## PERSONNEL COMMITTEE

(A Sub-Committee of the Town Council)

## Virtual Meeting

Tuesday, May 25, 2021 Time: 10:00 a.m.

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Approval of Minutes (May 11, 2021)
- 4. Discussion Items
  - A. Finalize Clerk of the Council's Evaluation and prepare final document.
  - B. Finalize compensation offer.
  - C. Send final document to Councilors.
- 5. Executive Session
  - A. Personnel Issue (Michael Maniscalco, Town Manager, and Debbie Reid, Clerk of the Council).
- 6. Adjournment

<u>Members</u> Deputy Mayor Liz Pendleton Councilor Erica Evans Councilor Janice Snyder