

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, May 20, 2024
TIME: 7:00 P.M.

PUBLIC HEARING to be held at **8:00pm** to receive citizen input on a Small Cities Grant for upgrades to Flax Hill. *(Peter Testa, Town Small Cities Consultant to be present)*

PUBLIC HEARING to be held at **8:30pm** to receive citizen input on Amendments to Ordinance # 222 – Tax Stabilization Fund Program.

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Mayor’s Remarks**

- ❖ **Presentation of 2024 National Outstanding Public Works Department of the Year** *(Tom Roy, President of New England American Public Works Association to present)*
- ❖ **Presentation of Proclamation** *(Presented by Mayor Delnicki on behalf of the Town Council)*
- ❖ **Presentation of State Citation** *(State Legislative Delegation to present)*
- ❖ **Presentation of Rich Boudreau Award** *(Vincent Stetson, Director of Public Works to present)*
- ❖ **Presentation of Citizen Civic Group Business Partner Recognition Awards** *(Vincent Stetson, Director of Public Works to present)*

(Michael Buganski)

5. **Adoption of Agenda**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

(Councilor King)

8. **Adoption of Minutes of Previous Meeting**

Approval of the April 15, 2024 Town Council Regular Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of April 15, 2024.

Approval of the May 6, 2024 Town Council Regular Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of May 6, 2024.

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

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Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

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9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**
- A. **National Bike Week Month** (*Report and presentation from Ginny Hole, Co-Chair of the South Windsor Walk & Wheel Ways*).

10. **Reports from Committees**

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

A. **First Reading**

None.

B. **Second Reading**

(Councilor Buganski)

Motion to approve **11 B 1 through 11 B 3** as a **Second Reading** on the Consent Agenda.

1. **Resolution Appointing Elaine AbouAkar (R) as a Member of the Library Board**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Elaine AbouAkar (R) as a Member of the Library Board for a term ending November 30, 2027 to replace the unexpired term of Carol Stroud.

2. **Resolution Appointing Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals for a term ending November 30, 2025.

3. **Resolution Appointing Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission for a term ending December 1, 2027 to replace the unexpired term of John Murphy III.

a. **Miscellaneous**

None.

12. **Unfinished Business**

(Councilor Carey)

A. **Resolution Setting the Tax Rate for Fiscal Year 2024/2025**

BE IT RESOLVED, that the tax rate of 34.46 mills be levied on the Grand List of October 1, 2023, based upon Total Revenues excluding Non-Tax Revenues of \$23,356,475, which includes an appropriation from Fund Balance in the amount of \$0.00 and an appropriation from the Tax Stabilization Fund in the amount of \$2,500,000 to finance total expenditures of \$151,858,390 made up of a Board of Education Budget of \$94,580,656, a Capital Projects Budget of \$3,364,567, and a General Government Budget of \$53,913,167, all of which have been adopted by the South Windsor Town Council for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025.

(Councilor Balboni)

B. **Resolution Appointing a Rate Maker for Fiscal Year 2024/2025**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Michael Maniscalco, Town Manager, as Rate Maker for Fiscal Year 2024/2025

13. **New Business**

(Councilor King)

A. **Resolution Accepting the Fiscal Year 2023/2024 Suspense List**

BE IT RESOLVED, that the South Windsor Town Council hereby accepts the Fiscal Year 2024/2025 Suspense List as proposed and submitted to the Town Council by the Collector of Revenue and as shown in the attached **Exhibit A**.

(Councilor Balboni)

B. **Resolution Setting the 24/25 Tax Rate for Real Estate/Personal Property and Motor Vehicle**

BE IT RESOLVED, that the tax rate of 34.46 mills for Real Estate and Personal Property and 32.46 for Motor Vehicles be levied on the Grand List of October 1, 2023

(Councilor Fitzgerald)

C. **Resolution Approving a Fair Housing Policy**

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

(Resolution Continued on next page)

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, The Town of South Windsor is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, That the Town of South Windsor hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of South Windsor or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of South Windsor and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

(Deputy Mayor Siracusa)

D. Resolution Approving the Registrar of Voters Emergency Voting Contingency Plan

WHEREAS, according to Connecticut State Statute 9-174a-1, an Emergency Contingency Plan for Elections must be instituted by each municipality

NOW, THEREFORE, BE IT RESOLVED that the South Windsor Town Council hereby approves the Registrars of Voters Emergency Contingency Plan for Elections as shown in attached, **Exhibit B**.

(Councilor Buganski)

E. Resolution Authorizing Town Manager Michael Maniscalco to Participate in a Small Cities Grant Application for upgrades to Flax Hill

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of South Windsor make application to the State for Two Million and 00/100 Dollars (\$2,000,000.00) in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

(Resolution Continued on next page)

NOW, THEREFORE, BE IT RESOLVED BY THE SOUTH WINDSOR TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of South Windsor in an amount not to exceed Two Million and 00/100 Dollars (\$2,000,000.00) is hereby approved, and that Michael Maniscalco, Town Manager of the Town of South Windsor is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of South Windsor.

(Councilor Carey)

F. Resolution Accepting the Resignation of Michael Leblanc from the Planning & Zoning Commission effective May 29, 2024

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Michael LeBlanc from the Planning & Zoning Commission effective May 29, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Michael LeBlanc for the time dedicated to serving his community by his membership on the Planning & Zoning Commission.

(Councilor Pendleton)

G. Resolution Accepting the Resignation of Steven Wagner from the Water Pollution Control Authority effective April 11, 2024

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Steven Wagner from the Water Pollution Control Authority effective April 11, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Steven Wagner for the time dedicated to serving his community by his membership on the Water Pollution Control Authority.

(Councilor Pendleton)

H. Resolution Approving Refund Batch 44 for five (5) Tax Refunds totaling \$1567.35

BE IT RESOLVED, that the South Windsor Town Council hereby approves five (5) refunds, the total of said refunds being \$1567.35 and as more fully described in **Exhibit C**.

I. Discussion Item: Child Care Tax Abatements *(Requested by Deputy Mayor Siracusa)*

14. **Passage of Ordinance**

(Deputy Mayor Siracusa)

A. **Resolution Accepting the Amendments to Ordinance # 222 - Tax Stabilization Fund Program**

BE IT RESOLVED, that the South Windsor Town Council hereby approves the proposed amendments to Ordinance # 222- Tax Stabilization Fund Program, as more fully described in **Exhibit D**.

15. **Public Input for Any Matter**

Public Input for any other matter over which a Council has jurisdiction, shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item over which a Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes.

16. **Communications from the Council**

17. **Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

A. **Strategy and Negotiation Regarding Collective Bargaining (*Vanessa Perry, Director of Human Resources to be present*)**

- UPSEU, Local 424 – Unit 104 Public Safety Dispatchers, Community Service Officers, Support Services Technicians
- South Windsor Police Union, NIPSEU
- Local 1303-028 of Council #4, AFSCME, Public Works Union
- Local 1303-488 of Council 4, AFCSME, Library Union

18. **Adjournment**

TO BE PUBLISHED IN THE JOURNAL INQUIRER
May 13, 2024

TOWN OF SOUTH WINDSOR

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that The Town of South Windsor will conduct a public hearing by the Town Council on Monday, May 20, 2024 at 8:00pm in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, CT to discuss the Fiscal Year 2024 Community Development Block Grant program and to solicit citizen input.

Maximum award limits:

- Up to \$2,000,000 for Public Housing Modernization with priority to State Sponsored Housing Portfolio (SSHP).
- Up to \$1,000,000 for Infrastructure associated with the development of Affordable Housing (e.g., streets sidewalks, sewer lines, windmills);

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's Community Development and housing needs and review and discuss specific project activities in the areas of housing, economic development, or community facilities which could be part of the Town's new Application for funding for the year 2024.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan, if applicable. If you are unable to attend the public hearing, you may direct written comments to The Town of South Windsor, 1540 Sullivan Avenue, South Windsor, CT 06074 or may email TownCouncil@southwindsor-ct.gov. In addition, information may be obtained at the above address between the hours of 8 a.m. and 7 p.m. on Mondays, Tuesday through Thursday from 8:00 a.m.-4:30 p.m. and on Fridays from 8 a.m. to 1 p.m.

The Town of South Windsor anticipates applying for the maximum grant amount of \$2,000,000.00 under the Public Housing Modernization.

The Town of South Windsor promotes fair housing and makes all programs available to low-and moderate-income households regardless of race, creed, color, national origin, ancestry, sex, gender identity or expression, marital status, age, lawful source of income, familial status, learning disability or physical/mental disability, or sexual orientation.

"All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Vanessa Perry, ADA Coordinator at 860-644-2511 ext. 2280 at least five days prior to the hearing."

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Article II, Section 7.03 to allow a higher density of dwelling units in the Planned Residential Development (PRD) zone by special exception, if the total number of bedrooms does not exceed 20 per acre.

At this hearing interested persons may be heard, either in person or virtually via Zoom, and written communications received. This meeting will be shown live on Cox Channel 16 and streamed live at <http://www.channel16.org/CablecastPublicSite/watch/1?channel=1>. Individuals who wish to speak at or attend the virtual meeting must complete a Request to Attend Virtually form, available at <https://manct.us/meeting>, by 4:00 p.m. on the day of the meeting. These individuals will need to join the Zoom meeting and will be allowed to speak when directed by the Chairman. Zoom meeting information will be sent to individuals who complete a Request to Attend Virtually form. Only individuals who complete a Request to Attend Virtually form will be allowed to join the Zoom meeting. A physical location and electronic equipment will be provided for the public to use if a written request is received at least 24 hours in advance, via email to pzccomments@manchesterct.gov, or by mail to the Planning Department, 494 Main Street, P.O. Box 191, Manchester, CT 06045-0191.

Individuals may also submit comments in writing to the Planning and Economic Development Department via email to pzccomments@manchesterct.gov, or by mail to the Planning Department, 494 Main Street, P.O. Box 191, Manchester, CT 06045-0191. All written comments received by 4:00 p.m. on the day of the meeting will be presented and recorded as part of the hearing.

A copy of the proposed zoning regulation amendment may be reviewed online at <https://www.manchesterct.gov/Government/Departments/Planning-and-Economic-Development>; by contacting the Town Clerk's office at townclerkdept@manchesterct.gov or (860) 647-3037 to request a PDF by email; or in the Planning and Economic Development Department, 494 Main Street, during regular business hours, 8:30 - 4:30, Monday through Friday. Information about this application will be available online at <https://Manchesterct.gov/pzc> by the Friday before the hearing.

Planning and Zoning Commission
Eric Prause, Chair

LEGAL NOTICE

The Enfield Planning & Zoning Commission will hold a Public Hearing at their regular meeting of Thursday, May 23, 2024 at 7:00 p.m., in the Town Hall Council Chambers, 820 Enfield Street, Enfield, CT, concerning the following applications:

XZA# 3092 - 820 Enfield St - Application for a text amendment to Section 4.40.3 K to eliminate parking requirement for 2-bedrooms; Town of Enfield, Applicant/Owner

Farms, LLC, Applicant/Owner, Map 87/Lot 117; R-88 Zone

INVITATION TO BID

The Town of Manchester, CT will receive sealed proposals until **JUNE 11, 2024 @ 2:00 PM for BID #23/24-104 - POST TOP LED STREETLIGHT REPLACEMENTS.**

All information and bid documents are available through the Town's e-Procurement Portal located at <https://procurement.opengov.com/portal/townofmanchester>. The Town is an equal opportunity employer and requires an affirmative action policy for all of its contractors and vendors as a condition of doing business with the Town, as per Federal Order 11246.

The Town reserves the right to waive any informality or to reject any or all proposals should it be deemed to be in the public interest to do so, and to reserve any and/or all other rights as detailed in the Contract Documents.

ANTIQUES & OLD STUFF WANTED TO BUY

bottles, crocks, jugs, pottery, costume jewelry, toys, games, cookware, Xmas glassware, clocks, kitchenware, sterling, signs, sewing machines, military, fishing, typewriters, lamps, hunting, watches, & much more Call Donald 860-874-8396

MERCHANDISE FOR SALE



Just built custom picnic table 8' doug fir all bolted 200.00 860-875-7581 delivery available

32 IN. ANDERSON STORM DOOR - Retractable screen, white. \$90
KEROSENE HEATER - 23000BTU, \$65 860-646-1927

FOR SALE Rug Doctor 100\$. 860-205-0534

5/13/24
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prices \$500 or under. Maximum 10 items per family. One item per ad, item must be included, private property only, no commercial ads, no tag no pet ads, ads will run for 90 words maximum.

Classifieds

Items priced \$501 - \$999. Six days. Private party items only selling autos or merchandise, no item changes. \$1 each additional line.

High End Classifieds

For items priced \$1000 or over. Eleven days. Private party items only selling autos or merchandise, no item changes. \$1 each additional line.

Real Estate Classifieds

For items priced \$1000 or over. 30 days, includes a photo if available. Private party advertisers only selling autos or merchandise, no refunds. \$1 each additional line.

Expert Ads

3 lines for 24 days.

Real Estate Ads

3 lines for 3 days. Please check the first day it appears in the paper. We will call you if there is something that needs to be corrected for the next day's paper. We will only be responsible for one correction or omitted insertion of your ad, if it will be re-run once. Any error will not lessen the value of the ad. We will use the ad to be re-run.

Photo Cards Accepted.

TO BE PUBLISHED IN THE JOURNAL INQUIRER
April 26, 2024

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4/26/2024

fieds 203-333-4151

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LEGAL NOTICES OPTION #2
HELP WANTED OPTION #3
GENERAL OPTION #4

PUBLIC NOTICES

LEGAL NOTICE TOWN OF EAST HARTFORD PLANNING AND ZONING COMMISSION

The Town of East Hartford Planning and Zoning Commission will hold a hybrid teleconference public hearing at the East Hartford Community Cultural Center Auditorium located at 50 Chapman Place East Hartford and on a Microsoft Teams virtual meeting on Wednesday, May 8th, 2024 at 7:00 P.M. for the following applications:

ZONE CHANGE APPLICATION: 351 Silver Lane - Under Section 9.6 and 5.7; Application for Zone Change from R-3 Residential zoning district to Planned Development District - 3 (PDD-3).
Applicant: Nam Hue 351 LLC
Assessor's Map/Lot: 23/83

REGULATION AMENDMENT APPLICATION: 51 Main Street - Under Section 9.5 and 5.7; Application for a Zoning Regulation Amendment Master Plan for a mixed-use development for the proposed Planned Development District - 3 (PDD-3).
Applicant: Nam Hue 351 LLC
Assessor's Map/Lot: 23/83

SPECIAL PERMIT APPLICATION: 763 Armside Avenue - Under Section 9.3, 9.4, and 9.2; Application for a Special Permit for the utilization of an existing office building to be used for professional and medical uses.
Applicant: Solomon McLamey
Assessor's Map/Lot: 47/65A

SPECIAL PERMIT APPLICATION: 79 George Street - Under Section 9.3, 9.4, and 3.2; Application for a Special Permit for the installation of an automobile service garage within the existing building with associated improvements.
Applicant: David Facchini
Assessor's Map/Lot: 67/2/82

SPECIAL PERMIT APPLICATION: 101 Weston Drive - Under Section 9.4 and 2.3; Application for a Special Permit for the construction of a 520 square foot detached accessory dwelling unit.
Applicant: Kenneth Alberts
Assessor's Map/Lot: 65/345

SPECIAL PERMIT APPLICATION: 117 Armside Avenue - Under Section 9.3, 9.4, and 9.2; Application for a Special Permit for the construction of a +/- 1,000 square foot building addition and associated improvements associated with the existing automobile service garage.
Applicant: Capital Studio Architects, LLC
Assessor's Map/Lot: 25/316

Copies of documents relating to the above item located in the Development Office, the Planning Clerk's Office, and on the Town website. Interested persons may appear and be heard in person or by using the teleconference phone number provided on the meeting agenda which will be posted on the Town website and filed in the office of the Town Clerk.

PUBLIC NOTICES

TOWN OF SOUTH WINDSOR NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that The Town of South Windsor will conduct a public hearing by the Town Council on Monday, May 20, 2024 at 8:00pm in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, CT to discuss the Fiscal Year 2024 Community Development Block Grant program and to solicit citizen input.

Maximum award limits:
• Up to \$2,000,000 for Public Housing Modernization with priority to State Sponsored Housing Portfolio (SSH)
• Up to \$1,000,000 for Infrastructure associated with the development of Affordable Housing (e.g., streets sidewalks, sewer lines, windmills)

Major activity categories are: Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's Community Development and housing needs and review and discuss specific project activities in the areas of housing, economic development, or community facilities which could be part of the Town's new Application for funding for the year 2024.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan, if applicable. If you are unable to attend the public hearing, you may direct written comments to The Town of South Windsor, 1540 Sullivan Avenue, South Windsor, CT 06074 or may email TownCouncil@southwindsor-ct.gov. In addition, information may be obtained at the above address between the hours of 8 a.m. and 7 p.m. on Mondays, Tuesday through Thursday from 8:00 a.m.-4:30 p.m. and on Fridays from 8 a.m. to 1 p.m.

The Town of South Windsor anticipates applying for the maximum grant amount of \$2,000,000.00 under the Public Housing Modernization.

The Town of South Windsor promotes fair housing and makes all programs available to low- and moderate-income households regardless of race, creed, color, national origin, ancestry, sex, gender, identity or expression, marital status, age, lawful source of income, familial status, learning disability or physical/mental disability, or sexual orientation.

"All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Vanessa Perry, ADA Coordinator at 860-644-2511 ext. 2280 at least five days prior to the hearing."

The Town of South Windsor is an Equal Opportunity/Affirmative Action Employer

PUBLIC NOTICES

PUBLIC NOTICES

NOTICE OF PUBLIC HEARING TOWN OF WINDSOR MAY 6, 2024

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Windsor, will hold a public hearing via Zoom and in person in the Council Chambers at town hall 275 Broad Street, Windsor, CT on Monday, May 6, 2024 at 7:20 p.m. (prevailing time) to hear public comment on the following items:

- TOWN'S 2024 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM GRANT APPLICATION

- REALLOCATION OF CDBG RECOVERY PROGRAM INCOME TO THE TOWN'S HOUSING REHABILITATION PROGRAM

Information on how to attend the Zoom meeting via phone or computer will be included on the Town Council agenda. Please go to www.townofwindsorct.com, click on the 'virtual meeting info' button found on the front page

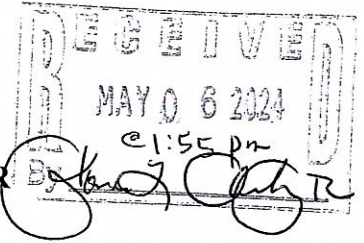
PUBLIC NOTICES

PUBLIC HEARING BOARD OF FINANCE WINDSOR LOCKS

Notice is hereby given that the Board of Finance of the Town of Windsor Locks will hold a Public Hearing in the auditorium, at the Windsor Locks High School, 58 South Elm Street, and via teleconferencing using zoom on Wednesday, May 1, 2024, at 7:00 p.m., at which meeting an itemized estimate of the Revenues and Expenditures of the Town for the ensuing year will be submitted.

At this meeting the Board of Finance will hear any elector or taxpayer who may wish to be heard in regard to any budget item they desire the Board to recommend or reject.

This Public Hearing will also be held via zoom teleconferencing. If you would like to gain access to the meeting using zoom, login information can be found on the Town website www.windsorlocksct.org, under government



TO BE PUBLISHED IN THE JOURNAL INQUIRER

May 10, 2024

LEGAL AD

TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set Monday, May 20, 2024 at 8:30 p.m., in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on Amendments to Ordinance #222- Tax Stabilization Fund Program.

Dated at South Windsor, Connecticut this 6th day of May 2024.

Attested to by:


Katherine J. Senerth
Executive Assistant

Classifieds 203-333-4151

ctinsider.com/journalinquirer

LEGAL NOTICES OPTION #2
HELP WANTED OPTION #3
GENERAL OPTION #4

PUBLIC NOTICES

LEGAL NOTICE REQUESTS FOR PROPOSALS MANCHESTER PUBLIC SCHOOLS TOWN OF MANCHESTER, CONNECTICUT

Manchester Public Schools (MPS) is requesting proposals for the following goods and services. Specifications and forms are available on the MPS website using the following link: <https://www.mpspride.org/departments/business-office/rfps-bids>. Sealed proposals are to be submitted to the Assistant Superintendent of Finance & Management, 45 North School Street, Manchester, CT 06042, by the dates and times listed below:

Machinery for Manchester High School
RFP #024-012
Proposals will be accepted until Friday, May 17, 2024, at 12:15 p.m.

Bread Products
RFP #024-009
Proposals will be accepted until Friday, May 24, 2024, at 9:00 a.m.

Milk Products
RFP #024-010
Proposals will be accepted until Friday, May 24, 2024, at 9:15 a.m.

Food Services Paper Products
RFP #024-011
Proposals will be accepted until Friday, May 24, 2024, at 9:30 a.m.

Frozen, Grocery, and Snack Products
RFP #024-008
Proposals will be accepted until Tuesday, June 6, 2024, at 9:00 AM

Elevator Maintenance, Repair, and Emergency Services Revised
RFP #024-005A
Proposals will be accepted until Friday, June 14, 2024, at 10:00 a.m.

Please direct any questions about the RFP to the Office of Finance & Management, 45 North School Street, Manchester, CT. MPS reserves the right to reject any and all proposals. MPS is an equal opportunity employer and requires affirmative action policy for all its contractors and vendors as a condition of doing business with the school district, as per Federal Order 11246.

PUBLIC NOTICES

LEGAL NOTICE OF DECISION TOWN OF EAST HARTFORD PLANNING AND ZONING COMMISSION

The Town of East Hartford Planning and Zoning Commission approved the following applications at their May 8th Planning and Zoning Commission meeting:

ZONE CHANGE APPLICATION (APPROVED): 351 Silver Lane - Under Section 9.6 and 5.7; Application for Zone Change from R-3 Residential zoning district to Planned Development District - 3 (PDD-3).
Applicant: Nam Hue 351 LLC
Assessor's Map/Lot: 23/83

REGULATION AMENDMENT APPLICATION (APPROVED): 351 Silver Lane - Under Section 9.5 and 5.7; Application for a Zoning Regulation Amendment Master Plan for a mixed-use development for the proposed Planned Development District - 3 (PDD-3).
Applicant: Nam Hue 351 LLC
Assessor's Map/Lot: 23/83

SPECIAL PERMIT APPLICATION (APPROVED WITH CONDITIONS): 763 Burnside Avenue - Under Section 9.3, 9.4, and 8.2; Application for a Special Permit for the utilization of an existing office building to be used for professional and medical uses.
Applicant: Solomon McLarney
Map/Lot: 47/65A

SPECIAL PERMIT APPLICATION (APPROVED WITH CONDITIONS): 79 George Street - Under Section 9.3, 9.4, and 3.2; Application for a Special Permit for the installation of an automobile service garage within the existing building with associated improvements.
Applicant: David Faccchini
Map/Lot: 6/72/82

SPECIAL PERMIT APPLICATION (APPROVED WITH CONDITIONS): 101 Kingston Drive - Under Section 9.4 and 2.3; Application for a Special Permit for the construction of a 520 square foot detached accessory dwelling unit.
Applicant: Kenneth Alberts
Map/Lot: 65/345

SPECIAL PERMIT APPLICATION (APPROVED WITH CONDITIONS): 117 Burnside Avenue - Under Section 9.3, 9.4, and 2.3; Application for a Special Permit for the construction of a +/- 1,000 square foot building addition and associated improvements.

PUBLIC NOTICES

INVITATION TO BID

The Town of Manchester, CT will receive sealed proposals until **MAY 22, 2024 @ 11:00 AM** for **BID #23/24-99 - INFIELD CLAY MIX.**

All information and bid documents are available through the Town's e-Procurement Portal located at <https://procurement.opengov.com/portal/townofmanchester>. The Town is an equal opportunity employer and requires an affirmative action policy for all of its contractors and vendors as a condition of doing business with the Town, as per Federal Order 11246.

The Town reserves the right to waive any informality or to reject any or all proposals should it be deemed to be in the public interest to do so, and to reserve any and/or all other rights as detailed in the Contract Documents.

PUBLIC NOTICES

LEGAL AD TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set **Monday, May 20, 2024 at 8:30 p.m.**, in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on **Amendments to Ordinance #222- Tax Stabilization Fund Program.**

Dated at South Windsor, Connecticut this 6th day of May 2024.

Attested to by:
Katherine J. Senerth
Executive Assistant

PUBLIC NOTICES PUBLIC NOTICES PUBLIC NOTICES

NOTICE OF PUBLIC SALE

To satisfy the owner's storage lien, PS Orange Co. Inc. will sell at public lien sale on May 22, 2024, the personal property in units subject to lien online at www.storage-treasures.com, which may include but are not limited to: household and personal items, office and other equipment. The public sale of these items will begin at 09:30 AM and continue until all units are sold.

PUBLIC STORAGE # 24427, 188 Roberts Street, East Hartford, CT 06108, (860) 243-3177
Time: 10:15 AM

Sale to be held at www.storage-treasures.com.
1043 - Yacoubou, Moussa; 2001 - Ievsky, Mark; 2035 - Cicero, Marcus; 2069 - Ysabel, Calicia; 2090 - Accesus, Memucan; 2128 - Lora, Steven; 2183 - Trout, Garfield; 3046 - Charlot, Marie; 3147 - Malboeuf, Michele; 3182 - Boyd, Danielle; 4084 - Mitchell, Carlene; 4109 - Leslie, Malachi; 4181 - Rose, Roy; D227 - Feato, Matt; E259 - Valle, Carmen; F313 - Williams, Julissa; F329 - Rutigliano, Carla; F355 - Johnson, Kymira; G404 - Dube, Michele

PUBLIC STORAGE # 21519, 440 Tolland Tpk, Manchester, CT 06042, (860) 288-2434
Time: 10:30 AM

Sale to be held at www.storage-treasures.com.
C206 - Newman, Duane; C210 - Betancourt, Chanel; C316 - Gomes, Dyan; C325 - Cash, Michael; D038 - Knowles, Keith; D040 - Sweeney, Brendan; G007 - Baker, Heather; H018 - Vaughn, Amber

PUBLIC STORAGE # 25710, 100 Taylor Street, Manchester, CT 06042, (860) 288-2435
Time: 10:45 AM

PUBLIC NOTICES

NORDIC TRUCK
GX4.7 Ex. Bikew/
manuel, Hardly used,
\$225 OBO.
860-707-0374

PROBATE NOTICES

NOTICE TO CREDITORS

**ESTATE OF
William P. Poole,
Jr., AKA William
Philip Poole, Jr.,
AKA William Poole,
Jr. (24-0111)**

The Hon. Michael M. Darby, Judge of the Court of Probate, District of Greater Manchester Probate Court, by decree dated May 1, 2024, ordered that all claims must be presented to the fiduciary at the address below. Failure to promptly present any such claim may result in the loss of rights to recover on such

Minutes

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, April 15, 2024
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnicki called the meeting to order at 7:01pm.

2. Pledge of Allegiance

3. Roll Call

Members present:

- Mayor Audrey Delnicki
- Deputy Mayor Matthew Siracusa
- Councilor Richard Balboni
- Councilor Michael Buganski
- Councilor Carolyn Carey
- Councilor Steven King Jr.
- Councilor Toby Lewis
- Councilor Elizabeth Pendleton

Others present:

- Michael Maniscalco, Town Manager
- Scott Roberts, Assistant Town Manager
- Vanessa Perry, Director of Human Resources
- Patricia Perry, Director of Finance
- Kevin Cooney, Fire Chief

4. Mayor's Remarks

Mayor Delnicki reported on the following:

- April 14th – National Public Safety Telecommunicator Week
- National Work Zone Awareness Week is April 15th through the 19th
- Administrative Professionals Day is April 24th
- Peace through PIE Day is Sunday, May 5th hosted by the Wapping Community Church
1790 Ellington Road

5. Adoption of Agenda

Deputy Mayor Siracusa made a **Motion to adopt the agenda** as presented. Councilor King seconded the **Motion**.

Councilor Carey made a **motion to amend Item 8** Approval of the April 1, 2024 Regular Meeting Action Minutes to the Approval of April 1, 2024 Regular Meeting Minutes. Councilor Lewis **seconded the motion. MOTION CARRIES**

6. **Communications and Reports from the Town Manager**

Spring Parks Update- We have been conducting ongoing maintenance of all trails and they are now officially open. During the winter, we replaced boardwalks at Major Michael Donnelly. We will also be re-grading the Sullivan Ave entrance parking lot on April 11th which will complete the much-needed maintenance at that park. The athletics fields have all been renovated and prepped for the season. We finished prepping and lining all of the fields the week of April 1st for both the recreation and high school fields. We did a lot of grading and over seeding in the fall, so the fields are in good shape for the spring sports season. We will be conducting on-going maintenance of the parks; which will include items such as mowing, landscaping, trail maintenance, playground repairs as well as lining of the athletic fields throughout the season.

Police Department Accreditation- The Police Department has been pursuing national accreditation for several years. This process started well before it was required by Connecticut's Police Accountability Act and is almost complete. The Commission on the Accreditation of Law Enforcement Agencies (CALEA) is the certifying body for national accreditation. After several years of behind the scenes efforts, we officially applied for CALEA Tier 1 Accreditation in September 2021. Once this application was submitted, it started a three-year countdown towards a deadline of September 2024 by which all standards have to be met. Sgt. Charlie Bowes is our accreditation manager and his focused, consistent, and dedicated work have brought us to the final stages of receiving this award. After preparing hundreds of standards in policy, and providing proofs that those standards are being upheld, we were ready for the final CALEA assessments.

The first of these assessments was a web based remote assessment that took place from March 1st through March 9, 2024. The two assessors reviewed Sgt. Bowes' work for days and we sailed through that assessment with flying colors. During a conference call after this assessment, the assessors spoke very highly of the thorough work that had been done. The next and final step is an onsite assessment that will take place next week. On April 15th, 16th, and 17th we will host a CALEA assessor at the South Windsor Police Department. His assessment will include several meetings, interviews, tours, and opportunities to see that the CALEA policies and observable standards are being upheld. Once this final assessment is complete, the last step in this three-year long process will be for Sgt. Bowes and Chief Lindstrom to attend the National Accreditation Conference in Charlotte, North Carolina in July where we anticipate receiving our official award of accreditation.

Deputy Mayor Siracusa asked about the water features and if there is any rendering of what it looks like to share with residents. Mr. Maniscalco said that Molly Keays has the renderings of what it will look like. He will forward that along to Council.

Councilor Pendleton asked about the Eli Terry boardwalk/bridge and asked for a status update. Mr. Maniscalco said that he believes that it has been fixed but will confirm.

Councilor King stated that he was pleased that the Town has filed a petition with the State of Connecticut Siting Council regarding the C-TEC proposed solar farm at 186 Foster Street and has requested a public hearing. A motion for Public Hearing and a Motion for Party Status was filed on April 11, 2024.

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

Mayor Delnicki read a letter into the record submitted by Mr. Peter Andrews of 80 Cody Circle regarding Project Fin.

John Holowczak of 39 Cody Circle spoke in opposition of Project Fin.

8. **Adoption of Minutes of Previous Meeting**

Approval of the April 1, 2024 Town Council Regular Meeting Regular Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the Minutes of the Town Council meeting of April 1, 2024, as presented.

Councilor Lewis made a Motion to approve the Town Council minutes of April 1, 2024 Councilor Pendleton **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

Approval of the April 1, 2024 Proposed Board of Education Budget for FY 24/25 Public Hearing Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Proposed Board of Education Budget for FY 24/25 Public Hearing held on April 1, 2024.

Councilor Lewis made a **Motion to approve the minutes of April 1, 2024 Public Hearing for the Proposed Board of Education Budget for FY 24/25**, as presented. Councilor Pendleton **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

Councilor Balboni reported on the Public Building Committee, discussions regarding parks and recreation facility. Waiting to hear if any required fixes have been made to transition the school to a parks and recreation facility.

Pleasant Valley School site work and watershed continue to be a concern. The commission made it clear that urgency be put on this. There are several concerns that need to be addressed.

The Patriotic Commission held their essay contest and would like to present to the Town Council on June 3rd. Armed Forces Day is at Nevers Park on May 18th. The Memorial Day Parade and Ceremony is on May 27th. Banners for 34 honorees will be put up just before Memorial Day at the Community Center and Town Hall Library complex.

Councilor Lewis reported on the April 2nd Water Pollution Control Authority meeting. 20 Bidwell Road received approval at the meeting to connect with conditions.

Councilor Lewis attended the Parks and Recreation meeting on April 3rd. The OSTF is in discussion about Desmond Pond which is owned by CT Water. Lottery for the 4th R will be held on the first weekend in May.

Mayor Delnicki reported on the upcoming April 17th Inland Wetlands meeting and stated that Application 24-0AP is on the agenda for a Medical Office Building located at 1300 Sullivan Ave.

10. Reports from Committees

None.

11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.]

A. First Reading

Motion to approve 11 A 1 through 11 A 5 as a First Reading on the Consent Agenda.

1. Resolution Appointing Terry Hart (R) as a Member of the Zoning Board of Appeals and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Terry Hart (R) as a Member of the Zoning Board of Appeals for a term ending November 30, 2027 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2. Resolution Appointing John Murphy III (R) as a Member of the Inland Wetlands Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints John Murphy III (R) as a Member of the Inland Wetlands Commission for a term ending December 1,

2024 to replace the unexpired term of Paul Cote and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3. Resolution Appointing Steven Cordeiro (R) as a Member of the Public Building Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a Member of the Public Building Commission for a term ending November 30, 2025 to replace the unexpired term of Corrine Bordua and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

4. Resolution Appointing Philip Koboski (UC) as an Alternate Member of the Housing and Fair Rent Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Philip Koboski (UC) (R), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

5. Resolution Appointing Marek Kozikowski (UC) as Member of the Housing Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Marek Kozikowski (UC) (R), as a Member of the Housing Authority for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Balboni made a **Motion to approve 11 A 1 through 11 A 5 as a First Reading** on the Consent Agenda. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

B. Second Reading

Motion to approve 11 B 1 as a Second Reading on the Consent Agenda.

1. Resolution Appointing Peter Bortolan (D) as an Alternate Member of the Patriotic Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Peter Bortolan (D) as an Alternate Member of the Patriotic Commission for a term ending December 31, 2026 to replace the unexpired term of Margaret Glover.

Councilor Pendleton made a **Motion to approve 11 B 1 as a Second Reading** on the Consent Agenda. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Miscellaneous

None.

12. Unfinished Business

None.

Councilor Pendleton made a **motion to move item 13. G** Resolution Approving an Offer of a Tax Abatement Agreement with Project Fin as the first item under new business on the agenda. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

13. New Business

(Councilor Buganski)

G. Resolution Approving an Offer of a Tax Abatement Agreement with Project Fin

WHEREAS, a request for tax abatement has been received from Project Fin, an out of state company, for a development of real property located at 50 Talbot Lane, South Windsor, Connecticut (the “Property”); and

WHEREAS, the Town of South Windsor's Tax Partnership Program established pursuant to Connecticut General Statutes Section 12-65b, is intended to encourage the development and expansion of quality business in Town, through tax and other economic incentives and is designed to retain and attract business that will generate substantial additional tax revenues and employment opportunities for the Town while providing quality goods and services; and

WHEREAS, at the Economic Development Commission meeting held on March 27, 2024, the Commission reviewed and recommends that a seven (7) year tax abatement agreement (the “Agreement”) be offered for the development of the Property upon the application of Project Fin; and

WHEREAS, Project Fin will be the Property owner subject to the Agreement, and

WHEREAS, the Town Manager recommends, pursuant to said program, that the Agreement be offered to Project Fin as an incentive to invest an estimated \$71,000,000 in total costs for significant upgrades to the existing building, equipment, and a planned expansion of approximately 28,000-square feet. The company will create 210 jobs to operate the facility.

NOW, THEREFORE, BE IT RESOLVED, that the South Windsor Town Council is pleased to offer the Agreement for seven (7) years between the Town and Project Fin, commencing with the Grand List Following the date the Certificate of Occupancy of the Property; provided, however, that if such assessment is changed by any future Town

revaluation, the new assessed value of the Property shall be reduced by the percentage applicable to the year within the Agreement period such assessment is changed; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council's offer to Project Fin this Agreement is conditioned upon Project Fin (1) meeting the estimated \$71,000,000 construction cost figure and agreeing to the abatement figures; and (2) continuing to pay the real estate taxes on the Property for a minimum of seven (7) years from the date the Certificate of Occupancy is issued; (3) if Project Fin fails to meet either of these conditions, Project Fin shall refund the Town of South Windsor all of the tax benefit reductions it has received; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council's offer is contingent upon the execution of a written Tax Abatement Agreement by Project Fin reflecting the terms set forth in the resolution and such other terms as the Town may require.

Councilor Carey made a **motion to approve** an Offer of a Tax Abatement Agreement with Project Fin. Councilor Lewis **seconded the motion** which was approved by a unanimous voice vote. **MOTION CARRIES.**

A. Budget Presentations:

Human Resources – Vanessa Perry reported on the Human Resources budget. Detailed information can be found on page 52 of the digital budget book.

Mayor Delnicki suspended the Regular Meeting at 8pm to hold a Public Hearing on the Proposed General Government Budget for Fiscal Year 2024/2025. The Public Hearing closed at 8:17pm.

Public Hearing Minutes filed separately

Finance – Patricia Perry reported on the Finance Department budget. Detailed information can be found on page 70 of the digital budget book.

Town Manager, Michael Maniscalco reported on the Town Attorney, Town Council, Town Manager and Boards and Commission. Detailed information can be found in the digital budget book on the pages listed below.

Town Attorney – Page 87

Town Council – Page 6

Town Manager – Page 48

Boards/Commissions – Page 10-41

Volunteer Fire Department – Fire Chief, Kevin Cooney reported on the Volunteer Fire Department budget. Detailed information can be found on page 132. **Councilor Pendleton recused herself.**

Budget information can be obtained by using this link: [Budget Message Transmittal | FY 2025 Budget South Windsor - Council \(cleargov.com\)](#)

B. Discussion and Deliberation regarding Fiscal Year 2024/ 2025 Budget

Mayor Delnicki reported on the cuts proposed by the Budget Working Group (See exhibit attached) There were no questions from the council.

(Councilor King)

C. Resolution Authorizing Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of “Surplus Equipment”

BE IT RESOLVED that the South Windsor Town Council hereby declares the vehicles/equipment to be “Surplus Equipment”, as shown in **Exhibit A**, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of these vehicles/equipment.

Councilor King made a **Motion** declaring the vehicles/equipment to be “Surplus Equipment” and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of the vehicles/equipment. Councilor Pendleton **seconded the motion. MOTION CARRIES**

(Councilor Lewis)

D. Resolution Approving Refund Batch 42 for nine (9) Tax Refunds totaling \$3,318.51

BE IT RESOLVED, that the South Windsor Town Council hereby approves nine (9) refunds, the total of said refunds being \$3,318.51 and as more fully described in **Exhibit B**.

Councilor Lewis made a **motion to approve nine (9) tax refunds** totaling \$3,318.51. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

(Councilor Buganski)

E. Resolution De-Authorizing the Remaining Appropriation and Bond Authorization for Water Pollution Control Facility Project

WHEREAS, a resolution entitled “Resolution Appropriating \$47,000,000 for the Planning, Acquisition and Construction of Upgrades to the Water Pollution Control Facility in the Town of South Windsor and Authorizing the Issuance of \$47,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose” was adopted by the Town Council of the Town of South Windsor, Connecticut (the “Town”) on September 2, 2008, and approved by Town electors at a referendum on November 4, 2008 (the “WPCA Resolution”), to provide financing for the planning, acquisition and construction of upgrades to the Water Pollution Control Facility, and related costs (the “Project”);

WHEREAS, the Town received a grant from the State of Connecticut, Department of Energy & Environmental Protection, on March 18, 2010, in the amount of \$7,760,004.95, for eligible Project costs (the “Project Grant”) and issued a \$27,516,583.34 Project Loan Obligation (CWF 503-C) dated September 28, 2012, maturing on September 30, 2032; and

WHEREAS, the Town does not require additional funding for the Project and desires to eliminate the remaining appropriation and bond authorization for the Project.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTH WINDSOR THAT:

Section 1. The remaining \$11,723,412 appropriation and bond authorization for the Project are hereby de-authorized and reduced to zero (\$0).

Section 2. This Resolution shall take effect immediately upon adoption.

Councilor Buganski made a **motion to approve** the De-Authorizing the Remaining Appropriation and Bond Authorization for Water Pollution Control Facility Project. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

(Councilor Balboni)

F. Resolution setting a Time and Place for a Public Hearing to receive Citizen Input on a Small Cities Grant for Renovations and Upgrades to Flax Hill.

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, May 20, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill.

Councilor Balboni made a **Motion setting the time and place for a Public Hearing** to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill on Monday May 20, 2024 at 8pm in the Council Chambers. Councilor Lewis **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

South Windsor Fire Chief Kevin Cooney reported on Rescue Weekend which was composed of firefighters from 19 different fire departments and instructors from all over the country. He is very proud of South Windsor Volunteer Fire Department for making South Windsor shine.

16. Communications from the Council

Councilor Carey requested to send another letter to the Democratic Town Committee to submit a second letter requesting a new nomination for Town Council. Councilor Pendleton stated that

the committee is expected to meet on April 23rd and asked that the Town Council give them a chance to do their due diligence.

17. **Executive Session**

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

18. **Adjournment**

Councilor Lewis made a **Motion to Adjourn** the meeting at 8:51 pm. Councilor Carey **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Respectfully submitted,

Katherine J. Senerth

Katherine J. Senerth
Executive Assistant

** The full recording of this meeting can be found by visiting: <https://gmedia.swagit.com/council-meetings/>

Minutes

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, May 6, 2024
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnicki called the meeting to order at 7:00pm.

2. Pledge of Allegiance

3. Roll Call

Members present:

- Mayor Audrey Delnicki
- Deputy Mayor Matthew Siracusa
- Councilor Richard Balboni
- Councilor Michael Buganski
- Councilor Carolyn Carey
- Councilor Maura C. Fitzgerald (*seated at 7:10pm*)
- Councilor Steven King Jr.
- Councilor Toby Lewis
- Councilor Elizabeth Pendleton

Others present:

- Michael Maniscalco, Town Manager
- Scott Roberts, Assistant Town Manager
- Patricia Perry, Director of Finance

4. Mayor's Remarks

Mayor Delnicki reported on the following:

- May 7th at 6pm is the Eugene Policelli Awards at the South Windsor High School. The award recipients are Lisa Kopper and Sara Stoddard.
- May 12-18th is National Police Week
- May 12th is Mother's Day
- May 19th- 25th is National EMS Week and Public Works Week
- May 18th is Armed Forces Day at Nevers Park from 5pm to dusk.
- May 27th is the South Windsor Memorial Day Parade beginning at 10am along Nutmeg Road South and to Pleasant Valley Road and ending on at Veterans Memorial Park. Following the parade there will be ceremony at 11 am to honor and remember our military service members. Over 1400 flags will be placed on veteran graves at South Windsor town cemeteries. A flyover is expected at approximately 11:15am.
- Mayor Delnicki attended a ceremony for South Windsor resident Matthew Odell who serves in the Connecticut Army National Guard and recognized him for being promoted from Sargent First Class to Master Sargent effective April 1, 2024.

- Councilor Pendleton added that it is also Military Appreciation Month and thanked South Windsor veterans and active duty members.

5. Adoption of Agenda

Deputy Mayor Siracusa made a **Motion to adopt the agenda** as presented. Councilor Lewis **seconded the Motion**.

Councilor King made a **motion to move Item 13. A.** Resolution Appointing Maura C. Fitzgerald as a Member of the South Windsor Town Council to after Item 5 Adoption of the Agenda. Councilor Pendleton **seconded the motion. MOTION CARRIES**

Councilor Carey made a **motion to amend the agenda and remove Item 8. A.** Approval of the April 15, 2024 Regular Town Council Meeting Minutes. Councilor King **seconded the motion. MOTION CARRIES**

Item 13. New Business

A. **Resolution Appointing Maura C. Fitzgerald (D) as a Member of the South Windsor Town Council**

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Maura C. Fitzgerald (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans.

Councilor King made a **motion to approve Item 13. A.** Resolution Appointing Maura C. Fitzgerald as a Member of the South Windsor Town Council. Councilor Pendleton **seconded the motion. MOTION CARRIES**

Mayor Delnicki made a **motion to suspend the regular meeting for the swearing in of Councilor Maura C. Fitzgerald to the Town Council.** Councilor King **seconded the motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

The meeting was suspended at 7:06pm and was called back to order at 7:10pm.

8. Adoption of Minutes of Previous Meeting

Approval of the April 15, 2024 Town Council Special Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Special Town Council meeting of April 15, 2024.

Councilor Lewis made a **Motion to approve the minutes of April 15, 2024 Special Town Council Meeting**, as presented. Councilor Carey **seconded the Motion**, which was approved by unanimous voice vote. Councilor Fitzgerald abstained from the vote. **MOTION CARRIES.**

Approval of the April 15, 2024 Proposed General Government Budget for FY 25/24 Public Hearing Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the April 15, 2024 Public Hearing for the General Government Budget for FY 24/25.

Councilor Lewis made a **Motion to approve the minutes of April 15, 2024 Public Hearing for the Proposed General Government Budget for FY 24/25**, as presented. Councilor Carey **seconded the Motion**, which was approved by unanimous voice vote. Councilor Fitzgerald abstained from the vote. **MOTION CARRIES.**

9. Communication from Liaisons, Officers, and Boards Directly Responsible to the Council

Councilor Buganski reported on the Economic Development Commission. They will be local businesses planning expansions. A mixed-use development project on Buckland Road hat is moving forward and will not be looking for tax abatements.

Councilor Balboni reported on May 18th at 5pm is Armed Forces Day. Fireworks at Dusk. Essay Contest winner have been posted on the Patriotic Commission Facebook page and will be presented at the Town Council meeting on June 3rd.

Councilor King reported that the Arts Commission met on April 23rd. The next meeting will be on May 21st. If anyone is interested in joining, please reach out to Councilor King.

Deputy Mayor Siracusa reported on the Library Board and they are working on a grant application for equipment to fill the markerspace. New software and hardware are currently in negotiation to replace some existing resources that are costlier and less efficient. The Library is also in process to become a member of the Connecticut Digital Archive. The Board also discussed introducing a low level filter to the public internet connection to be complaint with the Child Internet Protection Act.

6. Communications and Reports from the Town Manager

Town Manager Michael Maniscalco reported on the following:

Tax Collectors Update- While collections are down .06 from last year, we collected \$217,319 in revenue last month compared to \$179,949 in April 2023. In addition to issuing alias tax warrants for personal property, motor vehicle and supplemental taxes for accounts who are delinquent, we sent letters to potential tax sale properties. Due to the first tax sale mailing, \$33,864.09 was recovered. This is a combination of real estate, personal property and motor vehicle taxes. Two accounts have paid in full and have been removed from the sale, 105 Wyndemere Court and 171 Woodland Drive.

Requests for Town Council Agendas- Several people have asked how to get the Town Council agenda emailed to them. With that being said, I want to provide some instruction on how to receive the agendas. To receive these notifications and to receive a link to view the agenda, please visit [Subscribe to News | southwindsorct \(southwindsor-ct.gov\)](https://southwindsorct.southwindsor-ct.gov). Using this link

to subscribe, allows the option to sign up to receive specific commission information for all commissions such as; agendas and minutes, as well as news and announcements and Town Manager reports. Agendas are posted to the Town website no later than the Friday prior to the Town Council meeting. Notifications are received by subscribers within minutes of the agenda being posted.

Splash Pad Update- The Town, along with Aqua Turf of Ohio, installed the tough coat on the base of the splash pad. The sunshade foundations were poured and are ready for install. We are waiting for the fixtures fabrication to be completed by Aqua Turf. They have promised they will be onsite May 20th in time for our Memorial Day opening.

OSTA Update Governors Highway- Mr. Maniscalco reported that the CT Department of Transportation, Mayor, State Representative and Town Manager met to discuss a truck ban on Governors Highway, to include Beldon. They discussed a through traffic truck ban. They can't do a comprehensive tractor trailer truck ban because trucks that conduct business have a constitutional right to travel however, a through traffic truck ban can be put in place. DOT Engineers are finishing up their evaluations.

Answering questions from the Council, Mr. Maniscalco reported on the following projects:

VMP Parking Lot- Mr. Maniscalco will provide the number of parking spots
Pleasant Valley Construction- Construction will start in the next couple week. Tree clearing work has begun.

Splash Pad- The challenge with penalties to the company for not completing the project as agreed or on time (by Memorial Day) is that they were procured through a consortium (similar to a state contract) so there are no penalties. It is a challenging situation.

Home Foods Market- They are in the process of seeking an employee tax credit from the State of CT. Tax Abatement agreement is being put in place. They will be going in front of the WPCA soon. There are conditional offers in place for some of the employees and positive feedback has been received.

Railroad Tracks on Route 5- The tracks will be replaced on Route 5. They will be moving the tracks with a train car as they go. Residents will be notified of delays as the project gets closer. We do not have a definitive start date.

Elderly Tax Credit- There are still 62 residents that need to fill out application to refile for the Elderly and Totally Disabled Homeowners Program for income qualified homeowners. Starting February 1st through May 15th. Reminder letters were sent to all residents currently on the program. This must be completed before May 15th.

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

None.

10. **Reports from Committees**

None.

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.]

a. **First Reading**

Motion to approve 11 A 1 through 11 A 3 as a First Reading on the Consent Agenda.

1. **Resolution Appointing Elaine AbouAkar (R) as a Member of the Library Board and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Elaine AbouAkar (R) as a Member of the Library Board for a term ending November 30, 2027 to replace the unexpired term of Carol Stroud and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2. **Resolution Appointing Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Jeffrey Trachtenberg (R) as an Alternate Member of the Zoning Board of Appeals for a term ending November 30, 2025 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3. **Resolution Appointing Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Mark Diciancia (R) as an Alternate Member of the Inland Wetlands Commission for a term ending December 1, 2027 to replace the unexpired term of John Murphy III and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Carey made a **Motion to approve 11 A 1 through 11 A 3 as a First Reading** on the Consent Agenda. Councilor Pendleton **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

b. Second Reading

Motion to approve 11 B 1 through 11. B. 5 as a **Second Reading** on the Consent Agenda.

- 1. Resolution Appointing Terry Hart (R) as a Member of the Zoning Board of Appeals and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Terry Hart (R) as a Member of the Zoning Board of Appeals for a term ending November 30, 2027 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- 2. Resolution Appointing John Murphy III (R) as a Member of the Inland Wetlands Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints John Murphy III (R) as a Member of the Inland Wetlands Commission for a term ending December 1, 2024 to replace the unexpired term of Paul Cote.

- 3. Resolution Appointing Steven Cordeiro (R) as a Member of the Public Building Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a Member of the Public Building Commission for a term ending November 30, 2025 to replace the unexpired term of Corrine Bordua and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- 4. Resolution Appointing Philip Koboski (UC) as an Alternate Member of the Housing and Fair Rent Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Philip Koboski (UC), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

- 5. Resolution Appointing Marek Kozikowski (UC) as Member of the Housing Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Marek Kozikowski (UC), as a Member of the Housing Authority for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Buganski made a **Motion to approve 11 B 1 through 11. B. 5 as a Second Reading** on the Consent Agenda. Councilor Lewis **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Miscellaneous None.

12. Unfinished Business

None.

13. New Business

B. Discussion Item: Budget Working Group Budget Proposals (PowerPoint Presentation Exhibit A)

Councilor Carey presented the PowerPoint presentation by the Budget Working Group as described in the attached Exhibit A.

Councilors discussed and asked questions regarding the Tax Stabilization Fund. Mr. Maniscalco said that money is generated differently over the last five years due to different factors. Some years the interest rate was better and other years the tax collection rates were better and some years there were savings to expenditures so the amount generated would be 2 million to six million over a five-year period. There is no one driver to it. The amount of new revenue put into the TSF (Tax Stabilization Fund) is 1% from new revenues generated which varies depending on what the grand list is every year which is about 3%. So, the amount generated in new revenue is 1% of the 3%.

C. Resolution Adopting the Board of Education Budget for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a Board of Education Budget with expenditures totaling \$94,580,656; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

Deputy Mayor Siracusa **motioned to adopt the Board of Education Budget for Fiscal Year 2024/2025**. Councilor Carey **seconded the motion**.

Councilor Carey made a motion for a friendly amendment to add to the resolution the dollar amount of 94,580,656 as the Board of Education Budget.

Councilor Pendleton is against reducing the Board of Education Budget but has to support the resolution.

Mayor Delnicki called for a roll call vote, the results of which are as follows; **6 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald and Pendleton), and **3 nays** (Balboni, Buganski and Lewis) **MOTION CARRIES**.

D. Resolution Adopting the General Government Budget for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a General Government Budget with expenditures totaling \$57,277,734; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

Councilor Buganski **motioned to adopt the General Government Budget for Fiscal Year 2024/2025**. Deputy Mayor Siracusa **seconded the motion**.

Councilor Buganski recognized the Town Manager for coming in with a zero-increase budget as the Town Council requested.

Councilor Carey made a motion for a friendly amendment to add to the resolution the dollar amount of 57,277,734 as the General Government Budget.

Councilor discussed and asked questions of the Town Manager as to if the amount of the General Government Budget includes the 2 million added to the TSF (Tax Stabilization Fund) and if it is legal. Mr. Maniscalco clarified that the amount being approved is for the expenditures. Since the budget doesn't take effect until July 1st, the money is not transferred until then so there is time to change the ordinance. It is not illegal but is being done differently.

The Town Attorney supported the Town Manager's statements and said that the TSF (Tax Stabilization Fund) is an expenditure fund that says the annual transfer cannot exceed \$500,000. It is perfectly legal to consider anticipated revenues. You can plan to use the funds if the ordinance is changed. To the Town Manager's point, nothing is illegal or unlawful.

Mayor Delnicki called for a roll call vote, the results of which are as follows; **8 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald, Balboni, Buganski and Lewis), and **1 nays** (Pendleton) **MOTION CARRIES**.

E. Resolution Adopting the Budget for the Recreation Special Revenue Fund for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby adopts a Budget for the Recreation Special Revenue Fund with expenditures totaling \$3,347,365; for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025, a copy of which is posted in the Town Clerks Office.

Councilor Pendleton made a **motion to Adopt the Budget for the Recreation Special Revenue Fund for FY 2024/2025**. Councilor King **seconded the motion**, which was approved by a unanimous voice vote. **MOTION CARRIES**.

F. Resolution Setting the Tax Rate for Fiscal Year 2024/2025

BE IT RESOLVED, that the tax rate of 34.46 mills be levied on the Grand List of October 1, 2023, based upon Total Revenues excluding Non-Tax Revenues of \$23,356,475, which includes an appropriation from Fund Balance in the amount of \$0.00 and an appropriation from the Tax Stabilization Fund in the amount of \$2,500,000 to finance total expenditures of \$151,858,390 made up of a Board of Education Budget of \$94,580,656, a Capital Projects Budget of \$3,364,567, and a General Government Budget of \$53,913,167, all of which have been adopted by the South Windsor Town Council for the Fiscal Year commencing on July 1, 2024, and terminating on June 30, 2025.

Councilor Carey made **motion setting the Tax Rate for Fiscal Year 2024/2025. Councilor King seconded the motion.**

Councilor Balboni is voting no on this resolution because he disagrees with the Board of Education budget.

Deputy Mayor Siracusa called the question.

There being no further discussion taking place, Mayor Delnicki called for a roll call vote, the results of which are as follows; **8 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald, Balboni, Buganski and Lewis), and **1 nays** (Pendleton) **MOTION CARRIES.**

G. Resolution Appointing a Rate Maker for Fiscal Year 2024/2025

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Michael Maniscalco, Town Manager, as Rate Maker for Fiscal Year 2024/2025, and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Balboni made a motion **appointing a Rate Maker for Fiscal Year 2024/2025.** Councilor Pendleton **seconded the motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

H. Resolution Authorizing the Town Manager, Michael Maniscalco to Contribute \$2,000 to South Windsor High School's 2024 "Operation Graduation Fund"

BE IT RESOLVED that the South Windsor Town Council hereby authorizes Town Manager Michael Maniscalco to contribute \$2,000 to South Windsor High School's 2024 "Operation Graduation Fund," said funds to be taken out of the Town Manager's Professional Account.

Deputy Mayor Siracusa made a motion **authorizing the Town Manager, Michael Maniscalco to Contribute \$2,000 to South Windsor High School's 2024 "Operation Graduation Fund"** Councilor Lewis **seconded the motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

I. Resolution Waiving the Bidding Process

WHEREAS, Conn. Gen. Stat. § 4a-53a allows the Commissioner of Administrative Services (the “Commissioner”) to serve as the contracting agent for a group of three (3) or more municipalities that seek to purchase supplies, materials or equipment, upon the request of the such group, provided that (1) the Commissioner determines that the group will achieve a cost savings through the Commissioner serving as the contracting agent, and (2) such cost savings are greater than the administrative costs to the State; and

WHEREAS, Conn. Gen. Stat. § 7-148v(b) allows the Town of South Windsor (the “Town”) to purchase equipment, supplies, materials, or services from the list of eligible entities listed in the statute; and

WHEREAS, The Town is constrained in its ability to purchase equipment, supplies, materials pursuant to the Town Charter Section 714 (“Section 714”); and

WHEREAS, pursuant to Section 714, the Town has a \$5,000 cap on purchases without the Town Manager inviting sealed bids or proposals or getting the Town Council to waive such bidding process; and

WHEREAS, Section 714 is a constraint on the Town’s ability to achieve cost savings because during the waiver process, supplies disappear, or the opportunity to implement cost savings has changed; and

WHEREAS, the Town Council has determined that requiring sealed bids for purchases greater than \$5,000 is not in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager to participate with the State of Connecticut contracting programs for the purchase of supplies, materials, or equipment pursuant to Conn. Gen. Stat. § 4a-53a.

BE IT FURTHER RESOLVED, that notwithstanding Section 714, the Town Council authorizes the Town Manager to purchase equipment, supplies, materials, or services from the list of eligible entities listed in Conn. Gen. Stat. § 7-148v(b).

FURTHER RESOLVED, that notwithstanding Section 714, the Town Council has determined that the \$5,000 threshold requiring sealed bids for the purchase of equipment, supplies or materials is an impediment to the efficient operations of the Town, and is not in the best interests of the Town, and hereby authorizes the Town Manager to waive the bidding requirements for the purchase of equipment, supplies or materials for contracts valued at \$25,000 or less for the remainder of the 2024/2025 fiscal year.

FURTHER RESOLVED, that nothing in this resolution shall abrogate the provisions of Charter Section 1001 requiring disclosure of financial interests by any elected or appointed Town official, board or commission member, or employee.

Councilor King made a motion to Waive the Bidding Process. Councilor Fitzgerald **seconded the motion.**

Deputy Mayor Siracusa stated for the record that he would like to see that Charter Revision Commission look into the amount of \$5,000 as he feels that the number is still too low and should be changed to \$25,000.

Mayor Delnicki feels that this resolution circumvents the Charter and will be voting no on this resolution.

Mayor Delnicki called for a roll call vote, the results of which are as follows; **8 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald, Balboni, Buganski, Pendleton and Lewis), and **1 nays** (Delnicki) **MOTION CARRIES.**

J. Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on Amendments to Ordinance #222, Tax Stabilization Fund Program

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, May 20, 2024 at 8:30 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on Amendments to Ordinance #222, Tax Stabilization Fund Program and as more fully described in **Exhibit B.**

Councilor Balboni made a **motion Setting a Time and Place for a Public Hearing to receive Citizen Input on Amendments to Ordinance #222, Tax Stabilization Fund Program.** Councilor King **seconded the motion.**

Councilors discussed the changes that will be made to the TSF (Tax Stabilization Fund). The maximum amount will be \$6,000,000 instead of \$3,000,000; and instead of max annual transfer of \$500,000 will be changed to \$3,000,000. Attorney Rich Carella will have some changes that he will propose as well. Mayor Delnicki asked for a consensus of the proposed changes. Councilor Pendleton does not agree with the changes.

Deputy Mayor Siracusa **made a motion to strike from the title of Item 13. J. to read “Resolution Setting a Time and Place for a Public Hearing to receive Citizen Input on Amendments to Ordinance #222, Tax Stabilization Fund Program”.** Councilor Carey **seconded the motion.**

Mayor Delnicki called for a **roll call vote on the friendly amendment**, the results of which are as follows; **8 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald, Balboni, Buganski and Lewis), and **1 nays** (Pendleton) **MOTION CARRIES.**

With a first and second motion on the floor for the resolution setting a time and place for a public hearing on the floor to receive citizen input on amendments to Ordinance # 222- Tax Stabilization Fund Program, Mayor Delnicki called for a vote; the results of which are as follows; **8 ayes** (Carey, Delnicki, Siracusa, King, Fitzgerald, Balboni, Buganski and Lewis), and **1 nays** (Pendleton) **MOTION CARRIES.**

K. Resolution Approving a Flag to be Flown over the Town of South Windsor in Honor of National Police Week.

BE IT RESOLVED, that the South Windsor Town Council hereby approves a request to fly the National Law Enforcement Officers Memorial Flag from May 12, 2024, through May 18, 2024, and asks the Town Manager, Michael Maniscalco to have the flag raised on the flagpole at the Wapping Community House on Sunday, May 12, 2024, and lowered on Saturday, May 18, 2024, in honor of National Police Week

Councilor Buganski made a **motion to Approve a Flag to be Flown over the Town of South Windsor in Honor of National Police Week**. Councilor King **seconded the motion**. **MOITON CARRIES**.

L. Resolution Approving a Flag to be Flown over the Town of South Windsor in Honor of Public Works Week.

BE IT RESOLVED, that the South Windsor Town Council hereby approves a request to fly the Public Works Flag from May 19, 2024, through May 25, 2024, and asks the Town Manager, Michael Maniscalco to have the flag raised on the flagpole at the Wapping Community House on Sunday, May 19, 2024, and lowered on Saturday, May 25, 2024, in honor of Public Works Week

M. Councilor Pendleton made a **motion to Approve a Flag to be Flown over the Town of South Windsor in Honor of Public Works Week**. Councilor Lewis **seconded the motion**. **MOTION CARRIES**.

N. Resolution Approving one (1) Early Voting Location for the August 13, 2024 Primary

BE IT RESOLVED, that under CT PA 23-5 as amended by PA 23-203, the Town of South Windsor Town Council approves the recommendation made by the Registrars of Voters to designate one location for the conduct of early voting for the State Primaries on August 13, 2024.

Deputy Mayor Siracusa made a **motion to Approve one (1) Early Voting Location for the August 13, 2024 Primary**. Councilor Lewis **seconded the motion**. **MOTION CARRIES**.

O. Resolution Approving Refund Batch 43 for seven (7) Tax Refunds totaling \$1566.82

BE IT RESOLVED, that the South Windsor Town Council hereby approves seven (7) refunds, the total of said refunds being \$1566.82 and as more fully described in **Exhibit C**.

Councilor Lewis made a **motion to Approve Refund Batch 43 for seven (7) Tax Refunds totaling \$1566.82**. Councilor Carey **seconded the motion**. **MOTION CARRIES**.

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

Tom Dillon of 34 Barber Hill Road spoke in opposition of the budget. He did comparisons of other Town budgets where budgets were less than South Windsor.

Craig Zimmerman of 5a Amato Drive and a member of the Board of Education spoke in support of the budget and provided information in response to Mr. Dillions comments.

16. Communications from the Council

Councilor King reported on an insert that he received from Human Services regarding mental health. He encourages anyone and everyone to seek the programs available through Human Services.

Councilor Balboni said that May is Mental Health Awareness Month. He urges everyone to advocate for this initiative and seek the help that is available.

Deputy Mayor Siracusa reported on the National Day of Prayer services that he attended.

Councilor Fitzgerald thanked the council for supporting her nomination and seating her today. She looks forward to working with the council and communicating with residents.

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

None.

18. Adjournment

Councilor Pendleton made a **Motion to Adjourn** the meeting at 9:43 pm. Councilor King **seconded the Motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

Respectfully submitted,

Katherine J. Senerth

Katherine J. Senerth
Executive Assistant

**** The full recording of this meeting can be found by visiting: <https://gmedia.swagit.com/council-meetings/>**

Exhibit A

MEMO

DATE: May 8, 2024
FROM: Jennifer R Hilinski Shirley
TO: Katherine Senerth Clerk of Council/Executive Assistant
SUBJECT: Suspense List FY 2023/2024
CC: Michael Maniscalco, Town Manager
 Patricia Perry, Director of Finance
OF PAGES: 3

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request Town Council’s consideration and approval to transfer **\$5,869.29** to a Suspense Collection, as the accounts have been deemed uncollectable. Noted below is an overview of the requested suspense, while page two and three reflect individual accounts.

The requested accounts have been deemed uncollectable as the owner(s) are deceased, we have notified Probate Court and/or the fiduciary of the estate.

While the accounts will be transferred to suspense per State of Connecticut §12-165 the **accounts remain collectable** in our tax software system for fifteen years from the due date, interest will continue to accrue in accordance with Connecticut General Statute.

The transfer to suspense is an efficiency measure and serves to relieve the Town from having to continue to attempt to bill.

Grand List	Type of Tax	Proposed Suspense
2019	Personal Property	\$ 110.99
2020	Personal Property	\$ 277.52
2020	Supplemental Motor Vehicle	\$ 661.30
2021	Motor Vehicle	\$ 955.94
2021	Personal Property	\$ 410.19
2022	Motor Vehicle	\$2,857.75
2022	Personal Property	\$ 444.08
2022	Supplemental Motor Vehicle	\$ 151.52
	Proposed Suspense List	\$5,869.29

Delinquent Report

TOWN OF SOUTH WINDSOR As Of Date 05/08/2024 Cash Type : TOWN

Date: 05/08/2024 Page: 1

Conditions : Year 2008 To 2022 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D	Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2020-04-0081419		GARCIA ARACELI G	661.30	0.00	0.00	661.30	287.67	0.00	0.00	0.00	948.97
TOT MS	# Of Accts: 1		661.30	0.00	0.00	661.30	287.67	0.00	0.00	0.00	948.97
YEAR 2020	# Of Accts: 1		661.30	0.00	0.00	661.30	287.67	0.00	0.00	0.00	948.97
2021-03-0058190		GARCIA ARACELI G	147.69	0.00	0.00	147.69	50.95	0.00	0.00	0.00	198.64
2021-03-0058191		GARCIA ARACELI G	808.25	0.00	0.00	808.25	278.85	0.00	0.00	0.00	1,087.10
TOT MV	# Of Accts: 2		955.94	0.00	0.00	955.94	329.80	0.00	0.00	0.00	1,285.74
YEAR 2021	# Of Accts: 2		955.94	0.00	0.00	955.94	329.80	0.00	0.00	0.00	1,285.74
2022-03-0056603		DUMONT JEANNINE M	943.61	0.00	0.00	943.61	155.70	0.00	0.00	0.00	1,099.31
2022-03-0058132		FROST FRED JR	76.61	0.00	0.00	76.61	12.64	0.00	0.00	0.00	89.25
2022-03-0058133		FROST FRED JR	53.23	0.00	0.00	53.23	8.78	0.00	0.00	0.00	62.01
2022-03-0058134		FROST FRED JR	15.58	0.00	0.00	15.58	2.57	0.00	0.00	0.00	18.15
2022-03-0058135		FROST FRED JR	26.94	0.00	0.00	26.94	4.45	0.00	0.00	0.00	31.39
2022-03-0058136		FROST FRED JR	226.25	0.00	0.00	226.25	37.33	0.00	0.00	0.00	263.58
2022-03-0058334		GARCIA ARACELI G	127.24	0.00	0.00	127.24	20.99	0.00	0.00	0.00	148.23
2022-03-0058335		GARCIA ARACELI G	715.74	0.00	0.00	715.74	118.10	0.00	0.00	0.00	833.84
2022-03-0072975		TOMEL JUSTIN P	407.70	0.00	0.00	407.70	67.27	0.00	0.00	0.00	474.97
2022-03-0073022		TORRETTA NUNZIA M	764.11	0.00	747.58	16.53	0.99	0.00	6.00	0.00	23.52
2022-03-0074144		WADACH STEVEN D	248.32	0.00	0.00	248.32	40.97	0.00	0.00	0.00	289.29
TOT MV	# Of Accts: 11		3,605.33	0.00	747.58	2,857.75	469.79	0.00	6.00	0.00	3,333.54
2022-04-0803465		WARREN KITTY L	151.52	0.00	0.00	151.52	11.36	0.00	0.00	0.00	162.88
TOT MS	# Of Accts: 1		151.52	0.00	0.00	151.52	11.36	0.00	0.00	0.00	162.88
YEAR 2022	# Of Accts: 12		3,756.85	0.00	747.58	3,009.27	481.15	0.00	6.00	0.00	3,496.42
GRAND TOTAL	# Of Accts: 15		5,374.09	0.00	747.58	4,626.51	1,098.62	0.00	6.00	0.00	5,731.13

Delinquent Report

TOWN OF SOUTH WINDSOR As Of Date 05/08/2024 Cash Type : TOWN

Date: 05/08/2024 Page: 1

Conditions : Year 2008 To 2022 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D	Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2019-02-0040960		OLIVEIRA JOAQUIM N	221.98	0.00	110.99	110.99	68.26	0.00	0.00	0.00	179.25
TOT PP	# Of Accts: 1		221.98	0.00	110.99	110.99	68.26	0.00	0.00	0.00	179.25
YEAR 2019	# Of Accts: 1		221.98	0.00	110.99	110.99	68.26	0.00	0.00	0.00	179.25
2020-02-0040961		OLIVEIRA JOAQUIM N	277.52	0.00	0.00	277.52	133.21	0.00	0.00	0.00	410.73
TOT PP	# Of Accts: 1		277.52	0.00	0.00	277.52	133.21	0.00	0.00	0.00	410.73
YEAR 2020	# Of Accts: 1		277.52	0.00	0.00	277.52	133.21	0.00	0.00	0.00	410.73
2021-02-0040548		GARCIA ARACELI G	55.05	0.00	0.00	55.05	18.99	0.00	0.00	0.00	74.04
2021-02-0040957		OLIVEIRA JOAQUIM N	355.14	0.00	0.00	355.14	106.54	0.00	0.00	0.00	461.68
TOT PP	# Of Accts: 2		410.19	0.00	0.00	410.19	125.53	0.00	0.00	0.00	535.72
YEAR 2021	# Of Accts: 2		410.19	0.00	0.00	410.19	125.53	0.00	0.00	0.00	535.72
2022-02-0040547		GARCIA ARACELI G	64.62	0.00	0.00	64.62	10.66	0.00	0.00	0.00	75.28
2022-02-0040965		OLIVEIRA JOAQUIM N	379.46	0.00	0.00	379.46	45.54	0.00	0.00	0.00	425.00
TOT PP	# Of Accts: 2		444.08	0.00	0.00	444.08	56.20	0.00	0.00	0.00	500.28
YEAR 2022	# Of Accts: 2		444.08	0.00	0.00	444.08	56.20	0.00	0.00	0.00	500.28
GRAND TOTAL	# Of Accts: 6		1,353.77	0.00	110.99	1,242.78	383.20	0.00	0.00	0.00	1,625.98

Senerth, Katherine

From: Hilinski, Jennifer
Sent: Thursday, May 9, 2024 8:26 AM
To: Senerth, Katherine
Cc: Maniscalco, Michael; Perry, Patricia; TaxCollector
Subject: proposed suspense list FY 23-24
Attachments: Suspense List - Proposed MV and SMV.pdf; Suspense List - Proposed Personal Property FY 23-24.pdf; Suspense Memo - Town Council - May 2024.docx

Good morning,

Annually a suspense list is presented to Town Council for approval. Please include the attached memo and supporting reports as an agenda item for their approval on Monday, May 20.

If you have any questions or would like me to attend the meeting, please let me know.

Thank you,
Jennifer

Jennifer R. Hilinski-Shirley

Jennifer R. Hilinski-Shirley, CCMC, CCMO
Collector of Revenue
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074

Town Hall Hours
Monday 8:00 a.m. – 7:00 p.m.
Tuesday – Thursday 8:00 a.m. – 4:30 p.m.
Friday 8:00 a.m. – 1:00 p.m.

T 860.644.2511 ext. 2222 | F 860.648-6390

jennifer.hilinski@southwindsor-ct.gov

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Exhibit B

Registrars of Voters Emergency Contingency Plan Town of South Windsor

According to Statute 9-174a-1, an emergency contingency plan for elections must be instituted by each municipality. This is South Windsor's contingency plan:

Section 1: All tabulators are tested prior to the election as required by Statute 9-242a-1 to 942a-28. The IVS machines are tested and the voice recordings proofed for accuracy.

Section 2: The Registrar of Voters will maintain a list of poll workers by assignment. These poll workers may be called by the registrars if the moderators request a backup poll worker or the lines in the polling place are such that a new checker's line needs to be opened up.

Section 3: Moderators must call the Registrars of Voters if a poll worker fails to show up after attempts have been made to contact the poll worker. The Registrars will be responsible for getting additional poll workers to the necessary location.

Section 4: Alternate Locations:

Polling Sites	Alternate Sites
District 1 Pleasant Valley School	S. Windsor Fire House Co. 1 – 1175 Ellington Road
District 2 Eli Terry School	S. Windsor Fire House Co. 3 – 232 West Road
District 3 SWHS	South Windsor Library – 1550 Sullivan Avenue *
District 4 PR Smith School	Community Center – 150 Nevers Road
District 5 TE Middle School	Orchard Hill School – 350 Foster Street *
Early Voting	South Windsor Library – 1550 Sullivan Avenue **

*Alternate locations for the High School, 161 Nevers Road and Timothy Edwards Middle School, 100 Arnold Way would only be used if both schools are incapacitated. Due to the size of the schools, if only one is out, the other school could handle the voter population.

**If the Town Council Chamber is the only room impacted, Early Voting will move to the Madden Room. The Madden Room is already set up to use the Voter Registration System. If the Town Hall is incapacitated, the early voting location will move to the S.W. Library.

All reservations for the locations of the polling places will be in writing. If an emergency occurs, the facilities managers and the Registrars will meet in order to transition from the assigned location to the alternate location.

Section 5: All facilities in South Windsor are town owned and therefore under fire safety compliance. If an issue arises, the Registrar of Voters will notify the Fire Department, Fire Chief and Fire Marshal immediately.

Section 6: A list of contacts will be given to the Moderators. Those contacts will include but are not limited to, police, fire, utilities, facilities management.

Section 7: The Registrars of Voters will retain one package of each type of ballot. This will allow for emergency paper ballots to be delivered to the polling places.

Section 8: Each polling place will have emergency provisions including but not limited to (2) flashlights, first aid kit with manual, battery operated radio, extra batteries, hand sanitizer, bottled water, and nutrition bars. Moderators that do not have a cell phone will be provided with a temporary one.

Section 9: The day before the election **and the day before Early Voting**, the Registrars will inspect the polling place with the moderators. This will insure the polling place is set up correctly and any accessibility problems can be addressed prior to the opening of the polls.

Section 10: If severe weather is anticipated and the election is still scheduled to go on, the Registrar of Voters will contact the police to assist poll workers that need rides to the polling place. The Registrars will determine how many poll workers would be necessary given the severity of the weather.

Section 11: The Moderator's Duties for opening the polls will be considered as part of the plan and included as an attachment to the plan.

Section 12: Moderators must file a report with the Registrars of Voters. This is beyond the moderator's notes which include issues occurring during the day. The report must contain the problem, all contacts made and the solution to the emergency.

Section 13: Voters will be notified of any changes on polling locations due to an emergency by the Everbridge System, newspaper, and signage. If possible, a first-class mailing will be done but if not, a poll worker will be stationed at the closed polling location to direct voters to the new location.

Section 14: The Moderator will log the number of ballots used. Notify the Registrar of Voters when the polling place has less than 20% left. Dependent upon the time of the day, the Registrars of Voters will determine if new ballots need to be sent to the polling locations.

Section 15: If the tabulator is malfunctioning, the Moderator must inform the Registrars of Voters so that a new tabulator can be delivered to the polling place.

Section 16: The Moderator is responsible for giving the replacement poll worker an overview of the polling location and their assignment. The oath must be given and the paperwork signed.

Section 17: If a Moderator has not arrived, one of the Assistant Registrars will assume the duty of Moderator if certified. If neither Assistant Registrars are certified, the Deputy Registrar will assume the duty of Moderator. If there are capability issues with the Moderator, the Assistant Registrars are to notify the Registrar immediately and a Deputy Registrar will be sent to the polling place to relieve the Moderator.

Section 18: The Moderator has the ability to replace poll workers that are not performing their duties. The Moderator must notify the Registrar of Voters that a situation has occurred and the actions taken to remedy the issue.

Section 19: If the lines at a polling place are long enough to create a ½ hour wait, the Moderators must assess the situation and determine what action is to be taken. If more checker lines are needed, the Moderator will call the Registrars of Voters for more poll workers. If the privacy booths are constantly occupied, the Registrar of Voters will be notified for more privacy booths or table privacy slats.

Section 20: Each Moderator will be given an evacuation plan by polling location.

Section 21: If there is a power loss at a polling location, the Moderator will notify the Registrars of Voters and the Registrars of Voters will notify the power company. In the meantime, they will move to a location near natural light. The back up batteries should allow the voter to continue to vote in the normal manner. Paper ballots are still an option if the batteries fail.

Section 22: If a medical emergency arises, the Moderator will call 911 immediately, the dispatcher will assist the Moderator in what to do until the first responders arrive. Voting should be immediately stopped in order for the Moderator to assess the situation. The moderator should request assistance from any trained medical persons or emergency personnel in the polling place. The Assistant Registrars are to assist in calming the situation by crowd control and leaving an area clear for any personnel that arrive to assist the injured or ill.

Section 23: If a smoke, fire or any other alarm goes off in the polling place, the Moderator must consider the safety of the poll workers and voters first. Call 911 immediately. The Assistant Registrars will stop any voters from entering the polling place. Those already in the polling place should follow the directions given by the Moderator. The Moderator will have an emergency evacuation plan with a designated meeting place in their Moderator's Book. Once all occupants within the voting area have been evacuated, notify the Fire Department.

Section 24: If a disorderly situation arises in or near the polling place, the Moderator should attempt to calm the situation by asking what the problem is. If the Moderator is

unable to calm the situation or determines that intervention will not calm it, 911 must be alerted. The Moderator must then follow the evacuation procedures in the Moderator's handbook.

Section 25: If a situation occurs that the Town Hall cannot be used for early voting due to an emergency, the alternate location will be used. However, the alternate location will not have CVRS set up so the process for checking in a voter and recording the ballot has been placed in the appropriate envelope will be done manually with an official copy of the voter list. A checkmark next to the voter name will indicate the check in process and the slash through the check mark indicating the ballot has been placed in the ballot box.

Section 26: If a child is brought to the school because the parent or guardian forgot it was a professional development day, call the police immediately.

Section 27: If there is a security threat at the polling locations, call 911 immediately. The dispatcher will guide the Moderator on the local Emergency Plan of Operations developed under CGS 28-7a.

Section 28: If a pandemic occurs, the first step is to contact the local health officer to get CDC guidelines and any assistance in procuring PPE. The Registrars should develop a polling location plan based on CDC guidelines such as 6 ft distancing. In conjunction with the Town Clerk, the Registrars should decide on the availability of using the polling locations. (See alternate polling locations). Contact poll workers to see if they would be willing to work under the pandemic. Have an alternate source of workers such as the group of people less impacted by the pandemic (seniors or young adults). Contact SOTS for legal guidance on the election/primary/referendum. Make sure the Registrars are alert to the Governor's Executive Orders that may have a critical effect on the event.

DATE APPROVED: _____

EMERGENCY CONTACT NUMBERS

EMERGENCY CALLS : 911

ROUTINE ELECTION DAY PHONE NUMBERS:

POLICE – 860-644-2551 POLICE CHIEF ext 6202

FIRE DEPARTMENT – 860-644-8547 FIRE CHIEF - (c) 860-982-0400

POWER COMPANY - 800-286-2000

REGISTRARS OF VOTERS – 860-644-2511 ext 2275 (D) 860-644-2511 ext 2276 (R)

FACILITIES MANAGEMENT – Public Works 860-337-6160 ext 4000
Board Of Education 860-291-1222

EMERGENCY MANAGEMENT - 860-337-6171

FIRE MARSHALL - 860 – 282- 0669 EXT 5001 (c) 860-982-0389

Exhibit C

MEMO

DATE: May 8, 2024

FROM: Linda Russell, Deputy Collector of Revenue

TO: Kathy Senerth, Executive Asst./ Clerk of the Council

SUBJECT: Refund Batch #44 for Town Council – May 20, 2024 Agenda
Michael Maniscalco, Town Manager

CC: Patricia Perry, Director of Finance
Jennifer R. Hilinski-Shirley, Collector of Revenue

OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council's consideration and approval of 5 refunds totaling \$1,567.35 as noted on the attached report. All refund requests received by May 8, 2024 are included.

Name	Bill	Prop Loc/Vehicle Info.	Reason	Over Paid
DESMOND JEREMY M	2022-04-0800794	2020/BA20446/4T1C11AK8LU889848	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(253.33)
KALOS LINDA M	2022-04-0801594	2020/AY65937/JM1GL1VM4L1522846	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(144.28)
NISHANT DHAMA	2022-01-0000563	106 EDGEWOOD DRIVE	Sec. 12-129 Refund of Excess Payments.	(856.03)
TOYOTA LEASE TRUST	2022-04-0803289	2019/AS33023/2T2BZMCA3KC180671	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(160.26)
WILSON ADAM S	2022-03-0074641	2010/6AEVV9/JF1GE6A64AH507689	Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc	(153.45)
Total of 5 Refunds				(1,567.35)

Drafted by:

Linda Russell

Linda Russell, CCMC - Deputy Collector of Revenue

5/8/2024
Date:

Approved by:

J. Hilinski-Shirley
Jennifer R. Hilinski-Shirley, CCMC, CCMO - Collector of Revenue

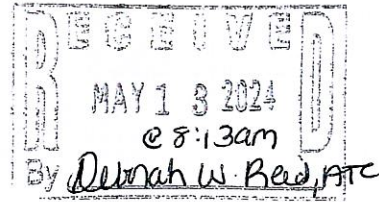
8 May 2024
Date:

5/8/24
JR

253.33+
856.03+
144.28+
160.26+
153.45+
005
1,567.35*+

May 11, 2024

Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074



RE: Resignation from SW Planning and Zoning

Attention: Bonnie Armstrong

I hereby request my resignation from the South Windsor Planning and Zoning Commission effective May 29, 2024, due to an aggressive work schedule that involves frequent travel. The needs of the Commission and the Town of South Windsor are of importance to me. I understand that a qualified candidate who will easily succeed as a Commissioner will be available from the RTC to fill the void. I plan to attend all PZC meetings, provided availability, until my departure. It was both an honor and a privilege to serve the community in this capacity.

Berst regards,

Michael LeBlanc
(860) 212-1626
michael.leblanc@cox.net

Senerth, Katherine

From: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Sent: Friday, April 12, 2024 9:54 AM
To: Armstrong, Bonnie
Subject: RE: [External]Resignation from Water Pollution Control Authority

Received Thank you.

Katherine J. Senerth **Executive Assistant to the Town Manager**

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637
Email: Katherine.Senerth@southwindsor-ct.gov

From: Armstrong, Bonnie <Bonnie.Armstrong@southwindsor-ct.gov>
Sent: Friday, April 12, 2024 9:52 AM
To: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Subject: FW: [External]Resignation from Water Pollution Control Authority

Hi Kathy,

I am forwarding Stephen Wagner's resignation to you as it is an appointed position.

Have a great weekend!

Bonnie

Bonnie L. Armstrong, CCTC

Town Clerk
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074

Phone: 860-644-2511 ext. 2225
Email: bonnie.armstrong@southwindsor-ct.gov

From: Stephen Wagner-SW <wagnersg-sw@outlook.com>
Sent: Thursday, April 11, 2024 4:12 PM
To: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>; Armstrong, Bonnie <Bonnie.Armstrong@southwindsor-ct.gov>
Cc: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>; Lemay, Jeff <Jeff.Lemay@southwindsor-ct.gov>; Siegel, Megan <Megan.Siegel@southwindsor-ct.gov>; scjip@cox.net; annelango@yahoo.com; King, Steven <Steven.King@southwindsor-ct.gov>; Mike Lyon <mikelyon902@gmail.com>; Liz Pendleton <lizswtc@gmail.com>; Delnicki, Audrey <Audrey.Delnicki@southwindsor-ct.gov>
Subject: [External]Resignation from Water Pollution Control Authority

I am hereby resigning from the South Windsor Water Pollution Control Authority in order to reduce my workload on behalf of the Town.

I have greatly appreciated the opportunity to serve on this board and to work with fellow members and staff, especially Superintendent Tony Manfre, Treatment Plant Supervisor Jeff Lemay and Contract Compliance Administrator/Administrative Secretary Megan Seigal.

The Town has every reason to be proud of the work of the Pollution Control Department and WPCA, the way our sewer system operates, and the numerous capital improvement projects that head off trouble and keep the system up to date. I am confident the current leadership will continue this fine work.

Yours truly,
Steve

Stephen Wagner
South Windsor Water Pollution Control Authority
860-648-4434
860-490-8764 (m)

Conn. Gen. Stat. § 12-81n

Section 12-81n - Municipal option to provide additional exemption for businesses offering child care services to residents

Any municipality, upon approval by its legislative body, may provide an exemption from property tax of property subject to taxation under chapter 208 of a business which offers child care services, as described in section 19a-77, to residents of the municipality, provided such business is not regularly engaged in the construction or operation of child care centers, group child care homes or family child care homes. Such exemption shall be in the amount of (1) up to one hundred per cent of the assessed value of the property of the business used in providing child care services; and (2) up to ten per cent of the balance of the assessed value of the property of the business.

Conn. Gen. Stat. § 12-81n

(P.A. 90-298, S. 2; P.A. 15-227, S. 25; P.A. 16-163, S. 5.)

Amended by P.A. 16-0163, S. 5 of the Connecticut Acts of the 2016 Regular Session, eff. 6/9/2016.

Conn. Gen. Stat. § 19a-77

Section 19a-77 - "Child care services" defined. Exclusions. Additional license

(a) As used in this section and sections 19a-77a to 19a-80, inclusive, and sections 19a-82 to 19a-87a, inclusive, "child care services" includes:

(1) A "child care center" which offers or provides a program of supplementary care to more than twelve related or unrelated children outside their own homes on a regular basis;

(2) A "group child care home" which offers or provides a program of supplementary care (A) to not less than seven or more than twelve related or unrelated children on a regular basis, or (B) that meets the definition of a family child care home except that it operates in a facility other than a private family home;

(3) A "family child care home" which consists of a private family home providing care (A) for (i) not more than six children, including the provider's own children not in school full time, without the presence or assistance of an assistant or substitute staff member approved by the Commissioner of Early Childhood, pursuant to section 19a-87b, present and assisting the provider, or (ii) not more than nine children, including the provider's own children, with the presence and assistance of such approved assistant or substitute staff member, and (B) for not less than three or more than twelve hours during a twenty-four-hour period and where care is given on a regularly recurring basis except that care may be provided in excess of twelve hours but not more than seventy-two consecutive hours to accommodate a need for extended care or intermittent short-term overnight care. During the regular school year, for providers described in subparagraph (A)(i) of this subdivision, a maximum of three additional children who are in school full time, including such provider's own children, shall be permitted, except that if such provider has more than three children who are such provider's own children and in school full time, all of such provider's own children shall be permitted. During the summer months when regular school is not in session, for providers described in subparagraph (A)(i) of this subdivision, a maximum of three additional children who are otherwise enrolled in school full time shall be permitted if there is such an approved assistant or substitute staff member present and assisting such provider, except that (i) if such provider has more than three such additional children who are such provider's own children, all of such provider's own children shall be permitted, and (ii) such approved assistant or substitute staff member shall not be required if all of such additional children are such provider's own children;

(4) "Night care" means the care provided for one or more hours between the hours of 10:00 p.m. and 5:00 a.m.; and

(5) "Year-round" program means a program open at least fifty weeks per year.

(b) For licensing requirement purposes, child care services shall not include such services which are:

- (1)
 - (A) Administered by a public school system, or
 - (B) administered by a municipal agency or department;
- (2) Administered by a private school which is in compliance with section 10-188 and is approved by the State Board of Education or is accredited by an accrediting agency recognized by the State Board of Education, provided the provision of such child care services by the private school is only to those children whose ages are covered under such approval or accreditation;
- (3) Classes in music, dance, drama and art that are no longer than two hours in length; classes that teach a single skill that are no longer than two hours in length; library programs that are no longer than two hours in length; scouting; programs that offer exclusively sports activities; rehearsals; academic tutoring programs; or programs exclusively for children thirteen years of age or older;
- (4) Informal arrangements among neighbors and formal or informal arrangements among relatives in their own homes, provided the relative is limited to any of the following degrees of kinship by blood, marriage or court order to the child being cared for: Grandparent, great-grandparent, sibling, aunt or uncle;
- (5) Supplementary child care operations for educational or recreational purposes and the child receives such care infrequently where the parents are on the premises;
- (6) Supplementary child care operations in retail establishments where the parents remain in the same store as the child for retail shopping, provided the drop-in supplementary child-care operation does not charge a fee and does not refer to itself as a child care center;
- (7) Administered by a nationally chartered boys' and girls' club that are exclusively for school-age children;
- (8) Religious educational activities administered by a religious institution exclusively for children whose parents or legal guardians are members of such religious institution;
- (9) Administered by Solar Youth, Inc., a New Haven-based nonprofit youth development and environmental education organization;
- (10) Programs administered by organizations under contract with the Department of Social Services pursuant to section 17b-851a that promote the reduction of teenage pregnancy through the provision of services to persons who are ten to nineteen years of age, inclusive;
- (11) Administered by the Cardinal Shehan Center, a Bridgeport-based nonprofit organization that is exclusively for school-age children;

(12) Administered by Organized Parents Make a Difference, Inc., a Hartford-based nonprofit organization that is exclusively for school-age children;

(13) Administered by Leadership, Education and Athletics in Partnership, Inc., a New Haven-based nonprofit youth development organization;

(14) Programs that exclusively provide care for children of members of the United States Coast Guard or any branch of the military under the United States Department of Defense and that are (A) administered by the federal government or on federal property, or (B) administered by a person certified as a family child care provider by the United States Coast Guard or a branch of the military under the United States Department of Defense; or

(15) Administered by Police Athletic League of Stamford, Inc., a Stamford-based nonprofit youth activities organization.

(c) Any entity or organization that provides services or a program described in subsection (b) of this section shall inform the parents and legal guardians of any children receiving such services or enrolled in such programs that such entity or organization is not licensed by the Office of Early Childhood to provide such services or offer such program.

(d) No registrant or licensee of any child care services as defined in subsection (a) of this section shall be issued an additional registration or license to provide any such services at the same facility.

(e) When a licensee has vacated premises approved by the office for the provision of child care services and the landlord of such licensee establishes to the satisfaction of the office that such licensee has no legal right or interest to such approved premises, the office may make a determination with respect to an application for a new license for the provision of child care services at such premises.

Conn. Gen. Stat. § 19a-77

(1967, P.A. 696, S. 1; 1971, P.A. 276, S. 1; P.A. 77-157, S. 1, 11; P.A. 82-35, S. 1, 2; P.A. 83-56; P.A. 85-613, S. 39, 154; P.A. 86-417, S. 10, 15; P.A. 87-131; P.A. 90-298, S. 1; P.A. 93-20, S. 1; 93-175; P.A. 95-360, S. 21, 30, 32; P.A. 97-259, S. 32, 41; P.A. 98-71, S. 1, 3; 98-252, S. 56; P.A. 00-135, S. 2, 21; P.A. 03-252, S. 22; June 30 Sp. Sess. P.A. 03-3, S. 29; P.A. 05-272, S. 40; P.A. 07-129, S. 1; 07-252, S. 87; P.A. 08-184, S. 25; P.A. 09-232, S. 42, 103; P.A. 10-117, S. 75; P.A. 11-193, S. 1; 11-242, S. 14; P.A. 14-38, S. 2; 14-39, S. 48; P.A. 15-227, S. 20, 25; P.A. 16-100, S. 2; P.A. 18-169, S. 1; 18-172, S. 4.)

Amended by P.A. 23-0204, S. 187 of the Connecticut Acts of the 2023 Regular Session, eff. 6/12/2023.

Amended by P.A. 23-0029, S. 1 of the Connecticut Acts of the 2023 Regular Session, eff. 6/12/2023.

Amended by P.A. 22-0081, S. 7 of the Connecticut Acts of the 2022 Regular Session, eff. 7/1/2022.

Amended by P.A. 19-0122, S. 1 of the Connecticut Acts of the 2019 Regular Session, eff. 7/12/2019.

Amended by P.A. 18-0172, S. 4 of the Connecticut Acts of the 2018 Regular Session, eff. 7/1/2018.

Amended by P.A. 18-0169, S. 1 of the Connecticut Acts of the 2018 Regular Session, eff. 6/14/2018.

Amended by P.A. 16-0100, S. 2 of the Connecticut Acts of the 2016 Regular Session, eff. 7/1/2016.

Amended by P.A. 15-0227, S. 20 of the Connecticut Acts of the 2015 Regular Session, eff. 7/1/2015.

Amended by P.A. 14-0039, S. 48 of the Connecticut Acts of the 2014 Regular Session, eff. 7/1/2014.

Amended by P.A. 14-0038, S. 2 of the Connecticut Acts of the 2014 Regular Session, eff. 7/1/2014.

Amended by P.A. 11-0242, S. 14 of the the 2011 Regular Session, eff. 10/1/2011.

Amended by P.A. 11-0193, S. 1 of the the 2011 Regular Session, eff. 7/1/2011.

Amended by P.A. 10-0117, S. 75 of the February 2010 Regular Session, eff. 6/8/2010.

Amended by P.A. 09-0232, S. 103 of the the 2009 Regular Session, eff. 7/8/2009.

Amended by P.A. 09-0232, S. 42 of the the 2009 Regular Session, eff. 7/1/2009.

Cited. 237 C. 272.

April 4, 2024

Hello,

I own a family child care at 53 Hayes Rd. I am writing today to ask you to consider the following section of Public Act 22-81 which passed in July, 2022 and took effect on October 1, 2022.

Section 13 of the Public Act reads as follows:

Sec. 13. (NEW) (effective October 1, 2022 and applicable to assessment years commencing on or after October 1, 2022) Any municipality may, by vote of its legislative body or, in a municipality where the legislative body is a town meeting, by vote of the board of selectmen, abate up to one hundred percent of the property taxes due for any tax year, for not more than five tax years, for any property or portion of a property (1) used in the operation of a childcare center or a group childcare home licensed pursuant to section 19a-80 of the general statutes, or a family child care home licensed pursuant 19a-87B of the general statutes, as amended by this act, and (2) owned by the person, persons, association, organization, cooperation, institution or agency holding such license.

I have been a licensed childcare provider for 28 years and I am currently the referral coordinator of the Family Childcare Providers Association. During my career as a childcare provider, I have seen home daycare numbers in this town dwindle. When I first became a provider there were well over 20 licensed providers and now there are only 9 actively licensed family childcare providers in South Windsor. This legislation that passed will help providers who are just starting out to establish their programs while providing motivation to stay in business to those who have been doing it for years. Please consider this tax abatement incentive for the in-home childcare providers in South Windsor. Please keep me apprised of the next steps in this process. Thank you.

Sincerely,

Bonnie Driscoll
53 Hayes Rd
South Windsor, CT
860-218-8184
Bldriscoll4@gmail.com
License # 41294

Senerth, Katherine

From: cmsmailer@civicplus.com on behalf of Contact form at southwindsorct
<cmsmailer@civicplus.com>
Sent: Thursday, April 4, 2024 7:53 AM
To: townCouncil@southwindsor-ct.gov
Subject: [External][southwindsorct] Tax abatement for family child care businesses (Sent by Bonnie Driscoll, bldriscoll4@gmail.com)
Attachments: tax_abatement_letter.docx

Hello Town Council,

Bonnie Driscoll (bldriscoll4@gmail.com) has sent you a message via your contact form (<https://www.southwindsor-ct.gov/user/606/contact>) at southwindsorct.

If you don't want to receive such e-mails, you can change your settings at <https://www.southwindsor-ct.gov/user/606/edit>.

Message:

Hello. I've attached a letter regarding a tax abatement for family child care providers.

Thank you.

I own a Family Childcare at 130 Graham Road. . I am writing today to ask you to consider the following section of Public Act 22-81 which passed in July of this year and took effect on October 1, 2022.

Section 13 of the Public Act reads as follows:

Sec. 13. (NEW) (effective October 1, 2022 and applicable to assessment years commencing on or after October 1, 2022) Any municipality may, by vote of its legislative body or, in a municipality where the legislative body is a town meeting, by vote of the board of selectmen, abate up to one hundred percent of the property taxes due for any tax year, for not more than five tax years, for any property or portion of a property (1) used in the operation of a childcare center or a group childcare home licensed pursuant to section 19a-80 of the general statutes, or a family child care home licensed pursuant 19a-87B of the general statute , as amended by this act, and (2) owned by the person, persons, association, organization, cooperation, institution or agency holding such license. I have been a licensed childcare provider for 22 years and I am a member of the Family Childcare Providers Association of Manchester. During my career as a childcare-provider, I have seen home daycare numbers in this town dwindle. Before the pandemic, there were over 20 licensed-providers and now there are only 8 active licensed family childcare providers in South Windsor. This legislation that passed in July will help providers who are just starting out to establish their programs while providing motivation to stay in business to those who have been doing it for years. Please consider this tax abatement incentive for the in-home childcare providers in South Windsor. Please keep me apprised of the next steps in this process. Thank you

.
Sincerely,
Stacey Puiia
130 Graham Road
South Windsor, CT 06074

Senerth, Katherine

From: Bob Michalak <michalagr@cox.net>
Sent: Sunday, March 5, 2023 7:27 PM
To: TownCouncil@southwindsor-ct.gov
Cc: Amanda.Poma@southwindsor-ct.gov
Subject: [External]Daycare Tax Abatement Proposal Follow up

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Good evening Councilors,

In late October I contacted the Council to request that you consider the Daycare Tax abatement that the CT Legislature gave you the power to approve in our town. I do know that the Town Manager mentioned this at your November 21, 2022 meeting. I've had no reply at all from anyone on the Council. I wanted to wait until after the holidays to take this up again. Please read the following and take this abatement into consideration. I believe this is a worthwhile thing to consider for our town.

In 2022 the CT Legislature passed Public Act 22-81 which was passed in July of last year and took effect on October 1, 2022. Section 13 of the Act allows Towns in CT to abate up to 100% of the property tax on childcare centers and home daycares. Coventry was very quick to approve this abatement for providers in their town. Details are still being worked out as to how it will be administered. Below I have bulleted several reasons why this would benefit the Town of South Windsor and the providers in town whether they are a center, or a home daycare. The demand for daycare in South Windsor is very high and there are not enough spots to go around. Just today, there was a post on the South Windsor Community Facebook group of a mom looking for part time care for a two year old. The mother mentioned that the child has been watched by their grandparent but is having speech and socialization issues and they are looking to get that child placed in order to help with development. One of the comments said that everywhere in town has a waitlist for 2-year olds. As I mentioned in my initial email, there was at least 20 home daycare providers in town when I started doing home daycare. Now, there are eight in town. In addition to this example, here is a list of benefits to a tax abatement for providers in town which will benefit all of the stakeholders in town.

- Provide incentive for individuals to start a licensed childcare business in town
- Encourage unlicensed people watching children illegally to become licensed (which requires inspections on a regular basis)
- Help to relieve low margins on providers which can lead to them staying in business
- Help to reinvest and remodel existing facilities
- Hire more and well qualified staff
- Maintain and provide increased childcare availability in town

I searched the DPH website and was able to find the 23 providers that the Town Manager noted on November 21, 2022. Several were school based facilities, nine are home based family childcare, and the rest are centers. At least one of the family childcare providers on the list is no longer in business, leaving eight.

Please let me know the next steps in this request, and please reply back to acknowledge this email.

Thank You,

Cydnae Michalak

Senerth, Katherine

From: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Sent: Monday, March 6, 2023 10:47 AM
To: Bob Michalak
Subject: [External]RE: [External]FW: Daycare Tax Abatement Proposal Follow up

Hi Bob,

The Town Manager has received this email.

Best regards,

Kathy

Katherine J. Senerth
Executive Assistant to the Town Manager
Ph: 860-644-2511 ext. 2202
Fax: 860-644-3781

From: Bob Michalak <michalagr@cox.net>
Sent: Sunday, March 5, 2023 7:31 PM
To: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Subject: [External]FW: Daycare Tax Abatement Proposal Follow up

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hi Kathy,

My Wife sent a follow up to the Council on the Daycare Tax abatement. It wasn't sent to the Town Manager but I would hope it would make it to him eventually. The email is below. Hopefully we can discuss further at some point.

Thanks

Bob Michalak

From: Bob Michalak [<mailto:michalagr@cox.net>]
Sent: Sunday, March 05, 2023 7:27 PM
To: 'TownCouncil@southwindsor-ct.gov'
Cc: 'Amanda.Poma@southwindsor-ct.gov'
Subject: Daycare Tax Abatement Proposal Follow up

Good evening Councilors,

In late October I contacted the Council to request that you consider the Daycare Tax abatement that the CT Legislature gave you the power to approve in our town. I do know that the Town Manager mentioned this at your November 21, 2022 meeting. I've had no reply at all from anyone on the Council. I wanted to wait until after the holidays to take this up again. Please read the following and take this abatement into consideration. I believe this is a worthwhile thing to consider for our town.

In 2022 the CT Legislature passed Public Act 22-81 which was passed in July of last year and took effect on October 1, 2022. Section 13 of the Act allows Towns in CT to abate up to 100% of the property tax on childcare centers and home daycares. Coventry was very quick to approve this abatement for providers in their town. Details are still being worked out as to how it will be administered. Below I have bulleted several reasons why this would benefit the Town of South Windsor and the providers in town whether they are a center, or a home daycare. The demand for daycare in South Windsor is very high and there are not enough spots to go around. Just today, there was a post on the South Windsor Community Facebook group of a mom looking for part time care for a two year old. The mother mentioned that the child has been watched by their grandparent but is having speech and socialization issues and they are looking to get that child placed in order to help with development. One of the comments said that everywhere in town has a waitlist for 2-year olds. As I mentioned in my initial email, there was at least 20 home daycare providers in town when I started doing home daycare. Now, there are eight in town. In addition to this example, here is a list of benefits to a tax abatement for providers in town which will benefit all of the stakeholders in town.

- Provide incentive for individuals to start a licensed childcare business in town
- Encourage unlicensed people watching children illegally to become licensed (which requires inspections on a regular basis)
- Help to relieve low margins on providers which can lead to them staying in business
- Help to reinvest and remodel existing facilities
- Hire more and well qualified staff
- Maintain and provide increased childcare availability in town

I searched the DPH website and was able to find the 23 providers that the Town Manager noted on November 21, 2022. Several were school based facilities, nine are home based family childcare, and the rest are centers. At least one of the family childcare providers on the list is no longer in business, leaving eight.

Please let me know the next steps in this request, and please reply back to acknowledge this email.

Thank You,

Cydnae Michalak

Senerth, Katherine

From: michalagr <michalagr@cox.net>
Sent: Monday, March 18, 2024 3:38 PM
To: Senerth, Katherine
Subject: RE: [External]Daycare Tax Abatement Proposal

Fantastic, thanks for the info.

Bob Michalak

Sent from my Galaxy

----- Original message -----

From: "Senerth, Katherine" <Katherine.Senerth@southwindsor-ct.gov>
Date: 3/18/24 2:19 PM (GMT-05:00)
To: michalagr <michalagr@cox.net>
Subject: RE: [External]Daycare Tax Abatement Proposal

Hi Bob,

I wanted to let you know that the Mayor and Town Manager plan to meet about this item after the budget season has concluded.

Katherine J. Senerth

Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637

Email: Katherine.Senerth@southwindsor-ct.gov

From: michalagr <michalagr@cox.net>
Sent: Monday, March 18, 2024 10:44 AM
To: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Subject: RE: [External]Daycare Tax Abatement Proposal

Good morning,

I appreciate it. Thank you.

Bob Michalak

Sent from my Galaxy

----- Original message -----

From: "Senerth, Katherine" <Katherine.Senerth@southwindsor-ct.gov>

Date: 3/18/24 10:37 AM (GMT-05:00)

To: Bob Michalak <michalakr@cox.net>

Subject: RE: [External]Daycare Tax Abatement Proposal

Hi Bob,

When I see the Mayor today, I will ask her how she thinks it would be best for you to proceed. I also want to let you know that your wife's email was received on Sunday.

Katherine J. Senerth

Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637

Email: Katherine.Senerth@southwindsor-ct.gov

From: Bob Michalak <michalagr@cox.net>
Sent: Sunday, March 17, 2024 8:48 PM
To: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>
Subject: [External]Daycare Tax Abatement Proposal

Hi Kathy,

I hope all is well. Last year my Wife and I had sent some emails to the Council about the Tax Abatement that the State allows Municipalities to grant to daycare providers. We had been contacted by Councilor Paterna saying he wanted to get more information but we never heard anything after that. So we are hoping to have better luck with the new Council. Would you mind confirming that they did in fact receive the message that was sent by my Wife? Is she better off waiting to hear back from them or just showing up to a Town Meeting and speaking directly to them?

Thanks,

Bob Michalak

Exhibit D

First Draft

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ORDINANCE ESTABLISHING A TAX STABILIZATION FUND PROGRAM

Sec. 2-4. - Tax Stabilization Fund Program.

(a) *Title.* This section shall be known and may be cited as the Town of South Windsor Tax Stabilization Fund (TSF) program.

(b) *Purpose of Fund.* The Town's general tax revenues are sensitive to economic conditions as well as actions taken by state and federal government. Unanticipated revenue shortfalls during a fiscal year are usually addressed through reductions to services or increased taxes. The TSF program is established for sound financial management and fiscal accountability and enforces spending discipline by setting aside monies collected from revenues received during good economic conditions for use during years with lower growth or declining revenue. The TSF program may also reduce Town borrowing costs due to stronger bond ratings. The purpose of the Tax Stabilization Fund is to set aside revenue during years of strong growth in a fund which does not lapse at the end of the municipal fiscal year, which monies would then be available when revenue is stagnant or in decline and may be expended to prevent large tax increases and protect against the reduction of services in future years.

(c) *Establishment of TSF.* There is hereby established a fund pursuant to C.G.S. § 7-148 ~~(K)(c)(2)(K)~~, which fund shall not lapse at the end of the municipal fiscal year. Said Fund shall be known as the South Windsor Tax Stabilization Fund (TSF).

(d) *Fund Balance.* The Town's annual budget shall include allocations to the TSF in amounts adequate to meet its purposes as follows: Allocations into the fund will come from any surplus over one million dollars (\$1,000,000) in the General Fund annually. The Town Council may also appropriate up to 10% of the amount of tax revenue generated in the first full year of new residential and/or commercial construction and/or revenue generated by the expiration of tax abatement and/or tax fixing agreements resulting in increased personal property and/or real property taxes. Notwithstanding anything to the contrary herein, the aggregate balance in the TSF shall be a minimum of five hundred thousand dollars (\$500,000) but in no event shall it exceed a maximum of ~~three million dollars (\$3,000,000)~~ six million dollars (\$6,000,000).

(e) *Fund Expenditures.* The TSF shall not be reduced or used for purposes other than those specifically provided for in subsection (b) above, *Purpose of Fund*. During the development of the annual budget, the Town Council may authorize a transfer from the TSF to the General Fund. This transfer will be shown as a revenue line in General Fund Budgeted Revenue consistent to the extent possible with Use of Fund Balance entries. The minimum annual transfer amount shall be fifty thousand dollars (\$50,000) and the maximum annual transfer shall be ~~five hundred thousand dollars (\$500,000)~~ three million dollars (\$3,000,000) in any one fiscal year.

(f) *Management of Fund and Termination.* The TSF shall be administered by the Town Treasurer pursuant to Charter Section 205. The TSF shall only be terminated by an affirmative vote of six members of the Town Council.

THIS ORDINANCE WILL TAKE EFFECT AS PROVIDED BY THE TOWN CHARTER

Senerth, Katherine

From: Senerth, Katherine
Sent: Friday, May 10, 2024 11:51 AM
To: rcarella@uks.com
Cc: Mike Maniscalco (michael.maniscalco@southwindsor-ct.gov)
Subject: FW: Agenda for 5/6/24 Town Council Meeting
Attachments: Ordinance - Tax Stabilization Fund 5-9-24.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Rich,

I added the below that you requested to be changed in the ordinance and have made the amount changes to the Tax Stabilization Fund Program ordinance. Please let me know if this is good to be printed for the Council public hearing and passage of ordinance that is expected to be on the 5/20 meeting agenda.

Best regards,

Kathy

Katherine J. Senerth
Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637
Email: Katherine.Senerth@southwindsor-ct.gov

From: Richard D. Carella <rcarella@uks.com>
Sent: Thursday, May 2, 2024 4:27 PM
To: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>; Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Subject: RE: Agenda for 5/6/24 Town Council Meeting

Kathy

For item #13. J. re: scheduling a public hearing for amendments to Ordinance #222 re Tax Stabilization Fund. I know this is simply to schedule the Public Hearing, but I just want to put this change into the mix, to correct the statutory citation listed in the ordinance and change it to C.G.S. §7-148(c)(2)(K). It currently incorrectly states C.G.S § 7-148(K).

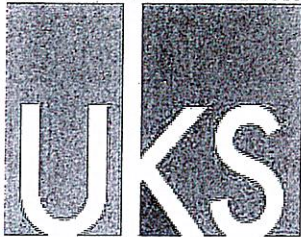
Thanks
Rich

Richard D. Carella
Shareholder | Updike, Kelly & Spellacy, P.C.

(Office) 860-548-2681

rcarella@uks.com | www.uks.com

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(Click on link for UKS address and directions)

From: Senerth, Katherine <Katherine.Senerth@southwindsor-ct.gov>

Sent: Thursday, May 2, 2024 12:45 PM

To: Anwar, Saud <saud.anwar@gmail.com>; Botteron, Pat <Patbott@cox.net>; Chamber of Commerce <dorothy@southwindsorchamber.org>; Currey, Jeff <jeff.currey@cga.ct.gov>; Dautherty, Kathy <k.daugherty@cox.net>; Delnicki, Tom <tomdelnicki@aol.com>; Dexter, Stephanie <stephd3@cox.net>; Duarte, Tony <tonygolfs@att.net>; Giofriddo, Ross <ross.giofriddo@gmail.com>; Jeski, Sandy <scjip@cox.net>; Lisa Maneeley <sully2764@aol.com>; McGuire, Elizabeth <erm999@aol.com>; Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>; Proano, Miguel <proanomiguel@gmail.com>; Richard D. Carella <rcarella@uks.com>; Wood Memorial Library <director@woodmemoriallibrary.org>

Subject: Agenda for 5/6/24 Town Council Meeting

EXTERNAL: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please use the link below to view the Town Council agenda for Monday, May 6, 2024.

<https://www.southwindsor-ct.gov/sites/g/files/vyhlf8416/f/agendas/doc050224.pdf>

****If you would like to continue to receive notifications of Town Council agendas and minutes, please use this link to sign up and subscribe <https://www.southwindsor-ct.gov/subscribe>. We will no longer be emailing the agendas. By subscribing to receive the agendas and minutes, you will be notified within minutes of the agenda being posted on the Town website.

If you have any questions or are having trouble subscribing, please let me know.

Best regards,

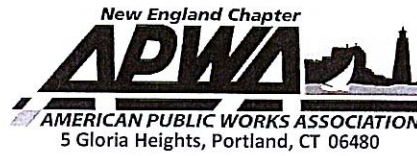
Kathy

Katherine J. Senerth

Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637
Email: Katherine.Senerth@southwindsor-ct.gov

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First Vice President

Lisa Schaeffler

Second Vice President

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Secretary-Treasurer

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Lon R. Hultgren
Walter J. Tonaszuck
Theodore S. MacLeod
S. Robert Pryzby
F. Worth Landers
Ronald H. Ford
William D. O'Neill

Directors Emeritus

Jacqueline A. Connors
Jack J. Henebury

March 29, 2024

Vincent Stetson
Director of Public Works
Town of South Windsor
1540 Sullivan Ave
South Windsor CT 06074

Re: Congratulations - Outstanding Public Works Department of the Year

Dear Vincent,


It is with great pleasure that I extend my congratulations on being named the 2024 Connecticut Outstanding Public Works Department of the Year by the New England Chapter of the American Public Works Association! This award is a well-deserved recognition of South Windsor's continued efforts to provide innovative and cost-effective services to the residents of your community.

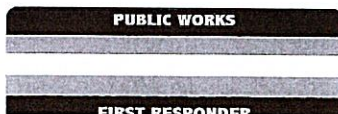
The award presentation will take place during NEAPWA's Spring Conference on April 8th, 2024, at the New England Air Museum in Windsor Locks, CT. We hope you can join us around 12:30 pm to receive the award as part of the lunch program.

We would also like to extend an invitation for you to be recognized at a South Windsor Town Council meeting, allowing more of your colleagues and elected officials to celebrate your achievement.

Looking forward to seeing you on April 8th, and once again, congratulations on this significant honor.

Sincerely,


Thomas J. Roy, PE
President, APWA



2021 DAYCARE GL DATA					
Phone	Facility/Home Provider/DBA Name	Address	2021 GL Assessed Value	2021 Personal Property	
(860) 899-9453	A LITTLE JOURNEY DAYCARE AND LEARNING CENTER	1790 ELLINGTON RD	EXEMPT-CHURCH	-	
(860) 218-8184	BONNIE DRISCOLL - KIDS CORNER CHILDCARE AND PRESCHOOL	53 HAYES RD	173,100	500	
(860) 644-5040	CYDNAE MICHALAK - CYD'S KIDS FAMILY CHILD CARE	465 NIEDERWERFER RD	186,900	1,070	
(860) 580-7925	EDUCATIONAL PLAYCARE - SOUTH WINDSOR	742 ELLINGTON RD	337,232		Showing Net--Already on abatement -2022 First year, no executed agreement yet
(860) 432-2123	GRAMMY'S GARDEN LEARNING CENTER	925 SULLIVAN AVE STE 4	pay to LL	41,710	
(860) 436-9633	HARMONY CHILD CARE CENTER	414 KING ST	134,800	1,790	
(860) 648-1237	JO-ANN LAROCCO (STAY AND PLAY DAYCARE)	469 GRAHAM ROAD	135,700	730	
(860) 282-1379	KINDERCARE LEARNING CENTER #301247	494 CHAPEL RD	347,700	38,990	RE in Corporate name?
(860) 644-7039	MARIA F OLIVEIRA (MARIA'S HOME DAYCARE)	56 EVANS XING	139,380	1,780	
(860) 432-3599	MARY ELLEN SCHON - SILVER SPOON	95 SWEET MEADOW DR	389,300	-	Currently active? We have acct closed in 2015 but will investigate
(860) 644-6458	OUR SAVIOR PRESCHOOL & CHILD CARE	239 GRAHAM RD	EXEMPT-CHURCH	-	
(860) 245-1285	PRECISELY PANDAS CHILDCARE CENTER	1033 JOHN FITCH BLVD	510,100	2022 FIRST DEC	RE in JE Shepard name-pay to LL?
(860) 528-7529	KIDS-5 LLC (RISING STARS)	150 BURNHAM STREET	336,800	-	
(860) 805-9324	SECUNDA PRIYA GERALD - PRIA'S FAMILY CHILD CARE	105 CODY CIR	191,200	-	
(860) 644-9172	SOUTH WINDSOR CHILD DEVELOPMENT CENTER	1333 SULLIVAN AVE	553,300	-	
(860) 648-1252	STACEY PUIIA	130 GRAHAM RD	164,200	1,340	
(860) 644-0482	SUSAN KUPCHUNOS - SUE'S DAY CARE	1969 ELLINGTON RD	204,700	220	

(860) 282-8020	THE LEARNING CENTER- ELLINGTON ROAD - WINDSOR LEARNING CENTE	1250 ELLINGTON RD	154,400	22,270	RE in Mannarino's name
(860) 648-2068	THE LEARNING CENTER-PIERCE ROAD	80 PIERCE RD	197,500	Is declared with	Ellington Road facility
(860) 730-4749	THE LEARNING EXPERIENCE- SOUTH WINDSOR	10 SEDONA CIR	1,020,300	18,980	Did not file 2021 Declaration, estimated
(860) 280-5636	VICTORIA L FOX	116 NATSISKY FARM RD	187,700	1,550	
(860) 644-9568	YWCA SOUTH WINDSOR EARLY LEARNING CENTER - PRE/SA	1742 ELLINGTON RD	247,900	218,230	RE to Landlord?
(860) 644-9568	YWCA SOUTH WINDSOR EARLY LEARNING CENTER I/T - SA	1724 ELLINGTON RD	259,700	-	RE to Landlord?

	2022 DAYCARE GL DATA								
Mary Data	2022 Reval values								
Name	Real estate owner	dba	License	Street #	Street Name	2022 PP Dec	2022 PP Assessed	Real Assessed	Phone
Bonnie Driscoll		Kids Corner Childcare & Preschool LLC		53	Hayes Rd	Y	440	225,900	
Michalak Cydnae		Cyd's Kids Family Daycare		465	Niederwerfer Road	Y	1070	227,700	
Maria		Maria Home Day Care		56	Evans Crossing	LF 2016	1420	161,300	
Stacey Puiia		Stacey's Place		130	Graham Road		1340	202,900	
Victoria L Fox		Victoria Fox Day Care		116	Natsisky Farm Road	Y	1550	261,800	
Mary Ellen Schon		Active ??		95	Sweet Meadow Dr	N	oob 2015 FINAL YEAR		
Amanda Klingman		Miss Amanda's Home Daycare		63	Laurel Street	Y	100	183,100	
Secuna Priya Gerald		Pria's Family Child Care		105	Cody Circle	N		282,200	
Joann Larocco	Christopher & Joanne Larocco	Stay & Play Day Care		469	Graham Road	Y	600	185,900	
Susan Kupchunos	Susan Kupchunos	Sus' Day Care		1969	Ellington Road	Y	210	273,300	
		A Little Journey Daycare and Learning Center		1790	Ellington Road				
		YWCA South Windsor Early Learning Center		1742	Ellington Road				
		South Windsor Child Development Center		1333	Sullivan Ave				
		Grammy's Garden Learning Center of SW	State	925	Sullivan Ave				
		The Learning Experience		10	Sedona Circle				
		Precisely Pandas Childcare Center		1033	John Fitch Boulevard				
		Harmony Child Care Center		414	King Street	LF 2016	1430		
		Educational Playcare		742	Ellington Road				
		South Windsor KinderCare		494	Chapel Road				860-282-1379
		Rising Stars Childcare		150	Burnham Street				860-528-7529
		The Learning Center		80	Pierce Road				
		The Learning Center		1250	Ellington Road				
not open yet		Goddard School			Evergreen				

