

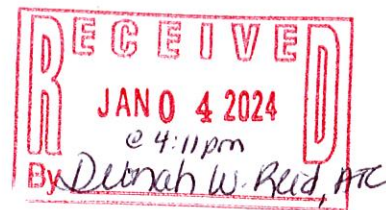
## Action Minutes

TOWN COUNCIL  
COUNCIL CHAMBERS  
SOUTH WINDSOR TOWN HALL

REGULAR MEETING  
Tuesday, January 2, 2024  
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnicki called the meeting to order at 7:00pm.



2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Audrey Delnicki  
Deputy Mayor Matthew Siracusa  
Councilor Richard Balboni  
Councilor Michael Buganski  
Councilor Carolyn Carey  
Councilor Erica Evans  
Councilor Steven King Jr.  
Councilor Toby Lewis  
Councilor Elizabeth Pendleton

Others present: Michael Maniscalco, Town Manager  
Richard Carella, Town Attorney  
Lisa Maneeley, Chairperson, Board of Education  
Craig Zimmerman, Board of Education

4. Mayor's Remarks

Councilor Carey made a motion to approve the agenda as presented.

5. Adoption of Agenda

Councilor Lewis seconded the motion. Councilor Evans made a motion to move agenda items **11 B 9** and **11 B 16** from the consent agenda to separate new business items, following item **13 C**. Councilor Evans would like the opportunity for discussion. Councilor Pendleton seconded the motion. Mayor Delnicki asked for a roll call vote, the results of which are as follows; **3 ayes**, (Councilor King, Councilor Evans, Councilor Pendleton) **6 nays** (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa) and **0 abstentions. MOTION FAILS.**

Mayor Delnicki asks for a roll call vote to adopt the agenda as presented, the results of which are as follows **7 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King) **2 nays** (Councilor Evans, Councilor Pendleton) and **0 abstentions. MOTION CARRIES.**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

Councilor Evans made a motion for the following:

8. **Adoption of Minutes of Previous Meeting**

**Approval of the December 18, 2023 Town Council Meeting Minutes**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of December 18, 2023.

Councilor King seconded the motion. Councilor Pendleton made a motion to include verbatim minutes under section **13 G** or page 17 of the minutes. Councilor King seconded the motion. Mayor Delnicki asked for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans, Councilor Pendleton) **1 nay**, (Councilor Carey) and **0 abstentions. MOTION CARRIES.**

Councilor Lewis made a motion to adopt the revised minutes of the previous meeting, as amended. Councilor Carey seconded the motion, which was passed by unanimous voice vote. **MOTION CARRIES.**

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

None.

10. **Reports from Committees**

None.

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

Councilor Balboni made a motion to approve **11 A 1** as a first reading on the consent agenda. Councilor Carey seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor King made a motion to approve **11 A 2** as a first reading on the consent agenda. Deputy Mayor Siracusa seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

**A. First Reading**

**1. Resolution appointing Daniel Edwards (R) as an alternate on the Economic Development Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Daniel Edwards (R) as an alternate of the Economic Development Commission, to fill the expired term of Michael Buganski (D), for a term end date of November 30, 2027. Consideration of this motion is postponed until the Town Council's next regularly scheduled meeting.

**2. Resolution reappointing Mindy Lewis (D) as an alternate on the Economic Development Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Mindy Lewis (D) as an alternate on the Economic Development Commission, for a term ending November 30, 2027. Consideration of this motion is postponed until the Town Council's next regularly scheduled meeting.

Councilor Lewis made a motion to approve **11 B 1- 11 B 16** as a second reading on the consent agenda. Councilor Carey seconded the motion. Councilor Evans restates that **11 B 9** and **11 B 16** should be moved to new business for further discussion, as those appointments would coincide with discussion item **13 C**.

Mayor Delnicki asked for a roll call vote, the results of which are as follows **6 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa) **3 nays**, (Councilor King, Councilor Evans, Councilor Pendleton) **0 abstentions** was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Pendleton made a motion to approve **11 B 17- 11 B 21** as a second reading on the consent agenda. Deputy Mayor Siracusa seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

**B. Second Reading**

**1. Resolution appointing Michele Althoff (R) as a member of the Arts Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Michele Althoff (R) as a member of the Arts Commission, to fill a vacancy, for a term ending December 31, 2025.

**2. Resolution appointing Janet Holowczak (U) as a member of Arts Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Janet Holowczak (U) as a member of the Arts Commission, to fill a vacancy, for a term ending December 31, 2025.

**3. Resolution reappointing Maria Baseel (U) as a member of the Arts Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Maria Baseel (U) as a member of the Arts Commission, for a term ending December 31, 2025.

**4. Resolution appointing Nicholas Jones (R) as a member of the Blighted Property Appeals Board**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Nicholas Jones (R) as a member of Blighted Property Appeals Board, to fill a vacancy, for a term ending November 30, 2024.

**5. Resolution appointing Katherine Foley (R) as a member of the Board of Assessment Appeals**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Katherine Foley (R) as a member of the Board of Assessment Appeals, to fill a vacancy, for a term ending November 30, 2027.

**6. Resolution reappointing Arthur Utay (U) as a member of the Demolition Delay Committee**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Arthur Utay (U) as a member of the Demolition Delay Committee, for a term ending December 31, 2025.

**7. Resolution appointing Michael Lanza (R) as a member of the Historic District Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Michael Lanza (R) as a member of the Historic District Commission, to fill the expired term of Gary Pitcock (D), for a term ending November 30, 2028.

**8. Resolution appointing Sean Stewart (R) as a member of the Housing & Fair Rent Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Sean Stewart (R) as a member of the Housing & Fair Rent Commission, to fill a vacancy, for a term ending November 30, 2026.

**9. Resolution appointing Steven Cordeiro (R) as a member of the Inland Wetlands Agency/ Conservation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a member of the Inland Wetlands Agency/ Conservation Commission, to fill the expired term of Adam Reed (D), for a term ending December 1, 2027

**10. Resolution reappointing Renee Powell (R) as a member of the Mass Transit & Highway Advisory Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Renee Powell (R) as a member of the Mass Transit & Highway Advisory Commission, for a term ending November 30, 2027.

**11. Resolution reappointing Eugene Botteron (R) as a member of the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Eugene Botteron (R) as a member of the Patriotic Commission, for a term ending December 31, 2026.

**12. Resolution reappointing Edward Gawlinski (R) as a member of the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Edward Gawlinski (R) as a member of the Patriotic Commission, for a term ending December 31, 2026.

**13. Resolution reappointing Herbert Asplund (R) as an alternate on the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Herbert Asplund (R) as an alternate on the Patriotic Commission, for a term ending December 31, 2026.

**14. Resolution appointing William Carroll Jr. (R) as a member of the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints William Carroll Jr. (R) as a member of the Patriotic Commission, to replace Bobbi Jo Maltz (R), for a term ending December 31, 2026.

**15. Resolution appointing Doug Nation (R) as a member of the Water Pollution Control Authority**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Doug Nation (R) as a member of the Water Pollution Control Authority, to replace the expired term of Bala Ramasamy (D), for a term ending November 30, 2027.

**16. Resolution appointing Steven Cordeiro (R) as a member of the Water Pollution Control Authority**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a member of the Water Pollution Control Authority, to replace the expired term of Toby Lewis (R), for a term ending November 30, 2027.

**17. Resolution reappointing Branden Migneault (D) as an alternate on the Parks and Recreation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Braden Migneault (D) as an alternate on the Parks and Recreation Commission, for a term ending December 31, 2027.

**18. Resolution reappointing Mitchell Marks (D) as a member of the Parks and Recreation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Mitchell Marks (D) as a member of the Parks and Recreation Commission, for a term ending December 31, 2027.

**19. Resolution reappointing George Caye (D) as a member of the Parks and Recreation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints George Caye (D) as a member of the Parks and Recreation Commission, for a term ending December 31, 2027.

**20. Resolution reappointing Diane Behler (D) as a member of the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Diane Behler (D) as a member of the Patriotic Commission, for a term ending December 31, 2026.

**21. Resolution reappointing Margaret Glover (D) as an alternate on the Patriotic Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby reappoints Margaret Glover (D) as an alternate on the Patriotic Commission, for a term ending December 31, 2026.

**C. Miscellaneous**

None.

**12. Unfinished Business**

Councilor Balboni made a motion for the following:

**A. Resolution appointing Thespina Buganski (R) as an alternate on the Planning & Zoning Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Thespina Buganski (R) as an alternate on the Planning and Zoning Commission to replace the expired term of Atif Quarishi (D), for a term end date of December 1, 2027.

Councilor Lewis seconded the motion. Mayor Delnicki asked for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans, Councilors Pendleton) **0 nays**, and **1 abstention** (Councilor Buganski). **MOTION CARRIES.**

Councilor Lewis made a motion for the following:

**B. Resolution appointing Jackie Balboni (R) as a member of the Parks and Recreation Commission**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Jackie Balboni (R) as a member of Parks and Recreation Commission to replace the unexpired term of Toby Lewis (R), for a term end date of December 31, 2025.

Councilor Lewis seconded the motion. Mayor Delnicki asked for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans, Councilors Pendleton) **0 nays**, and **1 abstention** (Councilor Balboni). **MOTION CARRIES.**

Councilor Buganski made a motion for the following:

**C. Resolution appointing Mark DiCiancia (R) as a member of the Building Code Board of Appeals**

**BE IT RESOLVED**, that the South Windsor Town Council hereby appoints Mark DiCiancia (R) as a member of the Building Code Board of Appeals, to fill a vacancy, for a term ending January 1, 2025.

Councilor Balboni seconded the motion. Mayor Delnicki asked for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans) **1 nay**, (Councilors Pendleton) and **0 abstentions. MOTION CARRIES.**

**13. New Business**

**A. Discussion Item: referendum question regarding the proposed high school campus improvements**

Councilor Carey made a motion for the following:

**B. Resolution adopting the Budget Policy Statement for the 2024/2025 fiscal year**

**WHEREAS**, the South Windsor Town Council, in preparation for the upcoming budget, would like to establish a Budget Policy Statement; and

**WHEREAS**, the policy has been presented to the Town Council for their review; and

**WHEREAS**, the Budget Policy Statement for the Town of South Windsor will give direction to all Town departments and the Board of Education as they formulate their budgets.

**THEREFORE, BE IT RESOLVED**, that the South Windsor Town Council hereby adopts the Budget Policy Statement for the Fiscal Year 2024/2025 Budget as shown in attached **exhibit A.**

Deputy Mayor Siracusa seconded the motion. Mayor Delnicki asks for a roll call vote, the results of which are as follows; **8 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King, Councilor Evans) **1 nay**, (Councilor Pendleton) and **0 abstentions. MOTION CARRIES.**



Deputy Mayor Siracusa made a motion for the following:

**C. Resolution removing member from appointed office for Charter Revision Commission compliance**

**WHEREAS**, a Charter Revision Commission of seven (7) members was formed by resolution of the Town of South Windsor's Town Council on September 18, 2023; and

**WHEREAS**, Connecticut General Statutes Section 7-190 states that not more than one-third of the Charter Revision Commission members may hold any other public office in the municipality; and

**WHEREAS**, of the seven (7) members of the Town of South Windsor Charter Revision Commission, only two (2) members may hold another public office; and

**WHEREAS**, to date there are three (3) members of the Charter Revision Commission that hold another public office; and

**WHEREAS**, the Charter Revision Commission has been unable to resolve the matter amongst themselves by either having one of the three members resign from their other public office, or by having one of the three members resign from the Charter Revision Commission; and

**WHEREAS**, in accordance with the Rules and Procedures of the Town Council, Article X, Section 2, for the cause of bringing the Charter Revision Commission into compliance with the provisions of Connecticut General Statutes Section 7-190, the Charter Revision Commission requests the Town Council to resolve this matter by either (i) removing an individual from their other appointed public office, or (ii) removing an individual from the Charter Revision Commission.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of South Windsor's Town Council removes \_\_\_\_\_ from the appointed office of \_\_\_\_\_ for the purposes of having the Charter Revision Commission be in compliance with Connecticut General Statutes Section 7-190.

Councilor Buganski seconded the motion. Councilor Evans made a motion to change the word "remove(s)" from the resolution and replace it with the word "replace" and include a space for the new name.

Councilor Lewis made a motion to table the resolution. Councilor Carey seconded the motion

Deputy Mayor Siracusa called for the question. Councilor Lewis seconded the motion.

Mayor Delnicki asks for a roll call vote on the motion to table the resolution to the next regularly scheduled council meeting, the results of which are as follows; **7 ayes**, (Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, Councilor King) **2 nays**, (Councilor Evans, Councilor Pendleton) and **0 abstentions. MOTION CARRIES.**

Councilor Balboni made a motion for the following:

**D. Resolution accepting the resignation of Veronica Nowak (R) from the Housing Authority**

**BE IT RESOLVED**, that the South Windsor Town Council hereby accepts, with regret, the resignation of Veronica Nowak (R) from the Housing Authority effective December 26, 2023, as more fully described in attached **exhibit B**.

**BE IT FURTHER RESOLVED**, that the South Windsor Town Council extends its thanks Veronica for the time she has dedicated to serving her community by her membership on the Housing Authority.

Councilor Lewis seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

Councilor Evans made a motion for the following:

**E. Resolution approving of five (5) refunds totaling \$3,921.43**

**BE IT RESOLVED**, that the South Windsor Town Council hereby approves five (5) refunds, the total of said refunds being \$3,921.43 and as more fully described on attached **exhibit C**.

Councilor Pendleton seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**

**14. Passage of Ordinance**

None.

**15. Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

**16. Communications from the Council**

**17. Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

a) **None.**

18. **Adjournment**

Councilor Lewis made a motion to adjourn the meeting at 10:17pm. Councilor Balboni seconded the motion, which was approved by unanimous voice vote. **MOTION CARRIES.**