

Mass Transit and Highway Advisory Commission Meeting  
Special Meeting, July 6, 2021  
Minutes

Present: Karen Wagner, Renee Powell, Jim MacPherson, Kathy Hale, Sue Larsen, Carly DeLuca(intern).

Commission Chair Karen Wagner led the Pledge of Allegiance. The minutes were approved unanimously. The agenda was approved unanimously.

**Old Business**

RAISE grant: Commission members discussed proposed names for the circulator bus project. Kathy Hale made a motion to name the project SWiFTTransit. Sue Larsen seconded.

**MOTION:** To name the mass transit intertown bus service SWiFTTransit. The motion passed unanimously.

Karen, Sue, and Kathy reported on cost estimates that had been received for the survey and the systems design review. Carly talked about the estimated cost of technology. A contingency fee of \$12,000 was added. Sue made a motion to approve the total cost of the project. Kathy seconded it.

**MOTION:** To set the cost of the project at \$135,000. The motion passed unanimously.

Commission members went over the draft narrative and made changes. Karen will send around a final draft to be discussed at the next meeting. Karen also discussed the resolution of possible problems. The town manager has given verbal approval to file the application as long as no town money is being spent. Mayor Andy Paterna has put us on the town council agenda for July 19 so that we can update them on our status after applying. If the RAISE grant is awarded to us, the town council must approve accepting the money.

Mayor Paterna and State Senate Saud Anwar have written letters of support for SWiFTTransit. Those letters will be included with the application and should help.

**New Business**

Karen noted that our next actions involve looking for operational and capital grants. She urged everyone to come to the July 19 council meeting to support SWiFTTransit.

The meeting was adjourned at 7:59 p.m. Next meeting is July 8 at 6:30 pm.