

South Windsor Public Building Commission
Minutes – Special Meeting
December 5, 2018

A special meeting of the Public Building Commission was held on December 5, 2018 at 6:30 PM at the Board of Education offices, 1737 Main Street, South Windsor. The following people were in attendance:

Members Present: Matthew Beaulieu, Matthew Montana, Carol Kelley, Edward O'Connell and Craig Zimmerman

Members Absent: Phil Koboski, Bernard Thomas

Also Present: Colliers International Representative Mark Schweitzer, Moser Pilon Nelson Representative Hugh Pearson and Deputy Mayor, Andy Paterna.

Chairman Montana called the meeting to order at 6:30 PM.

Review and Approve Moser Pilon Nelson to Modify Drawings to Include Infrastructure for an Add Alternate at Eli Terry Elementary School

Mark Schwitzer advised that Fire Marshal Walter Summers approached Colliers with a request to place an emergency antennae on the roof of the gym area at the new Eli Terry building. He advised that this will require adding the infrastructure and running conduits, as well as providing space to allow emergency personnel to access the antennae if needed. This request was brought before the commission at its regular November meeting and there were additional follow-up questions. A meeting was held with Walter Summers, Dr. Carter, Michelle Lipe and Patrick Hankard to review the specific details regarding the request. Mr. Pearson and Mr. Schwitzer answered questions posed by commission members.

In response to a question posed regarding the visual aspects of the addition, Mr. Pearson advised that the antennae will be 12 feet above the highest part of the roof, but that he did not believe it was visually intrusive. Mr. Montana questioned who would be responsible for the maintenance, to which Mr. Pearson surmised that the town would maintain the antennae. He also questioned whether there would be a permanent ladder to provide access, to which Mr. Pearson indicated that the town would provide its own access. Mr. Zimmerman noted that the topic was raised at the Capital Projects committee meeting and that everyone was in favor of it.

Mr. Paterna questioned whether the installation was part of the ET building project, to which Mr. Montana advised that it would be put in as an add-alternate. Mr. Pearson noted that it may be reimbursable at the 37% reimbursement rate by the state as it is a benefit to the safety and security of the school. Mr. Zimmerman questioned whether the town was setting aside money in capital projects if needed, which Mr. Montana indicated that they were. Mr. Pearson provided additional details in response to commission member questions.

A motion was made by Mrs. Kelley, seconded by Mr. Zimmerman to approve Moser Pilon Nelson to modify drawings for the added infrastructure in the amount of \$4,500. Motion passed unanimously. (5-0)

Approval of Third Party Code Reviewers:

Mr. Schweitzer reviewed the results of RFP1819-022 Third Party Code Review and reviewed the results of the bid opening which took place on November 26th. Of the five respondents, the lowest qualified bidder for the Eli Terry building was Friar Associates, in the amount of \$20,000 and for the Philip R. Smith building was Versteeg Associates in the amount of \$19,960.00.

A motion was made by Mr. Beaulieu, seconded by Mr. O'Connell, to award the bid for the third party code review for the Eli Terry building to Friar Associates in the amount of \$20,000 and to Versteeg Associates for the Philip R. Smith building in the amount of \$19,960.00. Motion passed unanimously. (6-0)

Adjournment

On a motion made by Mr. Beaulieu, seconded by Mr. Thomas, the meeting was adjourned at 6:50 PM. Motion passed unanimously. (6-0)

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann M. Walsh".

Ann M. Walsh, Clerk