

**PERSONNEL COMMITTEE
TOWN OF SOUTH WINDSOR**

Minutes

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March 16, 2022

Virtual Meeting

1. Call Meeting to Order

The meeting was called to order at 11:02 am

2. Roll Call

Members Present: Deputy Mayor Steven King, Jr.
Councilor Marek Kozikowski
Mayor Elizabeth Pendleton

Others Present: Vanessa Perry, Assistant Town Manager/Director of HR

3. Adoption of Minutes (March 9, 2022)

Deputy Mayor King made a motion to approve the minutes of March 9, 2022. Councilor Kozikowski seconded the motion, and they were approved unanimously.

4. Discussion Items

A. Status of Clerk of the Council Position

Vanessa Perry, Assistant Town Manager/Director of HR informed the Committee that the current temporary employee has caught on quickly and seems to be working out well. She also informed the Committee that there are currently only 4 applications that have been submitted thus far for the permanent position.

5. Executive Session

At 11:06 am Deputy Mayor King made a motion to go into Executive Session to the position of Clerk of the Council and invited Vanessa Perry, Assistant Town Manager/Director of HR. Councilor Kozikowski seconded the motion, and it was approved unanimously.

6. Miscellaneous - None

7. Adjournment

At 11:55 am, Deputy Mayor King made a motion to adjourn the meeting. Councilor Kozikowski seconded the motion, and it was approved unanimously.

Respectfully submitted,


Vanessa Perry, MPA
Assistant Town Manager/Director of HR

