

**PERSONNEL COMMITTEE  
TOWN OF SOUTH WINDSOR**

**Minutes**

**Page 1**

**August 10, 2022**

**Virtual Meeting**

**1. Call Meeting to Order**

The meeting was called to order at 11:02 am

**2. Roll Call**

Members Present: Deputy Mayor Steven King, Jr.  
Councilor Marek Kozikowski  
Mayor Elizabeth Pendleton

Others Present: Vanessa Perry, Assistant Town Manager/Director of HR

**3. Adoption of Minutes (July 21, 2022)**

Mayor Elizabeth Pendleton made a motion to approve the notes from July 21, 2022. Mayor Pendleton explained that there was not a quorum so there was not an official meeting to take minutes of. Councilor Kozikowski seconded the motion, and they were approved unanimously.

**4. Discussion Items**

Mayor Pendleton announced that a good amount of applications were received.

**5. Executive Session**

At 11:08 am Deputy Mayor King made a motion to go into Executive Session to review and discuss applications for the position of Clerk of the Council and invited Vanessa Perry, Assistant Town Manager/Director of HR. Councilor Kozikowski seconded the motion, and it was approved unanimously.

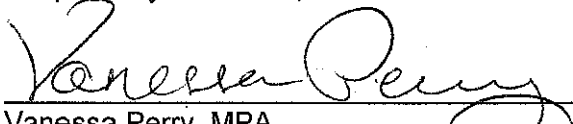
**6. Miscellaneous**

Mayor Pendleton stated that the Personnel Committee will conduct first interviews during Executive Session at the August 15, 2022 Personnel Committee Meeting.

**7. Adjournment**

At 11:36 am, Deputy Mayor King made a motion to adjourn the meeting. Councilor Kozikowski seconded the motion, and it was approved unanimously.

Respectfully submitted,

  
Vanessa Perry, MPA  
Assistant Town Manager/Director of HR

