



MINUTES
SOCIAL JUSTICE AND RACIAL EQUITY COMMISSION

SOUTH WINDSOR TOWN HALL
MADDEN ROOM

MONDAY, November 13th, 2023
TIME: 5:30 PM

1. Call meeting to order
Chair Renu Cabot calls meeting to order

2. Roll call
Commissioners in attendance:

1. Chair Renu Cabot
2. Vice Chair Suresh Jayaprasad
3. Commissioner Lauren Chung
4. Commissioner Ligi-Elin Milord
5. Commissioner Tim Appleton
6. Commissioner Janice Favreau
7. Commissioner Mike Ouellette

Absent

1. Commissioner Steve Cordeiero

Liaisons in attendance:

1. Kristian Lindstrom – SW Police Department Liaison
2. Vanessa Perry – Town Manager Liaison
3. Steven King, Jr. – SW Town Council Liaison

Liaisons Absent:

1. Chamber of Commerce Liaison – To be appointed
2. Board of Education – To be appointed

3. Approval of Minutes September 11th, 2023
 - Commissioner Jayaprasad moves to approve minutes
 - Commissioner Ouellette seconds approval of minutes
 - Discussion
 - Commissioner Appleton moves to amend minutes with typographic changes
 - Commissioner Cabot seconds
 - Discussion

Amended Minutes of September 11th, 2023 approved unanimously.

4. Public input
No public input

5. Chair Report

- Discussion of upcoming International Social Justice Awareness Day on February 20th.

6. Reports

- Council Liaison (Steven King, Jr.)
 - New town council taking oaths of office tonight.
 - Commissioner Favreau followed up on questions regarding accessibility in town facilities. Discussion followed, centered on changing bathroom/storage room configuration in town hall for increased accessibility, creating family bathroom, paid for by ARPA.

Councilor King, Jr. will take back to Council for feedback

- Town Manager Liaison (Vanessa Perry)
 - EEO-1 reporting due by end of December. Discussion of EEO-1 reporting, and question regarding what other towns due regarding this reporting and deadlines.
 - Presentation of Climate Survey that included web-based survey and questions.

Discussion of implementation of survey, request that 8.5 x 11 signs signs be located in prominent locations in municipal buildings, exempting Police Department as they will be using their own customer survey system (Power Engaged Survey) that will be available in January 2024. Signs will be up by the end of the week.

Discussion of electronic storage of results data from survey. IT will manage, data will be secure.

Question regarding Climate Survey being available online. Vanessa will follow up.

The Commission expresses thanks Vanessa and her team for their work on this project and their implementation.

- Board of Education Liaison (to be appointed)
 - No report
- Police Department Liaison (Kristian Lindstrom)

PD will be implementing Power Engaged Survey by end of year.

- Chamber of Commerce Liaison (to be appointed)
- No report

7. Discussion Items

- Discussion of Social Justice Racial Equity Commission and International Social Justice Day.
 - Chair Cabot discussed contacts at UCONN who might be appropriate to bring on as speaker and will make contact.
 - Commissioner Milord discussed necessity to bring other resources/ stakeholders to event to offer services to attendees.
 - Discussion of need for event to be approved by Town Council

Chair Cabot moves conduct forum and tabling event on February 20th in concert with International Social Justice Awareness Day sponsored by the South Windsor Social Justice Racial Equity Commission

Commissioner Ouellette seconds

- Discussion
 - Discussion by Commissioner Favreau of similar informational event regarding the muslim faith and community, and how successful that event was.
 - Town Council Liaison Steven King, Jr. discusses need for event to be approved by Town Council
 - Discussion of possible panelists, include UCONN School of Public Policy Thomas Craemer, PhD
 - Discussion of the opportunity such a forum would be for our Commission.
 - Discussion of possible tabling opportunities by other stakeholders referenced by Commissioner Milord and Commissioner Favreau

Motion Unanimously Approved

8. Other Business

- Commissioner Ouelette recommends commissioners review shared printed material from DataHaven entitled: "South Windsor 2023 Equity Profile"

Commissioner Appleton recommends we invite authors of report to future meeting to discuss their findings, and seek out other reports to review.

Commissioner Appleton moves to approve South Windsor Social Racial Equity Commission 2024 Calendar shared with Commissioners.

Commissioner Favreau seconds

Motion Unanimously Approved

9. Adjournment

Chair Cabot moves to adjourn meeting

Commissioner Favreau seconds

Motion unanimously approved.