

**HISTORIC DISTRICT COMMISSION  
TOWN OF SOUTH WINDSOR**

**MINUTES  
CAUCUS ROOM**

**TOWN HALL**

**REGULAR MEETING  
June 7, 2016**

Members present: Chair Virginia Macro, Gary Pitcock, Louise Evans  
Members absent: Walter FitzPatrick, Katherine Foley  
Alternates present: Wayne McKinney, Nadine Hassan-Caron  
Alternates absent: None

**CALL MEETING TO ORDER**

Chairperson Macro called the meeting to order at 7:03 p.m.

Chair Macro appointed alternate Nadine Hassan-Caron to sit for Katherine Foley and alternate Wayne McKinney to sit for Walter FitzPatrick.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

A motion to approve the minutes of the Regular Meeting of May 3, 2016 with corrections, was made by Commissioner Pitcock, seconded by Commissioner Evans and approved unanimously.

**NEW BUSINESS**

Chair Macro questioned how many copies of the third and final Historic Resources Inventory should be printed and if Mary Dunne, State Historic Preservation Officer, has a digital copy of the Phase I HRI report.

Goals for the year ahead were discussed. The Phase II HRI recommended several sites for nomination to the National Register for Historic Places, which are eligible for the grants from SHPO. The HDC will also look into the possibility of overseeing a historic house sign project similar to the Vernon Historical Society's. The HDC has also volunteered to help with the restoration and use of the Clapp House and gateway to South Windsor from Route 5 and Sullivan Avenue. In addition to regular business we hope to work on some of these goals.

**OLD BUSINESS**

No update on Long Hill Road Historic District.

**ADMINISTRATION**

**ADJOURNMENT**

A motion to adjourn was made at 7:55 p.m. by Commissioner Neary, seconded by Commissioner Hassan-Caron.

Respectfully submitted:

Donna Thompson  
Recording Secretary

**Approved: September 6, 2016**