Historic District Commission  
Regular Meeting  
Date: 01 March 2022

1. The meeting was called to order by Chairperson Burgess at 7:25 PM.
2. Roll call and members present. Alternate Commissioner Deb Cohen was appointed to serve as commissioner by Chairperson Burgess.

Regular Members

<table>
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<tr>
<th>Attend</th>
<th>Name</th>
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<tbody>
<tr>
<td>x</td>
<td>Virginia Macro</td>
<td>x</td>
<td>Janet Wade-Utay</td>
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<tr>
<td>x</td>
<td>Katherine Foley</td>
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<td>Gary Pitcock</td>
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<td>X</td>
<td>Beth Burgess</td>
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<td>Deb Cohen</td>
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Alternate Members

<table>
<thead>
<tr>
<th>Attend</th>
<th>Appointed to Serve</th>
<th>Name</th>
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<tbody>
<tr>
<td>x</td>
<td>x</td>
<td>Deb Cohen</td>
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<td>Louise Neary</td>
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3. Public Participation – None
4. Approval of minutes from the November 3, 2021 meeting.
   a. Corrections to the meeting minutes is that Deb Cohen was an alternate and not attending the meeting.
   b. Commissioner Macro moved that the minutes from the November 2021 be approved as amended. The motion was seconded by Deb Cohen and approved.
5. New business
   a. 43 Oxbow Lane COA
      i. Discussion of Peter Haswell Certificate of Appropriateness at 43 Oxbow Lane – none.
      ii. Commissioner Wade-Utay made a motion to approve the application. Chairperson Burgess seconded the motion and it was approved unanimously.
   b. Town-wide Preservation – Chairperson Burgess opened a discussion on developing town-wide goals for preservation.
6. No updates on old business of Burnham and Schweir Houses
7. Administration
   a. A search is underway for a new alternate commissioner for HDC.
8. Adjournment
   a. Commissioner Macro made a motion to adjourn the meeting. The motion was seconded by Chairperson Burgess and approved unanimously. The meeting adjourned at 8:25 PM.

Respectfully submitted,

Janet Wade-Utay  
Historic District Commission Clerk