

AGENDA

TOWN COUNCIL
VIRTUAL MEETING

REGULAR MEETING
MONDAY, MARCH 15, 2021
TIME: 7:00 P.M.

To view this meeting, please tune in to Channel 16 if your provider is Cox Cable, Channel 6082 if your provider is Frontier, or go to gmedia.swagit.com/live.

To make public comments on the phone at the March 15, 2021, Town Council Meeting, please call 855-925-2801 and use Code 9287, or send an email to TownCouncilComments@southwindsor-ct.gov to have comments read during Public Input at the meeting.

After Roll Call is complete, the Mayor will call for a Moment of Silence in remembrance of South Windsor residents who lost their lives over the past year due to COVID-19.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Remarks
5. Adoption of Agenda
(Councilor Evans)
6. Communications and Reports from Town Manager
7. Public Input
The public is welcome to email comments to TownCouncilComments@southwindsor-ct.gov. Town Council members will not respond to any public comments/questions.
8. Adoption of Minutes of Previous Meetings
(Councilor Lopez)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of March 1, 2021.
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council (Communications can be emailed to TownCouncilComments@southwindsor-ct.gov)
10. Reports from Committees (Committee Reports can be emailed to TownCouncilComments@southwindsor-ct.gov)

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input** as follows:

Item #7 and 15:

Public Input

When recognized by the Mayor, the speakers (s) shall approach the lectern, give their name and address, and avoid personalities or impugning of improper motive to any person.

The speaker(s) shall limit their speaking time to five (5) MINUTES. This limit may not be exceeded, except when invoked by any Member of the Council with the consent of a majority of the Council present.

Town Council members will not respond to any public comments/questions.

AGENDA

Regular Meeting – Town Council

Monday, March 15, 2021

11. Consent Agenda

[All items listed under this section are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

a. First Reading

None

b. Second Reading

(Councilor Snyder)

Motion to Approve Agenda Items 11.b.A. as a Second Reading on the Consent Agenda

A. **Resolution Appointing Robert Burns (R) an Alternate to the Economic Development Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Robert Burns (R) an Alternate to the Economic Development Commission for a term ending November 30, 2024, to fill the expired term of Shailesh Verma.

c. Miscellaneous

None

12. Unfinished Business

A. **Resolution Adopting a Budget Policy Statement for the Fiscal Year 2021/2022 Budget (*Postponed from the March 1, 2021, Town Council Regular Meeting*)** (Councilor Lydecker)

WHEREAS, the South Windsor Town Council, in preparation for the upcoming budget, would like to establish a Budget Policy Statement; and

WHEREAS, the policy has been presented to the Town Council for their review; and

WHEREAS, the Budget Policy Statement for the Town of South Windsor will give direction to all Town departments and the Board of Education as they formulate their budgets

(Resolution Continued on Next Page)

AGENDA
Regular Meeting – Town Council
Monday, March 15, 2021

12. A. (Continued)

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby adopts the Budget Policy Statement for the Fiscal Year 2021/2022 Budget, as shown in attached **Exhibit A**.

- B. Discussion Item: The Creation of a Social Justice and Racial Equity Commission through Ordinance (requested by the Black Lives Matter Subcommittee)**

13. New Business

- A. Discussion Item: Review of Boards/Commissions/Committees Relative to Overlapping Duties (requested by Councilor Snyder)**
- B. Discussion Item: The Creation of a Memorial Garden to Honor Residents Who Have Passed Away Due to COVID-19 (requested by Councilor Evans)**
- C. Resolution Setting a Time for a Virtual Public Hearing to Receive Citizen Input on the Proposed Board of Education Budget for Fiscal Year 2021/2022 (Councilor Hockenberry)**

BE IT RESOLVED that the South Windsor Town Council hereby sets **Thursday, March 25, 2021, at 8:00 p.m.**, as the time for a Virtual Public Hearing to receive citizen input on the proposed Board of Education Budget for Fiscal Year 2021/2022. The public is welcome to email comments to TownCouncilComments@southwindsor-ct.gov.

- D. Resolution Authorizing the Sale, Donation, or Disposal of Surplus Vehicles (Deputy Mayor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby declares the following vehicles to be “Surplus Equipment,” as shown in attached **Exhibit B**, and authorizes Town Manager Michael Maniscalco to sell, donate, or otherwise dispose of these vehicles.

- E. Discussion Item: In-Person/Hybrid Meetings (requested by Town Manager Michael Maniscalco)**

AGENDA
Regular Meeting – Town Council
Monday, March 15, 2021

13. New Business (Continued)

- F. Resolution Accepting the Resignation of Philip Koboski (R) from the Public Building Commission**
(Councilor Maneeley)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Philip Koboski (R) from the Public Building Commission effective March 1, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Philip Koboski for the time he has dedicated to serving his community by his membership on the Public Building Commission.

- G. Resolution Accepting the Resignation of Philip Koboski (R) from the Agricultural Land Preservation Advisory Commission**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Philip Koboski (R) from the Agricultural Land Preservation Advisory Commission effective March 1, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Philip Koboski for the time he has dedicated to serving his community by his membership on the Agricultural Land Preservation Advisory Commission.

- H. Resolution Appointing Miguel Proano (R) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**
(Councilor Koboski)

BE IT RESOLVED that the South Windsor Town Council hereby appoints Miguel Proano (R) to the Public Building Commission for a term ending November 30, 2023, to fill the unexpired term of Philip Koboski and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- I. Resolution Approving a Refund of Taxes to Three (3) South Windsor Taxpayers**
(Councilor Lopez)

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to three (3) South Windsor Taxpayers, the total of said refunds being \$688.41 and as more fully described on attached **Exhibit C**.

AGENDA

Regular Meeting – Town Council

Monday, March 15, 2021

13. New Business (Continued)

- J. Discussion Item: Budget Calendar/Budget Process (*requested by Councilor Snyder*)

14. Passage of Ordinance

15. Public Input

The public is welcome to email comments to TownCouncilComments@southwindsor-ct.gov. Town Council members will not respond to any public comments/questions.

16. Communications from Council

17. Executive Session

- A. To discuss pending litigation (460 Miller Road) pursuant to Connecticut General Statutes §1-210(b)(4) and §1-200(6)(E).
- B. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (200 Nevers Road)

18. Adjournment

**TOWN OF SOUTH WINDSOR
FISCAL YEAR 2021-2022
Town Council Budget Policy Statement
(DRAFT)**

GENERAL STATEMENT

The Town of South Windsor’s annual budget is a document that creates a financial plan for the fiscal year and determines the financial impact on property owners. Per the Town Charter Section 704, the Town Council will review and approve or amend the proposed Board of Education Budget, General Government Budget, Capital Budget and Debt. The purpose of this budget policy statement is to provide guidance to the Town Manager concerning the creation and presentation of the proposed annual budget.

OBJECTIVE

1. The budget will be presented to the Town Council and residents as earliest as possible.
2. The proposed budgets shall be presented utilizing the safest method possible during the COVID-19 Pandemic consistent with guidance from DPH and the DCD.
3. Ensure taxpayers have input in the budget process by utilizing public hearings (WebEx Virtual), Town website, local newspaper notices, Citizens Guide to the Budget (website) and Town Council and Board of Education meetings/public input.
4. Maintain transparency through various forms of distribution of the budget documents in a safe manner.
5. Budgets presented should reflect the guidelines and goals presented here as well as projected revenue, anticipated State of CT funding, and current economic conditions, including COVID-19 related expenses.
6. Propose a budget that maintains or increases the current level of services.
7. Utilize additional revenue realized from the Grand List to offset tax increases to taxpayers.

2021-2022 BUDGET GOALS

- A. Continue to ensure public safety, health and welfare for all residents of all ages and to meet the diverse needs of our community (ref - #5 & #6 strategic plan).
- B. Sustain the financial stability of the Town with a continued effort to strive for a AAA credit rating (ref - #1 strategic plan).
- C. Preclude using the “Fund Balance” to lower the annual mill rate or pay for the Town operating expenses (ref - #1 strategic plan).

- D. Realize efficiencies and cost savings through review and analysis of the current operational practices that may be redundant, no longer necessary or can be delivered in a cost-efficient manner (ref - #4 strategic plan).
- E. Maintain or reduce personal services costs through the possibilities of reorganization, attrition and/or labor negotiations (ref - #4 strategic plan).
- F. Appropriate sufficient funding for the Capital Improvement Plan after, the Town Council evaluates and approves the proposed budget and projects for maintenance, service or repairs (ref - #3, #4, #6 strategic plan).
- G. Continue to support investments and updates in Information Technology for efficiencies and enhancements of services to the staff and public.
- H. The Town will realistically estimate state revenues and consider possible reductions in state funding (ref - #1 strategic plan).
- I. Seek cost-savings by pursuing regional sharing of services.
- J. Support the continued efforts to grow the tax stabilization fund (ref - #1 strategic plan).
- K. Work to realize efficiencies and cost savings for taxpayers.

Date Approved by Town Council: _____

Name	Bill	Prop. Loc./Vehicle Info.	Reason	Over Paid
HYUNDAI LEASE TITLING TRUST	2019-03-5011081	2017/US1200/KM/HG54H8HU024655	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(593.61)
MARSALISI BARBARA & MICHAEL	2019-03-5014953	2005/673TXL/2HKYF18485H559465	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(12.23)
SULTAN HAIDER	2019-04-8002923	2013/AK92441/JN1CV6AR4DM769309	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc.	(82.57)
Total of 3 Refunds				(688.41)

Carlene Andrusiat 3/13/21

Date:

Drafted by:

Carlene Andrusiat
Revenue Clerk

Approved by: *Jennifer R. Hilinski-Shirley* 3/14/21
 Date: _____
 Jennifer R. Hilinski-Shirley
 Collector of Revenue, CCMC, CCMO

Reid, Deborah

From: Maniscalco, Michael
Sent: Tuesday, March 2, 2021 3:55 PM
To: Town Council
Subject: FW: [External]RE: Membership Question

All,

Below is the response from the Town Attorney regarding membership in Commissions.

Best regards,

Michael Maniscalco, MPA
Town Manager
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074
860-644-2511

From: Kari L. Olson <KOLSON@murthalaw.com>
Sent: Tuesday, March 2, 2021 3:50 PM
To: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Subject: [External]RE: Membership Question

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

There is nothing in your charter or the general statutes that would preclude appointing non-residents (non-electors) to a diversity committee (note – other specific committees may be different). Having said that, when the council has appointed non-residents it is usually persons with specific attributes that bring something to the table. See, e.g. the Insurance committee. The non-resident members are advisory with no voting rights. This makes sense because you typically would not want a non-resident to be establishing town policies that ultimately govern the residents of the town. The committee should be established by ordinance. Let me know if you have any additional questions.

KARI L. OLSON | PARTNER

Direct: 860-240-6085 | Fax: 860-240-5885 | Mobile: 860-808-8267 | kolson@murthalaw.com

| MURTHACULLINA

Murtha Cullina LLP | Attorneys at Law | www.murthalaw.com
280 Trumbull Street | Hartford | CT | 06103-3509

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CONFIDENTIALITY NOTICE: This message originates from the law firm of Murtha Cullina LLP. The information contained in this e-mail and any files transmitted with it may be a confidential attorney-client communication or may otherwise be privileged and confidential. If the reader of this message, regardless of the address or routing, is not an intended recipient, you are hereby notified that you have received this transmittal in error and any review, use, distribution, dissemination or copying is strictly prohibited. If you have received this message in error, please delete this e-mail and all files transmitted with it from your system and immediately notify Murtha Cullina by sending a reply e-mail to the sender of this message. Thank you.

From: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Sent: Tuesday, March 2, 2021 11:44 AM
To: Kari L. Olson <KOLSON@murthalaw.com>
Subject: Membership Question

Kari,

At last night's Council meeting the Council was considering the creation of a Diversity and Social Equity Commission. In that discussion there was debate regarding membership and if to be on a Commission (appointed by the Council) they could appoint people who are not residents of the Town? Also, do members on a Commission need to be registered voters in the Town? They wanted to see if there was anything in Statutes or the Charter that would preclude them from opening membership in the Commission to anyone.

Best regards,

Michael Maniscalco, MPA
Town Manager
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074
860-644-2511

Ordinance

Social Justice & Racial Equity Commission

1. Establishment & Composition

A Social Justice and Racial Equity Commission is hereby established consisting of a nine (9) member panel of community leaders with backgrounds in racial or social equity work and/or demonstrated work practice or educational qualifications as equity leaders, all of whom shall be residents of the Town of South Windsor to be appointed by the Town Council. At its establishment commissioners will hold variant term lengths with three commissioners' terms to expire at three years, three commissioners' terms to expire at two years, and three commissioners' terms to expire at one year. Thereafter, each commissioners' term will be for a set term of three years. Commissioners will include no more than three (3) members of one political party, a cross section of racial, ethnic, economic and gender diverse. Liaisons from each of the following will be invited: Town Manager (or designee), Town Councilor, Board of Education Member, Police Chief (or designee).

2. Organization

At the first meeting on or after December 1 of each year, the commission shall elect from its members a chairman, vice-chairman, and secretary, and other officers as deemed appropriate by the Commission.

The Commission will meet on a monthly basis according to the schedule as determined by appointed members annually and may hold special meetings as determined by the membership.

The commission shall establish its own rules and procedures for the conduct of its business. Otherwise it shall follow Robert's Rules of Order, where applicable and not in conflict with its rules and procedures.

If a vacancy occurs outside the regular allotted terms as set out above, an individual will be appointed by the town council for the unexpired portion of the term.

3. Purpose

The purpose of the commission is to encourage a more diverse community to address specific issues at the root of racial bias and to suggest and implement proactive opportunities in areas related to racism as a public health crisis. The commission will also collaborate with appropriate town groups and affiliates to carry forward the mission as stated in the Statement of Support as created by the Black Lives Matter Sub-Committee and as approved by the South Windsor Town Council on March 1, 2021. The commission will recognize and support the goals of social justice and racial equality in our community, passionately stand against racial discrimination, and condemn violence against our black, indigenous, and people of color (BIPOC).

4. Duties

- a. Work with Town Staff to ensure effective anti-racist and anti-bias training is implemented for every town employee and elected official on an annual basis of twelve (12) hours minimum.
- b. Take action to investigate and promote policy changes that address racial and cultural bias to create a community inclusive of BIPOC.
- c. Collaborate with Town Staff to search and utilize specific avenues focused on the recruitment of BIPOC candidates for government opportunities.
- d. Drive occurrence of training sessions, community conversations, reading lists and forums through a variety of media for all South Windsor residents, specifically targeted to bring about awareness of the following:
 - i. Critical self-reflection on racism
 - ii. Inequities and history alive in our system
 - iii. Action and advocacy to fight racial justice
- e. Ensure the Town Government and Police Department continually improves upon policies and procedures that eliminate racism, bias, and profiling interactions in the hiring process of our BIPOC community. Increase diversity of employment through recruitment and hiring. Develop a system of open and transparent communication between town employees and citizens to create dialogue regarding issues and topics within our community.
- f. Annually, report to Town Council and community the results and outcomes of the commission's work.

MEMO

DATE: March 1, 2021
FROM: Heather Oatis, REHS/RS
TO: Michael Maniscalco, MPA
SUBJECT: Hybrid Public Meetings
CC: Scott Roberts
OF PAGES: 2

In an effort to provide guidance in the development a hybrid public meeting procedure, the Health Department makes the following recommendations:

1. The 14-day average of new cases per 100,000 population in South Windsor shall be in the yellow alert level (attached) of 5-9 new cases prior to commencing hybrid public meetings.
2. The town's population shall have a first dose vaccination rate, at minimum, of 30% as reported by the Department of Public Health prior to commencing hybrid public meetings.

This baseline guidance may need to be adjusted or amended based on Department of Economic and Community Development Sector Rules, the Governor's Executive Orders, or other circumstances that may arise. It is imperative that the procedures outlined for hybrid public meetings be adhered to once the meetings commence to ensure that the meetings can continue with this model as long as necessary.

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

CONNECTICUT DEPARTMENT OF PUBLIC HEALTH TOWN-LEVEL COVID RESPONSE FRAMEWORK

Yellow 5-9 cases per 100k per day **Orange** 10-14 cases per 100k per day **Red** 15+ cases per 100k per day



Outreach to Local Health Department

ENCOURAGE TESTING FOR ASYMPTOMATIC RESIDENTS

Weekly calls with Local Officials

Issue Public Health Alert



Masks, distancing, extra precautions for high risk

HIGH-RISK INDIVIDUALS SHOULD STAY HOME, STAY SAFE

Avoid larger events, limit time with non-family members

Limit trips outside home, avoid gatherings with non-family members



Scale up public awareness, social media

Scale back public events

Cancel public events and limit community gathering points; Reverse 9-1-1



Move activities outdoors where possible

Limit group sizes; Postpone indoor activities where mask wearing or social distancing cannot be maintained

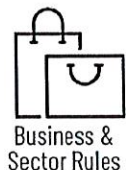
Postpone all indoor activities; Postpone outdoor activities where mask wearing or social distancing cannot be maintained



Re-Enforce and monitor safety measures with staff, students and families

Maximize spacing, mask wearing, ventilation and hygiene to support in-person learning

In collaboration with Local Health Department and Superintendent, consider more distance learning above 25



REMIND STAFF TO ASSESS THEIR SYMPTOMS DAILY AND NOT REPORT TO WORK IF THEY ARE ILL

Phase 3 with enhanced enforcement

Phase 3 with enhanced enforcement

Municipal option to revert to Phase 2



**CT DPH would like to remind everyone of the 3 W's:
Wear your mask, Wash your hands, and Watch your distance!**

MEMO

DATE: March 1, 2021
FROM: Scott Roberts
TO: Michael Maniscalco
SUBJECT: Hybrid Meeting Procedures
CC: File
OF PAGES: 9

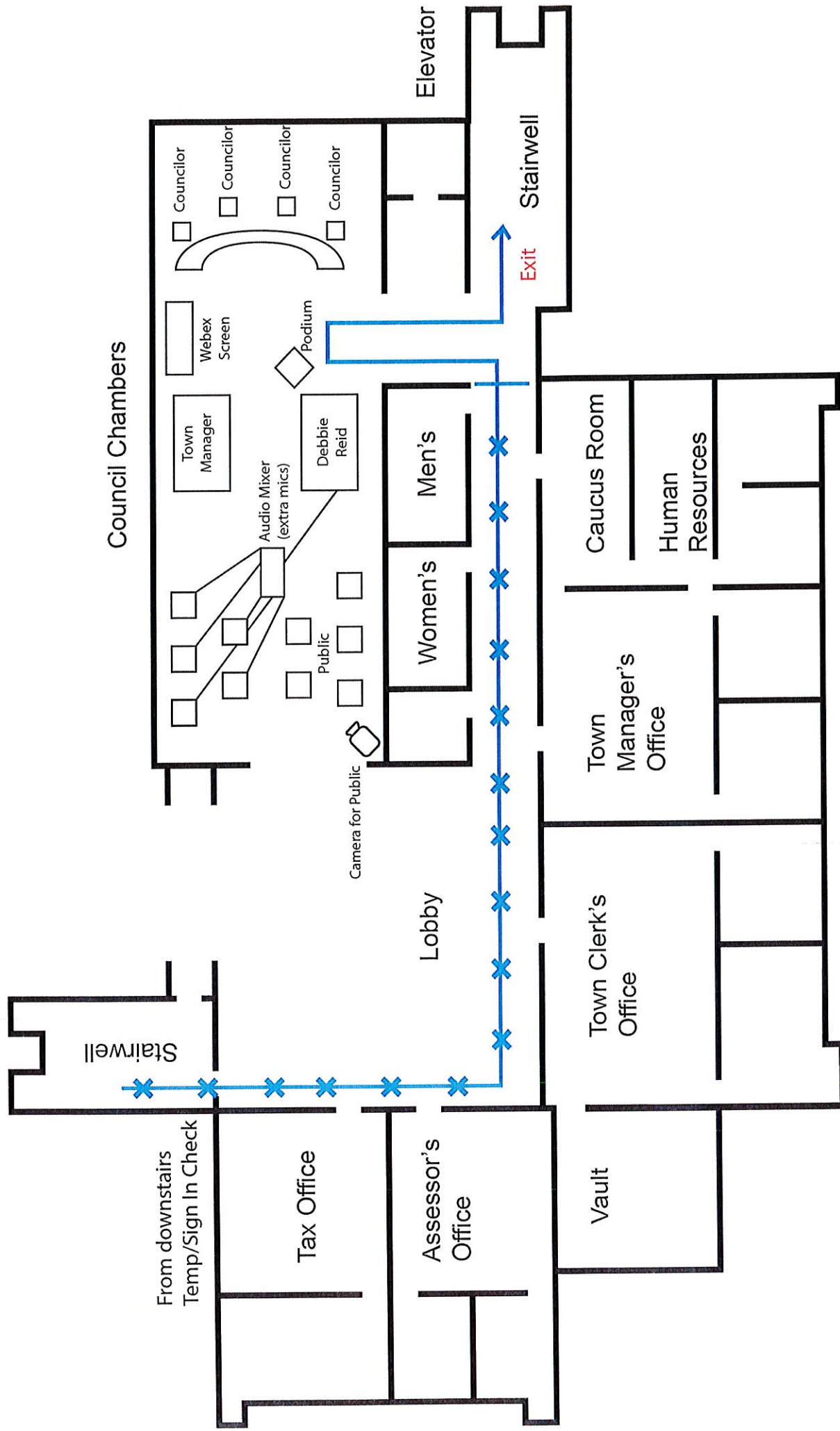
Consulting with the staff from the Fire Marshal, Health, Building Maintenance and IT Departments we have developed a procedure to offer hybrid meetings using the Town Council Chambers. We cannot use any other room at this time due to the complexity of mixing our existing broadcast system with WebEx.

Due to COVID rules and following a six feet separation distances we can only accommodate 4 councilors at the dias. The other councilors will be seated in the gallery with mic stands. The Clerk of the Council and Town Manager will have their own tables. We will accommodate up to five presenters or members of the public to watch the meeting from within the chambers.

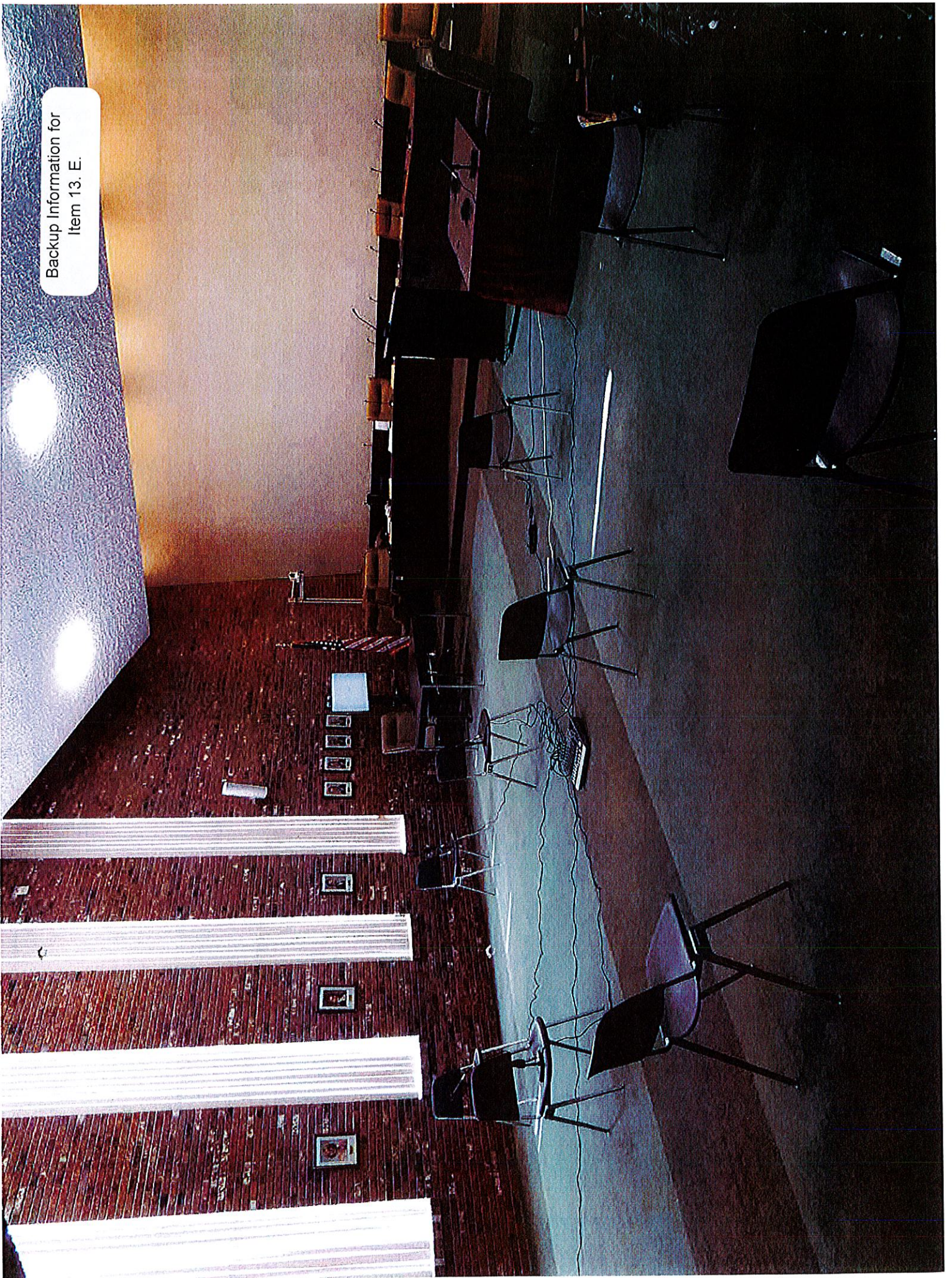
Any of the public that would like to speak will enter from the basement entrance, be signed in for contact tracing, have their temperatures checked, and queued in the hallway by the Madden Room maintaining a six-foot separation. The public will not be allowed to roam the building. This public queue will proceed past the Registrar's Office, up the front stairwell, exit at the Tax Office, and stop at the entrance of the Caucus Room. Chairs will be available for anyone requiring them. A staff member will be placed at the elevator to assist the public during public participation. The public will only enter and exit through the Council Chamber doors near the elevator. They will leave the building, immediately after comment, through the back stairwell near the elevator. We will be requesting a police officer to assist with large crowds to enforce COVID rules.

The Town Hall will remain locked at all times to ensure we control those entering and exiting the building per CIRMA requirements for contact tracing. Additionally, CIRMA requires everyone to wear masks, remain 6 feet apart and abide by room capacity limits. Should ADA assistance be requested we will make the front entrance available and provide staff assistance with the doors. Please remember the elevator is under construction.

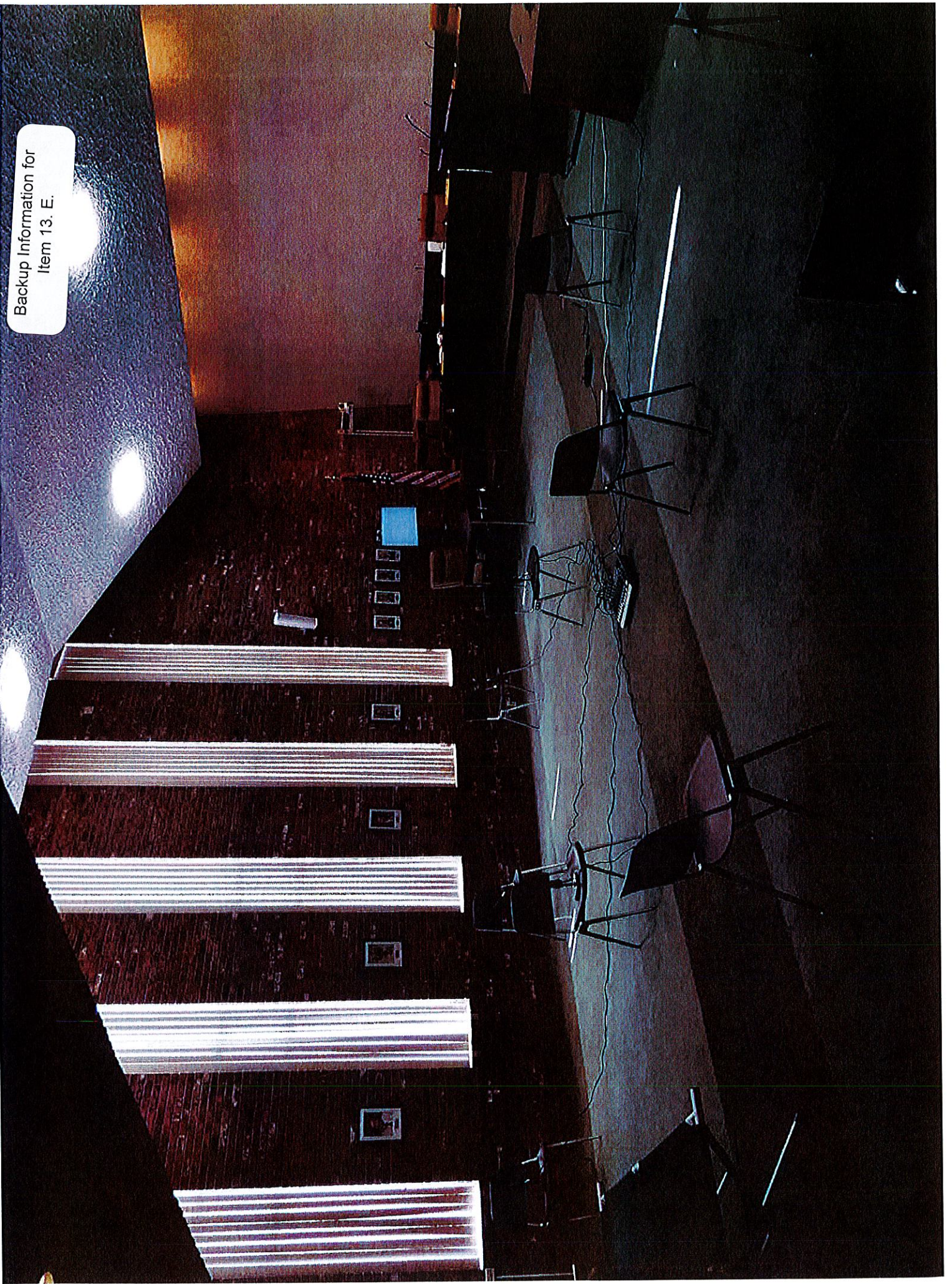
All existing virtual meeting opportunities will remain including the ability to call in and provide public comment.



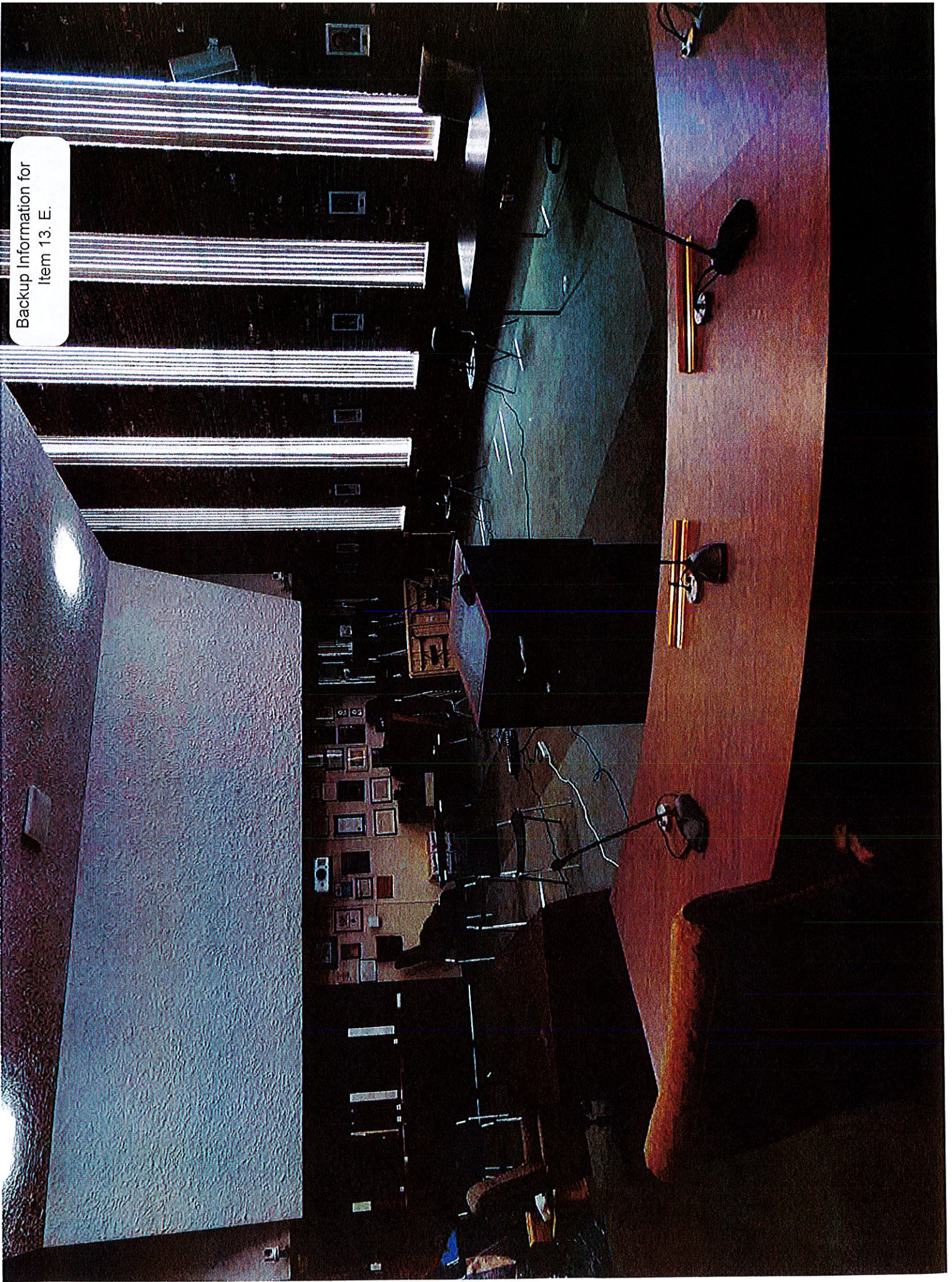
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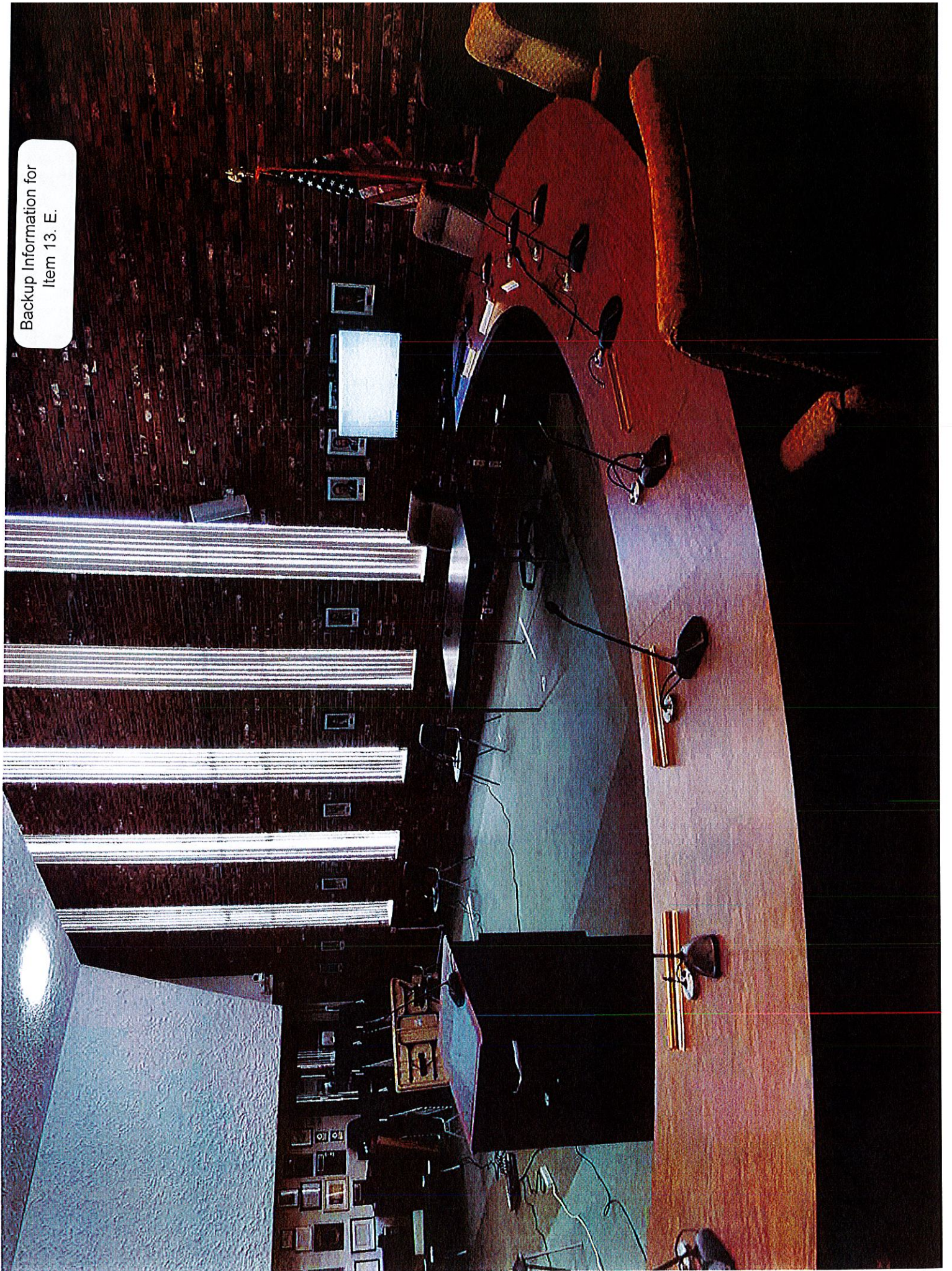
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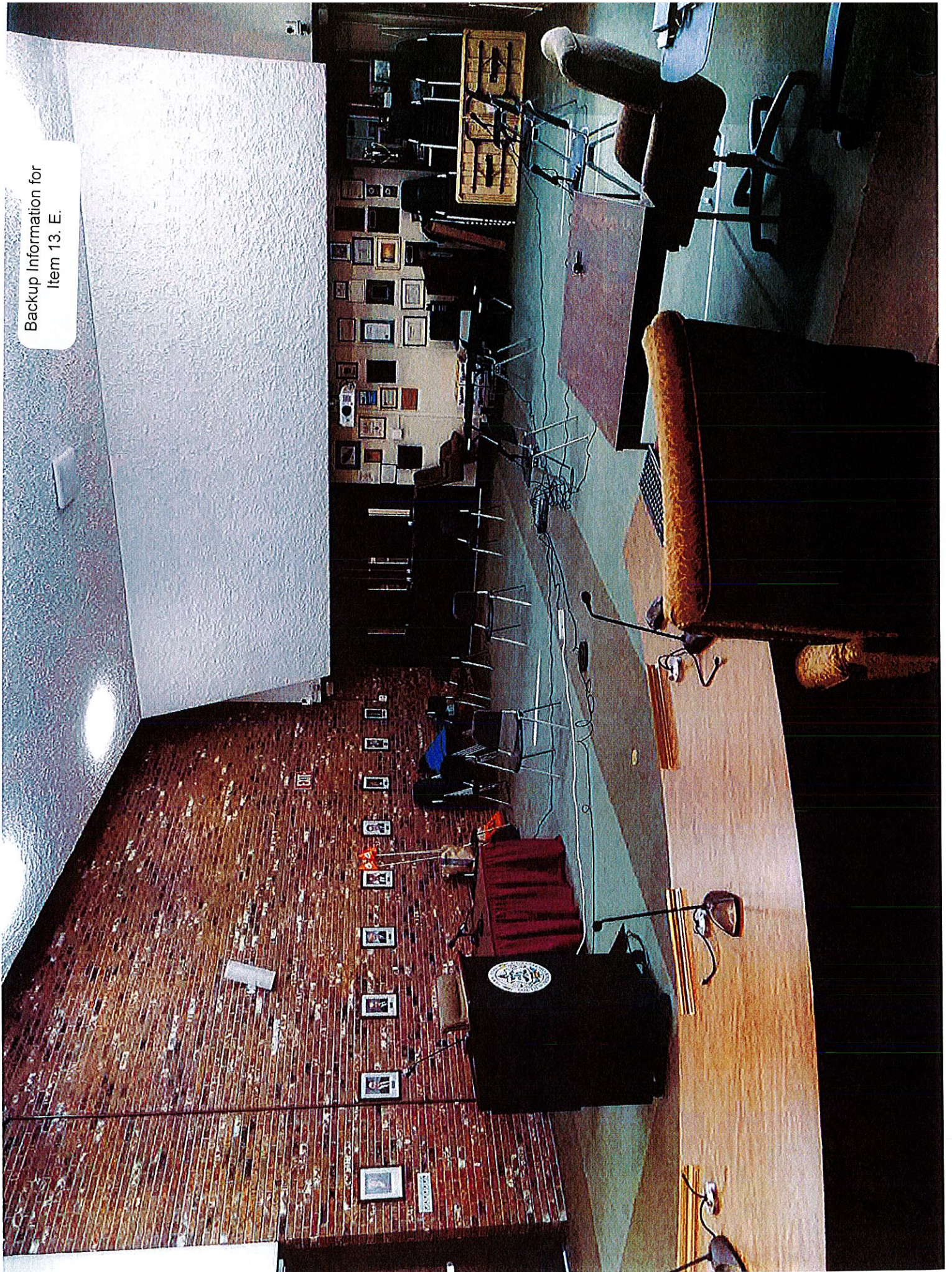
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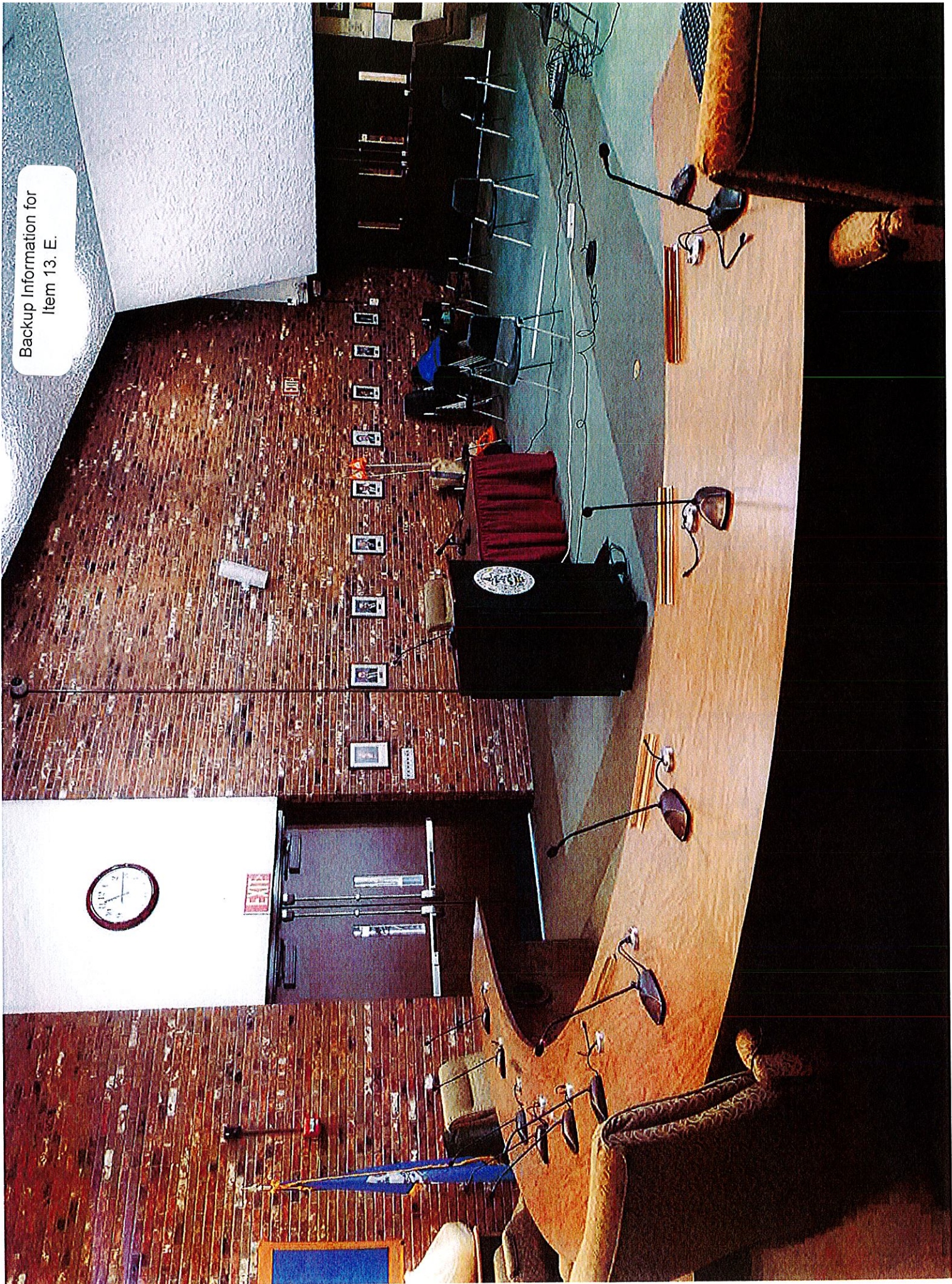
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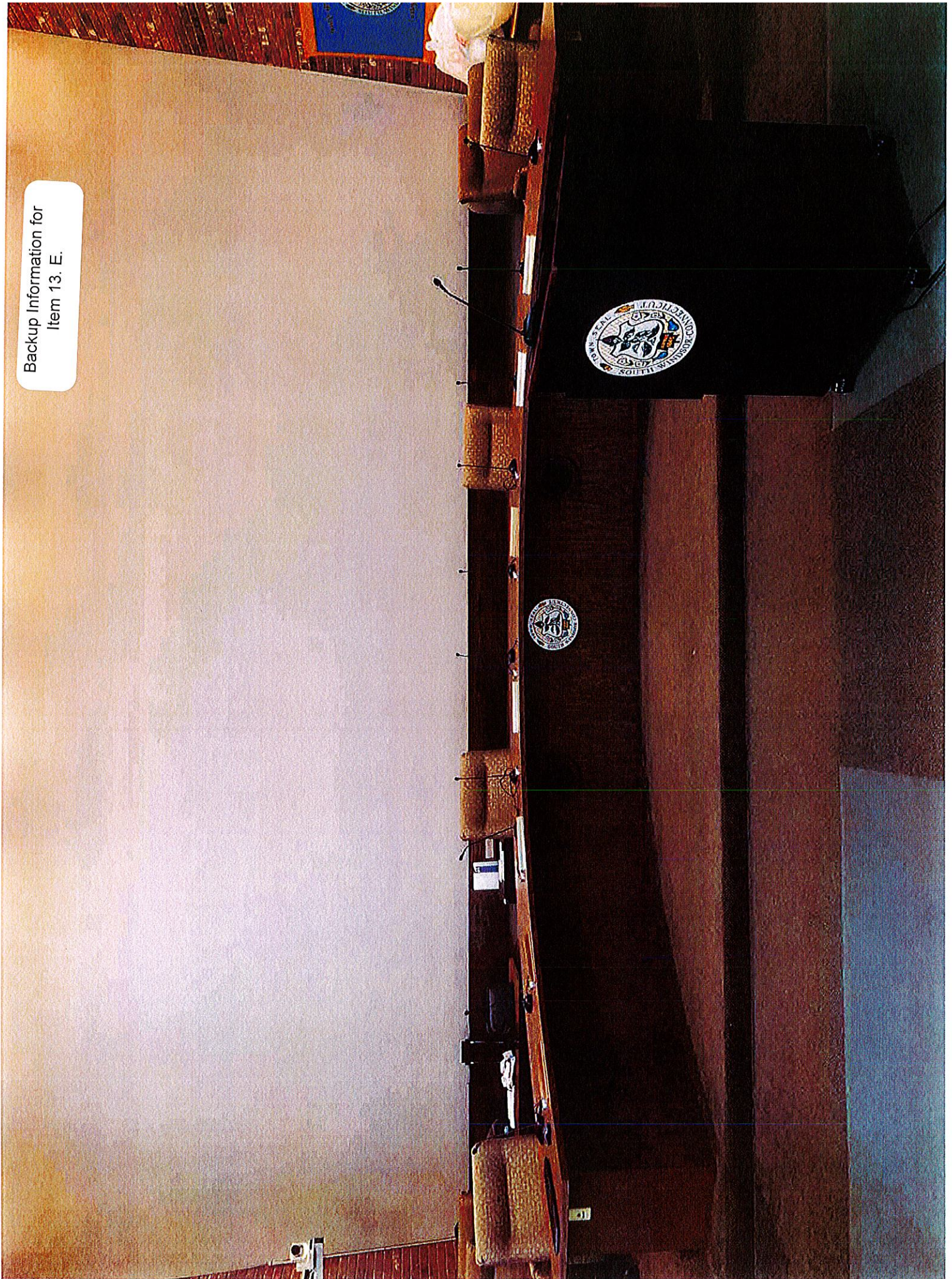
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Item 13. E.



Backup Information for
Item 13. E.



Backup Information for
Item 13. E.



Reid, Deborah

From: Phil Koboski <pkobo11@yahoo.com>
Sent: Monday, March 1, 2021 7:18 PM
To: Reid, Deborah; Matthew Montana; Kathleen Daugherty
Subject: [External]Resignation from the Public Building Commission

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

I am respectfully submitting my resignation from the Public Building Commission effective March 1st, 2021 at 7:00pm.

Outside of my family, I am most proud what we accomplished during these last five years on the PBC. I have thoroughly enjoyed working with everyone associated with the four new Elementary Schools. The members of the Commission are a dedicated and wonderful group of people and it has been an honor being associated with them. The people from Gilbane Construction, both architectural firms and Colliers could not have been better to work with.

I want to thank Dr. Kate Carter, Chuck Warrington and Matt Montana for their exemplary leadership through this process. You have made five years fly by, even with some long meetings.

I hope to stay connected to the process going forward.

Thank you,
Phil Koboski
1909 Main Street
South Windsor, CT 06074

March 1, 2021

Bonnie Armstrong
Town Clerk
South Windsor Town Hall
1540 Sullivan Avenue

Ms. Armstrong,

Please accept my letter of resignation from the South Windsor Agricultural Land Preservation Committee, effective March 1, 2021, at 7:00 pm.

I have enjoyed my time on the Committee and appreciate the opportunity to have served with the other committee members.

Thank you,

Phil Koboski
1909 Main Street
South Windsor, CT 06074

CC: Debbie Reid
Joe Kennedy, Chair SWALPAC
Kathy Daugherty, Chair SWRTC

BOARD AND COMMISSION APPOINTMENTS OR REAPPOINTMENTS

(This form is to be filled out for each appointment or reappointment that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS	PHONE NUMBER	APPTMT OR REAPPTMT	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Public Building Commission	Miguel Proano	41 Beechwood	860 798-1097	AAPTMT	Phillip Koboski	R	11-30-23

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. Also, all information should be filled in or WILL NOT be accepted.

STEPHANIE DEXTER

R

Submitted by: _____ Party Affiliation: _____ Date: 3/2/2021

March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Town Council Meeting 7:00 pm <u>Regular Meeting</u> <i>Virtual Meeting</i>	2	3	4	5	6
7	8	9	10	11	12	13
14	15 Deadline for the Board of Education Budget to submit their budget Town Council Meeting 7:00 pm <u>Regular Meeting</u> Resolution Setting Public Hearing for Board of Education Budget <i>Virtual Meeting</i>	16	17	18	19	20
21	22 Deadline for the General Government Budget to be presented to the Town Council Town Council Meeting 7:00 pm <u>Special Meeting</u> Presentation of the Board of Education Budget Presentation of the General Government Budget <i>Virtual Meeting</i>	23	24	25 7:00 p.m. Joint Work Session Town Council and Board of Education 8:00 p.m. Public Hearing Board of Education Budget <i>Virtual Meeting</i>	26	27 Passover begins at Sundown
28	29 Town Council Meeting 7:00 pm <u>Special Budget Work Session</u> (If Needed)	30	31			

2021

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 Good Friday CLOSED	3
4 Passover Ends	5 Town Council Meeting 7:00 pm Regular Meeting Resolution Setting a Public Hearing for the General Government Budget Budget discussions regarding Town Council, Town Clerk, Town Manager, Town Attorney, Boards/Commissions, and Human Resources <i>Virtual Meeting</i>	6	7	8	9	10
11	12 Town Council Meeting 7:00 pm Special Meeting Budget discussions regarding Police Department, Emergency Management, Fire Marshal, and Volunteer Fire Department <i>Virtual Meeting</i>	13	14	15 Deadline to hold public hearing for the Board of Education	16	17
18	19 Town Council Meeting 7:00 pm Regular Meeting Budget discussions regarding Building, Finance, Planning, and Public Works 8:00 pm Public Hearing General Government <i>Virtual Meeting</i>	20	21	22	23	24
25	26 Town Council Meeting 7:00 pm Special Meeting Budget discussions regarding Park & Recreation, Health, Library, Information Technology, Capital Projects, Central Services, and Human Services <i>Virtual Meeting</i>	27 Deadline to hold public hearing for the General Government	28	29	30	

2021

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 Town Council Meeting 7:00 pm Regular Meeting Set Board of Education Budget Set General Govt. Budget Set Mill Rate Appoint Rate Maker	4	5	6	7	8
9	10 Town Council Meeting 7:00 pm Special Meeting (Only if needed)	11	12	13	14	15 DEADLINE FOR ADOPTION OF BOARD OF EDUCATION BUDGET
16	17 Town Council Meeting 7:00 pm Regular Meeting	18	19	20	21	22 DEADLINE FOR ADOPTION OF GENERAL GOVERNMENT BUDGET
23/30	24/31 Memorial Day (31 st) CLOSED	25	26	27	28	29

2021