**Park and Recreation Commission**

Minutes of the Meeting

**December 11, 2019**

**Meeting called to order:** 7:30pm.

**Commissioners in Attendance:**  George Caye, Katie Graham, Mike Kelly, Dan Rezende, Toby Lewis, and Michael LeBlanc.

**Also in Attendance:** Ray Favreau, John Caldwell, and Kerry Macchi

**Approval of Minutes:** Motion made by George and seconded by Dan to approve the November 13th minutes. Passed unanimously

**Public Input:** None present.

**Special Reports:** Master Plan Revision- Ray had nothing to report. He is still in the process of making some updates and additions to the document.

**Report of Council Liaison:** None due to the absence of the liaison.

**OSTF**: George reported that the OSTF approved the purchase of the property at 1335 Ellington Road. At the last meeting, they also voted to approve the donation of acreage on Maskel Road.

**Report of the B of E Liaison:**  None due to the absence of the liaison.

**Report of Parks and Rec. Director:**

Wapping Update:

* The Banquet Hall will be available to rent starting in January 2020.
* There are parking issues at Wapping that are starting to be discussed, i.e. increasing number of parking spaces, drainage solutions.
* Solar powered crossing signals are ordered and will be installed at a new crosswalk on Nevers Road in order for residents to cross from the parking lot at Nevers Park to Porters Hill.
* The Skate Park is complete and a ribbon cutting was held for Town Councilors on 12/7/19. A grand re- opening will be held in the springtime.
* A new 30-foot tree is now on display near the new restroom facility at Nevers Park.
* The town is out to bid for new lights and fencing at the Wapping Tennis Courts.
* With the end date of 11/22/19, SWPRD gave out 204 “Caught Being Kind” hearts across town for residents that were nominated for their kind acts.
* New Employee update- Matt Silvia as a full-time Parks maintainer and Nancy Glynn as Recreation Supervisor overseeing Aquatics and Health, Fitness, and Wellness.

**Other Business:**

* Ray told the commissioners about a new policy that the town council wanted to adopt starting in January 2020 where all board and commission meetings would be filmed and televised. Toby made a motion to draft a letter to the council expressing their concerns on this topic. George seconded the motion, and it was passed unanimously.
* Toby also made a motion to send a gift to Park and Rec Commission chair, Al Larson, since he has been sick the last few months and unable to attend meetings. The motion was seconded by Mike and was passed unanimously.
* SWW&WW- working on Cross Town Trail grant proposal, and also working to submit South Windsor as a bicycle friendly community. A motion was made by Mike to pass the funding for the W&WW annual dinner for $540. The motion was seconded by George and passed unanimously.

**Meeting adjourned** at 8:40pm – motion made by Mike Kelly and seconded by Toby Lewis- passed unanimously.

**Next Meeting: January 8, 2020**

Respectfully Submitted – Kerry Macchi, Administrative Secretary