

Park and Recreation Commission

Minutes of the Meeting

December 12th, 2018

Meeting called to order: 7:34 pm.

Commissioners in Attendance: George Caye, Katie Graham, Michael Kelly, Al Larson, William Nowak, Renee Powell, Toby Lewis

Also in Attendance: Ray Favreau, John Caldwell, and Kerry Macchi

Approval of Minutes: Motion made by Toby, and seconded by Katie to approve the November 14th minutes. Passed unanimously.

Public Input: None present.

Special Reports: Reviewed Citizen Survey results. The committee decided that since the survey only reached 8% of the population of South Windsor, it was not a good accurate representation on what people in town want. The committee decided to add this task to the agenda and review what kinds of questions they would like to ask for better survey results.

The committee also went over the strengths and weaknesses for the Avery Heights neighborhood and the Bridle Path at the Donnelly Land Preserve. (See attached)

Report of Council Liaison: None due to absence of liaison.

OSTF: George reported that the OSTF has been working on their master plan revision.

Report of the B of E Liaison: None due to absence of liaison.

Report of Parks and Rec. Director: Ray reported on a few things going on within the Parks and Rec Department:

- Merry and Bright Holiday Light Contest is taking place this week. The full-time Rec staff will be chauffeured around town in a limo sponsored by Lindsey Limousine to judge the contest.
- Nevers Park Restroom Facility- the walls are starting to go up and the contractors are making excellent progress.
- Wapping Banquet Facility- still has about 3-4 weeks until completion.
- Porter's Hill- the Parks crew is working on some more updates to the base of the hill. They made a clearer path from the road to the bridge, and are working on improvements to the bridge and taking steps to add a crosswalk.
- Leaf season is just finishing up
- Parks crew also working on the retrieval of invasives at town hall.
- Went over the plan to add the VMP upgrades and Wapping Tennis Court upgrades to the Capital Improvement Plan Budget.
- Ray is also planning on asking for funding to construct a storage facility instead of renting the space like we currently do.
- Ray explained the minimum wage increase and the major impact that it will have on the Parks and Recreation Department. He asked for the committees support, and a motion was made to take a stance on the minimum wage issues. All were in favor.

Discussion Topic: Nothing to report.

Other Business: Ray handed out the Park Ordinance revision plan and asked the committee to review it on their own. If everyone agrees on the revisions, Ray will bring it to the Town Manager to bring to the Council.

Master Plan Progress Report:

Meeting adjourned 9:28pm

Next Meeting: January 9, 2019

Respectfully Submitted – Kerry Macchi, Administrative Secretary

Avery Heights

Strengths	Weaknesses	Opportunities/Enhancements
<ul style="list-style-type: none"> • People want to participate • Walking trails • Biking trails • Ecological • Promotes community engagement/pride • Promotes health and recreation 	<ul style="list-style-type: none"> • Cost of property upkeep • Lack of public accessibility • Size • Poor road access • Poor parking 	<ul style="list-style-type: none"> • Ice skating • Fishing • Walking trails • Bike trails • Create a main entrance • Create an emergency entrance

Donnelley Preserve

Strengths	Weaknesses	Opportunities/Enhancements
<ul style="list-style-type: none"> • Walking trails • Gazebo's • 3 access points with parking • Pond • Located in the center of town • Road access • Quality amenities • Finished product 	<ul style="list-style-type: none"> • Land restriction • Full of wetlands • No restrooms • Seasonal • No amenities 	<ul style="list-style-type: none"> • Disc golf course • Use open space to right of Sullivan Avenue entrance • Community garden area • Bridle path