

AGENDA

SOUTH WINDSOR 175th ANNIVERSARY COMMITTEE

THURSDAY, MARCH 5, 2020

TIME: 7:00 P.M. - 9:00 P.M.

SOUTH WINDSOR TOWN HALL

COUNCIL CHAMBERS

1. Call Meeting to Order
2. Public Input
3. Old Business:
 - a. Logo Contest Winner
 - b. Facebook Administration
4. Discussion Items:
 - a. Contacts and Communications – update file on Google Drive
 - b. List of Major Sponsorships
 - i. Committee member proposals
 - ii. Contact list
 - c. Event Planning
 - i. Master List of Planned Events (Google Drive)
 - ii. Assignment of team leaders for each event
 - iii. Itemized breakdown of events for budget proposal
 - d. Communications/Publicity
 - e. Current budget/purchase requests
 - i. Baner(s)
 - ii. Design software
 - iii. Plaque for Founder's Day
 - iv. Publicity/Advertising
5. New Business
 - a. Volunteer Recruitment
 - b. Event Partnerships
6. Next Meeting
7. Adjournment