

Frequently Asked Questions

- What is the price? \$85/hour; Non residents pay an additional \$100 flat rate.
- How do I reserve the room? We do not reserve the space until payment is made in full (cash or check, no credit card payment), PLUS a \$200 damage deposit which is refunded within 3 weeks of the rental.
- Is there a minimum # of hours required? Yes, 3 hour minimum.
- Can I bring my own food in? Yes, we do not provide any food.
- Are tables and chairs included? Yes, we have plenty of tables. The room is set up with 10-12 round tables with 6-8 chairs at each. More tables are available; you would need to put the room back the way you found it.
- How many chairs do you have? About 130, although the room holds 150 people seated at round tables. You can bring additional chairs.
- Do you have cooking facilities? No, only a microwave for public use.
- Is there a refrigerator or freezer? No freezer available, only a refrigerator
- Do I have to clean up? You should clean up the tables, put the room back the way you found it, but you do not have to sweep and mop.
- Do I need to bring garbage bags? No, we provide them, the supervisor will get your garbage to the dumpster.
- How do I get into the building? The supervisor will open the building about 15 minutes before your scheduled time and will be there the entire time.
- What if my party runs over? You will be charged \$85 per hour, plus a \$115 inconvenience fee. We do not prorate time, so if you are over 30 minutes, you will be charged the full hour.
- Can we use sternos to keep the food warm? Yes
- What size table cloths should I get for the round tables? The disposable ones are standard and fit our tables. The round tables are 60 inches.
- Do you allow alcohol? No
- Is set up time included? No, you have to pay for set up time.