

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, NOVEMBER 18, 2019
TIME: 7:00 P.M.

1. Call Meeting to Order
2. Prayer: TBD
3. Pledge of Allegiance
4. Roll Call
5. Communications and Reports from Town Manager
6. Public Input (Items Not on the Agenda)
7. Adoption of Minutes of Previous Meetings
(Councilor Maneeley)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Regular Meeting Minutes of October 21, 2019, and November 4, 2019.

(Councilor Evans)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Organizational Meeting of November 11, 2019.

8. Public Petitions
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council
10. Reports from Standing Committees
11. Reports of Temporary Committees
12. Public Participation (Items on the Agenda)
13. Consent Agenda
[All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one Motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the General Order of Business and be considered in its normal sequence on the Agenda.]

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input, Public Petitions, Public Participation and Public Input/Participation** of each Public Meeting, as follows:

Item #5:

Communications and Reports from Town Manager – This segment of the meeting shall not exceed twenty (20) minutes, unless extended by majority consent of the Council present.

Item #6:

Public Input – A segment of up to twenty (20) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public on any matter **not on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each and shall avoid personalities or impugning of improper motive to any person.

Item #8:

Public Petitions – A South Windsor Resident or Taxpayer may petition the Council to submit a new item on the agenda as described in Section 312 of the Town Charter.

Item #12:

Public Participation – A segment of up to twenty (20) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public on any matter **on the agenda**. Speaker(s) generally are to limit their comments to three (3) minutes each and shall avoid personalities or impugning or improper motive to any person.

Item #17:

Public Input/Participation – A segment of up to ten (10) minutes (which may be extended by the Mayor with the consent of the Council) is set aside to hear from the public **on any matter**. Speaker(s) generally are to limit their comments to three (3) minutes each and shall avoid personalities or impugning or improper motive to any person.

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14. Unfinished Business

15. New Business

- A. Discussion Item: Tax Relief for Victims of Crumbling Foundations (*requested by Councilor Delnicki*) (*Mary Huda, Town Assessor to be present*)**
- B. Discussion Item: Update on Laurel Street Traffic Study (*requested by Councilor Snyder*)**
- C. Resolution Approving an Agreement Between the Town of South Windsor and Local 1303-466 of Council 4, AFSCME, AFL-CIO Pollution Control Employees**
(Councilor Delnicki)

BE IT RESOLVED that the South Windsor Town Council hereby approves the proposed “Agreement Between the Town of South Windsor and Local 1303-466 of Council 4, AFSCME, AFL-CIO Pollution Control Employees” for the period of July 1, 2019, through June 30, 2022.

- D. Resolution Approving the Creation of a “Town Attorney Search Committee” to Develop, Distribute, and Review Requests for Proposals for a Town Attorney**
(Councilor Lopez)

WHEREAS, the current Town Attorney term expired on November 11, 2019; and

WHEREAS, the South Windsor Town Council feels it is imperative that legal services and advice on municipal matters be available to Town staff, elected officials, and Board and Commission members

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the creation of a “Town Attorney Search Committee” whose members consist of the Town Manager, Chief of Police, Director of Planning, the Mayor, and the Town Council Minority Leader, whose charge will be to develop, distribute, and review upon their return all “Requests for Proposals” submitted for the position of Town Attorney; and

BE IT FURTHER RESOLVED that, upon completion of this review, the South Windsor Town Council will choose and appoint, by Resolution, an attorney, or law firm, deemed most suitable by the Committee for the position of Town Attorney.

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15. New Business (Continued)

- E. Resolution Referring the Purchase of 1355 Ellington Road to the Planning & Zoning Commission Pursuant to Section 8-24 of the Connecticut General Statutes and Authorizing Town Manager, Michael Maniscalco to Sign and Execute an Agreement**
(Councilor Lydecker)

WHEREAS, the Town is interested in purchasing property located at 1355 Ellington Road consisting of approximately 3 acres for the amount of \$110,000; and

WHEREAS, any plan to use Town funds to acquire property must first be submitted to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby refers the purchase of property located at 1355 Ellington Road, consisting of approximately 3 acres to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute any agreements or documents necessary to carry out such purchase.

- F. Discussion Item: Charter Revision Commission *(requested by Town Manager, Michael Maniscalco)***
- G. Discussion Item: Establishment of a Committee for the Creation of a Budget Policy Statement *(requested by Town Manager, Michael Maniscalco)***
- H. Discussion Item: Strategic Plan *(planning for the next two years) (requested by Councilor Snyder)***
- I. Discussion Item: Establishment of a Committee to Review the Town Council Rules and Procedures *(requested by Mayor Paterna)***

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15. New Business (Continued)

- J. Resolution Approving a Refund of Taxes to Thirty-Four (34) South Windsor Taxpayers**
(Councilor Snyder)

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to thirty-four (34) South Windsor Taxpayers, the total of said refunds being \$15,218.49 and as more fully described on attached **Exhibit A**.

16. Passage of Ordinance

17. Public Input/Participation (Any Matter)

18. Communications and Petitions from Council

19. Executive Session

- A. To discuss a personnel issue (Agreement between the Town of South Windsor and Local 1303-466 of Council 4, AFSCME, AFL-CIO Pollution Control Employees).
- B. To discuss the possible purchase of real estate for the Town (1355 Ellington Road) pursuant to Connecticut General Statutes §1-210(b)(7).
- C. To discuss pending litigation (460 Miller Road) pursuant to Connecticut General Statutes §1-210(b)(4) and §1-200(6)(E).

20. Adjournment

Exhibit A

2017-02-0040033	ADVANCED PACKING SERVICES LLC	521 ELLINGTON ROAD	Sec. 12-129 Refund of Excess Payments.	\$	(18.37)
2018-03-5003206	CAB EAST LLC	2016/ACS4675/51MTJ4DHLGUJ29846	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(131.67)
2018-03-5003223	CAB EAST LLC	2016/5639PE/1PMCLJ9GX3GUB65645	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(113.00)
2018-03-5003240	CAB EAST LLC	2017/AK60266/1FM5K8GT0HGD94192	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(637.64)
2018-03-5003244	CAB EAST LLC	2016/AD58469/13FA6P0SUGR265084	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(161.55)
2018-03-5003816	CCAP AUTO LEASE LTD	2016/AG00722/1C4RIFB64C367719	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(61.64)
2018-03-5007956	FORD MOTOR CREDIT CO LLC	2013/AE1812/1E0MIE3F17D0B80298	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(280.55)
2017-03-0510495	HONDA LEASE TRUST	2016/AD27191/5FNVF6H74GB071140	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(231.56)
2018-03-5010898	HYUNDAI LEASE TRUST	2016/GNFR00/5NPE3A4FXG8367959	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(272.73)
2018-03-5011700	JP MORGAN CHASE BANK NA	2016/AEB4126/1P2SJADCOG6510853	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(224.27)
2018-03-5017927	PENN TIMOTHY H	2005/3311T/1JHGCN56465A092324	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(10.86)
2018-03-5020531	SANTOS JOSE C	2002/AG64443/1AGNDT13522491018	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(8.86)
2018-03-5021370	SINGHACHACK KONGKEO	2002/6622RZ/4T1BE32XX2U071319	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(8.28)
2018-03-5023163	TOYOTA LEASE TRUST	2016/AG48427/1THCM1D21G5014441	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(116.58)
2018-03-5023251	TOYOTA LEASE TRUST	2015/128XWR/1TMBFREY5FD043672	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(451.99)
2018-03-5023752	VAULT TRUST	2016/AD58442/1C4BWDG8G1Z42981	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(250.64)
2018-03-5023766	VAULT TRUST	2015/AA50624/1CARIFAG9FC148688	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	\$	(99.25)

Drafted By: *Tabatha L Chase*
 Deputy Collector of Revenue
 Date: *November 06, 2019*

Approved By: *Jennifer Hlaska-Silvey*
 Collector of Revenue
 Date: *November 2019*