

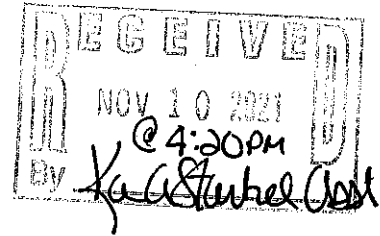
AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
MONDAY, NOVEMBER 15, 2021
TIME: 7:00 P.M.

After Roll Call is complete, the Town Council will present certificates to the 2020 South Windsor Patriotic Commission's Essay Contest Winners

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Mayor's Remarks**
5. **Adoption of Agenda**
(Councilor Lydecker)
6. **Communications and Reports from Town Manager**
7. **Public Input for Items on the Agenda**
8. **Adoption of Minutes of Previous Meetings**
(Councilor Evans)



BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meetings: Public Hearing Minutes of October 18, 2021 (Ordinance Establishing an Arts Commission and an Ordinance Governing the Flying of a Commemorative or Organizational Flags on the Wapping Community House Designated Flagpole); and Regular Meeting Minutes of October 18, 2021.

(Councilor Gamble)

BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Organizational Meeting Minutes of November 8, 2021.

9. **Communications from Liaisons, Officers, and Boards Directly Responsible to Council**
10. **Reports from Committees**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7:

Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward, will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record. A Council member who brings an email forward, will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Item #15:

Second Public Input - on any matter over which the Council has Jurisdiction

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward, will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward, will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

(Councilor Lopez)

Motion to Approve Agenda Items 11.a.A through 11.a.X. as a First Reading on the Consent Agenda

a. First Reading

A. Resolution Reappointing Arthur Jennings (D) to the Inland Wetlands Agency/Conservation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Arthur Jennings (D) to the Inland Wetlands Agency/Conservation Commission for a term ending December 1, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Resolution Reappointing Paul Bernstein (D) an Alternate to the Planning & Zoning Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Paul Bernstein (D) an Alternate to the Planning & Zoning Commission for a term ending December 1, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

C. Resolution Appointing Cile Decker (D) to the Arts Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Cile Decker (D) to the Arts Commission for a term ending December 1, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

D. Resolution Reappointing Steven Carty (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Steven Carty (D) to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

E. Resolution Reappointing James Kupchunos (D) to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Kupchunos (D) to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

F. Resolution Reappointing David Basile (D) an Alternate to the Zoning Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints David Basile (D) an Alternate to the Zoning Board of Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

G. Resolution Reappointing Cathy Gallagher (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Cathy Gallagher (D) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

H. Resolution Reappointing Kathleen-Mary Sharos (D) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kathleen-Mary Sharos (D) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

I. Resolution Reappointing Craig Zimmerman (D) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Craig Zimmerman (D) to the Public Building Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

J. Resolution Reappointing Anitha Elango (D) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Anitha Elango (D) to the Human Relations Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

K. Resolution Reappointing Sandra Jeski (D) to the Demolition Delay Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Sandra Jeski (D) to the Demolition Delay Committee for a term ending December 31, 2022, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

L. Resolution Reappointing Karen Wagner (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Karen Wagner (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

M. Resolution Reappointing Kathy Hale (D) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kathy Hale (D) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

N. Resolution Reappointing Edward O'Connell (D) to the Public Building Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Edward O'Connell (D) to the Public Building Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

O. Resolution Reappointing James Kupchunos (D) to the Blighted Property Appeals Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Kupchunos (D) to the Blighted Property Appeals Board for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

P. Resolution Reappointing Thomas Ruby (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Thomas Ruby (D) to the Water Pollution Control Authority for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Q. Resolution Reappointing Carol Fletterick (D) to the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Carol Fletterick (D) to the Water Pollution Control Authority for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

R. Resolution Reappointing Linda Jeski (D) to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Linda Jeski (D) to the Board of Assessment Appeals for a term ending November 30, 2025, and postpone consideration of this motion until the Town Council's next regularly scheduled meeting.

S. Resolution Reappointing Tim Appleton (D) an Alternate to the Board of Assessment Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Tim Appleton (D) an Alternate to the Board of Assessment Appeals for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

T. Resolution Reappointing David Marsh (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints David Marsh (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

U. Resolution Reappointing Joseph Kennedy (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Joseph Kennedy (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

V. Resolution Reappointing James Murray (D) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints James Murray (D) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

W. Resolution Reappointing Victor Dorobantu (D) an Alternate to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Victor Dorobantu (D) an Alternate to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

X. Resolution Reappointing Deborah Cohen (D) an Alternate to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Deborah Cohen (D) an Alternate to the Historic District Commission for a term ending November 30, 2026, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Councillor Koboski)

Motion to Approve Agenda Items 11.a.Y through 11.a.FF. as a First Reading on the Consent Agenda

Y. Resolution Reappointing Paul Burnham (R) to the Economic Development Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Paul Burnham (R) to the Economic Development Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Z. Resolution Reappointing Christine Shafer (R) to the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Christine Shafer (R) to the Human Relations Commission for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AA. Resolution Reappointing Katherine Chiappetta (R) to the Library Board and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Katherine Chiappetta (R) to the Library Board for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

BB. Resolution Reappointing Terry Hart (R) to the Mass Transit and Highway Advisory Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Terry Hart (R) to the Mass Transit and Highway Advisory Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

CC. Resolution Reappointing Kathleen Daugherty (R) to the Personnel Board of Appeals and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Kathleen Daugherty (R) to the Personnel Board of Appeals for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

DD. Resolution Reappointing Janet Wade-Utay (U) to the Historic District Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby reappoints Janet Wade-Utay (U) to the Historic District Commission for a term ending November 30, 2026, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

EE. Resolution Appointing Miguel Proano (R) to the Park and Recreation Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Miguel Proano (R) to the Park and Recreation Commission for a term ending December 31, 2024, to fill the unexpired term of Katie Graham, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

a. First Reading (Continued)

FF. Resolution Appointing Nancy Walsh (U) to the Social Justice and Racial Equity Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED that the South Windsor Town Council hereby appoints Nancy Walsh (U) to the Social Justice and Racial Equity Commission for a term ending November 30, 2023, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

b. Second Reading

(Councilor Kozikowski)

Motion to Approve Agenda Items 11.b.A through 11.b.B. as a Second Reading on the Consent Agenda

A. Resolution Appointing Joseph Botti (R) to the Water Pollution Control Authority

BE IT RESOLVED that the South Windsor Town Council hereby appoints Joseph Botti (R) to the Water Pollution Control Authority for a term ending November 30, 2021, to fill the unexpired term of Erik Dabrowski.

B. Resolution Appointing Daniel Kane (R) to the Zoning Board of Appeals

BE IT RESOLVED that the South Windsor Town Council hereby appoints Daniel Kane (R) to the Zoning Board of Appeals for a term ending November 30, 2023, to fill the unexpired term of Erik Dabrowski.

(Councilor Paterna)

Motion to Approve Agenda Items 11.b.C as a Second Reading on the Consent Agenda

C. Resolution Appointing Mary Justine Hockenberry (D) to the Human Relations Commission

BE IT RESOLVED that the South Windsor Town Council hereby appoints Mary Justine Hockenberry (D) to the Human Relations Commission for a term ending November 30, 2021, to fill the unexpired term of Charles Margolis.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

11. Consent Agenda (Continued)

c. Miscellaneous

None

12. Unfinished Business

13. New Business

- A. Discussion Item: Application for a Flag to be Flown at the Wapping Community House on the Designated Flagpole – American Legion, Post 133, Request to Fly the Wreaths Across America Flag (*requested by Mayor Pendleton*)**
- B. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Execute a Lease Agreement with Key Government Solutions (Deputy Mayor King)**

WHEREAS, at the Town Council Regular Meeting held on May 3, 2021, the South Windsor Town Council approved the Fiscal Year 2022 General Government Budget which included the lease/purchase of two new lift vehicles and two new plow vehicles as part of the Streets Department Budget; and

WHEREAS, the Town wishes to enter into a Lease and Escrow Agreement with Key Government Finance as the Lessor and Escrow Agent, who requires Town Council approval to enter into this specific five-year agreement where the Town will own all equipment outright

NOW, THEREFORE BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute a Lease Agreement with Key Government Solutions (“Lessor”) (“Escrow Agent”) for the lease/purchase of four vehicles.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. New Business (Continued)

C. Resolution Approving a Transfer from the General Government Sundry Account to the Miscellaneous General Professional Account
(Councilor Lydecker)

WHEREAS, there have been growing challenges to insure all Town Assets and provide the most complete Liability, Automobile, Property and Worker's Compensation coverage with events over the past few years; and

WHEREAS, given the specialized nature of Risk Management, the Town and Board of Education feel it is proper to obtain Technical Advice and Risk Management Services; and

WHEREAS, the Board of Education had previously engaged the services of USI, an Insurance Brokerage/Risk Management Firm, the Board of Education will execute a contract that covers both the Town and Board of Education with USI for Insurance Brokerage/Risk Management Services to include, but not limited to:

- Benchmark and insurance renewal services for potential budgetary savings;
- Ensure proper cyber insurance coverage and consultation;
- Independent contract review to protect the Town and Board of Education;
- Third party subrogation; and

WHEREAS, the total contract for Fiscal Year 2022 with USI is \$16,667 and will be split equally between the Town and Board of Education; and

WHEREAS, the Town has received a Member Equity Distribution in the amount of \$79,275 from CIRMA which was placed in the General Government Sundry Account for Fiscal Year 2022

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the Town's share of said contract and the transfer of \$8,334 from the General Government Sundry Account to the Miscellaneous General Professional Account to pay for the Town Share of Insurance Brokerage/Risk Management Services with USI.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. New Business (Continued)

- D. Resolution Authorizing Town Manager, Michael Maniscalco to Execute and Deliver any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Department of Emergency Management and Homeland Security on behalf of the Town of South Windsor**
(Councilor Gamble)

BE IT RESOLVED that the Town of South Windsor may enter into, with and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the “Memorandum of Agreement Regarding Use of Federal Fiscal Year 2021 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3”; and

BE IT FURTHER RESOLVED that Michael Maniscalco, Town Manager of the Town of South Windsor, is hereby authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of the “Memorandum of Agreement Regarding Use of Federal Fiscal Year 2021 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3” including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

- E. Resolution Waiving the Competitive Bidding Process for Hiperwall and Authorizing Town Manager Michael Maniscalco to Sign and Execute an Agreement**
(Councilor Lopez)

WHEREAS, the support contract for the software maintenance and licensing for the Emergency Operations Center video wall and associated systems is due for renewal at the end of this year; and

WHEREAS, the sales, service, and support from the current vendor have been unacceptable and unprofessional to the point the South Windsor Information Technology Department has been extremely unhappy with the company and has been looking for a replacement; and

WHEREAS, the software manufacturer, Hiperwall, has offered the Town of South Windsor a contract to work directly with them and are currently offering two years of support for the price of one in addition to a \$5,000 full-system audit at no cost; and

(Resolution Continued on Next Page)

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. E. (Continued)

WHEREAS, the intimate knowledge of their own systems would allow them to provide incomparable support. Along with the fact that they would be providing services totaling over \$25,000 that the Town would be paying just over \$10,000 for, we believe that it is in the Town's best interest to waive competitive bidding and allow the IT department to enter into a 2 year agreement with Hiperwall directly; and

WHEREAS, the contract cannot be purchased through Hiperwall and must be purchased through an authorized third party; and

WHEREAS, Callisto Communications is currently a vendor for the Town, is an authorized Hiperwall seller, and has already received the proposal from Hiperwall and provided it to the Town; and

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby waives the competitive bidding process and authorizes Town Manager Michael Maniscalco to sign and execute an agreement with Hiperwall, and any other documentation necessary.

F. **Resolution Referring the Purchase of 220 Scantic River Road to the Planning & Zoning Commission Pursuant to Section 8-24 of the Connecticut General Statutes and Authorizing Town Manager Michael Maniscalco to Sign and Execute a Purchase and Sale Agreement**
(Councilor Koboski)

WHEREAS, the Town is interested in purchasing a property located at 220 Scantic Road; and

WHEREAS, any plan to use Town funds to acquire property must be submitted to the South Windsor Planning & Zoning Commission for a report pursuant to Section 8-24 of the Connecticut General Statutes

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby refers the purchase of property located at 220 Scantic Road to the Planning & Zoning Commission pursuant to Section 8-24 of the Connecticut General Statutes; and

BE IT FURTHER RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and execute the purchase and sale agreement and any documents necessary to carry out such purchase.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. New Business (Continued)

- G. Discussion Item: Acquisition of 1052 Pleasant Valley Road and 291 Clark Street (requested by Town Manager Michael Maniscalco)**
- H. Discussion Item: Appointing a Member to The Connecticut Water Customer Advisory Council (requested by Town Manager Michael Maniscalco)**
- I. Discussion Item: Town Council Liaisons to Boards and Commissions, Standing Committees, and Committees of the Council (requested by Mayor Pendleton)**
- J. Resolution Approving a Refund of Taxes to Fifty (50) South Windsor Taxpayers
(Councilor Evans)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to fifty (50) South Windsor Taxpayers, the total of said refunds being \$27,128.23 and as more fully described on attached **Exhibit A**.

- K. Resolution Approving a Refund of Taxes to Forty-Eight (48) South Windsor Taxpayers
(Councilor Paterna)**

BE IT RESOLVED that the South Windsor Town Council hereby approves a refund of property taxes to forty-eight (48) South Windsor Taxpayers, the total of said refunds being \$15,865.02 and as more fully described on attached **Exhibit B**.

- L. Resolution Accepting the Resignation of Alan Cavagnaro (D) an Alternate from the Planning & Zoning Commission
(Deputy Mayor King)**

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Alan Cavagnaro (D) an Alternate from the Planning & Zoning Commission effective November 6, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Alan Cavagnaro for the time he has dedicated to serving his community by his membership as an Alternate on the Planning & Zoning Commission.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. New Business (Continued)

M. Resolution Accepting the Resignation of Carol Kelley (R) from the Public Building Commission
(Councilor Kozikowski)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Carol Kelley (R) from the Public Building Commission effective October 31, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Carol Kelley for the time she has dedicated to serving her community by her membership on the Public Building Commission.

N. Resolution Accepting the Resignation of Michael LeBlanc (R) from the Mass Transit and Highway Advisory Commission
(Councilor Gamble)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Michael LeBlanc (R) from the Mass Transit and Highway Advisory Commission effective October 20, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Michael LeBlanc for the time he has dedicated to serving his community by his membership on the Mass Transit and Highway Advisory Commission.

O. Resolution Accepting the Resignation of Robert Burns (R) an Alternate from the Economic Development Commission
(Councilor Koboski)

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Robert Burns (R) an Alternate from the Economic Development Commission effective October 24, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Robert Burns for the time he has dedicated to serving his community by his membership as an Alternate on the Economic Development Commission.

AGENDA
Regular Meeting – Town Council
Monday, November 15, 2021

13. New Business (Continued)

**P. Resolution Accepting the Resignation of Elizabeth Warren (R) from the Inland Wetlands Agency/Conservation Commission
(Councilor Kozikowski)**

BE IT RESOLVED that the South Windsor Town Council hereby accepts with regret the resignation of Elizabeth Warren (R) from the Inland Wetlands Agency/Conservation Commission effective November 8, 2021; and

BE IT FURTHER RESOLVED that the South Windsor Town Council extends its thanks to Elizabeth Warren for the time she has dedicated to serving her community by her membership on the Inland Wetland Agency/Conservation Commission.

15. Public Input for Any Matter

16. Communications from Council

17. Executive Session

- A. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §210 (b) (7) (Sullivan Avenue)**
- B. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §210 (b) (7) (Strong Road)**
- C. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §210 (b) (7) (Griffin Road)**

18. Adjournment

Exhibit A

Bill	Name	Prop Loc/Vehicle Info.	Reason	Over Paid
2020-03-0050151	ACAR LEASING LTD	2017/AK22625/1G1RC6S59HU2095	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(347.86)
2020-03-0050158	ACAR LEASING LTD	2018/AL78721/1GCGTDE0J11320	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(661.30)
2020-03-0050340	AJODHI ANDREW	2015/AH56370/WBA4B3C51FD670	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(203.88)
2019-03-5000504	ALI AMR A	2019/AS24832/5FNYP6H50KB0339	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(40.91)
2020-03-0073274	ALLY FINANCIAL	2016/AH59771/ZACCBATXGPE312	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(379.74)
2020-03-0073283	ALLY FINANCIAL	2018/AR63129/ZARFAEDN8J75882	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(575.85)
2020-03-0050703	ANANE LAWRENCE K	2004/915YXE/JTEBU14R940046133	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(77.05)
2020-03-0050843	ANTHONY PETER T JR	2012/924ZPD/1C3CCBXCN10116	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(98.44)
2020-03-0051621	BAY MARK S	1992/AV88527/2FACP74W2NX168	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(29.15)
2019-03-5001942	BERKAI BISMARK	2012/AV95264/1N4AL2AP9CN431C	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(167.81)
2020-03-0051890	BERKAI BISMARK	2012/AV95264/1N4AL2AP9CN431C	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(163.56)
2020-03-0052008	BIDWELL MARY H	2016/8AKGT7/5FNRL5H61GB16204	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(50.01)
2020-03-0053865	CHAUDHRY ALLAHADITA	2008/AU24104/JNRA508WX8X2098	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(15.67)
2020-03-0054407	CONGELOSI RUSSELL J	2013/AA69059/3N1AB7AP7DL6611	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(26.42)
2019-01-0008828	CORELOGIC	180 DOGWOOD LANE	Sec. 12-129 Refund of Excess Payments.	(3,594.81)
2019-01-0010691	CORELOGIC	601 TWIN CIRCLE DRIVE	Sec. 12-129 Refund of Excess Payments.	(1,128.83)
2020-01-0009791	CORELOGIC	201 GARDEN CIRCLE	Sec. 12-129 Refund of Excess Payments.	(4,842.30)
2020-03-0055027	DAIMLER TRUST	2017/8ASLU8/55SWF6EB3HU2152	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(314.43)
2020-03-0055186	DANUT VALENTIN	2014/2ALHX9/WDDSI4GB7EN1119	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(73.45)
2020-03-0055695	DESIMONE DANIEL F	2013/AX15356/JHMG8H38DC048	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(118.32)
2020-03-0056969	ENTERPRISE FM TRUST	2018/C152426/5TDBZRFH4JS85442	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(499.65)
2019-03-5010577	HONDA LEASE TRUST	2017/AJ63311/19XFC2F79HE20467	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(363.50)
2020-03-0060159	HONDA LEASE TRUST	2018/AC68864/7FARW2H81JE1027	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(299.81)
2020-03-0060245	HONDA LEASE TRUST	2019/AU28947/1HGCV1F36KA0888	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(55.80)
2020-03-0060256	HONDA LEASE TRUST	2019/AU92969/19UDEZF30KA0146	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(102.79)
2020-03-0060533	HYUNDAI LEASE TITLING TRUST	2017/IASAU4/KM8J3CA45HU5019	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(378.14)
2020-03-0060547	HYUNDAI LEASE TITLING TRUST	2019/AD43614/5NPE24AF3KH7554	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(477.79)

Exhibit A

2019-03-5011673	JONES-WOODWARD YVETTE	2006/172ZG5/1D46P25E36B64858	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(79.55)
2020-03-0063319	LEMAY LUCILLE S	2018/MK4979/4S3BNAN69130107E	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(47.74)
2020-03-0063376	LESINSKI KATHLEEN	2014/867YXB/STDYK3DC9ES48767	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(82.38)
2020-01-0005765	LJ KATHLEEN &	34 BLUE SPRUCE ROAD	Sec. 12-129 Refund of Excess Payments.	(6,970.03)
2020-03-0064782	MCCARTHY ANTHONY	1962/7008L/404114025900	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(17.34)
2020-03-0066050	NDIAYE MANSOUR	2015/609RTV/WBY1Z4C59FV50330	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(404.72)
2020-03-0066051	NDIAYE MANSOUR	2007/AH88805/1FTRX02W57KC10E	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(176.26)
2020-03-0066257	NISSAN INFINITI LT	2020/1386/KNMAT2MV21P520645	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(202.74)
2020-03-0066363	NISSAN INFINITI LT	2017/AL93785/1N1B1CR7HW1267	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(375.30)
2020-03-0066406	NISSAN INFINITI LT	2019/AS26120/3N1AB7AP6KY4406	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(387.12)
2020-03-0066910	OTTO JOHN J	2006/504KJR/JN8AZ08W36W5402	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(6.00)
2020-03-0066912	OTTO KRISTY L	2007/AU25976/1FAHP25147G1617	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(3.66)
2020-03-0070807	SICORD PATRICIA E	2006/478AXF/2HKYF18666H51286I	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(13.97)
2020-03-0070808	SICORD PATRICIA E	2015/740ZY/5J6RM4H70FL03658E	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(40.48)
2020-03-0071677	STONE GAIL D	2006/126KZA/WBAVD39586K15194	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(111.31)
2020-03-0072533	TOMASIEWICZ ROBERT A	1984/AZ17656/2GCGK24M8E1131C	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(332.41)
2019-03-5023445	TOYOTA LEASE TRUST	2017/AA71170/5TDJZRFH3HS4326	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(607.67)
2020-03-0072682	TOYOTA LEASE TRUST	2017/AA71170/5TDJZRFH3HS4326	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(802.25)
2020-03-0072718	TOYOTA LEASE TRUST	2017/AL44743/5TDJZRFH4HS47383	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(735.65)
2020-03-0072917	TRIPATHY MANOJ K	2013/1AKIU0/1G1JC6SG1D421681	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(13.60)
2020-03-0073117	USB LEASING LT	2017/AL56624/1C6RR7F74HS7941	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(59.97)
2020-03-0073639	VW CREDIT LEASING LTD	2017/1ARKP8/3VWDB7AJ4HM4099	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(358.99)
2020-03-0073653	VW CREDIT LEASING LTD	2017/AK77723/1VWAT7A30HC073	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damage	(221.82)

Total of 50 Refunds

(27,128.23)

Drafted by: *Carlene Andriulat*

Carlene Andriulat
Revenue Clerk

10/22/21

Date:

Approved by: *[Signature]*

Approved by:

[Signature]
Jennifer L. Hlanski-Shirley
Collector of Revenue, CCMC, CCMO

Date:

Exhibit B

November 15, 2021 Meeting

Refund Batch 5 FY 21-22

Collector of Revenue

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
ALDI INC	2020-03-00504010	2015/486WRK/4T485F1FKLF493728	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-00504011	2015/7054CR/4T485F1FKLF493728	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-00504012	2015/707YDP/4T485F1FKLF493728	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(30.25)
ALDI INC	2020-03-00504013	2016/ACB0664/WAUAU7HFF0G1096420	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(35.78)
ALDI INC	2020-03-00504016	2016/AF10143/WAUAU7HFF0G1096420	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(35.78)
ALDI INC	2020-03-00504056	2017/C107764/WAUAU7HFF0G1096421	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(41.01)
CHASE AUTO	2020-03-00613883	2017/AM75666/JM3KFKCL5H0212372	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(552.00)
DIGGES BARBERA C	2020-03-00558003	2003/485TSJ/4T1BEE30K73UJ682980	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(49.97)
DIGGES BARBERA C	2020-03-00558004	2012/AW56805/1HGCS2A83CA001911	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(190.24)
HONDA LEASE TRUST	2020-03-0066139	2018/7AWBMB6/JHMFC1F0X014545	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(136.68)
OLINTS ROBERT R JR	2020-03-0066740	2007/4ESYLU/21NHYD28807H509731	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(80.09)
REDMAN ANN W	2020-03-0068853	1995/625BUA/4T1SKLZE75U54753	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(11.14)
TOYOTA LEASE TRUST	2020-03-0072642	2017/194ZEA/5TDJZRFH1HS482238	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(735.65)
TOYOTA LEASE TRUST	2020-03-0072645	2017/1ASP87/5TDJZRFH9HS522677	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(666.26)
TOYOTA LEASE TRUST	2020-03-0072647	2018/2B1ZEM/2T1BURHE810009179	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(102.68)
TOYOTA LEASE TRUST	2020-03-0072649	2017/2ALFH2/4T1BFF1K3HU446701	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(295.72)
TOYOTA LEASE TRUST	2020-03-0072655	2018/4AVPL5/JTMRFRV8J237568	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(207.66)
TOYOTA LEASE TRUST	2020-03-0072662	2018/652YMW/JTUDKCA9J2009872	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(1,099.78)
TOYOTA LEASE TRUST	2020-03-0072679	2018/947ZZB/JTMBFRV3J209728	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(149.30)
TOYOTA LEASE TRUST	2020-03-0072696	2019/AE87744/JTMEWRF5KJ001881	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(317.08)
TOYOTA LEASE TRUST	2020-03-0072706	2017/A94955/2T3DPRFV1HW618072	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(650.06)
TOYOTA LEASE TRUST	2020-03-0072711	2017/AK66977/5TDJZRFH4H50162	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(802.25)
TOYOTA LEASE TRUST	2020-03-0072714	2017/AL08933/JTMRFRV6HD219872	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(573.20)
TOYOTA LEASE TRUST	2020-03-0072717	2017/AL38744/5TDJZRFH4H50162	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(852.88)
TOYOTA LEASE TRUST	2020-03-0072724	2018/AL80151/2T1BURHE4K966992	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(342.18)
TOYOTA LEASE TRUST	2020-03-0072725	2018/AL80153/4T1BEE30K73UJ682980	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(586.26)
TOYOTA LEASE TRUST	2020-03-0072726	2018/AMI10800/4T1BEE30K73UJ682980	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(524.18)

Exhibit B

November 15, 2021 Meeting

Refund Batch 5 FY 21-22

Collector of Revenue

Collector of Revenue	2020-03-0072728	2018/AM40507/JTNR11HK7J304L531	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(528.15)
TOYOTA LEASE TRUST	2020-03-0072729	2018/AM50475/ZTRFRFV0UW746539	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(415.88)
TOYOTA LEASE TRUST	2020-03-0072735	2018/AN30348/STDJZRFH5G864231	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(358.69)
TOYOTA LEASE TRUST	2020-03-0072738	2018/AN51996/ZT38RREV2W780449	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(286.50)
TOYOTA LEASE TRUST	2020-03-0072742	2018/AN70601/ZT2BZMCAJCL57906	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(169.50)
TOYOTA LEASE TRUST	2020-03-0072744	2018/AP55842/ZT72BZMCA0JCL61722	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(677.02)
TOYOTA LEASE TRUST	2020-03-0072745	2018/AP70428/JTMRFRV9JDD39765	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(260.02)
TOYOTA LEASE TRUST	2020-03-0072747	2018/AP93236/JTMRFRV7J0248381	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(579.09)
TOYOTA LEASE TRUST	2020-03-0072749	2018/AP96174/JTMRFRV4J744860	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(286.50)
TOYOTA LEASE TRUST	2020-03-0072751	2018/AR34254/ATL311HK3JL647936	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(175.86)
TOYOTA LEASE TRUST	2020-03-0072758	2018/AR64814/STFDY5F15X767343	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(274.68)
TOYOTA LEASE TRUST	2020-03-0072760	2018/AR64834/STDJZRFH0552457	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(148.54)
TOYOTA LEASE TRUST	2020-03-0072763	2018/AS7854/STDDZRFH68894367	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(154.89)
TOYOTA LEASE TRUST	2020-03-0072765	2018/AS23602/STDJZRFH15889188	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(215.05)
TOYOTA LEASE TRUST	2020-03-0072793	2019/AV43796/STMDZBNXKX075433	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(414.42)
TOYOTA LEASE TRUST	2020-03-0072799	2018/AW18359/JTNR11HK7J3036653	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(395.09)
TOYOTA LEASE TRUST	2020-03-0072829	2017/C090832/STF5Z5AN0HX082157	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(614.16)
TOYOTA LEASE TRUST	2020-03-0072833	2017/HOFM/ATLBF1FK7HUA09599	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(332.49)
TOYOTA LEASE TRUST	2020-03-0072834	2018/JHN10/JTIBZKCA4I2009682	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(364.22)
VESPA LORRAINE C	2020-03-0073483	2004/189MB87FRMZA516X48831389	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(5.88)
VW CREDIT LEASING LTD	2020-03-0073681	2019/AV57137/WA18NA4FY62047838	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(263.21)
		Total of 48 Refunds		(45,865.02)

Drafted by: *Carlene Andriulat* Date: 11/14/21

Carlene Andriulat
Revenue Clerk
Approved by: *Jennifer R. Hillinski*
Jennifer R. Hillinski
Collector of Revenue, CCIMC, CCIMO

Date: 4 November 2021

Backup Information for
Items 11.a.A - 11.a.C

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
INLAND WETLAND	ARTHUR JENNINGS	ON FILE	ON FILE	RE-APPT		D	12-30-24 12-1-25
P&Z/ALTERNATE	PAUL BERNSTEIN	ON FILE	ON FILE	RE-APPT		D	12-01-24 25
ARTS COMMISSION	CILE DECKER	91 BERLE ROAD CILEDECKER@AOL.COM	860-644-1000	APPT	N/A	D	TBD

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date 10-29-2021



Backup information
for Items 11.a. D - 11.a.F

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
ZBA	STEVEN CARTY	ON FILE	ON FILE	RE-APPT		D	10-30-24 11-30-25
ZBA	JIM KUPCHUNOS	ON FILE	ON FILE	RE-APPT		D	10-30-24 11-30-25
ZBA-ALT	DAVID BASILE	ON FILE	ON FILE	RE-APPT		D	10-30-24 11-30-25

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date: 10-29-21

Backup information for
Items 11.a.g - 11.a.k.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
LIBRARY BOARD	CATHY GALLAGHER	ON FILE	ON FILE	RE-APPT		D	11-30-23 11-30-25
LIBRARY BOARD	KATHLEEN-MARY SHAROS	ON FILE	ON FILE	RE-APPT		D	11-30-23 11-30-25
PUBLIC BUILDING	CRAIG ZIMMERMAN	ON FILE	ON FILE	RE-APPT		D	11-30-25
HUMAN RELATIONS	ANITHA ELANGO	ON FILE	ON FILE	RE-APPT		D	11-30-23 11-30-24
DEMOLITION DELAY	SANDRA JESKI	ON FILE	ON FILE	RE-APPT		D	12-31-22

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date: 10-29-21

Backup information for
Items 11.a.i.L - 11.a.i.O

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
MASS TRANSIT	KAREN WAGNER	ON FILE	ON FILE	RE-APPT		D	11-30-23 25
MASS TRANSIT	KATHY HALE	ON FILE	ON FILE	RE-APPT		D	11-30-23 25
PUBLIC BUILDING	EDWARD O'CONNELL	ON FILE	ON FILE	RE-APPT		D	11-30-23 25
BLIGHTED PROPERTY	JIM KUPCHUNOS	ON FILE	ON FILE	RE-APPT		D	11-30-24 25

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date: 10-29-2021

Backup information for
Items 11.a.1, 11.a.2 - 11.a.5.

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
WPCA	THOMAS RUBY	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
WPCA	CAROL FLETTERICK	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
BD OF ASSESSMENT APPEALS	LINDA JESKI	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
BD OF ASSESSMENT APPEALS	TIM APPLETON	ON FILE	ON FILE	RE-APPT		D	11-30-24 25

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date 10-29-2021

Backup information for
Items 11.a.T. - 11.a.X

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
EDC	DAVID MARSH	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
EDC	JOSEPH KENNEDY JR	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
EDC	JAMES MURRAY	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
EDC/ALT	VICTOR DOROBANTU	ON FILE	ON FILE	RE-APPT		D	11-30-24 25
HDC ACT	DEBORAH COHEN	ON FILE	ON FILE	RE-APPT		D	11-30-24 26

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski Party Affiliation: D Date 10-29-2021

Backup information for
Items 11.a.i.y - 11.a.c.c.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Economic Development Commission	Paul Burnham	25 Pear Tree Lane	860 282-0133	REAPPTMT		R	11-30-25
Human Relations Commission	Christine Shafer	78 Stanley Drive	860 604-7274	REAPPTMT		R	11-30-24
Katherine Chiappetta	Library Board	15 Bayberry Trail	860 644-9116	REAPPTMT		R	11-30-25
Mass Transit and Highway Advisory Commission	Terry Hart	459 Foster Street	860 644-2645	REAPPTMT		R	11-30-25
Personnel Board of Appeals	Kathleen Daugherty	12 Roy Road	860 644-7853	REAPPTMT		R	11-30-24

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: _____ Party Affiliation: _____ Date: _____

Backup information for
Items 11.a.DD: - 11.a.EE.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Historic District Commission	Janet Wade-Utay	482 Main Street	860 282-8829	REAPPTMT		U	11-30-26
Park and Recreation Commission	Miguel Proano	41 Beechwood	860 798-1097	APPTMT	Katie Graham	R	12-31-24

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: _____ Party Affiliation: _____ Date: _____

Backup information
for Item 11.a.FE

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Social Justice and Equity Commission	Nancy Walsh	21 Larkspur Lane	860 882-7926	Apptmt		U	

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Stephanie Dexter Party Affiliation: _ R _ Date: November 8, 2021

Backup information
for Item 13.A

Application for a Flag to be Flown in South Windsor 2020

A request for a flag to be flown in South Windsor should be at minimum of seven days in advance of the date for flag to be flown. The commemorative flag is to be flown on a Town flagpole according to the U.S. Flag Code

Print Name/ Street Address/ City and State

American Legion Post 133 c/o Leigh Lovering, 20 Elizabeth St, So Windsor, Ct 06074

Phone # 860-528-8312 Cell #: 860-680-4108

Date of Request: 10/1/2021

Name of Flag to be Flown: Wreaths Across America/ 3'x5' Flag with grommets

Flag dimensions must not be larger than: 5' x 9' with grommets for securing the lanyard.

Date (s) Event Requested for: The Month of December

Special Requests: American Legion will raise and lower flag if necessary

Date to be Raised: 12/1/21 Date Lowered 12/31/21

Name of person making this request: Leigh Lovering

Signature of person making this request: Leigh Lovering

This Application must remain on file in the South Windsor Town Manager's Office and cannot be submitted more than once in any calendar year.

Signature/Town Manager: [Signature] Request

Received by Town Manager/Date: 10/13/21

Accepted: _____ Approval process by

Town Council: approved _____ (date) denied _____ (date)

Approved by the South Windsor Town Council on: _____

Flag Location: _____

ORDINANCE GOVERNING THE FLYING OF COMMEMORATIVE OR ORGANIZATIONAL
FLAGS ON THE WAPPING COMMUNITY HOUSE DESIGNATED FLAGPOLE

1. Purpose

- A. The Town of South Windsor establishes the following rules and procedures regarding the display of privately owned Commemorative or Organizational Flags only on the one designated Town flagpole located at Town Center (Wapping Community House) southeast of the American flagpole and situated closest to Ellington Road. No other privately owned Commemorative or Organizational Flags shall be displayed on any other Town-owned or Town-maintained facility. The Town flags found on the Town of South Windsor Flag List are excluded from this ordinance.
- B. In adopting this ordinance, the Town Council declares that flagpoles owned or maintained by the Town of South Windsor are not intended to serve as a forum for free expression by the public, but rather as a non-public forum for the display of Commemorative or Organizational Flags authorized by the Town Council as an expression of the Town Council's official sentiments which shall constitute government speech.

2. Process; Eligible Flags

- A. As expression of the Town's official government speech, the Town Council may authorize the display of a Commemorative or Organizational Flag only on the one designated flagpole located at Town Center (Wapping Community House).
- B. The Town Council shall only consider a request to display a Commemorative or Organizational Flag if the request is made by a member of the South Windsor Town Council at a regular or special Town Council meeting. All requests must be supplied to the Clerk of the Council by the close of the business day (4:30 p.m.) on the day of the Agenda Meeting for that meeting and in accordance with the procedural requirements outlined in Section III.
- C. At a noticed and agendized Town Council meeting, a two thirds plus one (supermajority plus one) of Council members present and voting would need to agree to fly the Commemorative or Organizational Flag. The necessary votes needed depends upon the number of members present, as shown below:

<u>Members Present and Voting</u>	<u>Two Thirds Plus One Vote</u>
9	7
8	7
7	6
6	5
5	5

- D. Each Commemorative or Organizational Flag cannot be flown more than once a year and will be displayed for a period of time that is reasonable or customary for duration of the event or fourteen (14) continuous days. Only one Commemorative or Organizational Flag will be allowed to be displayed during any time period. Commemorative and Organizational Flags must be temporarily donated for the Town's use and be clean, without holes and tears, and be made of an all-weather fabric. Commemorative or Organizational Flags must be the same size or smaller than the United States and Connecticut flags that are flown. The Town will not be responsible for the condition of the Commemorative or Organizational Flag once flown and may dispose of any such flag not picked up within thirty (30) days after it has been flown. The Town will not purchase the Commemorative or Organizational Flags. If any other flag is flown at half-staff, the Commemorative or Organizational Flag will also be flown at half-staff. All flags shall be flown in accordance with the U.S. Flag Code.
- E. A Commemorative or Organizational Flag as defined in this Policy shall mean a flag that is owned by a private individual, group or organization and that identifies with a specific historical event, cause, nation or group of people that the Town Council chooses to honor or commemorate consistent with the Town's mission and priorities. The following are not allowed as Commemorative or Organizational Flags and will not be considered by the Town Council:
- a. Flags of a particular religious movement or creed to avoid the appearance of Town government endorsing religion or a particular religious movement or creed;
 - b. Flags of a political party to avoid the appearance of Town government, endorsing a political party;
 - c. Flags advocating a certain outcome in an election to avoid the appearance of Town government endorsing an electoral outcome;
 - d. Flags of a commercial organization, to avoid the appearance of Town government endorsing any particular business; and
 - e. Flags that enable violence, discrimination, prejudice, or racism, to avoid the appearance of Town government endorsing such actions.

3. Procedure

A. Application Process:

An individual, group or organization who would like Town Council members to request a Commemorative or Organizational Flag be adopted by the Town shall make application through the Town Manager's Office as follows:

- Obtain an application from the Town's website or request an application from the Town Manager's Office.

- A completed application has to be submitted to the Town Manager's Office no less than 30 days prior to the request of when the flag is to be flown. An application must be completed in its entirety or will not be accepted.
- After the request is reviewed and signed by the Town Manager, the application shall be distributed to all members of the Town Council.

B. Town Council Process:

Any Town Council member can choose in his or her own sole discretion to request that the flying of the proposed flag be adopted by the Town Council as the Town's government speech and that it become a discussion item placed on a regular or special meeting agenda as follows:

- The request must be supplied to the Clerk of the Council by the close of the business day (4:30 p.m.) on the day of the Agenda Meeting.
- Such request will be considered pursuant to Section II and only if a two thirds plus one (supermajority plus one) of the Town Council members present and voting approve of the request, shall the request be placed on the Town Council agenda for its next regular or special meeting as an action item for resolution by the Town Council. The necessary votes are shown in a table above.

Vincent Stetson
Director of Public Works
Superintendent of Streets
Tree Warden

MEMO

DATE: November 10, 2021
FROM: Vincent Stetson
TO: Mayor Pendleton and Town Council Members
SUBJECT: LEASE TO PURCHASE (4) NEW PLOW/FRONT LINE TRUCKS
CC:
OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

It is in the best interest of the Town to do a Lease to Purchase of four new plow/front line trucks (Freightliners) from dealer Monroe DTS per state Contract #14PSX0239. These four new trucks will come furnished with plows and sander attachments. Two of the four trucks will also be outfitted with hook lift appurtenances which will allow additional flexibility and uses of these trucks in non-winter seasons.

The yearly lease payment (five-year lease term) is \$173,976.72.

BACKGROUND

In February of 2021 the Town submitted and agreed to an Intent to Purchase with the Vendor in an effort to secure the order, avoid current supply chain issues, and start the process of fabrication of trucks which can take up to a year.

The purchase of these four new plow/front line trucks is the replacement of one of our existing fleet trucks (2048) which is in line with the adopted amortization schedule. The three additional trucks are an effort to utilize less contracted plowing services which will in turn reduce our yearly rental leases 330 budget. Currently this year we are only utilizing one subcontractor for plowing services when in years prior we have utilized two, with the intent to not utilize any in the following year.

ANALYSIS

Lease/Purchasing these four new plow/front line trucks will:

- Replace one of the trucks that was due to be replaced and add three new trucks to the fleet.
- The Contracted Plowing Services line item in this FY Budget was reduced by \$100,000.

Vincent Stetson
Director of Public Works
Superintendent of Streets
Tree Warden

- Allow the Streets Services Department to further utilize their existing staff more efficiently.
- Allow the Streets Services Department to have better control over the 'product' of their plowing services with our own Town staff in more routes.
- Allow the Streets Services Department to have more options in managing a storm without having to incur the high hourly cost of hiring sub-contractors.
- Allow the Streets Services/Parks Department to have more options and flexibility with trucking and equipment in non-winter season.

EVALUATION AND FOLLOW UP

This initiative is currently within the approved budget and on schedule. The prior Town Council had approved this initiative and the current Town Council may continue to support it with the allowance of lease terms as proposed.

COORDINATION

This initiative and memorandum have been coordinated with the Public Works Street Services Department, the Fleet Services Division, the Parks and Recreation Division, the Finance Department along with support from the Town Manager's Office and Local AFSCME Union.

FISCAL/POLICY ALIGNMENT

- The lease terms are favorable to the Town.
- Investing in hard assets like equipment provides more value for the tax base opposed to a yearly subscription of contracted services.
- Is in line with providing high quality, efficient services which is part of the Town Council's Strategic Plan.
- Continues to invest in our staff by providing them with the tools to do their work safely and efficiently.



Backup information
for Item 13.E.

Michael Maniscalco, MPA
Town Manager

MEMO

DATE: October 28, 2021
FROM: Information Technology
TO: Michael Maniscalco
SUBJECT: Video Wall Support Contract
CC: Deborah Reid
OF PAGES: 1

The support contract for the software maintenance and licensing for the Emergency Operations Center video wall and associated systems is due for renewal at the end of this year. We have been extremely unhappy with the company we have utilized up to this point. The IT department has been researching alternative vendors.

The service we have received from our current vendor has been horrendous, at best. Sales, service, and support have been unacceptable and unprofessional. At one time, it took seven months to receive a quote for one additional display. After speaking with someone else, they stated they could get two displays for the price the initial individual had given for one.

On numerous occasions, while attempting to get support and not hearing back, we had to include top-tier management in the communications in order to receive a response. After voicing frustration multiple times and asking for a new account representative, we were told by upper management that the account representative viewed us as a "small" account and didn't like dealing with small accounts.

In an attempt to find a new vendor, we contacted Hiperwall, the software manufacturer, directly. The individual informed us that it would be extremely beneficial to work directly with them on our software renewal. As with many other purchases, we need to purchase the contract through a third party, but after the purchase, we will work directly with the software manufacturer to support our system.

Working directly with the software manufacturer will be tremendously valuable. They know more about their product than anybody else and can therefore provide exceptional support. They are currently offering us two years of support for the price of one. This will be a savings of just over \$10,000. In addition, because we explained the horrible support we have had up to this point, if we sign with them, the first thing they will do is a comprehensive health audit of our entire system. They charge customers without a support contract \$5,000 for this service.

The intimate knowledge of their own systems would allow them to provide incomparable support. Along with the fact that they would be providing services totaling over \$25,000 that we would be paying just over \$10,000 for, we believe that it is in the Town's best interest to waive competitive bidding and allow the IT department to enter into a 2 year agreement with Hiperwall directly.

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

Backup information
for Item 13.G.

HENRY C. WINIARSKI JR.
ATTORNEY AT LAW

941 WETHERSFIELD AVENUE
HARTFORD, CONNECTICUT 06114-3137

TELEPHONE
(860) 296-2127
FAX
(860) 296-2131

March 27, 2021

RECEIVED

MAR 31 2021

TOWN MANAGER'S OFFICE
TOWN OF SOUTH WINDSOR

Michael Maniscalco
Town Manager
1540 Sullivan Avenue
South Windsor, CT 06074

Dear Mr. Maniscalco:

I am representing Daniel J. Lawrence, executor under the will of his father, John J. Lawrence Jr.

My client's decedent owned two unimproved parcels of land in town. Tax bills for the same are enclosed.

I do not believe these parcels can be developed and my client is offering them to the town for no consideration.

Please let me know if the town has an interest in either or both.

Thank you.

Very truly yours,


Henry C. Winiarski Jr.

*Backup information
for Item 13.L.*

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Planning and Zoning Commission	Alan Cavagnaro Alternate	83 Pine Knob Drive	860 500-9874	Resignation		D	12/1/23

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Submitted by: Sandra C. Jeski Party Affiliation: D Date: November 6, 2021

*Backup information
for Item 13.M,*

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Public Building Commission	Carol Kelley	49 Rosemary Lane	860 644-9338	Resignation		R	11/30/23

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Submitted by: **Stephanie Dexter** Party Affiliation: **Republican** Date: **October 25, 2021**

Backup information for Item 13.N.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Mass Transit & Highway Advisory	Michael LeBlanc	282 Dart Hill Road	860 212-1626	Resignation		R	11/30/21

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: **Stephanie Dexter** Party Affiliation: **Republican** Date: **October 20, 2021**

Backup information for Item 13.0.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Economic Development Commission	Robert Burns	81 Rockledge Dr	860 573-2526	Resignation		R	11/30/24

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Submitted by: **Stephanie Dexter** Party Affiliation: **Republican**

Date: **October 22, 2021**

Backup information for Mem 13. P.

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
IWAC	Elizabeth Warren	494 Abbe Road	860 644-8311	Resignation		R	12/01/21

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: **Stephanie Dexter** Party Affiliation: **Republican** Date: **November 8, 2021**