

**South Windsor Public Building Commission
Minutes – Special Meeting– February 22, 2016**

A special meeting of the Public Building Commission was held on February 22, 2016 at 6:30 PM at the Administrative Office Building, 1737 Main Street. The following people were in attendance:

Members Present: Matthew Beaulieu, Carol Kelley, Phil Koboski, Charley Lyons (via phone), Matthew Montana, and Edward O'Connell

Also Present: SWPS Representatives Patrick Hankard; Colliers International Representative Tom Reichardt

Mr. Koboski called the meeting to order at 6:30 PM.

Mr. Reichardt noted that the purpose for the meeting was to provide information to the commission regarding Anchor Engineering, the lowest bidder on the storm water management plan monitoring services. As Anchor's bid was roughly \$25,000 lower than the second lowest bidder, Colliers suggested that prior to the commission making a decision, they conduct a detailed review to ensure that it conformed with the specifications. Mr. Reichardt provided the commission with the information collected, noting that he had spoken with both companies. Based on his evaluation, he was able to identify that Anchor Engineering is a legitimate company that is very well versed in this work and that their pricing would provide for a legitimate savings to the project. He also consulted with the civil engineer (DPI) as well as the town's senior environmental planner, Jeff Folger, who indicated that Anchor Engineering is very well known. Mrs. Kelley noted her concern that the commission is choosing another company over a local South Windsor company. Mr. Koboski questioned whether Mr. Reichardt was comfortable with his decision, to which he replied that based on his contact with four sources, he is comfortable that not only can they perform the job, but they provide a great cost savings to the project. Mr. Koboski called for a motion.

Mr. Beaulieu made a motion to approve Anchor Engineering Services, Inc. to provide storm water management plan monitoring services in the amount of \$19,800. Mr. O'Connell seconded the motion. Motion passed unanimously.

Adjournment:

On a motion made by Mrs. Kelley, seconded by Mr. O'Connell, the meeting was adjourned at 6:40 PM.

Respectfully submitted,

Ann M. Walsh
Clerk