

SWCT
TMS

MEMO



DATE: November 8, 2023
FROM: Tony Manfre, Superintendent of Pollution Control
TO: Water Pollution Control Authority
SUBJECT: Annual Capital Improvement Project Account Review
CC:
OF PAGES: 2

This memo will serve as the annual review of the WPCA's open Capital Improvement Project and American Rescue Plan Act accounts as reported by the Finance Department. The purpose is to review account balances and close out completed project accounts.

NOVEMBER 8, 2023 WPCA CIP ACCOUNT REVIEW (THROUGH NOVEMBER 1, 2023)

PROJECT	START DATE	ACCT #	REVENUE	EXPENDITURES	ACCT. BALANCE
VI REMOVAL & MANHOLE REHAB	FY10	44615300	\$ 916,558	\$ 681,139	\$ 235,419
CHAPEL ROAD PHASE II	FY20	44665300	\$ 2,029,994	\$ 795,117	\$ 1,234,877
BENEDICT, CLARK, PV PUMP STATION UPGRADE	FY 20	44680300	\$ 1,100,000	\$ 844,784	\$ 255,216
AERATION TANK WEIR GATE	FY22	44610300	\$ 800,000	\$ 576,506	\$ 223,494
ODOR CONTROL IMPROVEMENTS	FY22	44545300	\$ 495,000	\$ 228,739	\$ 266,261
VFD REPLACEMENTS	FY23	44675300	\$ 75,000	\$ 24,983	\$ 50,017
SANITARY SEWER EVAL STUDY	FY24	44678900	\$ 800,000	\$ -	\$ 800,000
ODOR CONTRL	FY23	44611300	\$ -	\$ -	\$ -
MANHOLE RAISING	FY23	44663300	\$ -	\$ -	\$ -
TOTAL			\$ 6,216,552	\$ 3,151,268	\$ 3,065,284

In addition to the WPCA's Capital Improvement Projects which are funded locally, the Authority, in FY2022, received \$2,500,000 in ARPA funds which were allocated to the following projects:

NOVEMBER 8, 2023 WPCA ARPA ACCOUNT REVIEW

PROJECT	START DATE	ACCT #	REVENUE	EXPENDITURES	ACCT. BALANCE
PHASE IV SEWER & MANHOLE REHAB	FY22	08822209-00320-6100	\$ 1,100,000	\$ 1,063,251	\$ 36,749
UV DISINFECTION UPGRADE	FY22	08822203-00320-6101	\$ 1,060,000	\$ 52,080	\$ 1,007,920
CLARK ST PUMP STATION VALVE	FY22	08822203-00320-6102	\$ 340,000	\$ 189,839	\$ 150,161
TOTAL			\$ 2,500,000	\$ 1,305,170	\$ 1,194,830

The WPCA maintains two reserve fund balances, Replacement Reserve and Operating Reserve.

The Replacement Reserve reflects replacement costs based upon the industry construction cost index. The balance goal is equal to 2% of the facility assets.

The Operating Reserve has been established to offset variations in revenues and expenditures. The balance goal of this fund is 25% of the 3 year average of the Debt Service and Operation and Maintenance budgets.

NOVEMBER 8, 2023 Reserve Fund Balance Review

Fund Name	Goal	YTD Balance
Replacement Reserve	\$ 5,280,000	\$ 1,906,896
Operating Reserve	\$ 1,250,000	\$ 1,565,054
TOTAL	\$ 6,530,000	\$ 3,471,950

Recommended Actions:

1. Odor Control, Account #44611300

Close out the account. Odor control improvement funding is applied to the Odor Control Improvement account and this account does not need to be open.

2. Manhole Raising, Account # 44663300

Close out the account. Funding for this project comes from the I/I Removal & Manhole Rehab account and does not need to be open.

3. Operating Reserve

Transfer \$315,054 from the Operating Reserve to the Replacement Reserve. The remaining balance meets the WPCA's fund balance goal of 25% of the 3 year operating budget average.

Impact of Recommended Actions on Account Balances:

- Replacement Reserve balance will increase to \$2,221,950.