

Mass Transit and Highway Advisory Commission  
Minutes of January 23, 2021 meeting

Present: Karen Wagner, Herb Asplund, Sue Larsen, Jim MacPherson, Kathy Hale, Thomas Scheinblum

Karen Wagner led the Pledge of Allegiance.

The March 2020 minutes were approved unanimously.

The agenda was approved unanimously.

**Old business**

1. Grants –

- a. South Windsor Greater Together Community Fund. Karen Wagner went over the application form for the South Windsor Greater Together grant request, which is due Feb. 1. She noted that Josh Johnson has to recuse himself from discussion on this fund because he is on the committee that administers it.
  - i. The members discussed whether they wanted the request to be for a comprehensive survey or for a matching grant. They decided it should be for a whole town survey plus initial outreach to business sponsors.
  - ii. The application was approved for submission with changes to reflect wider use of the grant.
- b. BUILD grant. Karen Wagner noted that the USDOT has not set a deadline for its 2021 BUILD grant but that we should be brainstorming ideas for this application. There should be time to hear whether we have received the Community Fund grant before the deadline.

**New Business**

1. Meetings: Karen Wagner said the Commission should expect to meet virtually for the foreseeable future and all meetings would be special meetings unless they are at the time and day set in the 2021 calendar. That means the agenda can not be changed once it is posted. Items for the agenda must be submitted several days before the meeting.
2. There was a brief discussion about the Commission's appropriate role in support and/or advocacy for bus ridership.
3. The date of the next meeting is still to be determined.

The meeting was adjourned at 1:46 pm.

Date of the February meeting to be announced.