

**South Windsor Public Building Commission
Minutes – Special Meeting June 28, 2017**

A special meeting of the Public Building Commission was held on June 28, 2017 at 4:00 PM at the Administrative Offices, 1737 Main Street, South Windsor. The following people were in attendance:

Members Present: Matthew Beaulieu, Carol Kelley, Matthew Montana, Edward O'Connell and Bernard Thomas (4:30 PM)

Also Present: South Windsor Public Schools Representatives, Dr. Kate Carter and Patrick Hankard; Colliers International Representative Chuck Warrington and Gilbane Representative Taylor Gladding.

Vice Chair Carol Kelley called the meeting to order at 4:10 PM.

Discussion and Possible Action on Quote for Computers & Printers from CDW-G: Mr. Warrington advised the commission that vendors on municipal contracts quoted on the equipment being proposed. The quote was reviewed by 3SI, who is DRA's technology consultant. The equipment included 86 desktop computers, 3 laptop computers and 460 Chromebooks for grades 2,3,4 &5, as well as printers. He advised that Colliers recommended approval of the quote. Mr. Warrington responded to commission member questions.

A motion was made by Mr. Montana, seconded by Mr. O'Connell to approve the quote dated June 22, 2017 from CDW-G in the amount of \$282,296.20 to provide computers, printers and appurtenances. Motion passed unanimously 4-0.

Discussion and Possible Action on Proposed Changer Orders: Prior to the start of the meeting Taylor Gladding had provided an overview of the change orders.

Mr. Warrington advised that PCI-OS-140 was being proposed to extend the guardrail in the main lobby stair that would provide for a better sense of safety. He noted that the rail is already code-compliant; however, consensus was that it would be best to extend the guardrail. A motion was made by Mr. Montana, seconded by Mr. O'Connell to approve PCI-OS-140 to extend the guardrail at the main lobby stair in the amount of \$6,850.00. Motion passed (3-1-0) Mr. Beaulieu voted against the motion.

Mr. Warrington recapped several of the required modifications to existing signage. A motion was made by Mr. O'Connell, seconded by Mr. Beaulieu to approve PCI-OS-141 to modify the existing signage in the amount of \$5,207.00. Motion passed unanimously (4-0).

Mr. Warrington recapped Ms. Gladding's explanation of the requested millwork which would provide additional teacher wardrobes that were requested as well as bubblers. A motion was made by Mr. Beaulieu, seconded by Mr. O'Connell to add additional millwork in the amount of \$16,395.00. Motion passed unanimously (4-0).

Mr. Warrington advised that a privacy panel was required at the women's restroom adjacent to the cafeteria. A motion was made Mr. O'Connell, seconded by Mr. Montana to add additional partitions in the women's room in the amount of \$3,138.00. Motion passed unanimously (4-0) Prior to adjourning to executive session Mr. Warrington provided commission members with an analysis of the fees that were quoted by each of the four firms being interviewed. He advised the commission that all firms came in under budget. He recapped the firms' quoted fees and additional fees quoted for demolition. He noted that all four firms were very well qualified and encouraged the commission to choose a team with which they feel comfortable and can be successful. Mr. Warrington reviewed a listing of suggested interview questions, noting that many would be addressed during the interview process.

Proposed Executive Session

A motion was made by Mr. Montana, seconded by Mr. O'Connell to enter into executive session pursuant to C.G.S. Section 1-2006 (6) (E) and 1-201 (b) (5)(B) to interview architects for the Eli Terry and Philip R. Smith Elementary schools, inviting Dr. Kate Carter, Pat Hankard and Charles Warrington into executive session. Motion passed unanimously (5-0)

The following four firms participated in interviews: Antinozzi Associates, Drummey Rosane Anderson, Moser Pilon Nelson and Tai Soo Kim Partners.

The commission adjourned the executive session by consensus at 8:30 PM.

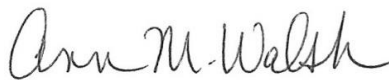
Following a discussion of the commission, it was determined that, given Mr. Koboski and Mrs. Daugherty were unable to be in attendance, the commission would look to hold a special meeting on July 6, 2017 at 5:30 PM in order to complete the selection process, based on their availability.

A motion was made by Mr. Thomas, seconded by Mr. Beaulieu to reconvene the PBC on July 6, 2017 at 5:30 PM for one hour to discuss the award of the architect selection. Motion passed unanimously (5-0)

Adjournment

A motion was made by Mr. Thomas, seconded by Mr. Beaulieu to adjourn the meeting at 9:30 PM. Motion passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann M. Walsh".

Ann M. Walsh, Clerk