PERSONNEL COMMITTEE

(A Sub-Committee of the Town Council)

Virtual Meeting

Tuesday, December 8, 2020 Time: 4:00 p.m.

- 1. Call Meeting to Order
- 2. Roll Call
- 3. Approval of Minutes (December 1, 2020)
- 4. Discussion Items
 - A. Social Justice Training.
 - B. Job Description for the Clerk of the Council.
 - C. Procedures for the Personnel Committee.
 - D. The role of the Personnel Committee under the Town Council Rules and Procedures.
- 5. Miscellaneous
- 6. Executive Session
- 7. Adjournment

<u>Members</u> Deputy Mayor Liz Pendleton Councilor Janice Snyder Councilor Mary Justine Hockenberry