If no flow is observed, but evidence of an illicit discharges exists (illicit discharges are often intermittent or transitory), revisit the outfall during dry weather within one week of the initial observation, if practicable, to perform a second dry weather screening and sample any observed flow. Other techniques can be used to detect intermittent or transitory flows including conducting inspections during evenings or weekends and using optical brighteners.
7. Input results from screening and sampling into a spreadsheet/database. Include pertinent information in the outfall/interconnection inventory and priority ranking.
8. Include all screening data in each Annual Report.

7.2.2 Field Equipment

Table 7-1 lists field equipment commonly used for dry weather outfall screening and sampling.

Table 7-1 Field Equipment – Dry Weather Outfall Screening and Sampling

Equipment	Use/Notes
Clipboard	For organization of field sheets and writing surface
Field Sheets	Field sheets for both dry weather screening and sampling should be available with extras
Chain of Custody Forms	To ensure proper handling of all samples
Pens/Pencils/Permanent Markers	For proper labeling
Nitrile Gloves	To protect the sampler as well as the sample from contamination
Flashlight/headlamp w/batteries	For looking in outfalls or manholes, helpful in early mornings as well
Cooler with Ice	For transporting samples to the laboratory
Digital Camera	For documenting field conditions at time of inspection
Personal Protective Equipment (PPE)	Reflective vest, Safety glasses and boots at a minimum
GPS Receiver	For taking spatial location data
Water Quality Sonde	If needed, for sampling conductivity, temperature, pH
Water Quality Meter	Hand held meter, if available, for testing for various water quality parameters such as ammonia, surfactants and chlorine
Test Kits	Have extra kits on hand to sample more outfalls than are anticipated to be screened in a single day
Label Tape	For labeling sample containers
Sample Containers	Make sure all sample containers are clean. Keep extra sample containers on hand at all times. Make sure there are proper sample containers for what is being sampled for (i.e., bacteria requires sterile containers).
Pry Bar or Pick	For opening catch basins and manholes when necessary
Sandbags	For damming low flows in order to take samples
Small Mallet or Hammer	Helping to free stuck manhole and catch basin covers
Utility Knife	Multiple uses
Measuring Tape	Measuring pipe sizes distances and depth of flow
Safety Cones	Safety
Hand Sanitizer	Disinfectant/decontaminant
Zip Ties/Duct Tape	For making field repairs
Rubber Boots/Waders	For accessing shallow streams/areas
Sampling Pole/Dipper/Sampling Cage	For accessing hard to reach outfalls and manholes
Machete	For cleaning and clearing the outfalls
Flagging	Creates visibility for future site assessments on an outfall
Safety Vest	Ensure that one is visible in the woods and on the roads
Letter from Municipality	Gives the homeowners understanding of the project and assurance that this is really coming from the town
Cell Phone	Gives the ability to ask questions as well as emergency use
Business Cards	Identifies the inspector to whomever asks
Tester Bottles	Allows the inspector to bring water samples back to the truck for testing

7.2.3 Sample Collection and Analysis

If flow is present during a dry weather outfall inspection, a sample will be collected and analyzed for the required permit parameters¹ listed in **Table 7-2**. The general procedure for collection of outfall samples is as follows:

1. Fill out all sample information on sample bottles and field sheets (see **Appendix E** for Sample Labels and Field Sheets)
2. Put on protective gloves (nitrile/latex/other) before sampling
3. Collect sample with dipper or directly in sample containers. If possible, collect water from the flow directly in the sample bottle. Be careful not to disturb sediments.
4. If using a dipper or other device, triple rinse the device with distilled water and then in water to be sampled (not for bacteria sampling)
5. Use test strips, test kits, and field meters (rinse similar to dipper) for most parameters (see **Table 7-2**)
6. Place laboratory samples on ice for analysis of bacteria, nitrogen, and phosphorous
7. Fill out chain-of-custody form (**Appendix E**) for laboratory samples
8. Deliver samples to the laboratory
9. Dispose of used test strips and test kit ampules properly
10. Decontaminate all testing personnel and equipment

Field test kits or field instrumentation are permitted for all parameters with the exception of indicator bacteria. Field kits need to have appropriate detection limits and ranges. **Table 7-2** lists various field test kits and field instruments that can be used for outfall sampling associated with the 2017 MS4 Permit parameters, other than indicator bacteria.

¹ Other potentially useful parameters, although not required by the MS4 Permit, include **fluoride** (indicator of potable water sources in areas where water supplies are fluoridated), **potassium** (high levels may indicate the presence of sanitary wastewater), and **optical brighteners** (indicative of laundry detergents).

Table 7-2 Outfall Screening Sampling Parameters and Analysis Methods

Analyte or Parameter	Instrumentation (Portable Meter)	Field Test Kit
Ammonia	CHEMetrics™ V-2000 Colorimeter Hach™ DR/890 Colorimeter Hach™ Pocket Colorimeter™ II	CHEMetrics™ K-1410 CHEMetrics™ K-1510 (series) Hach™ NI-SA Hach N1-8 Hach™ Ammonia Test Strips
Surfactants (Detergents)	CHEMetrics™ I-2017	CHEMetrics™ K-9400 and K-9404 Hach™ DE-2
Chlorine	CHEMetrics™ V-2000, K-2513 Hach™ Pocket Colorimeter™ II	Hach CN-66F
Conductivity	CHEMetrics™ I-1200 YSI Pro30 YSI EC300A Oakton 450	N/A
Temperature	YSI Pro30 YSI EC300A Oakton 450	N/A
Salinity	YSI Pro30 YSI EC300A Oakton 450	N/A
Indicator Bacteria: <i>E. coli</i> (freshwater) or Enterococcus (saline water)	EPA certified laboratory procedure (40 CFR § 136)	N/A
Pollutants of Concern ¹	EPA certified laboratory procedure (40 CFR § 136)	N/A

¹ Where the discharge is directly into a water quality limited water or a water subject to an approved TMDL, the sample must be analyzed for the pollutant(s) of concern identified as the cause of the water quality impairment.

Testing for indicator bacteria and any pollutants of concern must be conducted using analytical methods and procedures found in 40 CFR § 136.² Samples for laboratory analysis must also be stored and preserved in accordance with procedures found in 40 CFR § 136. **Table 7-3** lists analytical methods, detection limits, hold times, and preservatives for laboratory analysis of dry weather sampling parameters.

² 40 CFR § 136: <http://www.ecfr.gov/cgi-bin/text-idx?SID=b3b41fdea0b7b0b8cd6c4304d86271b7&mc=true&node=pr40.25.136&rgn=div5>

Table 7-3 Required Analytical Methods, Detection Limits, Hold Times, and Preservatives

Analyte or Parameter	Analytical Method	Detection Limit	Max. Hold Time	Preservative
Ammonia	EPA: 350.2, SM: 4500-NH ₃ C	0.05 mg/L	28 days	Cool ≤6°C, H ₂ SO ₄ to pH <2, No preservative required if analyzed immediately
Surfactants	SM: 5540-C	0.01 mg/L	48 hours	Cool ≤6°C
Chlorine	SM: 4500-Cl G	0.02 mg/L	Analyze within 15 minutes	None Required
Temperature	SM: 2550B	NA	Immediate	None Required
Specific Conductance	EPA: 120.1, SM: 2510B	0.2 µs/cm	28 days	Cool ≤6°C
Salinity	SM: 2520	-	28 days	Cool ≤6°C
Indicator Bacteria: <i>E.coli</i> (freshwater) <i>Enterococcus</i> (saltwater)	<i>E.coli</i> EPA: 1603 SM: 9221B, 9221F, 9223 B Other: Colilert®, Colilert-18® <i>Enterococcus</i> EPA: 1600 SM: 9230 C Other: Enterolert®	<i>E.coli</i> EPA: 1 cfu/100mL SM: 2 MPN/100mL Other: 1 MPN/100mL <i>Enterococcus</i> EPA: 1 cfu/100mL SM: 1 MPN/100mL Other: 1 MPN/100mL	6 hours	Cool ≤6°C, 0.0008% Na ₂ S ₂ O ₃ (sodium thiosulfate)
Polychlorinated Biphenyls (PCBs)				

EPA = EPA Methods SM = Standard Methods

7.3 Interpreting Outfall Sampling Results

Outfall analytical data can be used to help identify the major type or source of discharge. **Table 7-4** shows values identified by the U.S. EPA and the Center for Watershed Protection as typical screening values for select parameters. These represent the typical concentration (or value) of each parameter expected to be found in stormwater. Screening values that exceed these benchmarks may be indicative of pollution and/or illicit discharges.

Table 7-4 Benchmark Field Measurements for Select Parameters

Analyte or Parameter	Benchmark
Ammonia	>0.5 mg/L
Conductivity	>2,000 μ S/cm
Surfactants	>0.25 mg/L
Chlorine	>0.02 mg/L (detectable levels per the 2017 MS4 Permit)
Indicator Bacteria <i>E.coli</i> (freshwater)	<i>E.coli</i> : the geometric mean of the five most recent samples taken during the same bathing season shall not exceed 126 colonies per 100 ml and no single sample taken during the bathing season shall exceed 235 colonies per 100 ml for designated swimming areas, 410 colonies per 100 ml for non-designated swimming areas, and 576 colonies per 100 ml for all other uses.
<i>Enterococcus</i> (saltwater)	<i>Enterococcus</i> : the geometric mean of the five most recent samples taken during the same bathing season shall not exceed 35 colonies per 100 ml and no single sample taken during the bathing season shall exceed 104 colonies per 100 ml for designated swimming areas and 500 colonies per 100 ml for all other uses.

Catchments are considered highly likely to contain illicit discharges from sanitary sources when either of the following combinations of sampling results is detected:

- Ammonia \geq 0.5 mg/L, surfactants \geq 0.25 mg/L, and bacteria levels greater than the water quality criteria applicable to the receiving water, or
- Ammonia \geq 0.5 mg/L, surfactants \geq 0.25 mg/L, and detectable levels of chlorine.

Catchments with outfall screening results that meet the above criteria shall be ranked at the top of the High Priority Catchments category for investigation.

8.0 CATCHMENT INVESTIGATIONS

Once stormwater outfalls with evidence of illicit discharges have been identified, various methods can be used to investigate the source of the potential discharge within the outfall catchment area. Common catchment investigation techniques include, but are not limited to:

- Review of maps, historic plans, and records
- Manhole inspection
- Dry and wet weather sampling
- Video inspection
- Dye testing
- Smoke testing

This section outlines a systematic procedure to investigate outfall catchments and identify the source(s) of potential illicit discharges. Information and data collected as part of the catchment investigations will be reported in each Annual Report.

8.1 System Vulnerability Factors

The Town and/or their designated consultant will review relevant mapping and historic plans and records to identify areas within the catchment with higher potential for illicit connections. The following information will be reviewed:

- Plans related to the construction of the drainage network
- Prior work on the storm drains
- Health Department or other municipal data on septic system failures or required upgrades
- Records related to septic system breakouts, SSOs, and sanitary sewer surcharges

Based on the review of this information, the presence of any of the following System Vulnerability Factors (SVFs) will be identified for each catchment. SVFs indicate a risk of sanitary or septic system inputs to the MS4 under wet weather conditions. The Town will identify and record the presence of any of the following SVFs:

- History of SSOs, including, but not limited to, those resulting from wet weather, high water table, or fat/oil/grease blockages.
- Sewer pump/lift stations, siphons, or known sanitary sewer restrictions where power/equipment failures or blockages could readily result in SSOs.
- Inadequate sanitary sewer level of service (LOS) resulting in regular surcharging, customer back-ups, or frequent customer complaints.
- Common or twin-invert manholes serving storm and sanitary sewer alignments.
- Common trench construction serving both storm and sanitary sewer alignments.
- Crossings of storm and sanitary sewer alignments.

- Sanitary sewer alignments known or suspected to have been constructed with an underdrain system.
- Areas formerly served by combined sewer systems.
- Sanitary sewer infrastructure defects such as leaking service laterals, cracked, broken, or offset sanitary infrastructure, directly piped connections between storm drain and sanitary sewer infrastructure, or other vulnerability factors identified through Inflow/Infiltration Analyses, Sanitary Sewer Evaluation Surveys, or other infrastructure investigations.
- Areas formerly served by combined sewer systems.
- Any storm drain infrastructure greater than 40 years old in medium and densely developed areas.
- Widespread code-required septic system upgrades required at property transfers (indicative of inadequate soils, water table separation, or other physical constraints of the area rather than poor owner maintenance).
- History of multiple health department actions addressing widespread septic system failures (indicative of inadequate soils, water table separation, or other physical constraints of the area rather than poor owner maintenance).

An SVF inventory will be documented for each catchment (see **Table 8-1**), retained as part of this written IDDE program, and updates will be included in each Annual Report.

Table 8-1 Outfall Catchment System Vulnerability Factor (SVF) Inventory

Catchment ID	Receiving Water	1 History of SSOs	2 Common or Twin Invert Manholes	3 Common Trench Construction	4 Storm/Sanitary Crossings (Sanitary Above)	5 Sanitary Lines with Underdrains	6 Inadequate Sanitary Level of Service	7 Areas Formerly Served by Combined Sewers	8 Sanitary Infrastructure Defects	9 SSO Potential In Event of System Failures	10 Sanitary and Storm Drain Infrastructure >40 years Old	11 Septic with Poor Soils or Water Table Separation	12 History of BOH Actions Addressing Septic Failure
Catchment 1	XYZ River	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

Presence/Absence Evaluation Criteria:

- History of SSOs, including, but not limited to, those resulting from wet weather, high water table, or fat/oil/grease blockages
- Common or twin-invert manholes serving storm and sanitary sewer alignments
- Common trench construction serving both storm and sanitary sewer alignments
- Crossings of storm and sanitary sewer alignments where the sanitary system is shallower than the storm drain system
- Sanitary sewer alignments known or suspected to have been constructed with an underdrain system
- Inadequate sanitary sewer level of service (LOS) resulting in regular surcharging, customer back-ups, or frequent customer complaints
- Areas formerly served by combined sewer systems
- Sanitary sewer infrastructure defects such as leaking service laterals, cracked, broken, or offset sanitary infrastructure, directly piped connections between storm drain and sanitary sewer infrastructure, or other vulnerability factors identified through Inflow/Infiltration Analyses, Sanitary Sewer Evaluation Surveys, or other infrastructure investigations
- Sewer pump/lift stations, siphons, or known sanitary sewer restrictions where power/equipment failures or blockages could readily result in SSOs
- Any sanitary sewer and storm drain infrastructure greater than 40 years old
- Widespread code-required septic system upgrades required at property transfers (indicative of inadequate soils, water table separation, or other physical constraints of the area rather than poor owner maintenance)
- History of multiple health department actions addressing widespread septic system failures (indicative of inadequate soils, water table separation, or other physical constraints of the area rather than poor owner maintenance)

8.2 Dry Weather Investigation (Manhole Inspections)

The Town of South Windsor will implement dry weather storm drain network investigations that involves systematically and progressively observing, sampling and evaluating key junction manholes in the MS4 to determine the approximate location of suspected illicit discharges.

The Town of South Windsor Public Works Department and/or their designated consultant will be responsible for implementing the dry weather manhole inspection program and making updates as necessary. Infrastructure information will be incorporated into the stormwater system map, and catchment delineations will be refined based on the field investigation, where necessary. The SVF inventory will also be updated based on information obtained during the field investigations, where necessary.

Several important terms related to the dry weather manhole inspection program are defined by the MS4 Permit as follows:

- **Junction Manhole** is a manhole or structure with two or more inlets accepting flow from two or more MS4 alignments. Manholes with inlets solely from private storm drains, individual catch basins, or both are not considered junction manholes for these purposes.
- **Key Junction Manholes** are those junction manholes that can represent one or more junction manholes without compromising adequate implementation of the illicit discharge program. Adequate implementation of the illicit discharge program would not be compromised if the exclusion of a particular junction manhole as a key junction manhole would not affect the towns ability to determine the possible presence of an upstream illicit discharge. The town may exclude a junction manhole located upstream from another located in the immediate vicinity or that is serving a drainage alignment with no potential for illicit connections.

For all catchments identified for investigation, during dry weather, field crews will systematically inspect **key junction manholes** for evidence of illicit discharges and confirm or identify potential System Vulnerability Factors. This program involves progressive inspection and sampling at manholes in the storm drain network to isolate and eliminate illicit discharges.

The manhole inspection methodology will be conducted in one of two ways (or a combination of both):

- By working progressively up from the outfall and inspecting key junction manholes along the way,
or
- By working progressively down from the upper parts of the catchment toward the outfall and inspecting key junction manholes along the way.

For most catchments, manhole inspections will proceed from the outfall moving up into the system. However, the decision to move up or down the system depends on the nature of the drainage system and the surrounding land use and the availability of information on the catchment and drainage system. Moving up the system can begin immediately when an illicit discharge is detected at an outfall, and only

a map of the storm drain system is required. Moving down the system requires more advance preparation and reliable drainage system information on the upstream segments of the storm drain system, but may be more efficient if the sources of illicit discharges are believed to be located in the upstream portions of the catchment area. Once a manhole inspection methodology has been selected, investigations will continue systematically through the catchment until the source of the illicit discharge is identified.

Inspection of key junction manholes will proceed as follows:

1. Manholes will be opened and inspected for visual and olfactory evidence of illicit connections. A sample field inspection form is provided in **Appendix E**.
2. If flow is observed, a sample will be collected and analyzed at a minimum for ammonia, chlorine, and surfactants. Field kits can be used for these analyses. Sampling and analysis will be in accordance with procedures outlined in **Section 7**. Additional indicator sampling may assist in determining potential sources.
3. Where sampling results or visual or olfactory evidence indicate potential illicit discharges, the area draining to the junction manhole will be flagged for further upstream manhole investigation and/or isolation and confirmation of sources.
4. Subsequent key junction manhole inspections will proceed until the location of suspected illicit discharges can be isolated to a pipe segment between two manholes.
5. If no evidence of an illicit discharge is found, catchment investigations will be considered complete upon completion of key junction manhole sampling.

8.3 Wet Weather Investigation (Outfall Sampling)

Where a minimum of one SVF is identified based on previous information or the catchment investigation, a wet weather investigation must also be conducted at the associated outfall. The Town of South Windsor Public Works Department and/or their designated consultant will be responsible for implementing the wet weather outfall sampling program and making updates as necessary.

Outfalls will be inspected and sampled under wet weather conditions, to the extent necessary, to determine whether wet weather-induced high flows in sanitary sewers or high groundwater in areas served by septic systems result in discharges of sanitary flow to the MS4.

Wet weather outfall sampling will proceed as follows:

1. At least one wet weather sample will be collected at the outfall for the same parameters required during dry weather screening (refer to **Table 7-3** and **Table 7-4**).
2. Wet weather sampling will occur during or after a storm event of sufficient depth or intensity to produce a stormwater discharge at the outfall.
 - a. There is no specific rainfall amount that will trigger sampling, although minimum storm event intensities that are likely to trigger sanitary sewer interconnections are preferred.
 - b. Sampling during the initial period of discharge (“first flush”) will be avoided.
 - c. To the extent feasible, sampling should occur during the spring (March through June) when groundwater levels are relatively high. Refer to **Section 7.1** for information on weather tracking.

3. If wet weather outfall sampling indicates a potential illicit discharge, then additional wet weather source sampling will be performed, as warranted, or source isolation and confirmation procedures will be followed as described in **Section 8.4**.
4. If wet weather outfall sampling does not identify evidence of illicit discharges, and no evidence of an illicit discharge is found during dry weather manhole inspections, catchment investigations will be considered complete.

8.4 Source Isolation and Confirmation

Once the source of an illicit discharge is approximated between two manholes, more detailed investigation techniques will be used to isolate and confirm the source of the illicit discharge. The following methods may be used in isolating and confirming the source of illicit discharges:

- Sandbagging
- Dye Testing
- CCTV/Video Inspections
- Optical Brightener Monitoring
- IDDE Canines
- Smoke Testing

These methods are described in the sections below. Instructions and Standard Operating Procedures (SOPs) for these and other IDDE methods are provided in **Appendix H**.

Public notification is an important aspect of a detailed source investigation program. Prior to smoke testing, dye testing, or TV inspections, the Town of South Windsor will notify property owners in the affected area. Smoke testing notification will include notification by mail, hanging notifications, press releases, and announcements on the town website, for single family homes, businesses and building lobbies for multi-family dwellings.

8.4.1 Sandbagging

This technique can be particularly useful when attempting to isolate intermittent illicit discharges or those with very little perceptible flow. The technique involves placing sandbags or similar barriers (e.g., caulking, weirs/plates, or other temporary barriers) within outlets to manholes to form a temporary dam that collects any intermittent flows that may occur. Sandbags are typically left in place for 48 hours, and should only be installed when dry weather is forecast. If flow has collected behind the sandbags/barriers after 48 hours it can be assessed using visual observations or by sampling. If no flow collects behind the sandbag, the upstream pipe network can be ruled out as a source of the intermittent discharge. Finding appropriate durations of dry weather and the need for multiple trips to each manhole makes this method both time-consuming and somewhat limiting.

8.4.2 Dye Testing

Dye testing involves flushing non-toxic dye into plumbing fixtures such as toilets, showers, and sinks and observing nearby storm drains and sewer manholes as well as stormwater outfalls for the presence of the dye. Similar to smoke testing, it is important to inform local residents and business owners. Police, fire, and local public health staff should also be notified prior to testing in preparation of responding to citizen phone calls concerning the dye and the presence of dye in local surface waters.

A team of two or more people is needed to perform dye testing (ideally, all with two-way radios). One person is inside the building, while the others are stationed at the appropriate storm drain and sanitary sewer manholes (which should be opened) and/or outfalls. The person inside the building adds dye into a plumbing fixture (i.e., toilet or sink) and runs a sufficient amount of water to move the dye through the plumbing system. The person inside the building then radios to the outside crew that the dye has been dropped, and the outside crew watches for the dye in the storm drain and sanitary sewer, recording the presence or absence of the dye.

The test can be relatively quick (about 30 minutes per test), effective (results are usually definitive), and inexpensive. Dye testing is best used when the likely source of an illicit discharge has been narrowed down to a few specific houses or businesses.

8.4.3 CCTV/Video Inspection

Another method of source isolation involves the use of mobile video cameras that are guided remotely through stormwater drain lines to observe possible illicit discharges. IDDE Program staff can review the videos and note any visible illicit discharges. While this tool is both effective and usually definitive, it can be costly and time consuming when compared to other source isolation techniques.

8.4.4 Optical Brightener Monitoring

Optical brighteners are fluorescent dyes that are used in detergents and paper products to enhance their appearance. The presence of optical brighteners in surface waters or dry weather discharges suggests there is a possible illicit discharge or insufficient removal through adsorption in nearby septic systems or wastewater treatment. Optical brightener monitoring can be done in two ways. The most common, and least expensive, methodology involves placing a cotton pad in a wire cage and securing it in a pipe, manhole, catch basin, or inlet to capture intermittent dry weather flows. The pad is retrieved at a later date and placed under UV light to determine the presence/absence of brighteners during the monitoring period. A second methodology uses handheld fluorometers to detect optical brighteners in water sample collected from outfalls or ambient surface waters. Use of a fluorometer, while more quantitative, is typically more costly and is not as effective at isolating intermittent discharges as other source isolation techniques.

8.4.5 IDDE Canines

Dogs specifically trained to smell human related sewage are becoming a cost-effective way to isolate and identify sources of illicit discharges. While not widespread at the moment, the use of IDDE canines is growing as is their accuracy. The use of IDDE canines is not recommended as a standalone practice for source identification; rather it is recommended as a tool to supplement other conventional methods, such as dye testing, in order to fully verify sources of illicit discharges.

8.4.6 Smoke Testing

Smoke testing involves injecting non-toxic smoke into drain lines and noting the emergence of smoke from sanitary sewer vents in illegally connected buildings or from cracks and leaks in the system itself. Typically, a smoke bomb or smoke generator is used to inject the smoke into the system at a catch basin or manhole and air is then forced through the system. Test personnel are placed in areas where there are suspected illegal connections or cracks/leaks, noting any escape of smoke (indicating an illicit connection or damaged storm drain infrastructure). It is important when using this technique to make proper notifications to area residents and business owners as well as local police and fire departments.

If the initial test of the storm drain system is unsuccessful then a more thorough smoke-test of the sanitary sewer lines can also be performed. Unlike storm drain smoke tests, buildings that do not emit smoke during sanitary sewer smoke tests may have problem connections and may also have sewer gas venting inside, which is hazardous.

It should be noted that smoke may cause minor irritation of respiratory passages. Residents with respiratory conditions may need to be monitored or evacuated from the area of testing altogether to ensure safety during testing. **SMOKE TESTING WILL BE UTILIZED AS A LAST RESORT, AFTER ALL OTHER METHODS HAVE BEEN EXHAUSTED.**

8.5 Illicit Discharge Removal

When the specific source of an illicit discharge is identified, the Town of South Windsor will exercise its authority, as necessary, to require its removal. The Annual Reports will include the status of IDDE investigation and removal activities including the following information for each confirmed source, including:

- The location of the discharge and its source(s)
- A description of the discharge
- The method of discovery
- Date of discovery
- Date of elimination, mitigation or enforcement action
- Estimate of the volume of flow removed

8.5.1 Confirmatory Outfall Screening

Within one year of removal of all identified illicit discharges and SSO sources within a catchment area, confirmatory outfall or interconnection screening will be conducted. The confirmatory screening will be conducted in dry weather unless System Vulnerability Factors have been identified, in which case both dry weather and wet weather confirmatory screening will be conducted. If confirmatory screening indicates evidence of additional illicit discharges, the catchment will be scheduled for additional investigation. Confirmatory screening is not required in catchments where no illicit discharges or System Vulnerability Factors have been identified and no previous screening indicated suspicious flows.

8.6 Follow-Up Screening

Upon completion of all catchment investigations and illicit discharge removal and confirmation (if necessary), each outfall or interconnection will be scheduled for follow-up screening within five years, or sooner based on the catchment's illicit discharge priority. Ongoing screening will consist of dry weather screening and sampling consistent with the procedures described in **Section 7**. On-going wet weather screening and sampling will also be conducted at outfalls where wet weather screening was required due to System Vulnerability Factors and will be conducted in accordance with the procedures described in **Section 8.1**. All sampling results will be reported in each Annual Report.

8.7 Illicit Discharge Prevention Procedures

The Town of South Windsor will implement the following mechanisms and procedures to assist in the prevention of illicit discharges and SSOs:

- Spill response and prevention procedures including: identification of spills, reporting procedures, containment procedures, and documentation.
- Public awareness (may be part of the education program required by Subsection 2 of the MS4 Permit).
- Training of public employees involved in the IDDE program on way to identify potential illicit discharges and SSOs.

9.0 TRAINING

Annual MS4 IDDE training will be made available to all employees involved in implementing the MS4 Permit and IDDE Program. This training will, at a minimum, include information on how to identify illicit discharges and may also include additional training specific to the functions of particular personnel and their function within the framework of the IDDE Program. Training records will be maintained in **Appendix G**. The frequency and type of training will be included in the Annual Report.

10.0 PROGRESS REPORTING

The progress and success of the IDDE Program will be evaluated on an annual basis. The evaluation will be documented in each Annual Report and will include the following indicators of program progress:

- Measures that demonstrate efforts to locate illicit discharges
- Number of illicit discharges identified and removed
- Percent and area in acres of the catchment area served by the MS4 evaluated using the catchment investigation procedure
- Number of dry weather outfall inspections/screenings
- Number of wet weather outfall inspections/sampling events
- Number of enforcement notices issued
- All dry weather and wet weather screening and sampling results
- Estimate of the volume of sewage removed, as applicable
- Number of employees trained annually

The success of the IDDE Program will be measured by the IDDE activities completed within the required permit timeline in the maximum extent practicable.

APPENDIX A

Definitions

DEFINITIONS

Best Management Practices (BMPs) means schedules of activities, practices (and prohibitions of practices), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to waters of the state consistent with state, federal or other equivalent and technically supported guidance. BMPs also include treatment requirements, operating procedures, and practices to control site runoff, spillage or leaks, sludge or waste disposal, or drainage from material storage.

DEEP means the Connecticut Department of Energy and Environmental Protection.

DOT means the Connecticut Department of Transportation.

Directly Connected Impervious Area (DCIA) means that impervious area from which stormwater runoff discharges directly to waters of the state or directly to a storm sewer system that discharges to waters of the state. Impervious areas that discharge through a system designed to retain the appropriate portion of the Water Quality Volume (pursuant to Section 6(a)(5)(b)(i) or (ii) of this general permit) are not considered DCIA.

Effective Date means the effective date of this General Permit, July 1, 2017.

EPA means the United States Environmental Protection Agency.

General Permit means the DEEP's *General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems*.

Illicit Discharge means any unpermitted discharge to waters of the state that does not consist entirely of stormwater or uncontaminated ground water except those discharges identified in Section 3(a)(2) of this general permit when such non-stormwater discharges are not significant contributors of pollution to a discharge from an identified MS4.

Impaired water(s) means those surface waters of the state designated by the Commissioner as impaired pursuant to Section 303(d) of the federal Clean Water Act and as identified in the most recent State of Connecticut Integrated Water Quality Report within Categories 4 or 5, including any subdivisions of these categories.

Industrial Stormwater General Permit means the DEEP's *General Permit for the Discharge of Stormwater Associated with Industrial Activity*.

Interconnection means the point where the permittee's MS4 discharges to another MS4 or other storm sewer system, through which the discharge is conveyed to waters of the state or to another storm sewer system and eventually to a water of the state.

Maximum Extent Practicable (MEP) is a technology-based standard established by Congress in the Clean Water Act Section 402(p)(3)(B)(iii). Since no precise definition of MEP exists, it allows for maximum flexibility on the part of MS4 operators as they develop their programs. (40CFR 122.2, See also: Stormwater Phase II Compliance Assistance Guide EPA 833-R-00-002, March 2000).

Municipal separate storm sewer system (MS4) means conveyances for stormwater (including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, man-made channels or storm drains) owned or operated by any municipality or by any state or federal institution and discharging to surface waters of the state.

DEFINITIONS

Municipality means a city, town or borough of the state as defined in section 22a-423 of the Connecticut General Statutes.

NPDES means the National Pollutant Discharge Elimination System.

Outfall means a point source as defined by 40 CFR § 122.2 and in Section 2 of the 2017 MS4 Permit as the point where the MS4 discharges to waters of the state. An outfall does not include open conveyances connecting two separate storm sewers or pipes, tunnels or other conveyances that connect segments of the same stream or other waters of the state and that are used to convey waters of the state. It is strongly recommended that a permittee inspect all accessible portions of the system as part of this process. Culverts longer than a simple road crossing shall be included unless the permittee can confirm that they are free of any connections and simply convey waters of the state.

Permittee means any municipality or any state or federal institution that initiates, creates, originates or maintains a discharge authorized by the MS4 general permit and that has filed a registration pursuant to Section 4 of the permit.

Priority Areas means areas within the urbanized areas, catchment areas with DCIA >11%, and areas where outfalls discharge to impaired waters.

Sanitary Sewer Overflow (SSO) means a discharge of untreated sanitary wastewater from a municipal sanitary sewer.

Small MS4 means any municipally-owned or -operated MS4 (as defined above) including all those located partially or entirely within an Urbanized Area that have at least 1,000 residents in the Urbanized Area (as determined by the 2000 or 2010 census) and all state- and federally-operated MS4s (except DOT) and any other MS4s located outside an Urbanized Area as may be designated by the Commissioner.

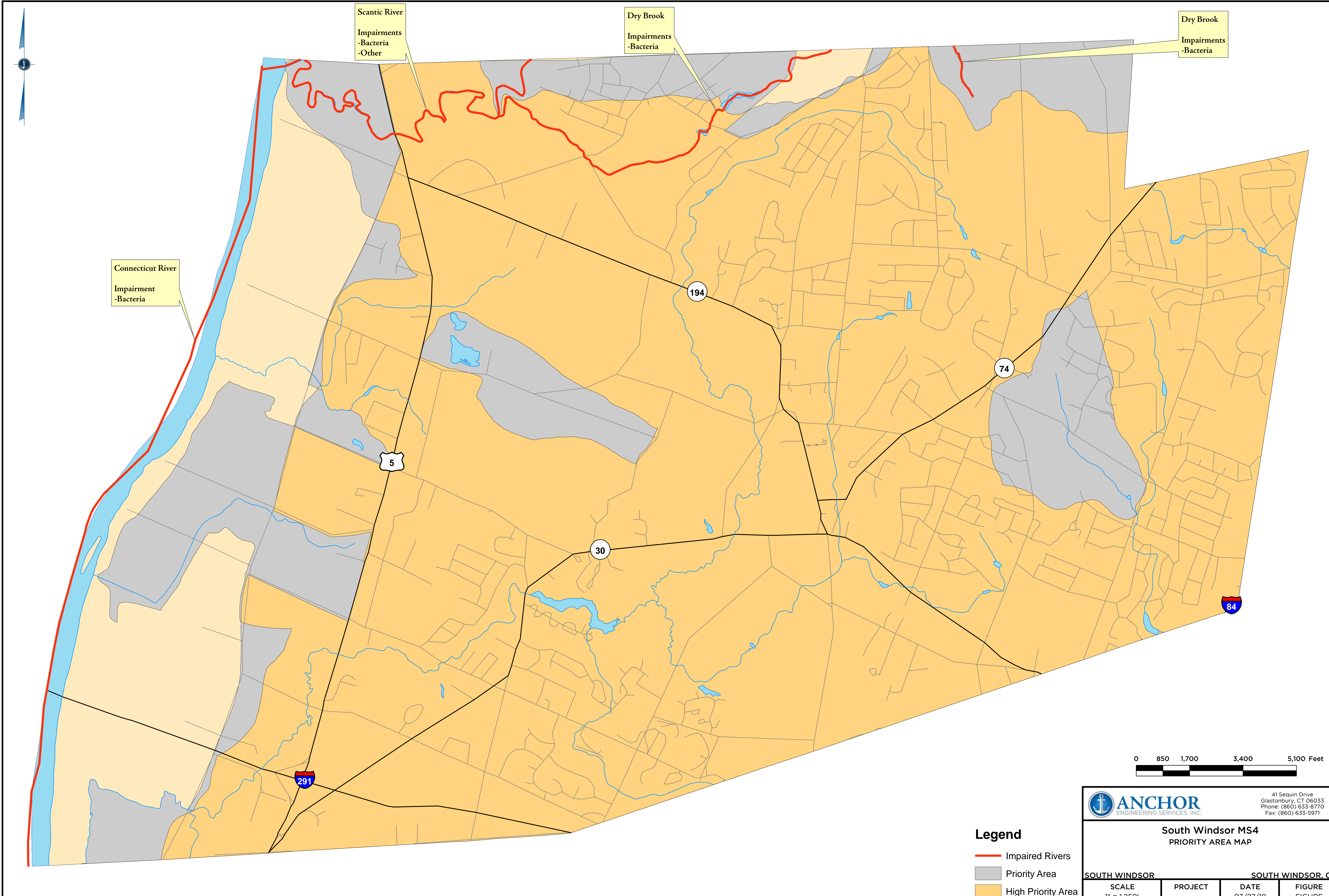
Stormwater Management Plan (SMP) means a stormwater management program required under the General Permit, designed to reduce the discharge of pollutants from the Small MS4 to the MEP, to protect water quality, and to satisfy the appropriate water quality requirements of the Clean Water Act.

Total Maximum Daily Load (TMDL) means a water quality implementation plan established pursuant to Section 303 of the federal Clean Water Act.

Urbanized Area (UA) means the areas of the State of Connecticut so defined by the U.S. Census Bureau for the 2000 or the 2010 census.

APPENDIX B

*Urbanized Areas and Other Areas Potentially Subject to the MS4 Permit IDDE Program Requirements
("Priority Areas")*

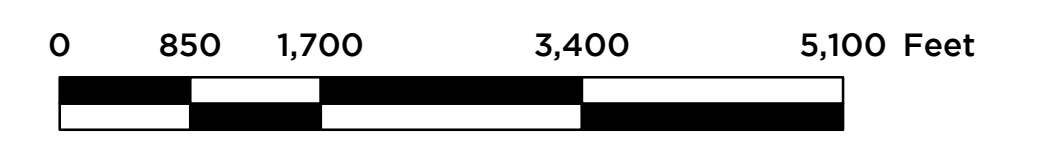


Scantic River
Impairments
-Bacteria
-Other

Dry Brook
Impairments
-Bacteria


Dry Brook
Impairments
-Bacteria

Connecticut River
Impairment
-Bacteria



Legend

- Impaired Rivers
- Priority Area
- High Priority Area

		41 Sequin Drive Glastonbury, CT 06033 Phone: (860) 633-8770 Fax: (860) 633-5971	
South Windsor MS4 PRIORITY AREA MAP			
SOUTH WINDSOR	SOUTH WINDSOR, CT		
SCALE 1" = 1,250'	PROJECT	DATE 03/27/19	FIGURE FIGURE

APPENDIX C

Legal Authority (IDDE Ordinances)

DRAFT

Town of South Windsor Illicit Discharge and Connection Stormwater Ordinance

ORDINANCE NO. 2021-01

SECTION 1. PURPOSE/INTENT.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of the **Town of South Windsor** through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process.

The objectives of this ordinance are:

- (1) To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by stormwater discharges by any user
- (2) To prohibit and eliminate illicit connections and discharges to the municipal separate storm sewer system
- (3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this ordinance

SECTION 2. DEFINITIONS.

For the purposes of this ordinance, the following shall mean:

Authorized Enforcement Agency: employees or designees of the director of the municipal agency designated to enforce this ordinance.

Best Management Practices (BMPs): schedules of activities, practices (and prohibitions of practices), structures, vegetation, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants to waters of the state consistent with state, federal or other equivalent and technically supported guidance. BMPs also include treatment requirements, operating procedures, and practices to control site runoff, spillage or leaks, sludge or waste disposal, or drainage from material storage.

Clean Water Act. The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction Activity. Any activity associated with construction at a site including, but not limited to, clearing and grubbing, grading, excavation, and dewatering.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge. Any direct or indirect non-storm water discharge to the storm drain system, except as exempted in Section 7 of this ordinance.

Illicit Connections. An illicit connection is defined as either of the following: Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including but not limited to any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or, any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Industrial Activity. Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

National Pollutant Discharge Elimination System (NPDES) Storm Water Discharge Permit. means a permit issued by EPA (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-Stormwater Discharge. Any discharge to the storm drain system that is not composed entirely of storm water.

Person. Any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm Drainage System. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater. Waters consisting of rainfall runoff, including snow or ice melt, during a rain event.

Stormwater Pollution Prevention Plan. A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

Wastewater. Any water or other liquid, other than uncontaminated storm water, discharged from a facility.

SECTION 3. APPLICABILITY.

This ordinance shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

SECTION 4. RESPONSIBILITY FOR ADMINISTRATION.

The [Town Manager] [authorized enforcement agency] shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the authorized enforcement agency may be delegated in writing by the Director of the authorized enforcement agency to persons or entities acting in the beneficial interest of or in the employ of the agency.

SECTION 5. SEVERABILITY.

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

SECTION 6. ULTIMATE RESPONSIBILITY.

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

SECTION 7. DISCHARGE PROHIBITIONS.

Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than storm water.

The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

- (a) The following discharges are exempt from discharge prohibitions established by this ordinance: uncontaminated ground water discharges including, but not limited to, pumped ground water, foundation drains, water from crawl space pumps and footing drains; irrigation water including, but not limited to, landscape irrigation and lawn watering runoff; residual street wash water associated with sweeping; discharges or flows from firefighting activities (except training); and naturally occurring discharges such as rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), springs, diverted stream flows and flows from riparian habitats and wetlands.
- (b) Any non-stormwater discharge to the MS4 authorized by a permit issued pursuant to Section 22a-430 or 22a-430b of the Connecticut General Statutes is also authorized under this ordinance.

Prohibition of Illicit Connections.

- (a) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (b) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (c) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

SECTION 8. SUSPENSION OF MS4 ACCESS.

Suspension due to Illicit Discharges in Emergency Situations

The [Town Manager] [authorized enforcement agency] may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

Suspension due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The authorized enforcement agency will notify a violator of the proposed termination of its MS4 access. The violator may petition the authorized enforcement agency for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the authorized enforcement agency.

SECTION 9. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the [Town Manager] [authorized enforcement agency] prior to the allowing of discharges to the MS4.

SECTION 10. MONITORING OF DISCHARGES.

A. Applicability.

This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

B. Access to Facilities.

(a) The [Town Manager] [authorized enforcement agency] shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.

(b) Facility operators shall allow the [Town Manager] [authorized enforcement agency] ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

(c) The [Town Manager] [authorized enforcement agency] shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.

(d) The [Town Manager] [authorized enforcement agency] has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

(e) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the [Town Manager] [authorized enforcement agency] and shall not be replaced. The costs of clearing such access shall be borne by the operator.

(f) Unreasonable delays in allowing the [Town Manager] [authorized enforcement agency] access to a permitted facility is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the authorized enforcement agency reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this ordinance.

(g) If the [Town Manager] [authorized enforcement agency] has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 11. REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM

WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES.

[The Town Manager] [Authorized enforcement agency] will adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a stormwater pollution prevention plan (SWPP) as necessary for compliance with requirements of the NPDES permit.

SECTION 12. WATERCOURSE PROTECTION.

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

SECTION 13. NOTIFICATION OF SPILLS.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or water of the U.S. said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the authorized enforcement agency in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the [authorized enforcement agency] within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

SECTION 14. ENFORCEMENT.

A. Notice of Violation.

Whenever the [Town Manager] [authorized enforcement agency] finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- (a) The performance of monitoring, analyses, and reporting;
- (b) The elimination of illicit connections or discharges;
- (c) That violating discharges, practices, or operations shall cease and desist;
- (d) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property; and
- (e) Payment of a fine or penalty to recoup costs incurred by the [Town Manager] [authorized enforcement

agency];

(f) Suspension of any discharge to the MS4 system consistent with Section 8 of this ordinance; and

(g) The implementation of source control or treatment BMPs.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Where elimination is not possible within 60 days of source confirmation, a schedule for its elimination will be set for no more than 180 days. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

SECTION 15. APPEAL OF NOTICE OF VIOLATION.

Any person receiving a Notice of Violation may appeal the determination of the authorized enforcement agency. The notice of appeal must be received within [15] days from the date of the Notice of Violation. Hearing on the appeal before the [Inland Wetlands Agency/Conservation Commission] [appropriate authority] or his/her designee shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the Inland Wetlands Agency/Conservation Commission shall be final.

SECTION 16. ENFORCEMENT MEASURES AFTER APPEAL.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within [15] days of the decision of the municipal authority upholding the decision of the authorized enforcement agency, then representatives of the authorized enforcement agency shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.

SECTION 17. COST OF ABATEMENT OF THE VIOLATION.

Within [15] days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objecting to the amount of the assessment within [15] days. If the amount due is not paid within a timely manner as determined by the decision of the Inland Wetlands Agency/Conservation Commission or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the city by reason of such violation. The liability shall be paid in not more than 12 equal payments. Interest at the rate of [18] percent per annum shall be assessed on the balance beginning on the [1]st day following discovery of the violation.

SECTION 18. INJUNCTIVE RELIEF.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the authorized enforcement agency may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

SECTION 19. COMPENSATORY ACTION.

In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

SECTION 20. VIOLATIONS DEEMED A PUBLIC NUISANCE.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

SECTION 21. CRIMINAL PROSECUTION.

Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a penalty of [~~\$250.00~~] dollars per violation per day and subject to penalties through the civil and criminal courts.

The Town Manager may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

SECTION 22. REMEDIES NOT EXCLUSIVE.

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

SECTION 23. ADOPTION OF ORDINANCE.

This ordinance shall be in full force and effect [~~21~~] days after its final passage and adoption. All prior ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Public Hearing: _____

Adopted: _____

Publication Date: _____

Filed with Town Clerk: _____

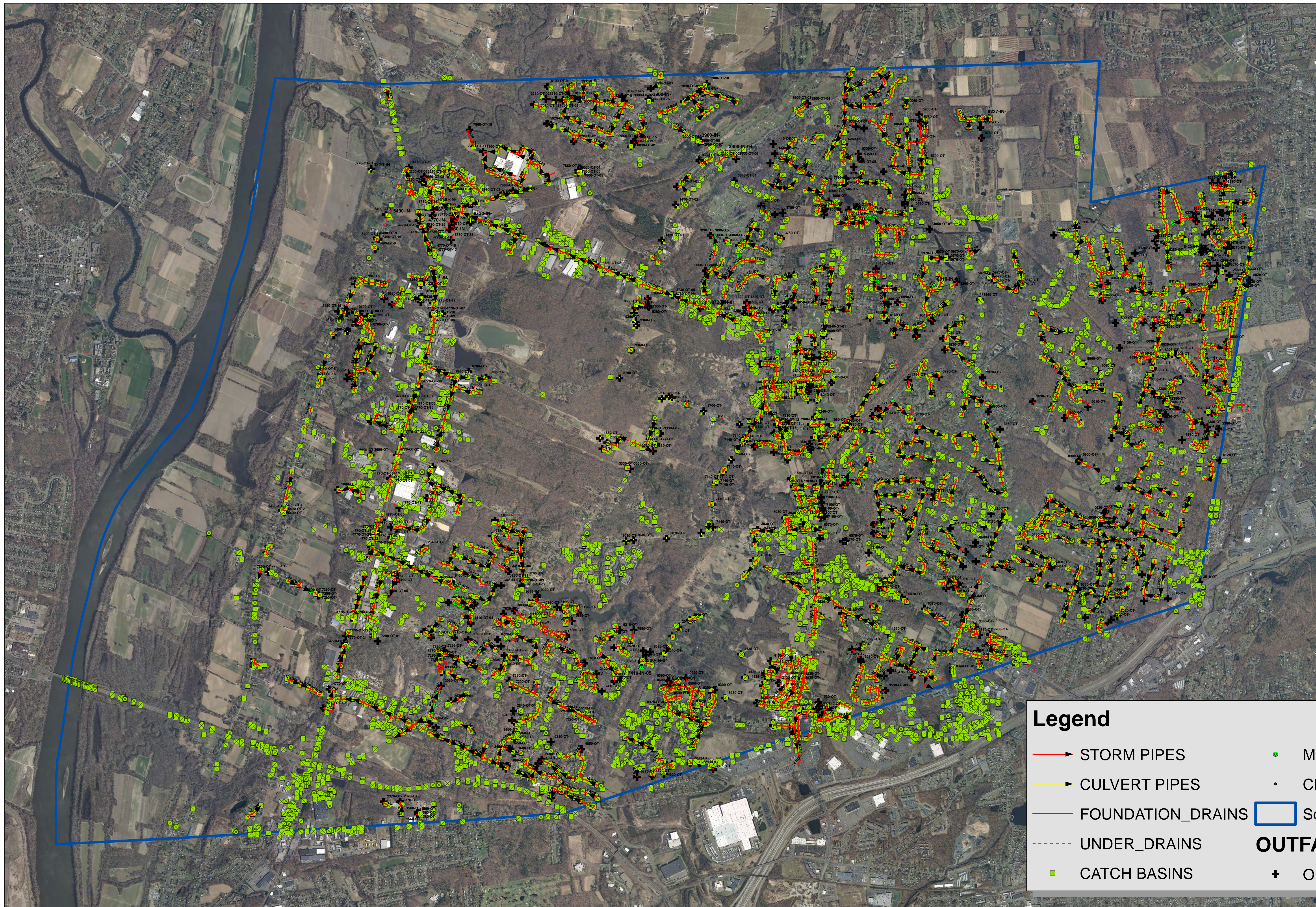
Effective Date: _____

ATTEST:

Town Clerk

APPENDIX D

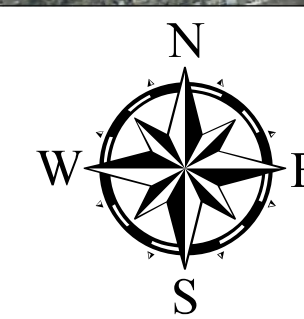
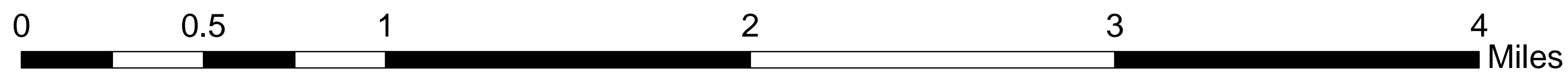
Stormwater System Mapping



Legend

	STORM PIPES		MANHOLES
	CULVERT PIPES		CLEANOUTS
	FOUNDATION_DRAINS		South_Windsor_Town
	UNDER_DRAINS	OUTFALLS - ALL	
	CATCH BASINS		OUTFALLS - ALL

Stormwater System Mapping, South Windsor, CT
12/2/2019



Planimetric data provided by SBC under contract and is based on an aerial flight performed in spring of 2005. Continuous updates completed with As-built information and State of CT aerial flight in 2016. This map is a graphical representation of property information and is subject to change. The Town of South Windsor and SBC assume no legal responsibility for information depicted on this map and is to be used for planning purposes only.



APPENDIX E

Letter from Municipality, Field Forms, Sample Bottle Labels, and Chain of Custody Forms



Town of South Windsor

1540 SULLIVAN AVENUE • SOUTH WINDSOR, CT 06074
TELEPHONE (860) 644-2511

April 4, 2019

**Re: Stormwater Sampling for the Town of South Windsor
by Anchor Engineering Field Personnel**

To Whom It May Concern:

If you are reading this letter, you may be wondering why the bearer is in your area. Please be assured that he or she is here collecting stormwater samples or performing inspections on behalf of the Town of South Windsor.

Anchor Engineering Services, Inc. has been contracted by the Town of South Windsor to collect stormwater samples in accordance with its DEEP Permit No. GSM000081 for water discharges from the Town's Municipal Storm Sewer System (stormwater drainage). Under this permit, stormwater outfall pipes around the Town must be located and sampled.

The sampling locations are spread out over all sections of the Town including residential, commercial, and industrial areas. Anchor's field sampling personnel may be located in any of these areas at various times. They will generally send two to four samplers out to different areas of the Town during sampling events. The bearer of this letter has a map and list showing the required sampling locations, if you would like to see it.

Some of these samples must be collected during specific seasons and at certain times during or after rain events therefore, Anchor's field sampling personnel could be out at any time of the day or night.

If you have any questions, comments, or concerns about the sampling activities being conducted, please feel free to contact Anchor's Project Manager, T.J. Therriault, at (860) 633-8770 at any time. Alternatively, I can be reached at (860) 644-2511 x240 Monday thru Friday between 8:00 a.m. and 4:30 p.m.

Very Truly Yours,

A handwritten signature in cursive script that reads "Joseph J. Perna".

Joseph J. Perna
Project Engineer
Town of South Windsor

Wet Weather MS4 Sample Field Data Sheet

Client/Project Name:	South Windsor MS4	Project #:	047-11
----------------------	-------------------	------------	--------

Event Type: WET	Picture Taken of Outfall: Yes <input type="checkbox"/> No <input type="checkbox"/>	Discharge? Yes <input type="checkbox"/> No <input type="checkbox"/>
-----------------	--	---

If yes, complete field parameters below

Location Data

Outfall Location (outfall # & street address):			
GPS Coordinates:	Diameter	Material Type	Outfall Type
Is the discharge directly to a impaired waterbody? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Listed Impairments: Bacteria <input type="checkbox"/> Nitrogen/Phosphorus <input type="checkbox"/> Other <input type="checkbox"/>			
Outfall condition: Buried / Damaged / Underwater / Inaccessible / Unknown			Condition level: Good / Fair / Poor

Sample Data

*Outfall Type: Flared End, Headwall, Pipe, Round Culvert, Box Culvert, Swale, Ditch, Channel

Date: _____	Time: _____	Weather: _____
Sampler: _____	Sample #: _____	
If no discharge, was the sample collected at upgradient structure? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, describe location:		

Observations

Odor	Yes / No	If Yes, Describe: Musty / Sewage / Sulfur / Sour / Solvent / Other
Color	Yes / No	If Yes, Describe:
Clarity	Yes / No	If Yes, Describe: Clear / Slightly Cloudy / Cloudy / Opaque / Other
Floatables	Yes / No	If Yes, Describe: Debris / Leaves / Foam / Sheen / Sewage
Other Observations:		

Field Parameters

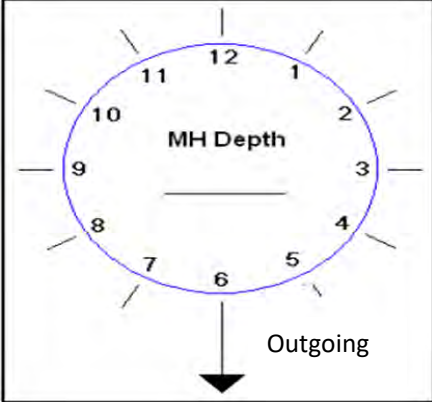
Upstream Turbidity (NTU)		Only do Turbidity for discharges to "Other" impaired waters
Turbidity (NTU)		

Samples Submitted to the Lab

E.coli AND Total Coliform (freshwater receiving water)	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Fecal AND Enterococcus (saline or brackish receiving water)	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Nitrogen (Impaired)	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Phosphorus (Impaired)	<input type="checkbox"/>	N/A	<input type="checkbox"/>

Fill out the top section **completely** for EVERY location visited. If there is no discharge or the outfall is inaccessible, still complete as much information as possible, including a description if there is evidence of flow.

Manhole Inspection Form

Outfall ID (if known)	Date	GPS Location				
Manhole ID	Last Rain Event	Weather	Inspector Initials			
Description						
Sketch direction(s) of incoming flow 		Incoming Pipe Data				
		Clock Position (1-12)	Pipe Diameter (in.)	Invert Elevation From Rim (ft)	Upgradient Structure/Source (MH ID, CB, Priv, Unk)	Flow (Damp, Trickle, Moderate, High)
		Pipe Material (Concrete, HDPE, PVC, Ductile Iron, CMP)				
Structure Condition						
Cover Conditions:						
Diameter of opening (in.)		Broken: <input type="checkbox"/>	Buried: <input type="checkbox"/>	Cannot Inspect: <input type="checkbox"/>	Cannot Locate: <input type="checkbox"/>	
Evidence of Flow: <input type="checkbox"/> Yes <input type="checkbox"/> No						
If Yes, Description of Flow: <input type="checkbox"/> Damp <input type="checkbox"/> Trickle <input type="checkbox"/> Moderate <input type="checkbox"/> High						
Visual Evidence of Illicit Discharge						
<input type="checkbox"/> None <input type="checkbox"/> Floatables <input type="checkbox"/> Pet Waste <input type="checkbox"/> Oily Sheen <input type="checkbox"/> Sanitary Waste <input type="checkbox"/> Algae <input type="checkbox"/> Foam						
Olfactory Evidence of Illicit Discharge						
<input type="checkbox"/> None <input type="checkbox"/> Sewage Smell <input type="checkbox"/> Musty <input type="checkbox"/> Rotten Eggs <input type="checkbox"/> Ammonia <input type="checkbox"/> Petroleum						
Samples Taken and Sampling Results						
Temp.	Conductivity	Salinity	Chlorine			
Ammonia	Surfactants	Bacteria	Pollutant of Concern			
Comments:						
Further Investigation Needed? <input type="checkbox"/> Yes <input type="checkbox"/> No						

Dry Weather MS4 Sample Field Data Sheet

Client/Project Name: South Windsor MS4	Project #: 047-11
--	-------------------

Event Type: DRY	Picture Taken of Outfall: Yes <input type="checkbox"/> No <input type="checkbox"/>	Discharge? Yes <input type="checkbox"/> No <input type="checkbox"/>
-----------------	--	---

If yes, complete field parameters below

Location Data

Outfall Location (outfall # & street address):			
GPS Coordinates:	Diameter	Material Type	Outfall Type
Is the discharge directly to a waterbody? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Listed Impairments: Bacteria <input type="checkbox"/> Nitrogen/Phosphorus <input type="checkbox"/> Other <input type="checkbox"/>			
Outfall condition: Buried / Damaged / Underwater / Inaccessible / Unknown	Condition level: Good / Fair / Poor		

*Outfall Type: Flared End, Headwall, Pipe, Round Culvert, Box Culvert, Swale, Ditch, Channel

Sample Data

Date: _____	Time: _____	Weather: _____
Sampler: _____	Sample #: _____	
If no discharge, is there evidence of dry weather discharge? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, describe: Ponding at Outfall / Oil Sheen / Algae / Silt Deposits / Staining / Odor / Sewage		
If other, describe:		
Was sample collected at upgradient structure? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, describe location:		

Observations

Odor	Yes / No	If Yes, Describe: Musty / Sewage / Sulfur / Sour / Solvent / Other
Color	Yes / No	If Yes, Describe:
Clarity	Yes / No	If Yes, Describe: Clear / Slightly Cloudy / Cloudy / Opaque / Other
Floatables	Yes / No	If Yes, Describe: Debris / Leaves / Foam / Sheen / Sewage
Other Observations:		

Field Parameters

Flow (GPM) - 1 Liter per Minute = 0.2642 GPM	Comments:
Temperature (°C)	
Spec. Conductivity (µmhos/cm)	
Salinity	
Chlorine (CL2) kit - hach meter (mg/L)	
Surfactants chemetrics K-9400 Blue box kit (mg/L)	
Ammonia (NH3) Test Strip (mg/L)	
Upstream Turbidity (NTU)	Only do Turbidity for discharges to "Other" impaired waters
Turbidity (NTU)	

Samples submitted to the lab for:	E.coli (freshwater receiving water) <input type="checkbox"/> N/A <input type="checkbox"/>	
	Enterococcus (saline or brackish receiving water) <input type="checkbox"/> N/A <input type="checkbox"/>	
	Nitrogen (Impaired) <input type="checkbox"/> N/A <input type="checkbox"/>	
	Phosphorus (Impaired) <input type="checkbox"/> N/A <input type="checkbox"/>	

Fill out the top section **completely** for EVERY location visited. If there is no discharge or the outfall is inaccessible, still complete as much information as possible, including a description if there is evidence of flow.



CHAIN OF CUSTODY RECORD

587 East Middle Turnpike, P.O. Box 370, Manchester, CT 06040
 Email: info@phoenixlabs.com Fax (860) 645-0823
Client Services (860) 645-8726

Data Delivery:
 Fax #: _____
 Email: _____

Customer: _____ Project: South Windsor MS4 Project P.O.: _____
 Address: _____ Report to: _____
 _____ Invoice to: _____
 _____ Phone #: _____
 _____ Fax #: _____

This section **MUST** be completed with Bottle Quantities.

↓ ↓ ↓ ↓ ↓

Client Sample - Information - Identification

Sampler's Signature _____ Date: _____

Matrix Code:
 DW=Drinking Water GW=Ground Water SW=Surface Water WW=Waste Water
 RW=Raw Water SE=Sediment SL=Sludge S=Soil SD=Solid W=Wipe
 OIL=Oil B=Bulk L=Liquid

Analysis Request	
E. Coli	Soil VOA Vials [] methanol [] H ₂ O
Enterococcus	GL Soil container (8) oz
Total Nitrogen	GL Soil container () oz
Total Phosphorus	40 ml VOA Vial [] As is [x] HCl
Fecal Coliform	PL As is [X] 250ml [] 500ml [] 1000ml
Total Coliform	PL H ₂ SO ₄ [X] 250ml [] 500ml [] 1000ml
	PL HNO ₃ 250ml [] 500ml [] 1000ml
	Bacteria Bottle

PHOENIX USE ONLY SAMPLE #	Customer Sample Identification	Sample Matrix	Date Sampled	Time Sampled

Relinquished by: _____	Accepted by: _____	Date: _____	Time: _____	RI <input type="checkbox"/> Direct Exposure (Residential) <input type="checkbox"/> GW <input type="checkbox"/> Other	CT <input type="checkbox"/> RCP Cert <input type="checkbox"/> GW Protection <input type="checkbox"/> SW Protection <input type="checkbox"/> GA Mobility <input type="checkbox"/> GB Mobility <input type="checkbox"/> Residential DEC <input type="checkbox"/> I/C DEC <input type="checkbox"/> Other	MA <input type="checkbox"/> MCP Certification <input type="checkbox"/> GW-1 <input type="checkbox"/> GW-2 <input type="checkbox"/> GW-3 <input type="checkbox"/> S-1 <input type="checkbox"/> S-2 <input type="checkbox"/> S-3 <input type="checkbox"/> MWRA eSMART <input type="checkbox"/> Other	Data Format <input checked="" type="checkbox"/> Excel <input type="checkbox"/> PDF <input type="checkbox"/> GIS/Key <input type="checkbox"/> EQuIS <input type="checkbox"/> Other Data Package <input type="checkbox"/> Tier II Checklist <input type="checkbox"/> Full Data Package* <input checked="" type="checkbox"/> Phoenix Std Report <input type="checkbox"/> Other
Comments, Special Requirements or Regulations: _____ _____				Turnaround: <input type="checkbox"/> 1 Day* <input type="checkbox"/> 2 Days* <input type="checkbox"/> 3 Days* <input type="checkbox"/> Standard <input type="checkbox"/> Other		State where samples were collected: _____	

Municipal Client=No Tax

* SURCHARGE APPLIES

* SURCHARGE APPLIES

Sample Bottle Labels from Phoenix Environmental Laboratories:

PHOENIX <i>Environmental Laboratories, Inc.</i> 587 East Middle Turnpike, P.O. Box 370 Manchester, CT 06040 Tel (860) 645-8726 Fax (860) 645-0823	DATE:
	TIME:
	COLLECTED BY:
Client/Source:	
SAMPLING SITE:	
TESTS REQUIRED:	PRESERVATIVE: AS IS

A blank sample label from Phoenix Environmental Laboratories, Inc.

PHOENIX <i>Environmental Laboratories, Inc.</i> 587 East Middle Turnpike, P.O. Box 370 Manchester, CT 06040 Tel (860) 645-8726 Fax (860) 645-0823	DATE: MM/DD/YY
	TIME:
	COLLECTED BY: Sampler Initials
Client/Source: Municipality name	
SAMPLING SITE: YYYYMMDD_PRJNUMBER_OUTFALL	
TESTS REQUIRED: Anchor	PRESERVATIVE: AS IS

An example of a filled-out sample label for submission to Phoenix Environmental Laboratories, Inc.

APPENDIX F

Water Quality Analysis Instructions, User's Manuals and Standard Operating Procedures

Refer to the provided links for instructions on the usage of:

YSI 556 Multi Probe System:

<https://www.yei.com/File%20Library/Documents/Manuals/655279-YSI-556-Operations-Manual-RevD.pdf>

LaMotte 2020we/wi Turbidimeter:

http://www.geotechenv.com/Manuals/LaMotte_Manuals/2020we&wi.pdf

HACH Pocket Colorimeter II:

<http://www.equipcoservices.com/pdf/manuals/pocketcolorimetercl2.pdf>

HACH AquaChek Water Quality Test Strips for Ammonia:

<https://www.hach.com/teststrips>

Chemetrics K-9400 Detergents Kit:

<https://www.chemetrics.com/index.php?route=product/product/download&file=i9400.pdf.8960e2d6822222534a5ab57b09254868>

ULTRAPEN PT1:

<http://www.myronl.com/PDF/manuals/pt1tfm.pdf>

APPENDIX G

MS4 IDDE Employee Training Record

Illicit Discharge Detection and Elimination (IDDE) Program
Employee Training Record

South Windsor, Connecticut

Date of Training: _____

Duration of Training: _____

Name	Title	Signature