

## **South Windsor Public Building Commission Minutes – Special Meeting August 2, 2017**

A special meeting of the Public Building Commission was held on August 2, 2017 at 5:30 PM at the Administrative Offices, 1737 Main Street, South Windsor. The following people were in attendance:

Members Present: Kathy Daugherty, Carol Kelley, Phil Koboski, Matthew Montana, and Bernard Thomas

Also Present: South Windsor Public Schools Representative Patrick Hankard; Colliers International Representative Chuck Warrington; and Gilbane Representatives Nick Conti and Taylor Gladding

Chairman Koboski called the meeting to order at 5:30 PM.

Approval of Invoices: Mr. Warrington advised that 270 i-pads have been delivered and that the district's technology department has confirmed receipt.

A motion was made by Mr. Montana, seconded by Mrs. Daugherty, to approve Invoice #4447062294 from Apple Inc. in the amount of \$79,380.00. Motion passed unanimously. (4-0)

Approval of Proposed Change Orders: Mr. Warrington provided details regarding the change orders to be approved. Mr. Warrington and Ms. Gladding responded to commission member questions.

A motion was made by Mrs. Daugherty, seconded by Mr. Thomas, to approve the following change orders in the amount of \$5,111.00 were approved. Motion passed unanimously. (5-0)

- OS #116 – Relocate Thermostats in Breakout areas on first and second floor in the amount of \$1,005
- OS #150 – Change of Fax/Data Drops in 132A (per Doug Couture email) to center of administration area in the amount of \$1,028.00
- OS #151 – Run Audio Cables from Amplifiers to Projectors in the amount of \$2,122.00
- OS #152 – Add USB Cable for Microphone at Room 205 in the amount of \$956.00

Mr. Warrington and Ms. Gladding reviewed outstanding change orders that will be presented as the project wraps up. In response to commission members' questions, Ms. Gladding reviewed outstanding punch list items and expected completion dates. Mr. Warrington reviewed the FF&E delivery schedule.

Approval of FF&E Change Orders: Mr. Warrington provided background information regarding the change orders and responded to commission member questions.

A motion was made by Mr. Thomas, seconded by Mr. Montana, to approve Change Order # 3 to package SW-1 to add twelve (12) additional CS-21 tables for the computer lab in the amount of \$6,528.00. Motion passed unanimously. (5-0) Mr. Hankard noted that there were many tables at the old Orchard Hill School and requested Mr. Warrington to hold on the order until he could confirm whether or not they could be utilized. Mr. Warrington agreed to hold the order.

A motion was made by Mr. Montana, seconded by Mrs. Kelley, to approve Change Order #2 to package SW-2 to add one additional kidney-shaped table for room 205 in the amount of \$467.08. Motion passed unanimously. (5-0)

A motion was made by Mrs. Kelley, seconded by Mrs. Daugherty, to approve Change Order #1 to package SW-15 to add padding to the three volleyball poles in the amount of \$964.85. Motion passed unanimously. (5-0)

Adjournment

On a motion made Mrs. Daugherty, seconded by Mr. Thomas, the meeting was adjourned at 6:15 PM. Motion passed unanimously. (5-0)

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann M. Walsh".

Ann M. Walsh, Clerk