## PERSONNEL COMMITTEE

(A Sub-Committee of the Town Council)

## APR 1 4 2022 @ 3:05 pm By Debrah W. Reid p. s+

## **AGENDA**

Virtual

Wednesday, April 20, 2022

Time: 11:00 a.m.

Via Zoom

Meeting ID: 834 2776 4141

Passcode: 669352

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Approval of Minutes (April 13, 2022)
- 4. Discussion Items
  - A. Review the most current evaluation document.
  - B. Review the last approved Performance Evaluation of the Town Manager.
  - C. Self-Evaluations (direct employees to complete a self-evaluation receive responses before mid-May).
  - D. Review timetable for evaluation process for Committee and Town Council's Executive Sessions (See attached Exhibit A).
- 5. Executive Session
  - A. Discussion and presentation of Personnel Committee's evaluation of Town Manager, Michael Maniscalo.
- 6. Miscellaneous
- 7. Adjournment

Members

Mayor Elizabeth Pendleton, Chair

Deputy Mayor Steven King, Jr.

Councilor Marek Kozikowski