

PERSONNEL COMMITTEE

(A Sub-Committee of the Town Council)

RECEIVED APR 11 2022

@ 10:35 am.
Deborah W. Reed, Asst

AGENDA

Virtual

Via Zoom

Meeting ID: 834 2776 4141

Passcode: 669352

Wednesday, April 13, 2022

Time: 11:00 a.m.

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes (April 6, 2022)
4. Discussion Items
 - A. Review the most current evaluation document.
 - B. Review the last approved Performance Evaluation of the Town Manager.
 - C. Self-Evaluations (direct employees to complete a self-evaluation – receive responses before mid-May).
 - D. Review timetable for evaluation process for Committee and Town Council's Executive Sessions (See attached Exhibit A).
5. Executive Session
 - A. Review the last approved Performance Evaluation of the Town Manager.
6. Miscellaneous
7. Adjournment

Members

Mayor Elizabeth Pendleton, Chair

Deputy Mayor Steven King, Jr.

Councilor Marek Kozikowski