

South Windsor Public Building Commission
Minutes – Regular Meeting September 14, 2016

A regular meeting of the Public Building Commission was held on September 14, 2016 at 6:30 PM at the Timothy Edwards Middle School, 100 Arnold Way, Room Alt 6. The following people were in attendance:

Members Present: Matthew Beaulieu, Carol Kelley, Matthew Montana, and Edward O'Connell

Also Present: Colliers International Representatives Chuck Warrington and Tom Reichardt; Drummey Rosane Anderson Representative and Angela Cahill and Gilbane Representative Nick Conti

Chairman Koboski called the meeting to order at 6:30 PM

Approval of Previous Meeting Minutes

On a motion made by Mr. O'Connell, seconded by Mr. Montana the minutes of the August 10, 2016 regular meeting were approved unanimously.

On a motion made by Mr. O'Connell, seconded by Mr. Montana the minutes of the August 25, 2016 special meeting were approved unanimously.

Unfinished Business

Orchard Hill Elementary School Project Update

Review of Updated Project Budget: Mr. Reichardt provided the commission with an update on the budget, noting that there was a \$77,000 expenditure due to a change in the security systems which were not in line with the town standard. He provided a description of the resolution that the team is recommending. Mr. Reichardt responded to commission member questions.

Review of Upcoming Construction Schedule: Mr. Conti reviewed the overall construction schedule, noting that there was a scheduling delay with the delivery of windows, which has been remedied. The windows are now scheduled to be delivered during the third week of October, rather than the anticipated delayed delivery in December. Mr. Conti continued his review of the project schedule, noting that site work activities are ahead of schedule, gas service was brought to the building, and the building now has permanent power. The interior work is in very good shape and the flow of the façade around the exterior of the building is going nicely.

Update on FF& E Status: Mr. Reichardt advised that the final furniture meeting was held today and that a meeting will be held next week to discuss the technology package. The FF&E furniture package was completed and will be presented to the Board of Education and Public Building Commission for their approvals. With regard to the technology needs, the school's

technology department is reviewing the spreadsheet and providing input. The technology package should be completed in October, as well as the playground package. In response to a question posed by Mr. Montana regarding the status of the FF&E budget, Mr. Reichardt advised that it is on budget at \$400,000 with no other potential exposures. Mrs. Cahill noted that the staff is being frugal in terms of what they believe the students need and that she expects to come back to the commission with a bid analysis which will detail the essentials, as well as “nice to haves.” The review of the FF&E package at the State level will take place October through December and they plan to go out to bid after the bid analysis is complete.

New Business

Approval of Invoices

A motion was made by Mr. Montana, seconded by Mr. O’Connell to approve Invoice #1909 from Sustainable Energy Solutions dated 8/30/16 in the amount of \$1,875.00. Motion passed unanimously.

A motion was made by Mr. O’Connell, seconded by Mr. Beaulieu to approve Invoice #16613 from Colliers Project Management Northeast dated 8/31/16 in the amount of \$14,624.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu to approve Invoice #13 from Gilbane dated 8/31/16 in the amount of \$2,499,646.71. Motion passed unanimously.

A motion was made by Mr. Montana, seconded by Mr. Beaulieu to approve Invoice #24 from Drummey Rosane Anderson, Inc. dated 9/2/16 in the amount of \$17,121.48. Motion passed unanimously.

A motion was made by Mr. O’Connell, seconded by Mr. Montana to approve Invoice #14483 from Materials Testing Inc. dated 9/7/16 in the amount of \$13,464.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu, seconded by Mr. O’Connell to approve Invoice #25624 from Anchor Engineering dated 9/7/16 in the amount of \$845.00. Motion passed unanimously.

Discussion and Possible Action on Proposed Change Orders: Mr. Reichardt reviewed the change orders presented and responded to each of the requests independently. Following the review, the following motions were made:

A motion was made by Mr. O’Connell to accept OS#30 Electrical IT Room Revisions for an amount of \$3,983.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu, seconded by Mr. O’Connell to accept OS#36 Fire Marshal Plan Review Revisions for an amount of \$3,194.00. Motion passed unanimously.

A motion was made by Mr. O’Connell to accept OS#38 Added Lockers for an amount of \$4,192.00. Motion passed unanimously.

A motion was made by Mr. Montana, seconded by Mr. O'Connell to accept OS#39 Added Sink to OT-PT Room for an amount of \$11,639.00. Motion passed unanimously.

A motion was made by Mr. O'Connell, seconded by Mr. Montana to accept OS#48 Patch Panel Cabling for an amount of \$2,543.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu, seconded by Mr. O'Connell to accept OS#49 AV Pocket in Café for an amount of \$525.00. Motion passed unanimously.

A motion was made by Mr. Montana, seconded by Mr. O'Connell to accept OS#53 Insulated Door at Outside Storage 143-S for an amount of \$549.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu, seconded by Mr. Montana, to accept OS#55 Larger Studs at Teaching Walls for an amount of \$1,911.00. Motion passed unanimously.

A motion was made by Mr. O'Connell, seconded by Mr. Montana to accept OS#56 Alternate Hand Dryers for an amount of \$2,253.00. Motion passed unanimously.

A motion was made by Mr. Beaulieu, seconded by Mr. O'Connell to accept OS#58 Added Lighting Fixtures in Café for an amount of \$2,813.00. Motion passed unanimously.

A motion was made by Mr. O'Connell, seconded by Mr. Beaulieu to accept OS#59 Provide Wire Mesh in Walkways for an amount of \$12,642.00. Motion passed unanimously.

Adjournment

On a motion made by Mr. O'Connell, seconded by Mr. Beaulieu the meeting was adjourned at 8:40 PM. Motion passed unanimously.

Respectfully submitted,

Ann M. Walsh
Clerk