

AGENDA

TOWN COUNCIL
VIRTUAL MEETING

REGULAR MEETING
MONDAY, OCTOBER 19, 2020
TIME: 7:00 P.M.

To view this meeting, please tune in to Channel 16 if your provider is Cox Cable, Channel 6082 if your provider is Frontier, or go to gmedia.swagit.com/live.

To make public comments over the phone at the October 19, 2020, Town Council Meeting, please call 855-925-2801 and use code 7848.

1. **Call Meeting to Order**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 4. **Mayor's Remarks**
 5. **Adoption of Agenda**
(Councilor Hockenberry)
 6. **Communications and Reports from Town Manager**
 7. **Public Input**
The public is welcome to email comments to TownCouncilComments@southwindsor-ct.gov. Town Council members will not respond to any public comments/questions.
 8. **Adoption of Minutes of Previous Meetings**
(Councilor Snyder)
- BE IT RESOLVED that the South Windsor Town Council hereby approves the Minutes of the following Town Council Meeting: Regular Meeting Minutes of October 5, 2020.
9. **Communications from Liaisons, Officers, and Boards Directly Responsible to Council** (Communications can be emailed to TownCouncilComments@southwindsor-ct.gov)
 10. **Reports from Committees** (Committee Reports can be emailed to TownCouncilComments@southwindsor-ct.gov)

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves time and invites the public to be heard during **Public Input** as follows:

Item #7 and 15:

Public Input

When recognized by the Mayor, the speakers (s) shall approach the lectern, give their name and address, and avoid personalities or impugning of improper motive to any person.

The speaker(s) shall limit their speaking time to five (5) MINUTES. This limit may not be exceeded, except when invoked by any Member of the Council with the consent of a majority of the Council present.

Town Council members will not respond to any public comments/questions.

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11. Consent Agenda

[All items listed under this section are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

a. First Reading

None

(Councilor Evans)

Motion to Approve Agenda Item 11.b.A. as a Second Reading on the Consent Agenda

b. Second Reading

A. Resolution Appointing James MacPherson to the Energy Committee

BE IT RESOLVED that the South Windsor Town Council hereby appoints James MacPherson to the Energy Committee.

c. Miscellaneous

None

12. Unfinished Business

13. New Business

**A. Resolution Approving an Amendment to the 2019/2021 Job Classification and Fringe Benefit Description Plan for Non-Bargaining Unit Employees
(Deputy Mayor Pendleton)**

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to amend the 2019/2021 “Job Classification and Fringe Benefit Description Plan for Non-Bargaining Unit Employees of the Town of South Windsor” by increasing the hours of one of the Human Service Specialist/Youth Counselor positions from 28 hours to 37.5 hours.

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13. New Business (Continued)

B. Discussion Item: Flag Pole Project Donation Form (Town Attorney Kari Olson to be present)

C. Resolution Setting a Virtual Public Hearing to Receive Citizen Input on an Appropriation of \$14,200 from the Capital and Non-Recurring Expenditure Account
(Councilor Lydecker)

BE IT RESOLVED that the South Windsor Town Council hereby sets **Monday, November 16, 2020, at 8:00 p.m.** as the time for a virtual public hearing to receive citizen input on an appropriation of \$14,200 from the Capital and Non-Recurring Expenditure Account to fund engineering services, bid documents, and construction inspection services for the Emergency Standby Generator Replacement at Fire Headquarters.

D. Resolution Accepting the Naming of Public Lands and Buildings Sub-Committee's Recommendation to Name 75 Brookfield Street (Barton Property) in Honor of John J. Mitchell
(Councilor Maneeley)

WHEREAS, the Naming of Public Lands and Buildings Sub-Committee met on Thursday, October 8, 2020, and discussed the naming of 75 Brookfield Street (Barton Property) in honor of John J. Mitchell; and

WHEREAS, John Mitchell had served the South Windsor community in many capacities for many years, which included serving on the Town Council as a member and as Mayor; and

WHEREAS, the Sub-Committee voted unanimously to recommend to the Town Council that 75 Brookfield Street be named in honor of John Mitchell

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby accepts the Naming of Public Lands and Buildings Sub-Committee recommendation to name 75 Brookfield Street after John Mitchell; and

BE IT FURTHER RESOLVED that the property at 75 Brookfield Street will be called "John J. Mitchell Fairgrounds at Rye Street Park" pending agreement from the Planning & Zoning Commission and the Park & Recreation Commission.

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13. New Business (Continued)

E. Resolution Accepting the Naming of Public Lands and Buildings Sub-Committee’s Recommendation to Name an Interior Driveway at Veterans Memorial Park in Honor of Al Larson
(Councilor Lopez)

WHEREAS, the Naming of Public Lands and Buildings Sub-Committee met on Thursday, October 8, 2020, and discussed the naming of an interior driveway at Veterans Memorial Park in honor of Al Larson; and

WHEREAS, Al Larson has served the South Windsor community in many capacities for many years, including serving on the Park and Recreation Commission as a member and as the Chairperson, as well as being a strong advocate of aquatics; and

WHEREAS, the Sub-Committee voted unanimously to recommend to the Town Council that an interior driveway at Veterans Memorial Park be named in honor of Al Larson

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby accepts the Naming of Public Lands and Buildings Sub-Committee recommendation to name the interior driveway which connects the lower parking lot to the upper parking lot at Veterans Memorial Park after Al Larson; and

BE IT FURTHER RESOLVED that the interior driveway will be called “Al Larson Lane.”

F. Resolution of the South Windsor Town Council Transferring Assessor’s Duties and Responsibilities Regarding Renter’s Rebate Program for Elderly and Disabled Taxpayers
(Councilor Delnicki)

WHEREAS, the Town of South Windsor (the “Town”) is a municipality that participates in the Renter’s Rebate Program (the “Rebate Program”) for rent and utility payment reimbursement designed for elderly and totally disabled renters who meet certain income requirements, as set forth within Connecticut General Statutes § 12-170d et seq.;

(Resolution Continued on Next Page)

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13. F. (Continued)

WHEREAS, Connecticut General Statutes § 12-170f permits the Town, upon approval of its legislative body, to provide that the duties and responsibilities of the assessor (the “Assessor”) as required under Connecticut General Statutes § 12-170f and § 12-170g, can be transferred to the officer in the Town having responsibility for the administration of social services or to the coordinator or agent for the elderly in the Town;

WHEREAS, the office in the Town that is responsible for the administration of social services and that is the coordinator or agent for the elderly is the South Windsor Department of Human Services (the “Department”); and

WHEREAS, the Town’s legislative body, the South Windsor Town Council (the “Council”), on behalf of the Town, collectively wishes to transfer the Assessor’s duties with respect to the Rebate Program to the Department

NOW, THEREFORE, BE IT RESOLVED that all of the Assessor’s duties and responsibilities with respect to the Program, as set forth in Connecticut General Statutes § 12-170f and § 12-170g, are hereby officially transferred to the Department, which hereinafter shall fulfill all of said duties and responsibilities as set forth in said statutes and all related statutes regarding the Rebate Program; and

BE IT FURTHER RESOLVED that nothing in this Resolution shall affect the validity or enforceability of any actions taken by the Assessor, the Department, and/or its duly authorized agent(s) with respect to the Rebate Program to date.

G. Discussion Item: State Bond Commission Grant Funding for the HVAC System at Wood Memorial Library & Museum (*requested by Mayor Paterna*)

14. Passage of Ordinance

15. Public Input

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16. Communications from Council

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17. Executive Session

- A. To discuss pending claims and litigation (460 Miller Road).
- B. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (1645 Ellington Road).
- C. To discuss the possible purchase of real estate for the Town pursuant to Connecticut General Statutes §1-210 (b) (7) (124 Brookfield Street).

18. Adjournment

SOUTH WINDSOR FLAG POLE PROJECT
DONATION FORM

DONOR(S) NAME(S): _____

DONOR(S) ADDRESS: _____

AMOUNT OF DONATION: _____

ACKNOWLEDGMENT

I/WE, the above named Donor(s), hereby acknowledge and agree that in donating to the Town of South Windsor Flag Pole Project, we are entitled to no proprietary and/or private interest or right to determine the location or use of the flag poles, including but not limited to, the flags to be displayed on the flag poles. The use of the flag poles shall at all times remain within the sole discretion of the South Windsor Town Council. By signing below, I/WE hereby release the Town of South Windsor and its officers, employees and agents, from any and all claims to the contrary.

Acknowledged and signed this _____ day of _____, 2020

Donor Signature

Donor Signature



SOUTH WINDSOR
Parks & Recreation

(860)648-6355
Fax: (860)648-5048

Memo

To: Town Council Naming Sub-Committee Members Lisa Maneeley, Cesar Lopez, Erica Evans
From: Michael Kelly, Vice Chair, Park & Recreation Commission
CC: Michael Maniscalco, Town Manager; Ray Favreau, CPRP, Director of Parks & Recreation
Date: September 24, 2020
Re: Proposal to Name Driveway at VMP "Al Larson Lane"

In compliance with the Town of South Windsor Public Park, Open Space and Facility Naming Policy adopted Feb. 1, 2010, I respectfully submit the following proposal on behalf of the Park & Recreation Commission (PARC) for naming the interior drive at Veterans Memorial Park in honor of Al Larson who recently resigned from the Park & Recreation Commission due to serious health issues.

Over the past 20 years the Mr. Al Larson has been an invaluable active member of the PARC serving as Chair for the last 9 years. He has been a leader and instrumental in the development and maintenance of the park & recreation master plan and a life-long proponent for an indoor pool. Al's contributions to parks & recreation and the Town goes beyond PARC. In 1998 Al served on the VMP Task Force responsible for the planning of the renovation of the pools at VMP and successfully passing a \$3.1 million referendum. His passion has always been aquatics and as such he was co-founder of the Recreation Department's summer swim team, the "Seals" (originally the "Stingrays") in 1990 and helped design and construct a portable dock system that was used to create a make-shift eight-lane 25 yard competitive "lap pool" within the old VMP footprint. He would then go on to officiate dozens of swim meets over a 10 year period as a volunteer.

His historical generosity, commitment and volunteerism is completely in line with your policy Section IV B 2 and 3. By naming the drive at VMP we are publicly recognizing the long-time unselfish contributions of Al Larson to the Town of South Windsor and parks & recreation.

We also understand that the process requires your committee to review this proposal and if desirable submit it to the full Town Council for review and approval by a super majority.

On behalf of the Park & Recreation Commission and the Parks & Recreation Department we thank you for your consideration and look forward to a favorable response in the near future.