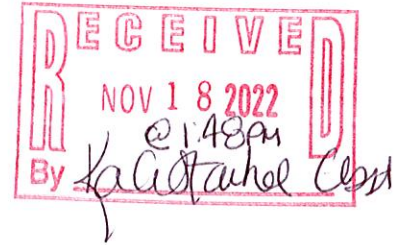


REVISED AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, November 21, 2022
TIME: 7:00 P.M.



1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Remarks

5. Adoption of Agenda
- Councilor Lydecker

6. Communications and Reports from the Town Manager

Emergency Management Presentation

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

8. Adoption of Minutes of Previous Meetings

Councilor Koboski

Approval of November 7, 2022 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of November 7, 2022.

9. Communication from Liaisons, Officers, and Boards Directly Responsible to Council

10. Reports from Committees

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

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11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

Councilor Gamble

A. First Reading

Motion to approve items 11 A 1- 11 A 12 as a first reading on the consent agenda

1) Resolution reappointing Stephanie Dexter (R) to the Demolition Delay Committee

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Stephanie Dexter as a member of the Demolition Delay Committee for a term ending December 31, 2024, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

2) Resolution reappointing Tim Shepard (R) as a member of the Demolition Delay Committee

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Tim Shepard (R) as a member of the Demolition Delay Committee for a term ending December 31, 2024, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

3) Resolution reappointing Justin Bordua (R) as a member of the South Windsor Agricultural Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Justin Bordua (R) as a member of the South Windsor Agricultural Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

4) Resolution reappointing James Futtner (R) to the South Windsor Agricultural Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints James Futtner (R) as a member of the South Windsor Agricultural Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

5) Resolution reappointing Frank Niederwerder (R) as a member of the South Windsor Agricultural Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Frank Niederwerder (R) as a member of the South Windsor Agricultural Commission for a

term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

6) Resolution reappointing Tim Shepard (R) as a member of the South Windsor Agricultural Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Tim Shepard (R) as a member of the South Windsor Agricultural Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

7) Resolution reappointing Tad Bistor (R) as a member of the Historic District Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Tad Bistor (R) as a member of the Historic District for a term ending November 30, 2027, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

8) Resolution reappointing Carolyn Carey (R) as a member of the Human Relations Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Carolyn Carey (R) as a member of the Human Relations Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

9) Resolution reappointing Arthur Sladyk (R) as a member of the Patriotic Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Arthur Sladyk (R) as a member of the Patriotic Commission for a term ending December 31, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

10) Resolution reappointing Natalie O'Brien (U) as a member of the South Windsor Arts Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Natalie O'Brien (U) as a member of the South Windsor Arts Commission for a term ending December 31, 2024, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

11) Resolution reappointing William Keohane (R) as a member of the Redevelopment Agency

BE IT RESOLVED, that the Town of South Windsor hereby reappoints William Keohane (R) as a member of the Redevelopment Agency for a term ending December

31, 2027, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

12) Resolution reappointing Nick Jones (R) to the South Windsor Agricultural Commission

BE IT RESOLVED, that the Town of South Windsor hereby reappoints Nick Jones (R) as a member of the South Windsor Agricultural Commission for a term ending November 30, 2025, and postpones consideration of this motion until the Town Councils next regularly scheduled meeting.

Councilor Paterna

B. Second Reading

Motion to approve items 11.B 1 through 11.B 3 as a second reading on the Consent Agenda

1) Resolution appointing David Basile (D) as a member of the Water Pollution Control Authority

BE IT RESOLVED, that the Town of South Windsor hereby appoints David Basile (D) as a member of the Water Pollution Control Authority to fulfill the unexpired term of Carol Fletterick (D) for a term ending November 30, 2025.

2) Resolution appointing Mitchell Marks (D) as a member of the Human Relations Commission

BE IT RESOLVED, that the Town of South Windsor hereby appoints Mitchell Marks (D) as a member of the Human Relations Commission to fulfill the unexpired term of Mary Justine Hockenberry (D) for a term ending November 30, 2024.

3) Resolution appointing William Wollschlager (D) as a member of the Housing Authority

BE IT RESOLVED, that the Town of South Windsor hereby appoints William Wollschlager (D) as a member of the Housing Authority to fulfill the unexpired term of Marion Burke (D).

C. Miscellaneous

None

12. Unfinished Business

13. New Business

A. Discussion item: Re-evaluation Mary Huda to be present

Councilor Kozikowski

B. Resolution approving Town Manager, Michael Maniscalco to accept and execute a STEAP Grant from the State of Connecticut for the reconstruction of Kennedy Road

WHEREAS, The Town of South Windsor has been awarded a grant from the State of Connecticut Small Town Economic Assistance Program in the amount of \$478,100 for the reconstruction of Kennedy Road; and

BE IT RESOLVED, that the South Windsor Town Council authorizes Town Manager, Michael Maniscalco on behalf of the Town of South Windsor accept a 2022 Connecticut STEAP Grant in the amount of \$478,100 for the reconstruction of Kennedy Road; and

BE IT FURTHER RESOLVED, that Town Manager, Michael Maniscalco, is hereby authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut.

C. Discussion item: Draft resolution regarding purchasing exemptions

WHEREAS, Conn. Gen. Stat. § 4a-53a allows the Commissioner of Administrative Services (the “Commissioner”) to serve as the contracting agent for a group of three (3) or more municipalities that seek to purchase supplies, materials or equipment, upon the request of the such group, provided that (1) the Commissioner determines that the group will achieve a cost savings through the Commissioner serving as the contracting agent, and (2) such cost savings are greater than the administrative costs to the State; and

WHEREAS, Conn. Gen. Stat. § 7-148v(b) allows the Town of South Windsor (the “Town”) to purchase equipment, supplies, materials or services from the list of eligible entities listed in the statute; and

WHEREAS, The Town is constrained in its ability to purchase equipment, supplies, materials pursuant to the Town Charter Section 714 (“Section 714”); and

WHEREAS, pursuant to Section 714, the Town has a \$5,000 cap on purchases without the Town Manager, Michael Maniscalco inviting sealed bids or proposals or getting the Town Council to waive such bidding process; and

WHEREAS, Section 714 is a constraint on the Town’s ability to achieve cost savings because during the waiver process, supplies disappear, or the opportunity to implement cost savings has changed; and

WHEREAS, the Town Council has determined that requiring sealed bids for purchases greater than \$5,000 is not in the best interest of the Town; and

BE IT RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager, Michael Maniscalco to participate with the State of Connecticut contracting programs for the purchase of supplies, materials or equipment pursuant to Conn. Gen. Stat. § 4a-53a.

BE IT FURTHER RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager, Michael Maniscalco to purchase equipment, supplies, materials or services from the list of eligible entities listed in Conn. Gen. Stat. § 7-148v(b).

BE IT FURTHER RESOLVED, that notwithstanding Section 714, the Town Council has determined that the \$5,000 threshold requiring sealed bids for the purchase of equipment, supplies or materials is an impediment to the efficient operations of the Town, and is not in the best interests of the Town, and hereby authorizes the Town Manager, Michael Maniscalco to waive the bidding requirements for the purchase of equipment, supplies or materials for contracts valued at \$25,000 or less for the remainder of the fiscal year.

Councilor Gamble

D. Resolution accepting the resignation of Stephanie Weintraub (R) from the Human Relations Commission effective November 2, 2022

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret the resignation of Stephanie Weintraub (R) from the Human Relations Commission effective November 2, 2022; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Stephanie Weintraub (R) for the time she has dedicated to serving her community by her membership on the Human Relations Commission.

Councilor Evans

E. Resolution Approving of eight (8) refunds, the total of said refunds being \$5,122.26

BE IT RESOLVED, that the South Windsor Town Council hereby approves a refund of property taxes to eight (8) South Windsor Taxpayers, the total of said refunds being \$5,122.26 and as more fully described on attachment exhibit A

Councilor Lopez

F. Resolution approving of eight (8) refunds, the total of said refunds being \$16,231.85

BE IT RESOLVED, that the South Windsor Town Council hereby approves a refund of property taxes to eight (8) South Windsor Taxpayers, the total of said refunds being \$16,231.85 and as more fully described on attachment exhibit B

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

A) Under CGS 1-200(6)(B) and 1-210(b)(4) for purposes of discussing strategy and negotiations with respect to pending claims or pending litigation related to 460 Miller Road including the following pending cases:

- 1) Town of South Windsor v Kristin Lanata a/k/a Kristin Norton, HHD-CV17-6083374-S; and
- 2) Kristin Norton v Town of South Windsor FIC #2022-0631; and
- 3) Luigi Satori Dir. Of Health Town of South Windsor v. Kristin Norton, a/k/a Kristin Lanata HHD-CV-20-6125402-S; and
- 4) Kristin Norton f/k/a Kristin Lanata v Town of South Windsor USBC Adv. Case No. 19-02011 JJT.

18. Adjournment

TOWN MANAGER'S REPORT

To: Members of the South Windsor Town Council

From: Michael Maniscalco, Town Manager

Subject: Town Manager's Report for 11/21/2022 Town Council Meeting

Date: November 17, 2022

Daycare Legislation: The State of CT recently passed Public Act 22-81 which allows municipalities to provide assessment deferrals to daycares within their communities by passing an ordinance. The abatement can be for up to 5 years and up to 100% of the property's value. The Town does not have a definitive listing of daycares within the community. That said, through information we have been able to obtain through the Department of Public Health and the Assessor's office, we have been able to compile a listing of twenty-three (23) daycare providers. If each were eligible for a 100% abatement that would cost the Town \$204,525 a year or \$1,022,625 over the life span of the agreement. There are a few variables that need to be taken into account if the Council decides to move forward. There is not a very good definition of what entities are eligible in the Statute and as a result, we could potentially see small homebased daycares requesting deferrals. We do not know how many of those entities there are in Town.

To date, I am only aware of one other Town that has implemented this abatement. It is a significantly smaller Town and there has been very little time since the implementation so there is not much to learn from their experience yet.

Human Services Food Bank Needs: With Thanksgiving only a few days away and the winter holiday season upon us, it is good to remember the South Windsor Food Bank and its needs for this holiday season. Currently the food bank is in need of:

- Kid snacks (crackers, granola bars, cookies, etc.)
- Cereal and oatmeal
- Hearty soups and stews
- Tuna and canned chicken
- Jelly (we just got a bunch of peanut butter in)
- Rice packages
- Pancake mix and syrup

To use the Food Bank, contact Human Services at 860-648-6361 ext. 3335 and they will be directed to a caseworker to schedule an appointment. Proof of residency and their income is required.

Road Referendum Funds: The Town is very pleased with the passing of the "Paving for Progress" funding. An RFP for engineering and design services has gone out. Over the coming months, we will be developing the design and plan for how, when, and which roads will get paved. As that plan is fully fleshed out, we will develop a webpage through our ClearGov system so that the public and the Town Council can follow along with the progress.

Town Council

Town of South Windsor

Minutes

**Monday, November 7, 2022
7:00 pm**

**TOWN COUNCIL – REGULAR MEETING
COUNCIL CHAMBERS – SOUTH WINDSOR TOWN HALL**

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Pendleton
Deputy Mayor Steven King Jr.
Councilor Erica Evans
Councilor Jamie Gamble
Councilor Koboski
Councilor Kozikowski
Councilor Lopez
Councilor Lydecker
Councilor Paterna

Others Present: Michael Maniscalco, Town Manager
Scott Roberts, Assistant Town Manager/ CIO/ Emergency Mgmt.

4. Mayor's Remarks

November National Awareness: Military Family Month and Native American Heritage Month,
Upcoming Events:
Election Day November 8, 2022 (no school)
Veterans Day November 11, 2022 Veterans Ceremony at VMP at 11:00am
Veterans Recognition Ceremony for Vietnam Era November 30th and December 1st 2022 at
SWHS
Oktober Fest Dinner at Maneeley's (Councilor Paterna)

5. Adoption of Agenda

- Deputy Mayor King made a motion to add 13 E a resolution to transfer \$749,556 from the
Capital Non-Recurring Account to the Philip R. Smith Capital Account

-

- Motion was seconded by Councilor Paterna and was passed by unanimous voice vote.
MOTION CARRIES

-

- Deputy Mayor King made a motion to adopt the agenda as amended. The motion was seconded by Councilor Lydecker and passes with a unanimous voice vote. **MOTION CARRIES.**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

8. **Adoption of Minutes of Previous Meetings**

Councilor Lopez

Approval of October 17, 2022 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of October 17, 2022.

Motion was seconded by Councilor Koboski, the motion carries with a unanimous voice vote.
MOTION CARRIES.

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to Council**

10. **Reports from Committees**

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

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Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

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11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. First Reading

Councilor Paterna

Motion to approve items 11.A 1 through 11.A 3 as a First Reading on the Consent Agenda

1) Resolution appointing David Basile (D) as a member of the Water Pollution Control Authority and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints David Basile (D) as a member of the Water Pollution Control Authority to fulfill the unexpired term of Carol Fletterick (D) for a term ending November 30, 2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2) Resolution appointing Mitchell Marks (D) as a member of the Human Relations Commission and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints Mitchell Marks (D) as a member of the Human Relations Commission to fulfill the unexpired term of Mary Justine Hockenberry (D) for a term ending November 30, 2024, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3) Resolution appointing William Wollschlager (D) as a member of the Housing Authority and Postponing Consideration of this Motion until the Town Council's next regularly scheduled meeting

BE IT RESOLVED, that the Town of South Windsor hereby appoints William Wollschlager (D) as a member of the Housing Authority to fulfill the unexpired term of Marion Burke (D), and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Second Reading

Councilor Gamble

Motion to approve items 11. B 1 through 11. B 3 as a Second Reading on the Consent Agenda

1) Resolution appointing Kathy Daugherty (R) as a member of the Public Building Commission

BE IT RESOLVED, that the Town of South Windsor hereby appoints Kathy Daugherty (R) as a member of the Public Building Commission for a term ending November 30, 2024.

2) Resolution appointing Stephanie Dexter (R) as a member of the Blighted Properties Appeals Board

BE IT RESOLVED, that the Town of South Windsor hereby appoints Stephanie Dexter (R) as a member of the Public Building Commission for a term ending November 30, 2024.

3) Resolution appointing James Mitchell (R) as a member of the Economic Development Commission

BE IT RESOLVED, that the Town of South Windsor hereby appoints James Mitchell (R) as a member of the Economic Development Commission for a term ending November 30, 2025.

C. Miscellaneous

None

12. Unfinished Business

13. New Business

A. Discussion item: Historical Society Mini Matching Grant

Councilor Evans

B. Resolution Accepting the Old Orchard Hill School to Temporarily House the Parks and Recreation Department and Formally Start the Process of Moving the Parks and Recreation Department to Old Orchard Hill.

WHEREAS, the Town had leased Wapping School from the Board of Education to house the Parks and Recreation Department and Facilities Department; and

WHEREAS, the Board of Education needs Wapping School to house an increase in students at the High School; and

(13 B continued)

WHEREAS, the Town has an immediate need to temporarily relocate the Parks and Recreation and Facilities Departments to the Old Orchard Hill School; and

WHEREAS, the Parks and Recreation Facilities Implementation Committee recommended Old Orchard Hill as a temporary housing solution for the Department; and

WHEREAS, the Town Council directed Town Manager, Michael Maniscalco, pursuant to Section 8-24 of the Connecticut General Statutes to seek a favorable recommendation from the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission unanimously provided a recommendation to the Town;

BE IT RESOLVED, that the Town Council hereby approves the Old Orchard Hill School to temporarily house the Parks and Recreation and Facilities Department and formally direct Town Manager, Michael Maniscalco, to begin the process of relocating both departments to the Old Orchard Hill School.

Deputy Mayor King

C. Resolution Approving the application for the Emergency Management Performance Grant

BE IT RESOLVED, that the South Windsor Town Council may hereby enter into, with and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the “Memorandum of Agreement Regarding use of Federal Fiscal Year 2022 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3”; and

BE IT FURTHER RESOLVED, that Michael Maniscalco, Town Manager of the Town of South Windsor is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of the “Memorandum of Agreement Regarding Use of Federal Fiscal Year 2022 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3” including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Councilor Koboski:

D. Resolution approving Town Manager, Michael Maniscalco to enter into an agreement with the State of Connecticut Department of Emergency Services, and Public Protection, Division of Emergency Management and Homeland Security Grant

(13 D continued)

WHEREAS, The Town of South Windsor Emergency Management Department applied for a 2022 Congressional Direct Spending Grant through Senator Murphy's Office for Emergency Operation Center Renovations and,

WHEREAS, the grant is administered by the Connecticut State Department of Emergency Services and Public Protection and the Connecticut Department of Emergency Management and Homeland Security and,

WHEREAS, the grant will be used to finish the construction of the dispatch room at the Emergency Operations Center Command Room and,

WHEREAS, the total project cost is \$112,000 and,

WHEREAS, the total FEMA award is 75% of the project costs totaling \$84,000 with a matching 25% match by the Town of South Windsor totaling \$28,000; and

BE RESOLVED, that the South Windsor Town Council authorizes the Town of South Windsor may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED, that Michael Maniscalco, as Town Manager of the Town of South Windsor, is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

A) Strategy and Negotiation regarding collective bargaining: Interest Arbitration South Windsor Town and South Windsor Police Union case number 2022-MBA-16

B) Under CGS 1-200(6)(B) and 1-210(b)(4) for purposes of discussing strategy and negotiations with respect to pending claims or pending litigation related to 460 Miller Road including the following pending cases:

- 1) Town of South Windsor v Kristin Lanata a/k/a Kristin Norton, HHD-CV17-6083374-S; and
- 2) Kristin Norton v Town of South Windsor FIC #2022-0631; and
- 3) Luigi Satori Dir. Of Health Town of South Windsor v. Kristin Norton, a/k/a Kristin Lanata HHD-CV-20-6125402-S; and
- 4) Kristin Norton f/k/a Kristin Lanata v Town of South Windsor USBC Adv. Case No. 19-02011 JJT.

18. Adjournment

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Human Relations Commission	Stephanie Weintraub	155 Skyline Drive s_weintraub09@yahoo.com	860-375-0250	Resignation	N/A	R	Ends 11/30/23
Patriotic Commission	Leigh Lovering	20 Elizabeth Street llovering@gmail.com	860-528-8312	Resignation	N/A	R	Ends 12/31/22
Demolition Delay Committee	Stephanie Dexter	15 Larkspur Lane stephd3@cox.net	860-709-0476	Reappointment	N/A	R	12/31/24
Demolition Delay Committee	Tim Shepard	45 Newberry Road tshephard@ethicalsolutions.net	860-289-6414	Reappointment	N/A	R	12/31/24

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Nick Jones

Party Affiliation: R

Date: 11/02/22

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
South Windsor Agricultural Commission	Justin Bordua	373 Pleasant Valley Road justinbordua@yahoo.com	860-930-6406	Reappointment	N/A	R	11/30/25
South Windsor Agricultural Commission	James Futtner	1629 Main Street futtner18@cox.net	860-289-0168	Reappointment	N/A	R	11/30/25
South Windsor Agricultural Commission	Nick Jones	33 Palmer Drive ncjones1919@gmail.com	860-918-8903	Reappointment	N/A	R	11/30/25
South Windsor Agricultural Commission	Frank Niederwerder	220 Niederwerfer Road	860-432-1065	Reappointment	N/A	R	11/30/25
South Windsor Agricultural Commission	Tim Shepard	45 Newberry Road tshephard@ethicalsolutions.net	860-289-6414	Reappointment	N/A	R	11/30/25

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Nick Jones

Party Affiliation: R

Date: 10/31/22

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPT/MT REAPPT/MT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Historic District Commission	Tad Bistor	261 Main Street tad.bistor@gmail.com	860-798-2307	Reappointment	N/A	R	11/30/27
Human Relations Commission	Carolyn Carey	145 Abbe Road careyc@aetna.com	860-648-8950	Reappointment	N/A	R	11/30/25
Patriotic Commission	Arthur Sladyk	89 Pierce Road aps1144@cox.net	860-648-1711	Reappointment	N/A	R	12/31/25
South Windsor Arts Commission	Natalie O'Brien	239 Felt Road natalie.m.obrien@gmail.com	860-512-8564	Reappointment	N/A	U	12/31/24
Redevelopment Agency	William Keohane	39 Windshire Drive	860-644-3526	Reappointment	N/A	R	12/31/27

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Nick Jones

Party Affiliation: R

Date: 10/31/22

06 74



JENNIFER R. HILINSKI SHIRLEY, CCMC, CCMO
COLLECTOR OF REVENUE

SWICT

MEMO

Exhibit A

DATE: November 9, 2022

FROM: Carlene Andrulat

TO: Amanda Poma –Clerk of the Council

SUBJECT: Refund Batch #9 for Town Council – November 21, 2022
Agenda

CC: Michael Maniscalco, Town Manager
Patricia Perry, Director of Finance

OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council’s consideration and approval of 8 refunds totaling \$5,122.26, as noted on the attached report. All refund requests received by November 9, 2022 are included.

Collector of Revenue

FY 22-23 Batch 9

November 21, 2022 Town Council Meeting

Name	Bill	Prop Loc/Vehicle Info.
ATKINS WILLIAM H 4TH COVUS	2020-03-0051112	2003/360UFD/2G1WF52EX39153552
GIBLIN PAUL H	2019-01-0007542	42 WENTWORTH DRIVE
GIVEN PATRICIA L TR	2021-03-0058449	2016/AH14256/1FADP3N21GL370932
KALARICKAL MATHEW M	2020-01-0003673	510 SPRING MEADOW ROAD
OBERLY CNATHIA M	2021-03-0061564	2015/AW99220/3N1A87AP4FL677165
TALELE ABHJEET G	2021-03-0066497	2012/AP01139/5UXWX5C5ACL725015
TROTTA ANTHONY W	2021-03-0072047	2019/AU79648/1TMMWRFV6K011931
	2021-03-0072932	2019/00NPZA/31B2FEG42KU004469

Reason	Over Paid
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(27.94)
Sec. 12-129 Refund of Excess Payments.	(3,176.24)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(47.72)
Sec. 12-129 Refund of Excess Payments.	(1,556.05)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(15.97)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(23.34)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(175.84)
Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(99.16)
Total of 8 refunds	(5,122.26)

Drafted by: *Carlene Andrudrat*

Carlene Andrudrat
Revenue Clerk

Date: 11/9/22

Approved by: *Jennifer Hilinski-Shirley*
Jennifer Hilinski-Shirley
Collector of Revenue CCMC, CCMO

Date: 11/11/22

Exhibit B

06  74

SWACT

JENNIFER R. HILINSKI SHIRLEY, CCMC, CCMO
COLLECTOR OF REVENUE

MEMO

DATE: November 10, 2022

FROM: Carlene Andrulat

TO: Amanda Poma –Clerk of the Council

SUBJECT: Refund Batch #8 for Town Council – November 21, 2022
Agenda

CC: Michael Maniscalco, Town Manager
Patricia Perry, Director of Finance

OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council’s consideration and approval of 8 refunds totaling \$16,231.85, as noted on the attached report. All refund requests received by October 5, 2022 are included.

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
ALDI INC	2021-03-0050420	2019/AT04591/2GNAXSEV2K6255525	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(46.19)
BELLODY ANTHONY J	2021-03-0051842	2009/VH5110/4T1BE46K89U356434	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(13.57)
GIUVIANO ANGELO	2021-03-0058624	2014/AX41875/WBAFV3CS3ED685984	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(182.46)
HAMBRIK SARAH J	2021-03-0059431	2015/877239/ZDM1RBT5XFB013455	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(14.99)
HOME DEPOT USA	2021-02-0040645	360 ELLINGTON ROAD	Sec. 12-129 Refund of Excess Payments.	(14,875.49)
KHURANA SANJEEV	2021-03-0062124	2005/J341XMO/5TDZA23CZ5S358291	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(69.50)
MAMAK KANWARJIT S	2021-03-0064143	2005/453MWD/5RNYF18415B056214	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(71.21)
MAMAK KANWARJIT S	2021-03-0064145	2012/BD34137/2HNYD2H99H512366	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(233.39)
PREMIER FINANCIAL SERVICES LLC	2020-03-0068343	2016/AN47390/SBM13DAA8GW000904	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(349.45)
SLOAN JOHN M	2021-03-0071020	2010/AA31673/1GNLVGED5A515952	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(27.04)
SNYDER JOSEPH R	2021-03-0071204	2014/0AVBJ4/2HGFB2F98EH528606	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(309.02)
THE SHOPS AT EVERGREEN W	2021-03-0072296	2004/9CD522/1GCHK29U04E302329	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(15.03)
WACHS CRAIG A	2021-03-0073730	2011/563JOZ/453BMB6X83258412	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(24.51)
Total of 13 refunds				(16,231.85)

Drafted by: *Carlene Andruschak*

Carlene Andruschak
Revenue Clerk

Date: 10/27/22

Approved by: *J. Hilinski-Shirley*

Jennifer R. Hilinski-Shirley
Collector of Revenue, CCMC, CCMO

Date: 27 Oct 2022