

Mass Transit and Highway Advisory Commission

Agenda

Oct. 22, 2019

6:30 pm

Sprenkel Room, Town Hall

Pledge of Allegiance

Approval of September minutes,

Approval of Agenda

Old business

1. Reports on bus education activities.
 - a. Teen center: Sue Larsen.
 - b. Heritage Day: Karen Wagner.
2. Trolley update: Karen Wagner.
3. Other old business.

New Business

1. Vision statement and plan.
 - a. Primary goal
 - b. Secondary goal.
 - c. Funding sources.
 - d. Equipment
 - e. Sustainability
2. Plan of action
 - a. Revenue sources.
 - i. Fares
 - ii. Advertising
 - iii. Grants
 - iv. Town budget.
 - b. Legal requirements.
 - i. Responsible parties
 - ii. Contractual obligations.
 - c. First transit offering (trolley)
 - i. Physical needs.
 1. Trolley
 2. Stop signs.
 3. Parking.
 - ii. Drivers
 1. Contracts

- 2. Schedules.
 - iii. Publicity
 - iv. Administration
 - 1. Technology
 - 2. Personnel.
 - 3. Oversight role.
 - v. Mapping the routes.
 - 1. Identifying destinations.
 - 2. Identifying connections.
 - 3. Testing.
- d. Secondary routes.
 - i. High volume destinations.
 - ii. High need destinations.
 - iii. Connection destinations.
 - iv. Revenue sources

3. Any other new business.

Next meeting – Dec. 3. 2019