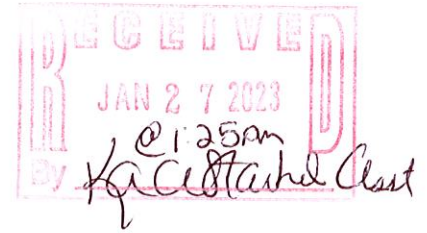


Mass Transit and Highway Advisory Commission Meeting  
January 24, 6:30 pm Sprenkle Room  
Minutes



Present: Karen Wagner, Jim MacPherson, Renee Powell, Herb Asplund, Erica Evans, Terry Hart, Sue Larson, David Basile.

Herb Asplund led the Pledge of Allegiance. The agenda was approved unanimously. The January 10 minutes were approved unanimously.

### **Old Business**

1. Grants: Karen Wagner discussed separating the various criteria for grant qualifications, using last year's RAISE application as a guide. Each commissioner would take one or two and search for grants that match our project's purpose. Several commissioners noted the need to clarify our goals and to revisit support from local officials. Terry Hart volunteered to join Karen in meeting with the town manager to gauge the town's level of support of an intracity bus and the viability of such a project. Erica Evans said she would give the Town Council a progress report when we are ready. Renee Powell offered to search out transit commissions in nearby towns and find out what they are doing.
2. Microtransit: Terry reported that the RFP has not been released yet but is expected by the end of January.
3. Bus routes: Herb Asplund has not heard back from CTTransit. Erica suggested that he contact Deputy Mayor Stephen King, who has contacts at FedEx.
4. Bus shelters: Cathy Gross at CTTransit said she would personally track down why our bus shelters don't have posted schedules yet. Erica discussed her idea of putting QR codes on the shelters so they didn't have to be updated manually. Commissioner members agreed that was worth pursuing. Karen will ask Cathy Gross if QR codes are possible.
5. Commission liaison: Erica discussed her role on the Commission and what she hopes to do going forward.

### **New Business.**

1. The Commission reviewed the questionnaire that Planning and Zoning Commission recently sent out. Members agreed on the answers that would represent the Mass Transit