HISTORIC DISTRICT COMMISSION
TOWN OF SOUTH WINDSOR

MINUTES   **REGULAR MEETING**
CAUCUS ROOM   **TOWN HALL**   **May 3, 2016**

Members present: Chair Virginia Macro, Walter FitzPatrick, Gary Pitcock, Louise Evans,
                                 Katherine Foley
Members absent: None
Alternates present: None
Alternates absent: Wayne McKinney, Nadine Hassan-Caron

CALL MEETING TO ORDER
Chairperson Macro called the meeting to order at 7:00 p.m.

PUBLIC PARTICIPATION
Mr. and Mrs. Charles Chaponis
Mr. Manarino
Mr. Kasheta
Ms. Marilyn Dzen
Mr. and Mrs. Watt – observers

A brief discussion was held regarding Mr. Manarino's application to demolish two tobacco sheds
on Clark Street. The application will be formally reviewed by the Demolition Delay Committee
on May 5, 2016.

APPROVAL OF MINUTES OF PREVIOUS MEETING
A motion to approve the minutes of the Regular Meeting of April 5, 2016 and the Public Hearing
of April 5, 2016 was made by Commissioner Pitcock, seconded by Commissioner Evans and
approved unanimously.

NEW BUSINESS
Information regarding the mechanics of creating, verifying and distributing Historic House Signs
will be obtained from the Vernon Historic Society at a future meeting.

OLD BUSINESS
Chairperson Macro reported that two more responses for the Long Hill Road Historic District
Survey were received, bringing the total number of responses to six. Commissioner Pitcock will
work with East Hartford and Ms. Mary Dunn to hold a future planning session/meeting.

ADMINISTRATION
Motion by Commissioner Pitcock, seconded by Commissioner Foley, to go into Executive
Session at 7:28 p.m. to discuss pending litigation. Motion carried unanimously. Executive
Session ended at 7:48 p.m.

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ADJOURNMENT

A motion to adjourn was made at 8:10 p.m. by Commissioner FitzPatrick, seconded by Commissioner Foley.

Respectfully submitted:

Donna Thompson
Recording Secretary

Approved with corrections: June 7, 2016