

## AGENDA

TOWN COUNCIL  
VIRTUAL MEETING

REGULAR MEETING  
MONDAY, OCTOBER 5, 2020  
TIME: 7:00 P.M.

To view this meeting, please tune in to Channel 16 if your provider is Cox Cable, Channel 6082 if your provider is Frontier, or go to [gmedia.swagit.com/live](http://gmedia.swagit.com/live).

*After Roll Call is complete, the Mayor will read a Proclamation Recognizing Bill Dzen and Cathy Molloy on their Retirements.*

To make public comments over the phone at the October 5, 2020, Town Council Meeting, please call 855-925-2801 and use code 9899.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Mayor's Remarks
5. Adoption of Agenda  
(Councilor Maneeley)
6. Communications and Reports from Town Manager
7. Public Input  
The public is welcome to email comments to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov). Town Council members will not respond to any public comments/questions.
8. Adoption of Minutes of Previous Meetings  
(Councilor Delnicki)  
  
BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Special Meeting Minutes of September 9, 2020; Regular Meeting Minutes of September 21, 2020; and Public Hearing Minutes of September 21, 2020.
9. Communications from Liaisons, Officers, and Boards Directly Responsible to Council (Communications can be emailed to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov))
10. Reports from Committees (Committee Reports can be emailed to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov))

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input** as follows:

Item #7 and 15:

Public Input

When recognized by the Mayor, the speakers (s) shall approach the lectern, give their name and address, and avoid personalities or impugning of improper motive to any person.

The speaker(s) shall limit their speaking time to five (5) MINUTES. This limit may not be exceeded, except when invoked by any Member of the Council with the consent of a majority of the Council present.

Town Council members will not respond to any public comments/questions.

**AGENDA**  
**Regular Meeting – Town Council**  
**Monday, October 5, 2020**

**11. Consent Agenda**

[All items listed under this section are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

(Councilor Hockenberry)

**Motion to Approve Agenda Item 11.a.A. as a First Reading on the Consent Agenda**

**a. First Reading**

**A. Resolution Appointing James MacPherson to the Energy Committee and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED that the South Windsor Town Council hereby appoints James MacPherson to the Energy Committee and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

(Councilor Lydecker)

**Motion to Approve Agenda Item 11.b.A. through 11.b.D as a Second Reading on the Consent Agenda**

**b. Second Reading**

**A. Resolution Appointing James Hennessey (D) to the Park & Recreation Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints James Hennessey (D) to the Park & Recreation Commission for a term ending December 31, 2021, to fill the unexpired term of Alan Larson.

**B. Resolution Appointing Linda Jeski (D) to the Human Relations Commission**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Linda Jeski (D) to the Human Relations Commission for a term ending November 30, 2020, to fill the unexpired term of Lloxci Lopez.

**C. Resolution Appointing Nick Jones to the South Windsor 175<sup>th</sup> Anniversary Committee**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Nick Jones to the South Windsor 175<sup>th</sup> Anniversary Committee.

**(Consent Agenda Continued on Next Page)**

**AGENDA**  
**Regular Meeting – Town Council**  
**Monday, October 5, 2020**

**11. Consent Agenda (Continued)**

**b. Second Reading (Continued)**

**D. Resolution Appointing Marietta St. Onge to the South Windsor 175<sup>th</sup> Anniversary Committee**

BE IT RESOLVED that the South Windsor Town Council hereby appoints Marietta St. Onge to the South Windsor 175<sup>th</sup> Anniversary Committee.

**c. Miscellaneous**

None

**12. Unfinished Business**

**A. Resolution Authorizing Town Manager Michael Maniscalco to Sign and Enter into an Agreement with the City of Quito, Ecuador (*Postponed from the September 21, 2020, Town Council Meeting*)  
(Councilor Lopez)**

WHEREAS, The Sister Cities Program is dedicated to improving human connections and understanding through cultural, trade, and educational exchange with other communities throughout the world; and

WHEREAS, The Sister Cities Partnership/Program between South Windsor, Connecticut, and Quito, Ecuador will foster mutually beneficial relationships and the exchange of ideas between two municipalities; and

WHEREAS, the South Windsor Town Council would like to enter into The Sister Cities Program with the City of Quito, Ecuador

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to sign and enter into an agreement with the City of Quito, Ecuador

**13. New Business**

**A. Discussion Item: Naming of a Town Site in Honor of John Mitchell  
(*requested by Councilor Snyder*)**

**AGENDA**  
**Regular Meeting – Town Council**  
**Monday, October 5, 2020**

**13. New Business (Continued)**

**B. Resolution Regarding Race Amity Day**  
**(Councilor Evans)**

WHEREAS, the South Windsor community stands strong against racial injustice wherever and whenever it may occur; and

WHEREAS, Connecticut supports the motto of the United States of America, E Pluribus Unum; and

WHEREAS, the greatest asset of the State of Connecticut is its people; and

WHEREAS, South Windsor is comprised of multi-cultural, multi-ethnic, and multi-racial citizens; and

WHEREAS, there is no room for racism, bigotry, prejudice, or violence in our Town, State, or Nation; and

WHEREAS, friendship, collegiality, civility, respect, and kindness are commonly shared ideals of the collective citizenry of the State of Connecticut; and

WHEREAS, the Towards E Pluribus Unum Initiative has invited communities across the United States of America to join in introspection and reflection on the beauty and richness of the diverse peoples of this great nation while reaching out with a spirit of amity toward one another; and

WHEREAS, we stand for Love and Care for all community members, people of all cultures, and we support the program known as Race Amity Day

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council encourages all residents of South Windsor to stand up against racism, racial inequality, social injustice, and violence, and commit to working together in our community to address any racism in our Town; and

BE IT FURTHER RESOLVED that the South Windsor Town Council welcomes all residents to come together to create positive changes in South Windsor; and

**(Resolution Continued on Next Page)**

**AGENDA**  
**Regular Meeting – Town Council**  
**Monday, October 5, 2020**

**13. B. (Continued)**

BE IT FURTHER RESOLVED that the South Windsor Town Council will designate the 2<sup>nd</sup> Sunday in June each year to be proclaimed as Connecticut Race Amity Day; support the goals and ideals of Race Amity Day in the State of Connecticut; encourage all citizens of South Windsor to join in activities in support of the goals and ideals of Race Amity Day; and authorize and issue this resolution calling on the people of the Town of South Windsor, in the State of Connecticut, to observe Connecticut Race Amity Day with appropriate programs and activities; and

BE IT FURTHER RESOLVED that the South Windsor Town Council stands firmly committed to peace, justice, freedom, and establishing an anti-racist culture in South Windsor.

**14. Passage of Ordinance**

**15. Public Input**

The public is welcome to email comments to [TownCouncilComments@southwindsor-ct.gov](mailto:TownCouncilComments@southwindsor-ct.gov). Town Council members will not respond to any public comments/questions.

**16. Communications from Council**

**17. Executive Session**

**18. Adjournment**

Backup information  
for Item 11.A.A on  
the 10/5/20 Town Council  
Agenda

**Reid, Deborah**

---

**From:** Stephen Wagner-SW <wagnersg-sw@outlook.com>  
**Sent:** Thursday, October 1, 2020 3:05 PM  
**To:** Reid, Deborah  
**Subject:** Request to Appoint James MacPherson to the South Windsor Energy Committee

James MacPherson is an early adopter of zero net energy technologies in his home, including rooftop solar and ground source heat exchange and would be a welcome addition to the Energy Committee for his knowledge and experience in this area.

Steve

Stephen Wagner  
Chair, South Windsor Energy Committee  
181 Tumblebrook Dr  
South Windsor, CT 06074  
860-648-4434 (h)  
860-490-8764 (m)

# **TOWN OF SOUTH WINDSOR**

## **PUBLIC PARK, OPEN SPACE, AND FACILITY NAMING POLICY**

Effective: February 1, 2010

### **I. Purpose:**

To establish a formal policy and open process for naming parks/open spaces and facilities in the Town of South Windsor

### **II. Authorization:**

Town Council's Subcommittee on Naming of Public Lands and Buildings shall be responsible for recommending to the Town Council the naming of all public parks, open spaces and facilities in the Town of South Windsor subject to the approval of the Town Council (exclusive of Board of Education Facilities). The final decision to name, or rename, a town owned park, open space, athletic field or facility rests solely with the Town Council; and any action taken by the Town Council shall be binding.

### **III. Objectives:**

Provide name identification for individual public parks.

Provide name identification whenever appropriate for public buildings, structures, facilities, athletic fields and specified areas.

Ensure control for the naming of parks, open spaces, athletic fields and facilities by the Town Council.

It is the intent of this policy to provide guidelines in the naming of Public parks, open spaces, athletic fields and facilities. This policy does not preclude the Town Council from utilizing other criteria as they may deem appropriate.



**IV. Qualifying Names:**

Names should provide some form of individual identity related to:

**A. *For Parks and Open Space Parcels:***

1. The geographic location of the facility;
2. An outstanding feature of the facility;
3. The adjoining subdivision;
4. Commonly recognized historical event, group or individual

**B. *For Portions or Elements of Parks, Open Space Parcels, Facilities, Athletic Fields***

1. An individual or group who contributed significantly to the acquisition or development of the individual facility.
2. An individual who provided an exceptional service in the interest of the park system as a whole.
3. An individual or group who, through his or her or their professional or personal pursuits, has improved the quality of life in South Windsor; has made an outstanding contribution; promoted a specific sport; or brought recognition to the Town of South Windsor and/or its residents.
4. Existing Town-owned athletic fields and facilities shall, ordinarily, be named for individuals rather than corporations or businesses. Individuals for whom these fields or complexes are named shall have demonstrated a strong commitment to the Town of South Windsor, either civically or in the business community; and have, by this commitment, made a substantial contribution to the quality of life of our citizens.
5. The element that is to be named after an individual should, whenever possible, be the reflection of the contributions made by the person to the community (example: Frank Niederwerfer and the Wildlife Sanctuary).

**V. Naming Process:**

- A. Recommendations shall be submitted to the Town Council for processing by the "Subcommittee on Naming of Public Lands and Buildings."
- B. For an individual to be considered, the recommended name must be accompanied by a biographical sketch which shall provide evidence of contributions to park, facility, park system overall or quality of life in South Windsor.
- C. Boards/commissions concerned with the acquisition and/or use of the property may be consulted for input on the naming of said park/open space and/or facility.
- D. After a name is decided upon by the subcommittee, it will be forwarded to the full council for final consideration.
- E. The final decision to name, or rename, a Town-owned park, open space facility, athletic field, or facility will be made by the Town Council. This decision will be made, by Resolution, during a Regular Meeting of the Town Council. A super majority plus one of those voting is required for passage.

**VI. Renaming:**

- A. The renaming of parks and facilities is strongly discouraged; however, those parks and facilities named for geographic location, outstanding feature, or subdivision could be considered for renaming.
- B. The option of hyphenated or shared naming may be considered in lieu of a complete name change.
- C. In order for a park or facility to be considered for renaming, the recommended process and name should qualify according to section IV and V of this policy.
- D. The Town Council would then include a resolution on its Regular meeting Agenda to rescind the original name of the park, facility, etc.; automatically table said motion to the next Regular Town Council meeting; and, at that next meeting, by a required super majority plus one, vote to rescind the original name of the park, facility, etc. Once rescinded, Section IV and V of this policy would be implemented in order to name said property. A super majority plus one of those voting is required for passage.

**VII. Other Naming Alternatives:**

- A. Suggested name for parks and facilities that are donated to the Town may be submitted by the donor. The naming and acceptance of land is subject to approval by the Town Council. A super majority plus one of those voting is required for passage.
- B. Facilities within parks – i.e., playgrounds, picnic shelters, etc.- can be named separately from the parks and facilities in which they are located, subject to the general approving policies in Section IV of this policy.
- C. In the event a sponsor comes forward to construct a new, or extensively enhance an existing athletic field or facility on Town owned land, at a fraction of or at no cost to the Town of South Windsor, the Town Council would then consider naming that field or facility after such sponsor, as it would be in the Town's best interest, financially, and would provide quality recreation for the residents of South Windsor. In order to keep the naming process open to all the town reserves the right to submit a Request For Proposals (RFP) in order to gauge other potential sponsorship interest.

**VIII. Time Limits:**

- A. Parks, fields, buildings and facilities paid for in part or in full and named after or for a contributor may have time limits placed on the names at implementation. Requirements for upkeep may also be contingent for naming purposes.
- B. In the event a park, field building or facility is eliminated for any reason the town may also eliminate the name of said item and has no further requirement to rename a like or similar item to replace the eliminated asset.

**IX. Signage:**

- A. The Town Council may submit a recommendation of signage and/or means of recognition to the Planning and Zoning Commission for consideration and approval.
- B. The placement, style, and size of signage shall be determined by the Planning and Zoning Commission.

TOWN OF SOUTH WINDSOR  
NAMING OF PUBLIC LANDS AND BUILDINGS SUB-COMMITTEE  
MINUTES  
March 3, 2020

1. *Call Meeting to Order*

Chairman Paterna called the meeting to order at 6:03 p.m.

2. *Roll Call*

Members Present:       Councilor Evans  
                                  Councilor Lopez

Members Absent:        Councilor Maneeley

Others Present:         Mayor Andy Paterna  
                                  Ray Favreau, Director of Park and Recreation

3. *Election of Officers*

Councilor Lopez nominated Councilor Evans to be Chair of the Committee. Councilor Evans seconded the nomination; and it was approved unanimously.

4. *Approval of Minutes (2/6/19)*

Councilor Evans made a motion to approve the minutes of February 27, 2019. Councilor Lopez seconded the motion; and they were approved unanimously.

5. *Discussion Items*

A.     Naming Considerations: John Mitchell

Mayor Paterna explained that he had met with John Mitchell's family. There are two areas that the family would like considered to be named after Mr. Mitchell which are the South Windsor Fairgrounds on Brookfield Street, across from Mitchell Fuel or the pavilion at Veterans Memorial Park.

Mr. Favreau will talk to Rotary Club members about this.

6. *Research of site for naming opportunities – consultation with Town staff*

Committee members discussed other areas of interest that could be named after Mr. Mitchell. Mayor Paterna explained that Mr. Favreau is the only Town staff that has been involved in discussions regarding this item.

7. *Miscellaneous*

The next meeting was scheduled for Tuesday, April 21, 2020 at 6:00 p.m. in the Caucus Room.

8. *Adjournment*

At 6:31 p.m. Councilor Lopez made a motion to adjourn the meeting. Councilor Evans seconded the motion; and it was approved, unanimously.

Respectfully submitted,

---

Deborah W. Reid  
Council Clerk