

Mass Transit and Highway Advisory Commission Meeting  
Special Meeting  
July 8, 2021  
Minutes

Commissioner Herb Asplund led the Pledge of Allegiance.

The minutes were approved unanimously with two corrections. The total amount for the planning grant budget is \$135,300. The official name of the bus is SWiFTransit.

The agenda was approved unanimously.

**Old Business**

1. RAISE grant: Karen Wagner reported that the grant application was ready to be filed. She reviewed project narrative and budget and discussed her work with Finance Director Patty Perry to make sure everything was included properly. Kathy Hale made the following motion: **MOTION**: To approve the project narrative as written with revisions. Herb seconded it. The motion was approved unanimously. Karen went over the attachments that would be filed with the application and explained how each was relevant. Kathy Hale made the following motion. **MOTION**: To approve filing the application for a \$135,300 RAISE planning grant. Sue Larsen second it. The motion was passed unanimously.
2. Intern's projects: Karen discussed the possible projects that Carly DeLuca would work on this summer, still focusing on the bus project.

**New Business**

1. Next steps: Karen said she would attend the next town council meeting to report that the Commission had filed its grant application. Carly will also be there to answer questions. Karen urged Commission members to come and support the project.

The meeting was adjourned at 7:18 p.m.

Next meeting July 27 at 6:30 pm.