

# Memorandum

To: Michele Lipe, AICP, Director of Planning  
From: Pamela Oliva, Zoning Enforcement Officer  
Date: February 3, 2021  
RE: Home Agriculture Requirements Applications

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Currently, the regulations require the submission of the following information for permitting of chickens/hens:

Provide a plot plan showing:

1. Property boundaries;
2. Existing structures;
3. Proposed structures for animals;
4. Storage location of materials associated with keeping chickens;
5. Excrement management (included where stored);
6. Number of chickens;
7. Steps to keep chickens contained on property.

We typically have a plot plan in the property street file for a resident to use. If there is not a survey, Staff will utilize GIS mapping from the Town's website when there is sufficient data to determine compliance. Permits can be submitted online or in person. There are no fees collected for these permits.