

**HISTORIC DISTRICT COMMISSION  
TOWN OF SOUTH WINDSOR**

**MINUTES**

**CAUCUS ROOM**

**TOWN HALL**

**REGULAR MEETING**

**September 6, 2016**

Members present: Chair Virginia Macro, Walter FitzPatrick, Louise Evans  
Members absent: Gary Pitcock, Katherine Foley  
Alternates present: Nadine Hassan-Caron  
Alternates absent: Wayne McKinney

**CALL MEETING TO ORDER**

Chairperson Macro called the meeting to order at 7:04 p.m.

Chair Macro appointed alternate Nadine Hassan-Caron to sit for Katherine Foley.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

A motion to approve the minutes of the Regular Meeting of June 7, 2016 was made by Commissioner Hassan-Caron, seconded by Commissioner Evans and approved unanimously.

**NEW BUSINESS**

Chairperson Macro discussed a goal for 2017, which involves qualifying three separate properties/areas for the National Register of Historic Properties. Potentially included: Craftsman home at 389 Pleasant Valley Road; 1105 Strong Road; and a mini district at the old Five Corners – Sadd library, the Congregational Church and cemetery and the small municipal building. Mr. Lucas Karmazinas estimated \$17,500 for the study to support the applications. Chairperson Macro will write a grant application to cover the cost.

A motion was made by Commissioner Evans to print 20 copies of the Phase III Historic Resources Inventory and to put all copies of the Historic Resources Inventories online; seconded by Commissioner FitzPatrick and approved unanimously.

A motion was made by Commissioner Evans to pursue making signs available for all properties in the Historic District Resources Inventory; seconded by Commissioner Hassan-Caron and approved unanimously. Nadine Hassan-Caron volunteered to research the process and acquisition of such signs.

**OLD BUSINESS**

No update on Long Hill Road Historic District.

**ADJOURNMENT**

A motion to adjourn was made at 7:50 p.m. by Commissioner Evans, seconded by Commissioner Hassan-Caron.

Respectfully submitted:

Donna Thompson  
Recording Secretary

**Approved: November 1, 2016**