

ACTION MINUTES

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Tuesday, January 16, 2024
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnick called the meeting to order at 7:00pm.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Audrey Delnicki
Deputy Mayor Matthew Siracusa
Councilor Richard Balboni
Councilor Michael Buganski
Councilor Carolyn Carey
Councilor Erica Evans
Councilor Steven King Jr.
Councilor Toby Lewis
Councilor Elizabeth Pendleton

Others present: Michael Maniscalco, Town Manager
Richard Carella, Town Attorney
Scott Roberts, Assistant Town Manager

4. Mayor's Remarks

Councilor Carey made a motion to adopt the agenda as presented.

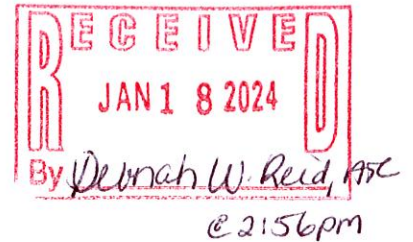
5. Adoption of Agenda

Councilor Lewis seconded the motion, which was approved by unanimous voice vote.
MOTION CARRIES.

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.



Councilor Buganski made a motion for the following:

8. **Adoption of Minutes of Previous Meeting**

Approval of the January 2, 2024 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of January 2, 2024.

Councilor Lewis seconded the motion, which was approved by unanimous voice vote.
MOTION CARRIES.

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

None.

10. **Reports from Committees**

None.

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

Councilor King made a motion to approve **11 A 1 – 11 A 2** as a first reading on the consent agenda.

Councilor Lewis seconded the motion, which was approved by unanimous voice vote.
MOTION CARRIES.

A. **First Reading**

1. **Resolution reappointing Gary Pitcock (D) as a member of the Historic District Commission**

BE IT RESOLVED, that the South Windsor Town Council hereby reappoints Gary Pitcock (D) as a member of the Historic District Commission, for a term end date of November 30, 2028. Consideration of this motion is postponed until the Town Council's next regularly scheduled meeting.

2. **Resolution reappointing Jon Stengel (D) as a member of the Zoning Board of Appeals**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Jon Stengel (D) as a member of the Zoning Board of Appeals, to replace the unexpired term of Elizabeth McGuire (D), for a term ending November 30, 2025. Consideration of this motion is postponed until the Town Council's next regularly scheduled meeting.

Councilor Lewis made a motion to approve **11 B 1** as a second reading on the consent agenda.

Councilor Carey seconded the motion, which was approved by unanimous voice vote.
MOTION CARRIES.

Councilor Pendleton made a motion to approve **11 B 2** as a second reading on the consent agenda.

Councilor Evans seconded the motion, which was approved by unanimous voice vote.
MOTION CARRIES.

B. Second Reading

1. Resolution appointing Daniel Edwards (R) as an alternate on the Economic Development Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Daniel Edwards (R) as an alternate of the Economic Development Commission, to fill the expired term of Michael Buganski (D), for a term end date of November 30, 2027.

2. Resolution reappointing Mindy Lewis (D) as an alternate on the Economic Development Commission

BE IT RESOLVED, that the South Windsor Town Council hereby reappoints Mindy Lewis (D) as an alternate on the Economic Development Commission, for a term ending November 30, 2027.

C. Miscellaneous

None.

12. Unfinished Business

None.

13. New Business

A. Discussion Item: Amendments to Chapter 66 Library Reference exhibit A.

Councilor Lewis made a motion for the following:

B. Resolution authorizing the Water Pollution Control Authority to enter into an agreement with the State of Connecticut Department of Energy and Environmental Protection

BE IT RESOLVED, that the Town of South Windsor may enter with and deliver to the State of Connecticut Department of Energy and Environmental Protection, any and all documents which it deems to be necessary or appropriate for a grant of \$1,300,000 for odor control improvements at the wastewater treatment plant located at 1 Vibert Road, South Windsor, Connecticut.

Councilor Pendleton seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Deputy Mayor Siracusa made a motion for the following:

C. Resolution appropriating \$7,555,000 for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School or other Town property and authorizing the issuance of \$7,555,000 bonds of the Town to meet said appropriation and pending the issuance thereof the making of temporary borrowings for such purpose, as shown in attached exhibit B

Councilor Evans seconded the motion.

Councilor Lewis made a motion to postpone the referendum until the Town has passed its annual budget. Councilor Carey seconded the motion.

Councilor King called for the question. Councilor Carey seconded the motion.

Mayor Delnicki asked for a roll call vote for the motion to postpone the referendum question. The results of which are as follows; **5 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki) **4 nays**, (Deputy Mayor Siracusa, Councilor King, Councilor Evans, Councilor Pendleton) and **0 abstentions. MOTION CARRIES.**

Councilor King made a motion to remove items **13 D** and **13 E** from the agenda.

Councilor Carey seconded the motion which was approve by unanimous voice vote. **MOTION CARRIES.**

Councilor Balboni

~~D. — Resolution approving ballot question for referendum of Town Electors~~

RESOLVED: That the resolution entitled “Resolution Appropriating \$7,555,000 For The Planning, Design, Acquisition, Installation, Construction, Equipping And Furnishing Of Campus Improvements And New Athletic Facilities At South Windsor High School Or Other Town Property And Authorizing The Issuance Of \$7,555,000 Bonds Of The Town To Meet

Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose"; heretofore at this meeting adopted, be submitted to the Town electors for approval or disapproval at a referendum to be held March 5, 2024, and that the wording of said referendum state the question to be voted upon as follows:

"Shall the resolution approving an appropriation and bond authorization in the amount of \$7,555,000 for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School or other Town property, adopted by the Town Council on January 16, 2024, be approved?"

The ballot label for said question will read as follows:

"Shall the resolution appropriating and authorizing bonds in the amount of \$7,555,000 for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School or other Town property be approved? YES NO"

Councilor Buganski

~~E. — Resolution authorizing the preparation, printing and dissemination of explanatory texts and other printed materials with respect to referendum questions regarding the appropriation and bond authorization of \$7,555,000 for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School~~

~~WHEREAS, the Town Council has approved the submission of a resolution to referendum appropriating and authorizing bonds in the amount of \$7,555,000 for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School or other Town Property.~~

~~NOW THEREFORE, BE IT RESOLVED:~~

~~That in accordance with Connecticut General Statutes Section 9-369b, the Town of South Windsor hereby authorizes the preparation, printing and dissemination of concise explanatory texts or other printed material with respect to the referendum question approved for submission to the electors; and~~

~~That such explanatory texts shall be prepared by the Town Clerk, shall specify the intent and purpose of each such referendum question, and shall not advocate either the approval or disapproval of the referendum question; and~~

~~That the Town Clerk shall cause such question and such explanatory text to be printed in sufficient supply for public dissemination and shall also provide for the printing of such explanations of proposals or questions on posters of a size to be determined by the Town Clerk, and at least three such posters shall be posted at each polling place at which electors will be voting on such questions, and any posters printed in excess of three posters may be displayed by the Town Clerk at the Town Clerk's discretion at locations which are frequented by the public; and~~

~~That the explanatory text shall also be furnished to each absentee ballot applicant pursuant to subsection (d) of Connecticut General Statutes Section 9-140; and~~

~~That such explanatory text shall be subject to the approval of the Town Attorney.~~

Deputy Mayor Siracusa made a motion for the following:

F. Resolution setting a time and place for a public hearing to receive citizen input on amendments to Chapter 66 Library

BE IT RESOLVED, that the South Windsor Town Council hereby sets February 5, 2024 at 8:00pm in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on amendments to Chapter 66 Library.

Councilor Lewis seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Balboni made a motion for the following:

G. Resolution approving the 2024 budget calendar

BE IT RESOLVED, that the South Windsor Town hereby approves the Fiscal Year 2024/2025 Budget Calendar, as more fully described in **exhibit C**.

Councilor King seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Evans made a motion for the following:

H. Resolution accepting the resignation of Craig Zimmerman (D) from the Charter Revision Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Craig Zimmerman (D) from the Charter Revision Commission effective January 7, 2024, as more fully described in **exhibit D**.

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks Craig for the time he has dedicated to serving his community by his membership on the Charter Revision Commission.

Councilor Pendleton seconded the motion.

Mayor Delnicki asked for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans) **1 nay**, (Councilor Pendleton) and **0 abstentions**. **MOTION CARRIES.**

Councilor Carey made a motion for the following:

I. Resolution accepting the resignation of Bart Pacekonis (D) as a member of the Planning & Zoning Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Bart Pacekonis (D) from the Planning & Zoning Commission effective January 19, 2024, as more fully described in **exhibit E**.

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks Bart for the time he has dedicated to serving his community by his membership on the Planning & Zoning Commission.

Councilor King seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor King made a motion for the following:

J. Resolution accepting the resignation of Beena Pandit (U) from the Human Relations Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Beena Pandit (U) from the Human Relations Commission, as more fully described in **exhibit F**.

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks Beena for the time she has dedicated to serving her community by her membership on the Human Relations Commission.

Councilor Lewis seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Pendleton made a motion for the following:

K. Resolution appointing Karen Lydecker (D) as a member of the Charter Revision Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Karen Lydecker (D) as a member of the Charter Revision Commission to replace Craig Zimmerman (D).

Councilor King seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Buganski made a motion for the following:

L. Resolution approving of seven (7) refunds totaling \$1,427.90

BE IT RESOLVED, that the South Windsor Town Council hereby approves seven (7) refunds, the total of said refunds being \$1,427.90 and as more fully described in **exhibit G**.

Councilor Pendleton seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

Deputy Mayor Siracusa made a motion to remove agenda item **17 A** and move into executive session. Councilor Pendleton seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

a) — ~~Strategy and negotiation regarding collective bargaining~~

- ~~1. Police Officers — Local 1380, Council 15, AFSCME, AFL-CIO~~
- ~~2. Police Dispatcher — National Association of Municipal Employees, NAGE~~
- ~~3. Public Works and Clerical — Local 1303, Council 4, AFSCME, AFL-CIO~~
- ~~4. Library Union — Local 1303, Council 4, AFSCME, AFL-CIO~~

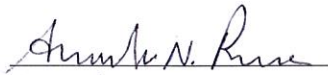
b) Discuss proprietary business information regarding the Longleaf Development tax fixing agreement

Those that were present during executive session include; Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans, Councilor Pendleton, Michael Maniscalco – Town Manager, Scott Roberts – Assistant Town Manager

18. Adjournment

Executive session ended at 9:54pm, meeting was adjourned.

Respectfully submitted,



Amanda N. Poma
Clerk of the Council

Exhibit A

BE IT RESOLVED, an Ordinance entitled Amendment to South Windsor Code of Ordinances regarding the Organization and Operations of the Town Public Library on file in the Town Clerk's office is introduced and is set for a Public Hearing of the Town Council on February 6, 2024 at 8:00pm in the Town Council Chambers.

Proposed Ordinance Amendment

Amendment to South Windsor Code of Ordinances regarding the Organization and Operations of the Town Public Library

WHEREAS, South Windsor Public Library was established by Town Meeting in October 1898; and

WHEREAS, per the Town Charter Section 502, the Town Council appoints a six-member Board of Directors, for four year terms, where three of the six members are appointed in alternating biennial cycles by the incoming newly elected Town Council; and

WHEREAS, the organization and operations of the Library has been under the direction of the Board of Directors; and

WHEREAS, the Board of Directors desires to have the organizational oversight and operations of the Library and its employees, transferred to the Town of South Windsor, to be managed under the office of the Town Manager; and

WHEREAS, the Town of South Windsor desires to maintain the Board of Directors to continue to recommend and advise the Town regarding the adoption of policies which will ensure that the Library shall continue to be free to all inhabitants of the Town in accordance with State law.

NOW THEREFORE, BE IT HEREBY ORDAINED THAT the South Windsor Town Council hereby amends the ordinance regarding the establishment, organization and Operations of the Town of South Windsor Public Library, as follows:

**[Proposed amendments to Library Ordinance showing
removals as ~~stricken~~, and additions as underlined.]**

Chapter 66 LIBRARY

ARTICLE I. IN GENERAL

Sec. 66-1. Public library.

- (a) A public library is established to be called the South Windsor Public Library, which shall under the proper regulations to be proposed by the directors and adopted by the Town ~~directors~~ be free to all the inhabitants of the town.
- (b) The town treasurer is authorized to receive such sums as may from time to time be paid to the town for library purposes ~~and to pay the sums upon order of the public library directors.~~

ARTICLE II. ORGANIZATION

Secs. 66-2 Library Department—~~66-35. Reserved.~~

- (a) The Town Manager shall establish a Library Department within the Town's department organizational structure and shall have oversight of all aspects of the operations of the library as a department of the Town of South Windsor.
- (b) The Town shall provide suitable space and rooms for public library purposes.
- (c) The Town Manager shall employ a Library Director who shall serve as advisor to the Board of Directors of the library and implement the policies of the Town and the library as directed by the Town Manager.
- (d) Library employees shall be considered Town employees, eligible to participate in all aspects of Town employee benefits.

Secs. 66-3-66-35. Reserved.

ARTICLE # III. BOARD OF DIRECTORS

Sec. 66-36. Duties.

The directors shall recommend to the Town ~~enact~~ reasonable rules and regulations for the operation of the library, ~~shall provide for employees to maintain and operate the library and shall have general management of the same, and shall provide suitable rooms for public library purposes.~~

RESOLUTION APPROPRIATING \$7,555,000 FOR THE PLANNING, DESIGN, ACQUISITION, INSTALLATION, CONSTRUCTION, EQUIPPING AND FURNISHING OF CAMPUS IMPROVEMENTS AND NEW ATHLETIC FACILITIES AT SOUTH WINDSOR HIGH SCHOOL OR OTHER TOWN PROPERTY AND AUTHORIZING THE ISSUANCE OF \$7,555,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$7,555,000 is hereby appropriated by the Town of South Windsor, Connecticut (the "Town") for the planning, design, acquisition, installation, construction, equipping and furnishing of campus improvements and new athletic facilities at South Windsor High School or other Town property, including, but not limited to: (1) the construction and installation of (i) a lighted multi-purpose turf field; (ii) new tennis & pickleball courts; and (iii) a new entrance driveway; (2) related costs, including, but not limited to, expenses related to permitting, environmental and geological testing, earthwork, site work, installation of electrical, lighting, technology, security and other infrastructure, construction, reconstruction and improvement of parking areas, sidewalks, driveways and roads, including rebuilding, resurfacing, drainage, conduits, and related subsurface and infrastructure improvements, landscaping, construction or installation of concession facility, temporary parking and storage, relocation of existing facilities (including, but not limited to, basketball courts and little league fields), demolition, removal and replacement of unused infrastructure; and (3) related legal, consulting, licensing, advisory, administrative, governmental fees and expenses and costs of issuance related thereto, said appropriation being inclusive of any and all State and Federal grants-in-aid thereof (the "Project").

Section 2. To meet said appropriation, \$7,555,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series as determined by the Town Manager, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient, with other funds available for such purpose, to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, financing, legal and other costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Town Manager and the Town Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest, shall be determined by the Town Manager and Town Treasurer, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the Town Manager in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least

five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the purchase agreement shall be approved by the Town Manager and Town Treasurer.

Section 4. The Town Treasurer is authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Town Manager and the Town Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Town Manager, be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut and be certified by a bank or trust company designated by the Town Manager pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The balance of any appropriation or the proceeds of any bonds or notes not needed to meet the cost of the Project authorized hereby may be transferred by the Town Manager, upon approval of the Town Council, to meet the actual cost of any other capital project of the Town (including capital projects authorized by prior or future bond resolutions) for which a valid appropriation and bond authorization has been adopted; provided that the aggregate amount of bonds authorized pursuant to such transfer shall not be increased.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes, or other tax-exempt obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Town Treasurer or his/her designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax-Exempt Obligations.

Section 7. The Town Manager and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Town Manager and the Town Treasurer, or either of them, are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Town Manager and the Town Treasurer, or either of them, are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of the Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

Section 9. The Board of Education is authorized in the name and on behalf of the Town to apply to the Connecticut Commissioner of Education for any and all State grants-in-aid of the Project.

Section 10. This resolution shall become effective upon its approval by the Town electors at a referendum called by the Town Council for such purpose.

**Town of South Windsor
FY 2024 Budget Calendar**

Town Council Budget Statement – Adopted		January 2, 2024
Town Manager Budget Directive Memo to Staff		January 8, 2024
Department Budget Entry Due Into Munis		January 26, 2024
Department Form B due to Patty Perry		January 26, 2024
Department Commentary Entry due into ClearGov		February 7, 2024
TM/ATM Meetings with Department Heads		February 13, 2024 February 20, 2024
BOE Budget Presentation to the Town Council	7:00 p.m.	March 4, 2024
Resolution setting Public Hearing for BOE Budget <i>(Public Hearing to be held 04/01/2024)</i>	7:00 p.m.	March 4, 2024
Deadline for BOE to submit budget		March 15, 2024
TM Presentation of Gen Gov. Budget	7:00 p.m.	March 18, 2024
Resolution Setting Public Hearing for Gen. Gov Budget <i>(Public Hearing to be held 04/15/2024)</i>	7:00 p.m.	March 18, 2024
TC/BOE Joint Work Session	7:00 p.m.	March 20, 2024
Regular Meeting Budget Discussion Budget discussions regarding; Police Department, Fire Marshal, Information Technology, Emergency Management, Capital Projects	7:00 p.m.	April 1, 2024
Public Hearing to receive feedback on BOE Budget	8:00 p.m.	April 1, 2024
Special Budget Work Session Budget discussions regarding; Public Works, Finance , Building, Park & Recreation and Volunteer Fire Department	7:00 p.m.	April 9, 2024
Special Budget Work Session Budget discussions regarding; Health, Human Services, Central Services, Library, Town Clerk, and Planning	7:00 p.m.	April 11, 2024
Regular Meeting Budget discussions regarding; Human Resources, Town Attorney, Town Council, Town Manager, Boards/Commissions	7:00 p.m.	April 15, 2024
Public Hearing to receive feedback on Gen Gov Budget	8:00 p.m.	April 15, 2024
Adopt BOE Budget <i>Approve General Government Budget Set Mill Rate Appoint Rate Maker</i>	7:00 p.m.	May 6, 2024

UPDATED Charter Revision Commission Decision

Exhibit D

Craig Zimmerman <craig_zimmerman@msn.com>

Sun 1/7/2024 12:05 PM

To: jeskilm <jeskilm@cox.net>; SandyJ <scjip@cox.net>; Andrew Paterna <fitnessprof@gmail.com>; Steven King Jr. <stevenkingjr1906@gmail.com>; Liz Pendleton <rpndleton01@snet.net>; Erica Evans <erica_m_evans@yahoo.com>

As you all know, the Town Attorney has determined that the current seven person membership of the Charter Revision Commission is out of compliance with State requirements - limit of no more than 25% of members can be "Public Officials". That would limit us to only two public officials, while we currently have three. At the last town council meeting, before this topic was tabled, the council indicated that I would be the member that should be replaced to get the commission into compliance.

While I was really looking forward to participating in the commission and think that I would have been a valuable member, because I believe the work this commission is going to do is so important to the future of our town, I do not want this issue to become either political or divisive.

Therefore, please accept my resignation from the Charter Revision Commission effective immediately.

Thanks.

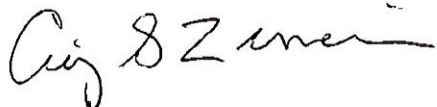


Exhibit E

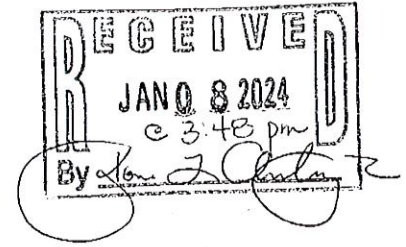
Bonnie Armstrong, Town Clerk

January 8, 2024

Town of South Windsor

1540 Sullivan Ave.

South Windsor, CT 06074



Ms. Armstrong,

Effective January 19, 2024, due to my purchase of a residence outside of South Windsor which will be my primary residence, I hereby resign from all elected or appointed positions I served on for the Town of South Windsor, including Planning & Zoning, Open Space Task force and P&Z Rep to the CRCOG.

Sincerely,

Bart Pacekonis

Exhibit F

Hello,

I am writing to inform you about my decision to resign from the Vice-chair position of the South Windsor Human Relations Commission effective immediately.

I wish to focus more on my health, family obligations, and other work responsibilities.

Thank you for the opportunity to contribute and serve the South Windsor community. It has been a pleasure working with bunch of passionate commissioners.

Regards,
Beena Pandit

Exhibit G

MEMO

DATE: January 4, 2024
FROM: Linda Russell, Deputy Collector of Revenue
TO: Amanda Poma –Clerk of the Council
SUBJECT: Refund Batch #36 for Town Council – January 16, 2024
Agenda
Michael Maniscalco, Town Manager
CC: Patricia Perry, Director of Finance
Jennifer R. Hilinski-Shirley, Collector of Revenue
OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council’s consideration and approval of 7 refunds totaling \$1427.90, as noted on the attached report. All refund requests received by January 4, 2024 are included.

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
FINANCIAL SER VEH TRUST	2022-03-0057665	2020/289XJR/5UXTY5C06L9D36980	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(72.62)
FINANCIAL SER VEH TRUST	2022-03-0057674	2020/AG99891/5UXTY5C03LLT32336	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(728.70)
FINANCIAL SER VEH TRUST	2022-03-0057688	2021/AZ82753/5UXTY5C00M9F46301	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(411.89)
SALIMANDO MATTHEW D	2022-04-0802861	2016/4ARKR1/JTHBK1GG0G2233384	Sec. 12-129 Refund of Excess Payments.	(90.24)
SMYRAK DOROTHY	2022-04-0803060	2023/BL13524/5YFB4MDEXPP043206	Sec. 12-129 Refund of Excess Payments.	(61.71)
STEELTECH BUILDING PRODUCTS INC.	2022-03-0071937	1997/K47324/JALB481K0V7003602	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(13.01)
SUREJA BHASKARKUMAR B	2022-03-0072300	2007/943ZUJ/JTHBJ46G272146124	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(49.73)
Total of 7 Refunds				(1,427.90)

1/4/2024
Date:

Linda Russell
Linda Russell, CCMC - Deputy Collector of Revenue

4 Jan. 2024
Date:

J. Hilinos
Jennifer R. Hilinski-Shirley, CCMC, CCMO - Collector of Revenue