

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

RECEIVED MAR 16 2023
@ 3:20 PM
Zonnie L. Armstrong TC
REGULAR MEETING
Monday, March 20, 2023
TIME: 7:00 P.M.

Public Hearing to be held at 8:00pm to receive citizen input on the appropriation of \$75,000 from the Capital Non-Recurring Fund account to the Wood Memorial Library & Museum STEAP grant account for HVAC upgrades.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Remarks

New Recruits at the PD

Councilor Kozikowski

5. Adoption of Agenda

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

Councilor Koboski

8. Adoption of Minutes of Previous Meetings

Approval of March 6, 2023 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Regular Town Council Meeting of March 6, 2023.

9. Communication from Liaisons, Officers, and Boards Directly Responsible to Council

10. Reports from Committees

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

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Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

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11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. **First Reading**

None.

B. **Second Reading**

None.

C. **Miscellaneous**

None.

12. **Unfinished Business**

None.

13. **New Business**

A. **Discussion Item: Transfer of \$5,300 from the Contingency Account to the Human Services Administration Professional Account to cover mandated relocation expenditures (Andrea Confrancesco)**

B. **Discussion Item: Update on Veterans Memorial Park Tower and Emergency Communications Project (Fire Marshal Walter Summers)**

Councilor Evans

C. **Discussion Item: Amending the Ordinance that created the Social Justice & Racial Equity Commission**

D. **Fiscal Year 2023/2024 General Government Budget Presentation (Town Manager, Michael Maniscalco)**

Councilor Evans

E. **Resolution accepting the resignation of Dan Rezende (D) from the Park and Recreation Commission**

(13 E cont.)

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Dan Rezende (D) from the Park and Recreation Commission effective March 8, 2023; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Dan Rezende (D) for the time he has dedicated to serving his community by his membership on the Park and Recreation Commission.

Councilor Evans

F. Resolution accepting the resignation of Ashlie Alleyne (D) from the Social Justice & Racial Equity Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Ashlie Alleyne (D) from the Social Justice & Racial Equity Commission effective March 13, 2023; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Ashlie Alleyne (D) for the time she has dedicated to serving her community by her membership on the Social Justice & Racial Equity Commission.

Councilor Evans

G. Resolution accepting the resignation of Shelley Solomon (D) from the Social Justice & Racial Equity Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Shelley Solomon (D) from the Social Justice & Racial Equity Commission effective March 13, 2023; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Shelley Solomon (D) for the time she has dedicated to serving her community by her membership on the Social Justice & Racial Equity Commission.

Councilor Koboski

H. Resolution accepting the resignation of Nancy Walsh (U) from the Social Justice & Racial Equity Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Nancy Walsh (U) from the Social Justice & Racial Equity Commission effective March 14, 2023; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Nancy Walsh (U) for the time she has dedicated to serving her community by her membership on the Social Justice & Racial Equity Commission.

Councilor Kozikowski

I. Resolution accepting the resignation of Laurence Brown from the Energy Committee

BE IT RESOLVED, that the South Windsor Town Council hereby accepts, with regret, the resignation of Laurence Brown from the Energy Committee effective March 14, 2023; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Laurence Brown for the time he has dedicated to serving his community by his membership on the Energy Committee.

Councilor Paterna

J. Resolution amending the term end date of Louise Neary (D), a member of the Economic Development Commission

WHEREAS, the South Windsor Town Council previously adopted a resolution appointing Louise Neary (D) as a member of the Economic Development Commission on December 7, 2020, which resolution stated an incorrect term end date.

THEREFORE, BE IT RESOLVED, that the South Windsor Town Council hereby appoints Louise Neary (D) as a member of the Economic Development Commission for a term ending November 30, 2025.

Councilor Gamble

K. Resolution amending the term end date of Michael Buganski (R) an alternate of the Economic Development Commission

WHEREAS, the South Windsor Town Council previously adopted a resolution appointing Michael Buganski (R) as an alternate on the Economic Development Commission on February 22, 2022, which resolution stated an incorrect term end date.

THEREFORE, BE IT RESOLVED, that the South Windsor Town Council hereby appoints Michael Buganski (R) for a term ending November 30, 2023.

Councilor Koboski

L. Resolution reappointing CliftonLarsonAllen as the Town Auditor for the Fiscal year ending June 30, 2023 at a fee of \$65,000

BE IT RESOLVED, that the South Windsor Town Council hereby reappoints the firm of CliftonLarsonAllen LLP of West Hartford, Connecticut, to audit the books and accounts of the Town of South Windsor, as provided in the General Statutes of the State of Connecticut; and

BE IT FURTHER RESOLVED, that the fee for said auditing services by CliftonLarsonAllen LLP will be \$65,000 for Fiscal Year ending June 30, 2023, for a term expiring December 31, 2023.

Deputy Mayor King

M. Resolution setting a time and place for a public hearing to receive citizen input on amending the Ordinance that created the Social Justice & Racial Equity Commission

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, April 3, 2023 at 8:15 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on amending the Ordinance that created the Social Justice & Racial Equity Commission.

Councilor Kozikowski

N. Resolution setting a time and place for a public hearing to receive citizen input on the appropriation of \$150,000 from the Capital Non-Recurring Account to the Philip R. Smith portable project account

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, April 3, 2023 at 8:30 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the appropriation of \$150,000 from the Capital Non-recurring account to the Philip R. Smith portable project account.

Deputy Mayor King

O. Resolution setting a time and place for a Public Hearing to receive citizen input on the proposed General Government Budget for Fiscal year 2023/2024

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, April 17, 2023 at 8:00 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on the proposed General Government Budget for Fiscal Year 2023/2024.

Councilor Lydecker

P. Resolution approving the Fiscal Year 2023/2024 Budget Calendar

BE IT RESOLVED, that the South Windsor Town hereby approves the Fiscal Year 2023/2024 Budget Calendar, a copy of which is attached as **exhibit A.**

Councilor Paterna

Q. Resolution authorizing the appropriation of \$75,000 from the Capital Non-recurring Funds account to the Wood Memorial Library & Museum STEAP grant account for HVAC upgrades

WHEREAS, the Town Council wishes to use \$75,000 in Capital Non-Recurring funds to assist in paying for HVAC Upgrades at the Wood Memorial Library and Museum; and

(13 Q cont.)

WHEREAS, on November 16, 2020 the Town Council approved a resolution accepting a grant in the amount of \$149,000 HVAC upgrades to the for the Wood Memorial Library and Museum from the State Bond Commission; and

WHEREAS, on August 12th 2022 an opinion of probable cost was completed by the Design Engineering Firm estimating the cost of the project to be closer to \$200,000; and

WHEREAS, these additional funds will help ensure that the project is completed as fully designed; and

THEREFORE, BE IT RESOLVED, that the South Windsor Town Council hereby authorizes the Town Manager, Michael Maniscalco to transfer \$75,000 from the Capital Non-Recurring account to the Wood Memorial Library and Museum STEAP Grant account for HVAC upgrades to the Wood Memorial Library and Museum.

14. **Passage of Ordinance**

None.

15. **Public Input for Any Matter**

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. **Communications from the Council**

17. **Executive Session**

(Please invite Town Manager, Michael Maniscalco, Assistant Town Manager, Mrs. Perry and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

Purchase of property listed as 8 Collins Lane.

18. **Adjournment**

**Town of South Windsor
FY 2023 Budget Calendar**

Exhibit A

Town Council Budget Statement – Adopted		January 3, 2023
Town Manager Budget Directive Memo to Staff		January 9, 2023
Department Budget Entry Due Into Munis		January 27, 2023
Department Form B due to Patty Perry		January 27, 2023
Department Commentary Entry due into ClearGov		January 27, 2023
TM/ATM Meetings with Department Heads		February 10, 2023 February 17, 2023
BOE Budget Presentation to the Town Council	7:00 p.m.	March 6, 2023
Resolution setting Public Hearing for BOE Budget <i>(Public Hearing to be held 04/03/2023)</i>	7:00 p.m.	March 6, 2023
Deadline for BOE to submit budget	7:00 p.m.	March 15, 2023
TM Presentation of Gen Gov. Budget	7:00 p.m.	March 20, 2023
Resolution Setting Public Hearing for Gen. Gov Budget <i>(Public Hearing to be held 04/17/2023)</i>	7:00 p.m.	March 20, 2023
TC/BOE Joint Work Session	7:00 p.m.	March 22, 2023
Regular Meeting Budget Discussion Budget discussions regarding Town Council, Town Clerk, Town Manager, Town Attorney, Boards/Commissions, and Human Resources	7:00 p.m.	April 3, 2023
Public Hearing to receive feedback on BOE Budget	8:00 p.m.	April 3, 2023
Special Budget Work Session Budget discussions regarding Police Department, Emergency Management, Fire Marshal, and Volunteer Fire Department	7:00 p.m.	April 11, 2023
Special Budget Work Session Budget discussions regarding Park & Recreation, Health, Library, Information Technology, Capital Projects, Central Services, and Human Services	7:00 p.m.	April 13, 2023
Regular Meeting	7:00 p.m.	April 17, 2023
Public Hearing to receive feedback on Gen Gov Budget <i>(Departments for Q&A to be listed)</i>	8:00 p.m.	April 17, 2023
Adopt BOE Budget <i>Approve General Government Budget Set Mill Rate Appoint Rate Maker</i>	7:00 p.m.	May 1, 2023